Buckingham Town Council

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Town Clerk: Claire Molyneux

TOWN CENTRE & EVENTS COMMITTEE

Wednesday, 30 September 2026

Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council to be held on Monday 5th October 2026 at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Please note that the meeting will be preceded by a Public Session in accordance with Standing Orders 3.e, 3.f, and 3.g, which will last for a maximum of 15 minutes. A member of the public shall not speak for more than 3 minutes. Members of the public can attend the meeting in person. If you would like to address the meeting virtually, please email committeeclerk@buckingham-tc.gov.uk or call 01280 816426 for details.

The meeting can be watched live on the Town Council's YouTube channel here:
https://www.youtube.com/channel/UC89BUTwVpjAOEIdSlfcZC9Q/

Claire Molyneux
Town Clerk

AGENDA

1. **Apologies for absence**
   Members are asked to approve or not approve apologies for absence.

2. **Declarations of interest**
   To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. **Minutes**
   To agree the minutes of the Town Centre and Events Committee meeting held on 20th July 2026.
   Copy previously circulated

Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't. All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk can send you a copy of any minutes, reports, or other information. To do this, send a request using the contact details set out above.

4. Budget
To receive and note the latest budget and EMR figures. **Appendix A**

5. Updates from representatives on outside bodies
To receive verbal updates from Councillors.

6. Forthcoming events
6.1 Charter Fair – to receive a report from the Events Officer. **TCE/41/26**
6.2 Careers Fair – to receive a report from the Business and Communications Officer. **TCE/42/26**
6.3 Bonfire and Fireworks – to receive a report from the Events Officer. **TCE/43/26**
6.4 Christmas Lights Switch On – to receive a report from the Events Officer. **TCE/44/26**
6.5 Small Business Saturday – to receive a report from the Business and Communications Officer. **TCE/45/26**

7. Wellbeing Fair
To receive a report from the Deputy Town Clerk. **TCE/46/26**

8. Calendar of events
8.1 To receive the current calendar of events. **TCE/47/26**
8.2 To receive the updated 2027-2028 draft calendar of events. **TCE/48/26**

9. Event reviews
9.1 Fringe Week – to receive a report from the Events Officer. **TCE/49/26**
9.2 Skateboard Jam – to receive a report from the Events Officer. **TCE/50/26**
9.3 Buckingham Play Days – to receive a report from the Events Officer. **TCE/51/26**
9.4 Basketball – to receive a report from the Events Officer. **TCE/52/26**
9.5 Bite Club – to receive a report from the Events Officer. **TCE/53/26**
9.6 BandJam – to receive a report from the Events Officer. **TCE/54/26**
9.7 Dog Show – to receive a report from the Events Officer. **TCE/55/26**
9.8 Discover Buckingham Day – to receive a report from the Business and Communications Officer. **TCE/56/26**
9.9 Buckingham in Bloom – to receive a report from the Business and Communications Officer. **TCE/57/26**

10. Remembrance Parade
To receive a report from the Deputy Town Clerk. **TCE/58/26**

11. Town Centre leaflets/brochures
To receive a report from the Deputy Town Clerk. **TCE/59/26**

12. Action list
To receive action reports and updates. **Appendix B**

13. Climate Emergency Action Plan
To note that there are currently no updates to the Climate Emergency Action Plan.

14. News releases

15. Chair's announcements – for information only

16. Date of the next meeting: Monday 23rd November 2026

To Committee Members:

Cllr. R. Ahmed	Vice Chair	Cllr. A. Mahi	
Cllr. T. Allen		Cllr. L. O'Donoghue	
Cllr. F. Davies	Town Mayor	Cllr. R. Poppe	
Cllr. L. Draper		Cllr. R. Stuchbury	Chair
Cllr. J. Harvey			

Appendix A

Buckingham Town Council
Detailed Income & Expenditure by Budget Heading 30/09/2026

Month No: 6 **Committee Report**

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR	Explanation
TOWN CENTRE & EVENTS									
301	Town Centre & Events INCOME								
1028	Lace Hill events income	0	700	700			0.0%		
1062	Community Fair table income	95	230	135			41.3%		
1066	Comedy night income	0	1,000	1,000			0.0%		
1069	Charter fairs income	9,600	9,384	(216)			102.3%		Precept estimated RPI, invoiced actual RPI
1091	Events Sponsorship Income	0	600	600			0.0%		
1092	Events Stall Income	949	1,150	201			82.5%		
1093	Dog Show Income	200	300	100			66.7%		
1104	Remembrance Contributions	0	1,358	1,358			0.0%		
301	Town Centre & Events EXPENDITURE								
3997	NI TC&E	2,934	8,377	5,443		5,443	35.0%		
3998	Pensions ERS TC&E	6,406	18,200	11,794		11,794	35.2%		
3999	Salaries TC&E	29,566	101,100	71,534		71,534	29.2%		
4042	Events equipment	157	1,117	960	128	832	25.5%		
4094	Youth project	4,356	6,489	2,133		2,133	67.1%		
4104	Planters and Baskets	6,261	11,925	5,664		5,664	52.5%		
4107	Buckingham in Bloom	25	190	165		165	13.2%		
4115	River rinse	416	470	54		54	88.5%		
4128	Small Events	286	1,000	714		714	28.6%		
4166	Lace Hill events	691	1,598	907	100	807	49.5%		
4201	Christmas lights	8,624	17,500	8,876	1,554	7,321	58.2%	4,449	
4202	Firework display	1,094	7,800	6,706		6,706	14.0%		
4203	Community fair	0	322	322		322	0.0%		
4205	Christmas parade	0	6,344	6,344		6,344	0.0%		
4207	Remembrance parade	2,715	2,922	207		207	92.9%		
4211	Band Jam	6,681	6,273	(408)		(408)	106.5%		Additional unexpected costs for drum kit hire
4212	Christmas lights switch on	215	3,500	3,285		3,285	6.1%		
4213	Dog show	175	750	575		575	23.3%		
4220	Buckingham Live	6,344	6,344	(0)		(0)	100.0%		
4241	Comedy Night expenditure	0	1,500	1,500		1,500	0.0%		
4243	Charter Fairs	0	6,032	6,032		6,032	0.0%		
4245	Street Food Fair	800	2,000	1,200		1,200	40.0%		
4260	Twinning	0	100	100		100	0.0%		
4283	Small Business Promotion	0	0	0	24	(24)	0.0%		

Appendix A

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR	Explanation
302	Street markets INCOME								
1005	Street markets	6,140	18,500	12,360			33.2%		
1006	Flea market	3,445	6,100	2,655			56.5%		
302	Street markets EXPENDITURE								
4017	Subscriptions	0	468	468		468	0.0%		
4225	Rates	1,658	1,739	82		82	95.3%		
4234	Market Entertainment	15	1,000	985		985	1.5%		
4235	Market infrastructure & Promotion	509	1,000	491		491	50.9%		
303	Special events INCOME								
1020	Food fair income	0	820	820			0.0%		
303	Special events EXPENDITURE								
4169	Skate Park Event	0	2,080	2,080		2,080	0.0%		
4221	Fringe	1,826	2,236	410	121	289	87.1%		
4242	Food fair	0	634	634		634	0.0%		
4244	Flags	0	610	610	212	398	34.8%		
4273	One-off events	0	520	520	248	273	47.6%		
4278	Celebrate Buckingham Day	1,946	2,200	254		254	88.5%		
4283	Small Business Promotion	547	1,248	701		701	43.8%		
305	Tourist Information Centre INCOME								
1084	TIC income	3,631	9,200	5,569			39.5%		
305	Tourist Information Centre EXPENDITURE								
4253	TIC tickets & produce	2,976	6,500	3,524		3,524	45.8%		
4255	Heritage app expenditure	0	300	300		300	0.0%		
4274	Tourism website	180	458	278		278	39.3%		
306	Accessibility								
4254	Accessibility Costs	0	2,000	2,000		2,000	0.0%		
	Grand Totals:- Income	**24,060**	**49,342**	**25,282**			**48.8%**		
	Expenditure	**87,403**	**234,846**	**147,443**	**2,387**	**145,056**	**38.2%**		
	Net Income over Expenditure	**(63,343)**	**(185,504)**	**(122,161)**					
	plus Transfer from EMR	**4,449**	0	(4,449)					

Appendix A

Buckingham Town Council

Earmarked Reserves

	Account	Opening Balance	Income	Expenditure	Closing Balance
330	EMR CHRISTMAS LIGHTS	2,171.00	1,419.00	0.00	3,590.00
332	EMR CHARTER FAIRS	5,141.00	0.00	0.00	5,141.00
334	EMR TOURISM LEAFLETS	883.00	0.00	0.00	883.00
346	EMR TWINNING	1,896.00	0.00	0.00	1,896.00
352	EMR ACCESSIBILITY	2,513.00	0.00	0.00	2,513.00
361	EMR EVENTS RESERVE	2,428.00	7,572.00	0.00	10,000.00
		15,032.00	**8,991.00**	**0.00**	**24,023.00**

TCE/41/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Contact Officer: Paula Cahill, Events Officer

Charter Fair 2026

1. Recommendations

1.1. It is recommended that Members note the report.

2. Background

2.1. This year, the fair will arrive on Friday 16th October to set up ready to operate on Saturday 17th. It will leave in the early hours of Sunday 18th and returns the following Friday.

2.2. Furze Down School will be delivering the letters by hand to affected residents and businesses.

2.3. The Head Showman has confirmed that he will offer free rides to children and young people with additional needs/caring responsibilities. The office administrator is arranging tickets.

3. The event

3.1. Before the fair is able to open, a safety check will be carried out by the Town Clerk, Events Officer and Head Showman. Safety and insurance documentation has been requested, and the Head Showman has passed contact details to all stallholders and ride operators. Some documentation will be collected by the Events Officer on Friday 16th October and Saturday 17th October prior to opening.

3.2. The fair will be opened at 1pm on 17th October by the Town Crier, the Mayor and Head Showman, Mr Marshall Nichols.

3.3. Free parking in Cornwalls Meadow Car Park has been agreed with Buckinghamshire Council for 17th and 24th October.

4. Budget

Budget Code 301/4243 £6032

4.1. Confirmed expenditure and income will be presented at the November meeting.

TCE/42/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Contact Officer: Business and Community Engagement Officer

Careers Fair

1. Recommendations

1.1. Members are to note the Careers Fair taking place on **Thursday 29th of October, 17:30 – 20:30, at Buckingham Community Centre.**

2. Background

2.1. Following feedback from the Youth Survey, young people identified a perceived lack of career opportunities in Buckingham. The Careers Fair has been organised to showcase the range of employment, apprenticeship and career opportunities available locally.

2.2. The event is not intended to replicate the traditional school careers fair format, which often has a strong focus on universities and further education. Instead, the event focuses on local businesses, organisations and employers, particularly those actively recruiting or able to provide information about local career pathways.

2.3. The Careers Fair is open to all members of the public, rather than being targeted solely at young people. It is intended to provide a friendly and informal opportunity for people to explore career options, meet local employers and network.

2.4. 19 stall holders are attending the event. They have been grouped into the following categories to help visitors navigate the event:

- Care and Community
- Business
- Tech and Future
- Sport and Active
- Creative
- Support.

2.5. The main hall will be zoned according to these categories. A dedicated Support Area will be positioned at the back of the hall and will provide visitors with practical support, including CV advice and feedback, Intuitive Thinking Skills and information from Bucks Skills Hub.

2.6. On arrival, attendees will receive a checklist of activities and participating organisations to encourage them to visit different stalls and engage with exhibitors throughout the event.

2.7. Stall holders have been encouraged to include interactive or hands-on elements at their stalls, rather than relying solely on leaflets and information, to make the event more engaging and accessible to visitors.

2.8. The small hall has also been booked as a networking and refreshments area, providing a more informal space for attendees and exhibitors to meet and speak with one another.

TCE/43/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Contact Officer: Paula Cahill, Events Officer

Bonfire and Fireworks

1. Recommendations

1.1. It is recommended that Members note this report.

2. Background

2.1. The Bonfire and Fireworks event takes place in Bourton Park each year. This year's event will be on Saturday 31st October from 6pm to 8pm.

3. Fireworks and Bonfire

3.1. Fireworks will be provided by Titanium Fireworks. Risk Assessments and safety plans have been supplied and reviewed. The fireworks will be lit at 7pm.

3.2. The bonfire will have a central position. In accordance with advice from our insurer, the bonfire procession and lighting of the bonfire will be after the fireworks.

4. Entertainment

4.1. DJ Dan Blaze has been booked to compere and play music throughout the whole event.

5. Food and Drink Traders

5.1. There will be two hot food traders, a donut trader and a bar at the event. The number of food traders have been reduced due to feedback from traders last year who were unhappy with the level of sales. Mr Glow will attend again and has confirmed that he will not be selling any single use plastic.

6. Event Volunteers and Clean up

6.1. Members are invited to take part in the event as part of the torch lit procession that lights the bonfire each year. If Members would like to take part in this, please advise the Events Officer as soon as possible. Torches will be strictly one per person.

6.2. Torches are made for the event by the Green Spaces Team and will need to be prepared for lighting.

6.3. The Buckingham Table have kindly volunteered to help clear up any litter left at the event on the morning of Sunday 1st November. If any Member would like to assist please let the Events Officer know.

6.4. The Air Cadets will again support the event through marshalling.

6.5. The Scouts will provide the Guy for the top of the bonfire.

7. Budget

7.1. The budget for this event is £7800, code 301/4202.

7.2. Estimated events costs so far:

ITEM	**COST**
Fireworks	£4863
Lighting, fencing and generators from Paragon	£1400
First Aid	£400
DJ Entertainment	£450
Music licence	£645
Materials for torches	TBC
TOTAL	£7758

TCE/44/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Contact Officer: Paula Cahill, Events Officer

Christmas Lights Switch On

1. Recommendations

1.1. It is recommended that Members note this report.

2. Background

2.1. This year's Christmas Lights Switch On event will take place on Thursday 26th November from 4:30pm to 7pm.

3. Event Plan

3.1. The stage will be the same layout and design as last year and will be provided by Strawberry Fieldz.

3.2. There will be a Festive Market in the Cattle Pens with food and drink traders alongside stalls selling Christmas ware.

3.3. Buckingham Table has confirmed that they will attend with Santa and the Santa Van.

3.4. Roaming entertainment – quotes have been received and a decision will be made regarding characters.

3.5. Bourton Meadow School Choir will perform from 5:15pm to 6:00pm. The Mayor will then switch on the lights with the winners of the Christmas Card Competition. Bucks Gospel Fellowship Choir will perform until 7pm following the switch on.

3.6. Local businesses have been invited to stay open later and promotion of this will be included when advertising the event.

3.7. The Old Gaol have confirmed that their premises can be used again, free of charge, as a changing area for performers.

4. Budget

4.1. The Budget for this event is £3500, code 301/4212.

4.2. Confirmed expenditure and income will be presented at the November meeting.

TCE/45/26

Buckingham Town Council

Town Centre and Events Committee

Monday 17th November 2025

Contact Officer: Business and Community Engagement Officer

Small Business Saturday

1. Recommendations

1.1. Members are to agree to this year's proposed plans for Small Business Saturday.

2. Background

2.1. Small Business Saturday takes place on Saturday 5 December 2026 and provides an opportunity to encourage residents and visitors to support Buckingham's independent businesses during the Christmas shopping period.

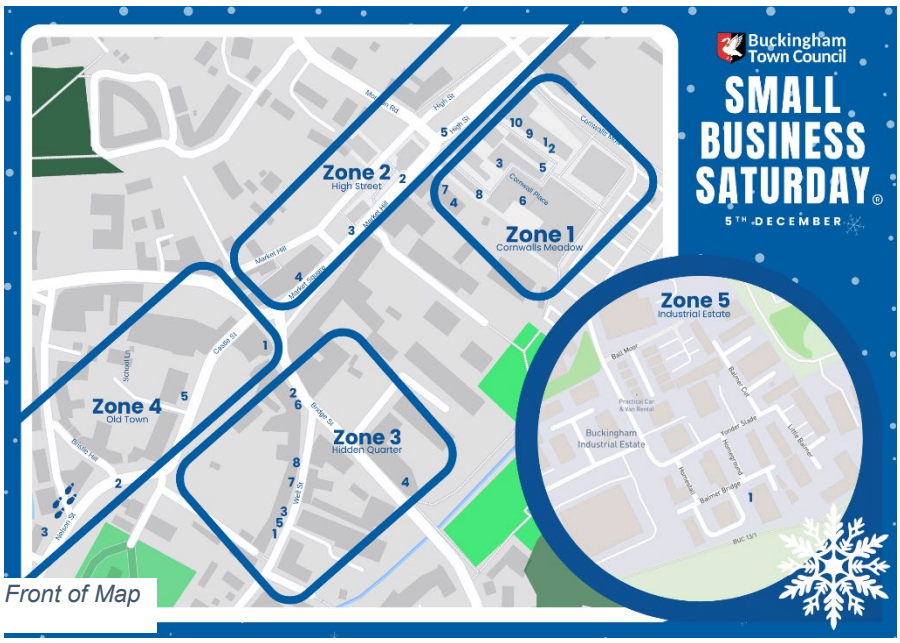
2.2. Following the positive response to Discover Buckingham Day, it is proposed that Small Business Saturday builds on a similar format.

2.3. Participating businesses will be invited to offer their own activity, promotion or experience for the day. This could include discounts, demonstrations, tastings, workshops, giveaways or other offers that encourage people to visit and spend locally.

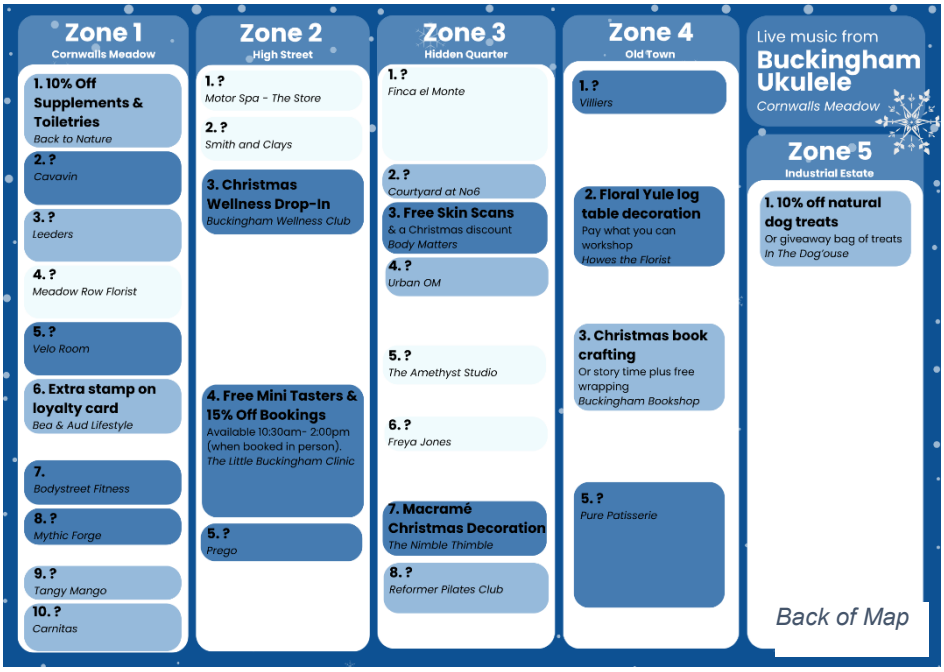
2.4. A Small Business Saturday map will be produced, highlighting participating businesses and their individual offers. The map will provide residents and visitors with an easy way to plan their day and discover businesses they may not have visited before.

2.5. The possibility of including businesses on the industrial estate will also be explored, allowing the promotion to reach a wider range of small businesses across Buckingham rather than focusing solely on the town centre.

2.6. Proposed map design:



Front of Map



3. Shop Local Competition

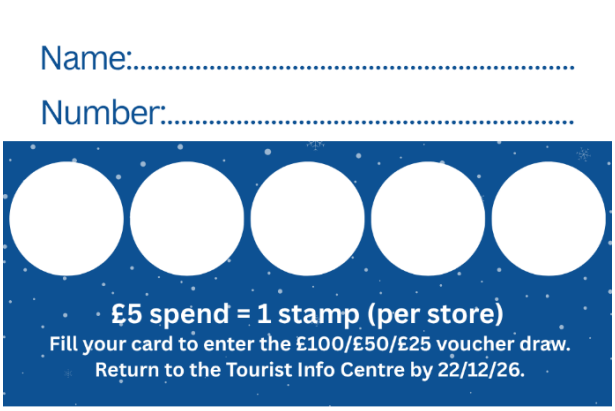
3.1. To encourage people to visit multiple independent businesses, it is proposed that a Shop Local competition launches on Small Business Saturday and runs across December.

3.2. Residents will be able to collect stamps from participating independent businesses when they spend a minimum amount, with a completed card entering them into a prize draw.

3.3. The proposed prizes are: 1 x £100 Shop Local Voucher, 1 x £50 Shop Local Voucher, 1 x £25 Shop Local Voucher.

3.4. The competition is intended to encourage people to spread their spending across several independent businesses rather than visiting just one.

3.5. Proposed Stamp Card design:



Front of Stamp Card



Back of Stamp Card

4. Entertainment and Promotion

4.1. Christmas-themed entertainment will be used to help create an enjoyable atmosphere and encourage people to spend time in the town.

4.2. **Buckingham Ukulele** has indicated that they are willing to perform Christmas music in Cornwall's Meadow at no cost to the Council.

4.3. Additional music may be considered, subject to availability and budget.

4.4. It is proposed that a **Grinch actor** is hired to appear in the town throughout the day. The character will provide a festive attraction for families, with opportunities for photographs and interaction, helping to create additional activity around the town centre. This is due to the success of this initiative in other locations.

5. Proposed Budget

Item	**Cost**
Shop Local vouchers	£175
Stamp cards	£30 (for 500 copies)
Maps	£100 (for 500 copies)
The Grinch actor	£1100
TOTAL	£1405

5.1. The cost of the **Grinch actor (£1,100)** will be funded from the **Market Entertainment** budget.

5.2. The cost of the **Shop Local vouchers, stamp cards and maps (£305)** will be funded from the **Small Business Promotion** budget.

TCE/46/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Wellbeing Fair

Contact Officer: Deputy Town Clerk

1. Recommendations

1.1. Members agree a date for the Wellbeing Fair of Saturday 5th February 2028 and that the same is precepted for in the budget planning for 2027/2028.

2. Background

2.1. It has been agreed that the previously held Good Endings Fair be amended to a Wellbeing Fair; this would include all aspects of wellbeing across all ages.

2.2. It was agreed that the event should take place in the Community Centre.

2.3. No date as yet has been set for the first Wellbeing Fair.

2.4. 5th February 2028 has been identified as an ideal date as our Events Calendar is not heavily burdened at this time of year. It also coincides with a time of change and reflection at the start of a new year. January would not be available at the Community Centre due to the pantomime, the Food Fair is at the end of February so it enables us to space the events through the month. It has previously been identified that this event should be in the town centre to maximise its appeal, so looking at alternative venues would not be appropriate

3. Budget Costs

3.1. These will need to be agreed at the precept planning meeting and will need to include Hall Hire at the Community Centre.

Events Calendar 2026		
Event	**Month**	**Day**
Holocaust Memorial Day - Cancelled	*January*	*Tuesday 27th*
Feb half term 16th - 20th		
Pancake Races	*February*	*Tuesday 19th*
Shrove Tuesday 17th Feb		
Food Fair	*February*	*Saturday 28th*
Commonwealth Day - Flag	*March*	*Monday 9th*
Annual Town Meeting	*March*	*Thursday 26th*
Easter Event LHSCC	*March*	*Sunday 29th*
Dinosaur event - Old Gaol/front of OG	*March*	*Tuesday 31st*
Easter holidays 30th March to 10th April		
Green and Crafts	*April*	*Sunday 12th*
St George's Day - Flag	*April*	*Thursday 23rd*
Bite Club	*April*	*Saturday 25th*
Workers Memorial Day	*April*	*Tuesday 28th*
May Day	*May*	*Friday 1st*
Buckingham Live	*May*	*Sunday 24th*
May half term 25th to 29th May		
Bite Club	*May*	*Saturday 30th*
Pride Month - Flag	*June*	*Monday 1st to Saturday 30th*
Celebrate Buckingham Day	*June*	*Saturday 20th*
Armed Forces Day - Flag & Event	*June*	*Saturday 27th*
Bite Club	*June*	*Saturday 27th*
Buckingham Summer Festival	*July*	*TBC*
British Grand Prix	*July*	*3rd to 5th*
Summer holidays 22nd July to 28th August		
Buckingham in Bloom presentation	*July*	*TBC*
Fringe Week	*July*	*Monday 20th to Sunday 26th*
Fringe Event - 100 trees for 100 years - Manor Farm	*July*	*Runs throughout*
Fringe Event - Wildlife photography competition	*July*	*Runs throughout -* ***THIS HAS BEEN CANCELLED AS NO INTEREST***
Fringe Event - Bourton Park Nature Trail starts	*July*	*Monday 20th*
Fringe Event - Picnic at Berties' Walk orchard	*July*	*Monday 20th*
Fringe Event - Crafts Chantry Chapel	*July*	*Tuesday 21st*
Fringe Event - Oxford Fiddle Group	*July*	*Tuesday 21st*
Fringe Event - Nature Makers - Cattle Pens	*July*	*Wednesday 22nd*
Fringe Event - Floral arranging with Howes Florist	*July*	*Wednesday 22nd*
Fringe Event - Crafts Chantry Chapel	*July*	*Thursday 23rd*
Fringe Event - Bugfest - Lace Hill	*July*	*Thursday 23rd*
Fringe Event - The Grand Junction Nature Quiz	*July*	*Thursday 23rd*
Fringe Event - Art in the Market	*July*	*Friday 24th*
Fringe Event - People's Emergency Briefing - Film Place	*July*	*Friday 24th*
Fringe Event - Flower Farm Fun Day	*July*	*Saturday 25th -* ***THIS EVENT HAS BEEN CANCELLED***
Fringe Event - Bite Club	*July*	*Saturday 25th*
Fringe Event - Family Fun Day Lace Hill	*July*	*Sunday 26th*
Summer Basketball	*July/August*	*Mondays 27th July & 3rd, 10th, 17th, 24th & 31st August*
Buckingham Play Days	*July*	*Thursday 30th*
Buckingham Play Days	*August*	*Wednesday 12th*
Skate Park Jam	*August*	*Saturday 15th*
Buckingham Play Days & University Duck Race	*August*	*Tuesday 25th*
Bite Club	*August*	*Saturday 29th*
BandJam	*August*	*Sunday 30th*
Autumn term starts 2nd September		
Merchant Navy Day - Flag	*September*	*Thursday 3rd*
Dog Show	*September*	*Saturday 5th*
Launch of Mayor's Christmas Card competition	*September*	*TBC*
River Rinse 1	*September*	*Sunday 20th*
River Rinse 2	*October*	*Sunday 4th*
Charter Fair 1	*October*	*Saturday 17th*
Charter Fair 2	*October*	*Saturday 24th*
Careers Fair	*October*	*Thursday 29th*
October half term 26th to 30th October		
Bonfire and Fireworks	*October*	*Saturday 31st*
Remembrance Parade	*November*	*Sunday 8th*
Remembrance - Flag	*November*	*Sunday 8th*
King's real birthday - Flag	*November*	*Saturday 14th*
Winter Fair Lace Hill	*November*	*Sunday 15th*
Local Democracy Week event	*November*	*TBC*
Christmas Lights Switch On	*November*	*Thursday 26th*
Art evening SEN	*December*	*TBC*
Small Business Saturday	*December*	*Saturday 5th*
Community Fair	*December*	*Saturday 12th*
Christmas Crafts at Lace Hill	*December*	*Tuesday 22nd*

Events Calendar 2027		
Event	**Month**	**Day**
Holocaust Memorial Day	*January*	*Wednesday 27th*
February half term 15th - 19th		
Pancake Races	*February*	*Thursday 18th*
Shrove Tuesday 16th Feb		
Food Fair	*February*	*Saturday 27th*
Commonwealth Day - Flag	*March*	*Monday 8th*
Annual Town Meeting	*March*	*Thursday 18th*
Easter Event LHSCC	*March*	*Sunday 28th*
Easter craft event one	*March*	*Tuesday 30th*
Easter holidays 26th March to 9th April		
Green and Crafts	*April*	*Tuesday 6th*
St George's Day - Flag	*April*	*Friday 23rd*
Bite Club	*April*	*TBC*
Workers Memorial Day	*April*	*Wednesday 28th*
May Day Maypole Dancing	*April*	*Friday 30th*
Buckingham Live	*May*	*TBC*
May half term 31st May - 4th June		
Bite Club	*May*	*TBC*
Pride Month - Flag	*June*	*Tuesday 1st to Wednesday 30th*
Celebrate Buckingham Day	*June*	*Saturday 19th*
Armed Forces Day - Flag & Event (TBC)	*June*	*Saturday 27th*
Bite Club	*June*	*Saturday 27th*
Buckingham Summer Festival	*July*	*TBC*
British Grand Prix	*July*	*4th to 6th*
Summer holidays 21st July to 31st August		
Buckingham in Bloom presentation	*July*	*TBC*
Fringe Week	*July*	*Sunday 25th - Saturday 31st*
Fringe Week events	*July*	*TBC*
Summer Basketball	*July/August*	*TBC*
Buckingham Play Days	*July*	*TBC*
Buckingham Play Days	*August*	*TBC*
Skatepark Jam	*August*	*TBC*
Buckingham Play Days & University Duck Race	*August*	*TBC*
Bite Club	*August*	*TBC*
BandJam	*August*	*Sunday 29th*
Autumn term starts 1st September		
Merchant Navy Day - Flag	*September*	*Friday 3rd*
Dog Show	*September*	*Saturday 4th*
Launch of Mayor's Christmas Card competition	*September*	*TBC*
River Rinse 1	*September*	*TBC*
River Rinse 2	*October*	*TBC*
Charter Fair 1	*October*	*Saturday 16th*
Charter Fair 2	*October*	*Saturday 23rd*
Careers Fair	*October*	*TBC*
October half term TBC		
Bonfire and Fireworks	*October*	*Saturday 30th or Saturday 6th*
Remembrance Parade	*November*	*Sunday 14th*
Remembrance - Flag	*November*	*Thursday 11th*
King's real birthday - Flag	*November*	*Friday 12th (birthday Sunday 14th)*
Winter Fair Lace Hill	*November*	*Sunday 21st*
Local Democracy Week event	*November*	*TBC*
Christmas Lights Switch On	*November*	*TBC*
Small Business Saturday	*December*	*Saturday 4th*
Christmas Parade	*December*	*TBC*
Community Fair	*December*	*TBC*

TCE/49/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Contact Officer: Paula Cahill, Events Officer

Fringe Week

1. Recommendations

1.1. It is recommended that Members note this report.

2. Background

2.1. Fringe Week this year ran from Monday 20th to Sunday 26th July. The theme was nature and wildlife in celebration of David Attenborough's 100th birthday.

3. Events

3.1. Picnic at Berties' Walk - this was a great success with many people attending (including the grandchildren of both Berties) to learn about the trees from the Chair of Mid Shires Orchard.

3.2. Crafts at the Chantry Chapel – the first session was quieter as many children had not broken up from school, but this was a nice event that many families enjoyed.

3.3. Oxford Fiddle Group – well attended with over 60 tickets sold for the performance.

3.4. Nature Makers – families enjoyed this free craft event in the Cattle Pens. It was less busy than Art in the Market, but this is likely to be because some schools had not broken up.

3.5. Flower arranging with Howes the Florist – an extremely successful collaboration. It was a popular event that sold out quickly.

3.6. Bugfest – this was thoroughly enjoyed by so many. A great event that fitted the theme wonderfully.

3.7. Nature Quiz – a successful collaboration with The Grand Junction.

3.8. Art in the Market – extremely popular event with many families staying for the whole afternoon to enjoy the painting and colouring.

3.9. People's Emergency Briefing – another successful collaboration with the Film Place and Buckingham Environmental Action Network. The event was fully booked.

3.10. Family Fun Day at Lace Hill – despite the windy conditions many families attended and enjoyed the free fun and free goodies on offer from Well Street Church.

3.11. Bourton Park Nature Trail – over 100 children took part in the Nature Trail and feedback was extremely positive.

3.12. Wildlife Photography Competition – although the Flower Farm Fun Day was cancelled, there were a few entrants for the photography competition and prizes were given.

4. Budget

4.1. The budget for this event is £2236, code 303/4221.

4.2. Expenditure

ITEM	COST £
Bugfest	702
Nature Makers	225
Hall hire Fiddle Group	200
TEN licence	21
Film Place hire	48
Nature trail graphics – Black Dog Design	150
Nature trail prizes/teddies for trees	55.95
Prizes for photography competition	17.22
Bouncy castle	100
Hall hire	69.30
DJ Dan Blaze	400
Cable ties	17.47
TOTAL	£2005.94

4.3. Fringe income 303/4221
Income from ticket sales for Oxford Fiddle Group and stallholders: £465.



TCE/50/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Contact Officer: Paula Cahill, Events Officer

Skate Park Jam

1. Recommendations

1.1. It is recommended that Members agree to book Team Rubicon for the 2027 event.

2. Background

2.1. This free Skate Park event was held on Saturday 15th August 2026.

2.2. The event is aimed at ages 8+ and social media posts also encouraged spectators to come along and enjoy the event.

2.3. Team Rubicon provide the PA, background music, demonstrations, workshops, competitions and prizes. They also bring along spare helmets as all participants must wear one.

3. Event review

3.1. Participants thoroughly enjoyed the event, with a few travelling some distance to take part.

3.2. This year there were a lot of spectators enjoying the event, helping to create a nice community atmosphere.

3.3. Due to a mix up with dates ALR did not turn up. Contact was made on the day with ALR prior to the event starting but they had no staff members available. This was discussed with Team Rubicon who are all first aid trained and carry full first aid kits. It was decided that the event could go ahead with the Team Rubicon and BTC trained first aiders. A discussion with ALR has taken place and measures will be put in place to ensure that this does not happen again.

4. Budget

4.1. The budget for this event is £2080, code 303/4169.

4.2. Expenditure

ITEM	**COST £**
Team Rubicon	1600
Buckinghamshire Park fee (not yet received)	
TOTAL TO DATE	£1600

TCE/51/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Contact Officer: Paula Cahill, Events Officer

Play Days

1. Recommendations

1.1. It is recommended that Members note the report.

2. Background

2.1. These three events are held annually in Chandos Park and are hosted by MKPA.

3. Event review

3.1. The events were held on Thursday 30th July, Wednesday 12th August and Tuesday 25th August.

3.2. There was a different van type for each event: Sports Van, Messy Van and Risky Van which all have a bouncy castle but include different equipment. Activities varied with obstacle courses, den building, disc painting, sand activities and rock climbing just a few of the things on offer.

3.3. Despite the intense summer heat, all of the Play Days were extremely busy with many families spending the whole day in the park – see reports below from MKPA.

3.4. The Family Hub attended the 12th August event, offering information and support to families.

3.5. The University Duck Race, planned to coincide with the 25th August Play Day, was cancelled due to low river levels.

4. Budget

4.1. The budget code for this event 301/4094 Youth Project.

4.2. Expenditure

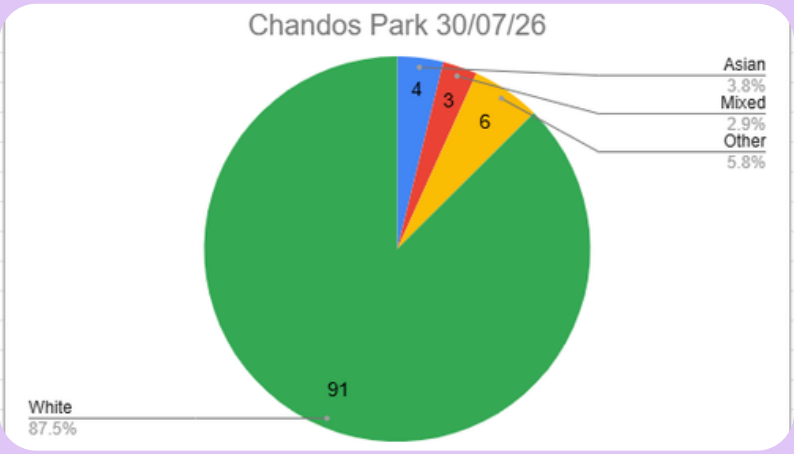
ITEM	**COST**
Play Sessions	£3276
TOTAL	£3276

Chandos Park 5 Hour Fun Day

Thursday 30th July
10.30am - 3.30pm



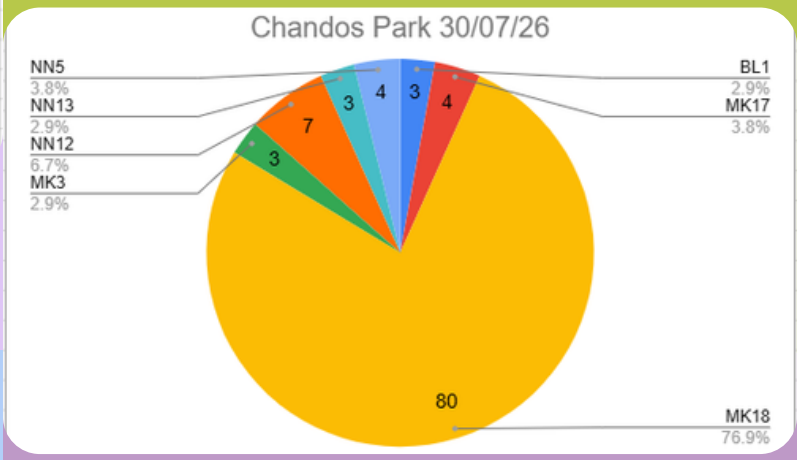
Ethnicity



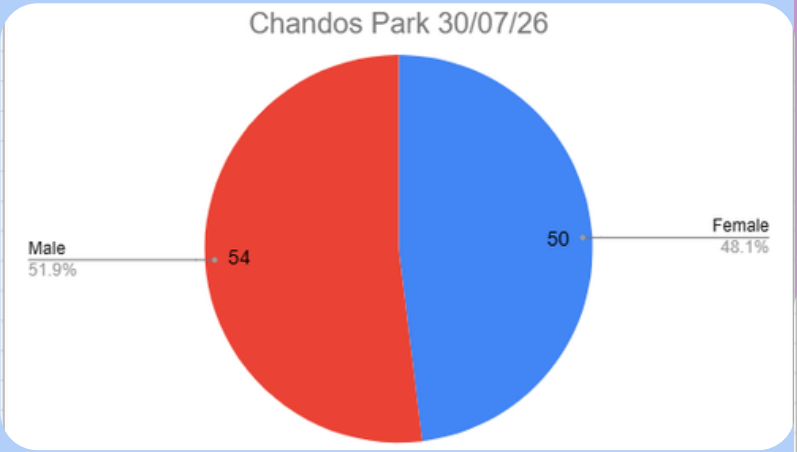
Children of 4 ethnicities attended the session.

Postcodes

Children from 7 postcodes attended the session.



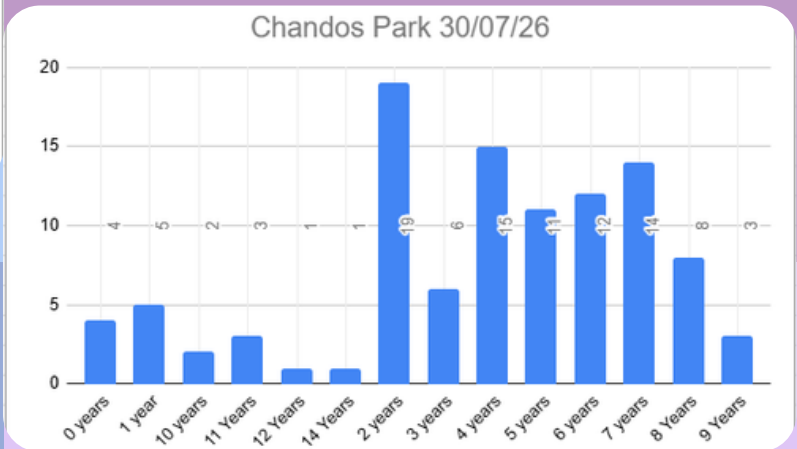
Gender



Out of 104 children that attended this session, 54 were male & 50 were female.

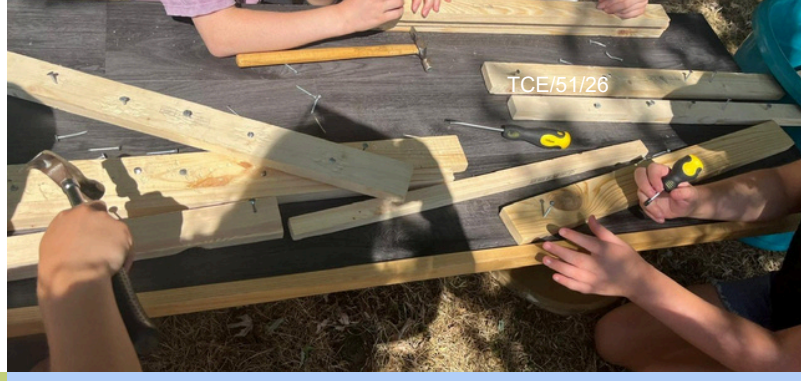
Age

Varying ages of children attended the session.

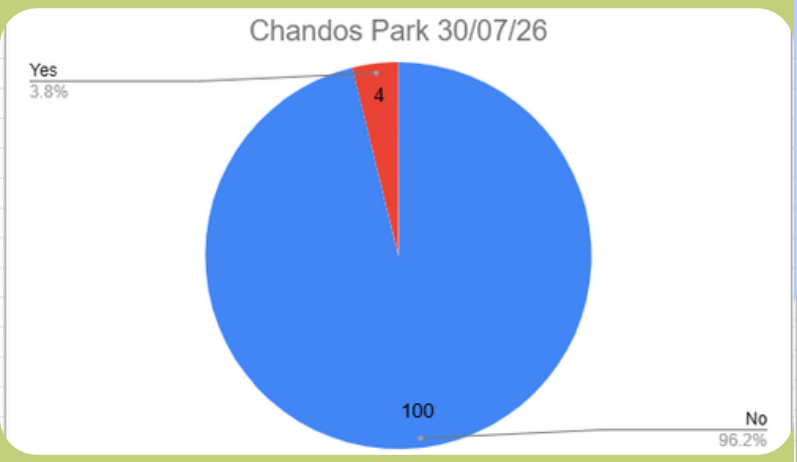


Chandos Park 5 Hour Fun Day

Thursday 30th July
10.30am - 3.30pm

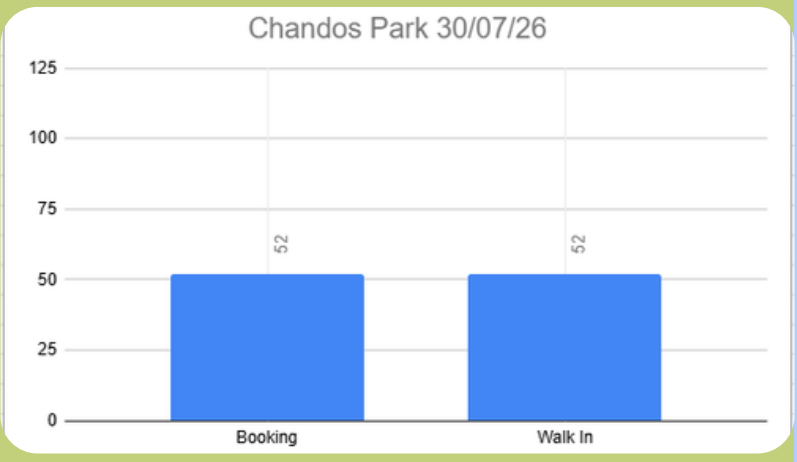


Additional needs



Out of 104 children that attended this session, 4 had additional needs & 100 did not.

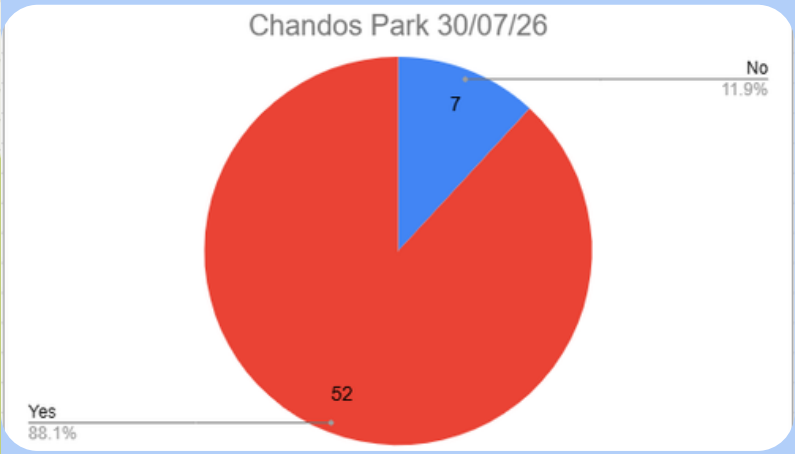
Online Booking vs Walkin



Out of 104 children that attended this session, 52 booked online & 52 were walk-in.

Online bookings

Out of 59 Online Bookings 52 attended and 7 did not.



The total number of children that attended this session was 104.

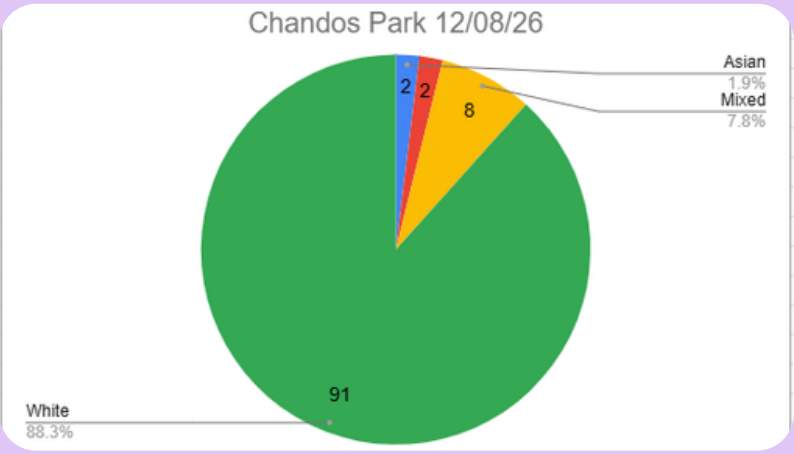
However if everyone that booked online had attended the total number would have been 111.

Chandos Park 5 Hour Fun Day

Wednesday 12th August
10.30am - 3.30pm



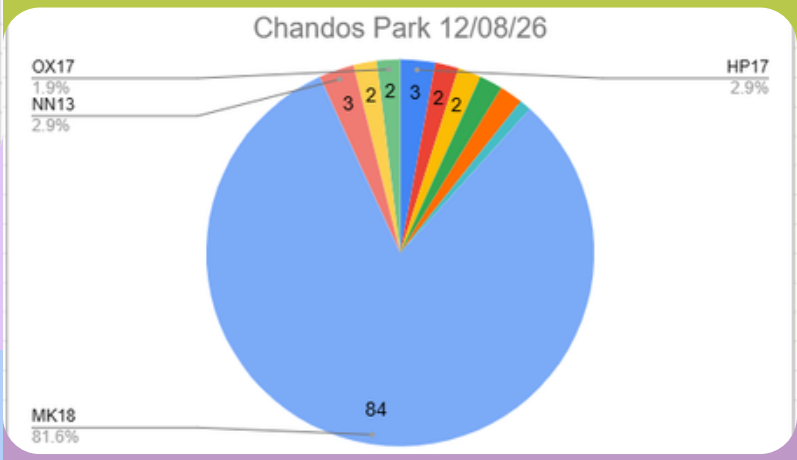
Ethnicity



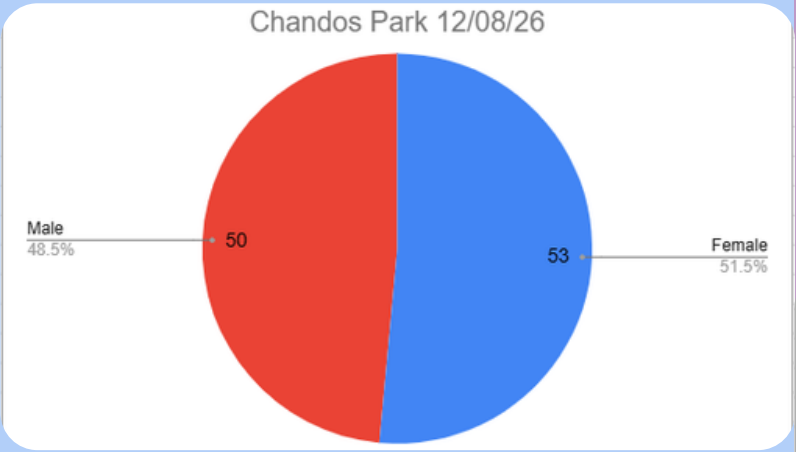
Children of 4 ethnicities attended the session.

Postcodes

Children from 10 postcodes attended the session.



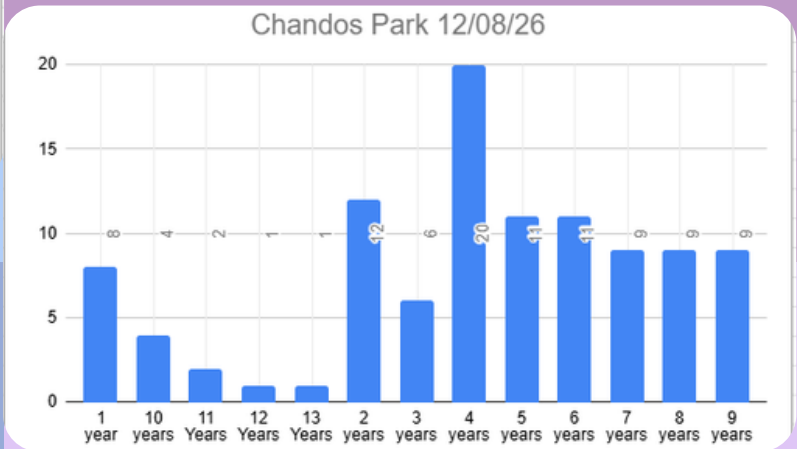
Gender



Out of 103 children that attended this session, 54 were male & 50 were female.

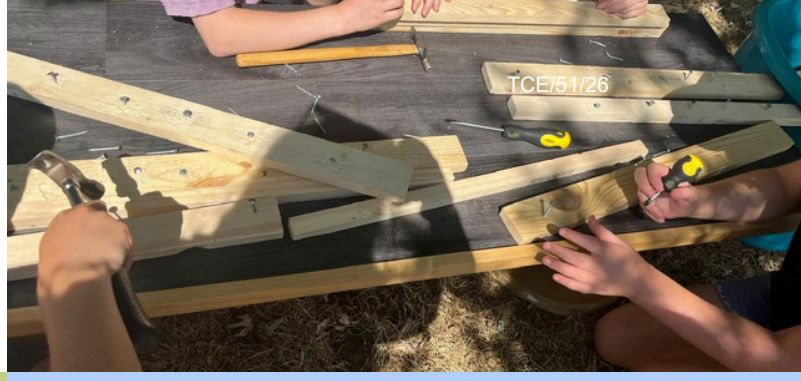
Age

Varying ages of children attended the session.

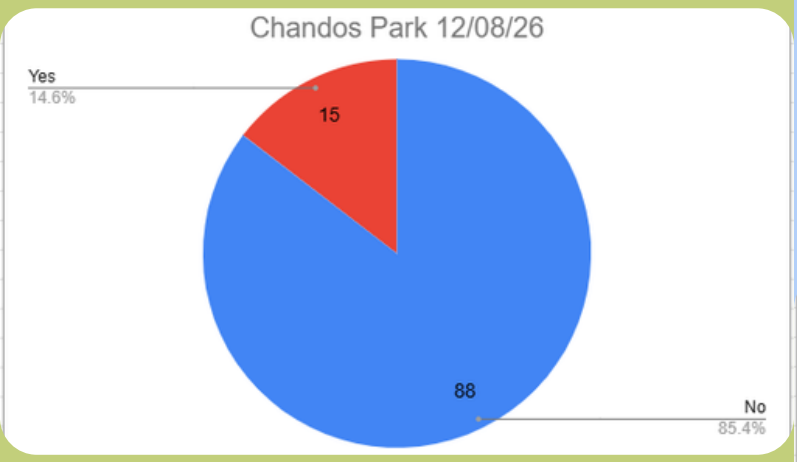


Chandos Park 5 Hour Fun Day

Wednesday 12th August
10.30am - 3.30pm

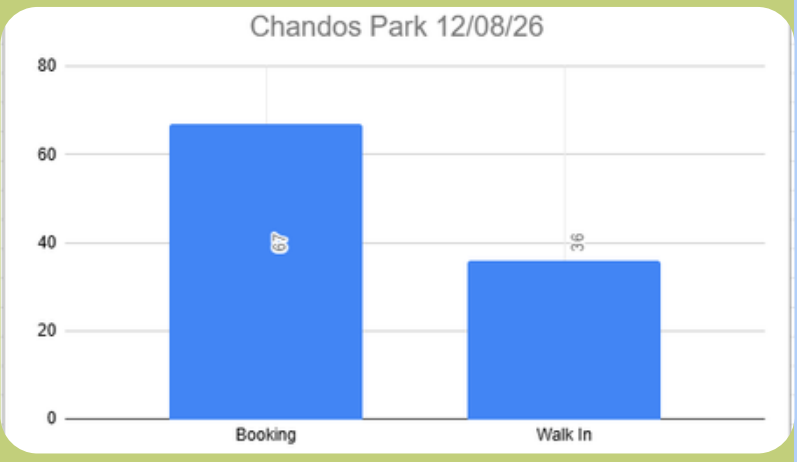


Additional needs



Out of 103 children that attended this session, 15 had additional needs & 88 did not.

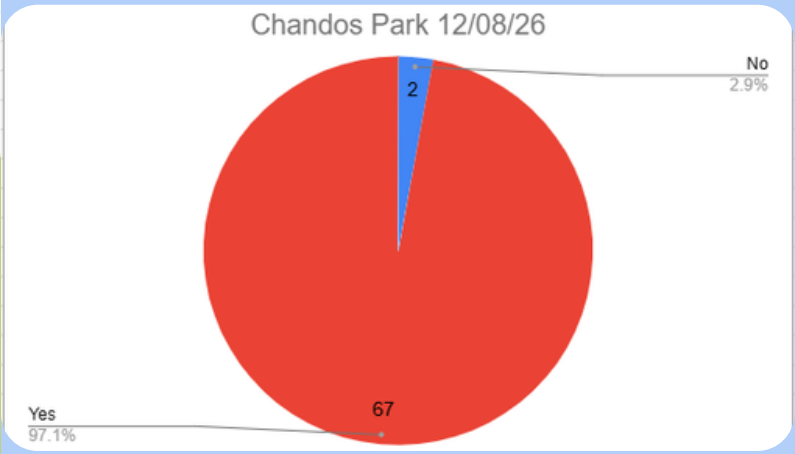
Online Booking vs Walkin



Out of 103 children that attended this session, 67 booked online & 36 were walk-in.

Online bookings

Out of 69 Online Bookings 67 attended and 2 did not.



The total number of children that attended this session was 103.

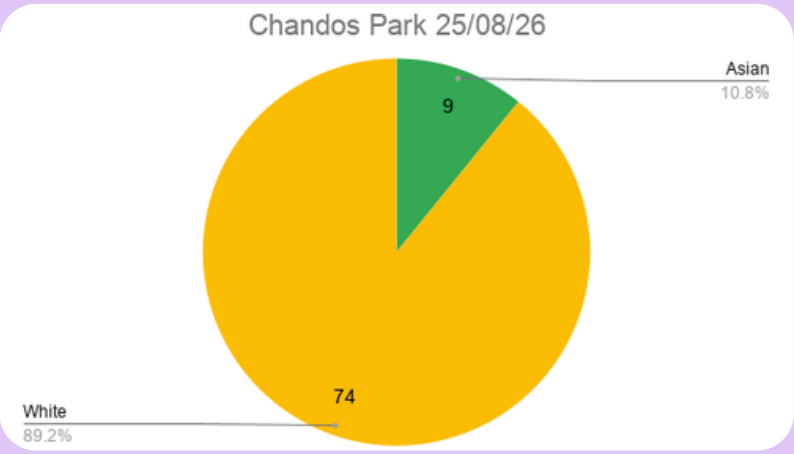
However if everyone that booked online had attended the total number would have been 105.

Chandos Park 5 Hour Fun Day

Tuesday 25th August
10.30am - 3.30pm



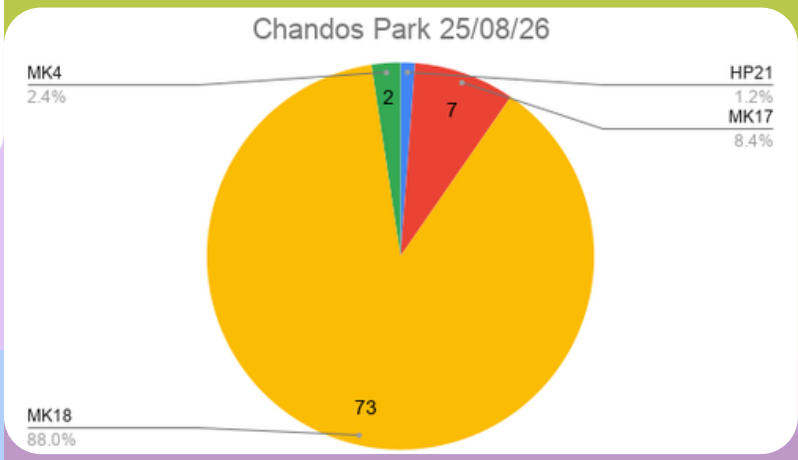
Ethnicity



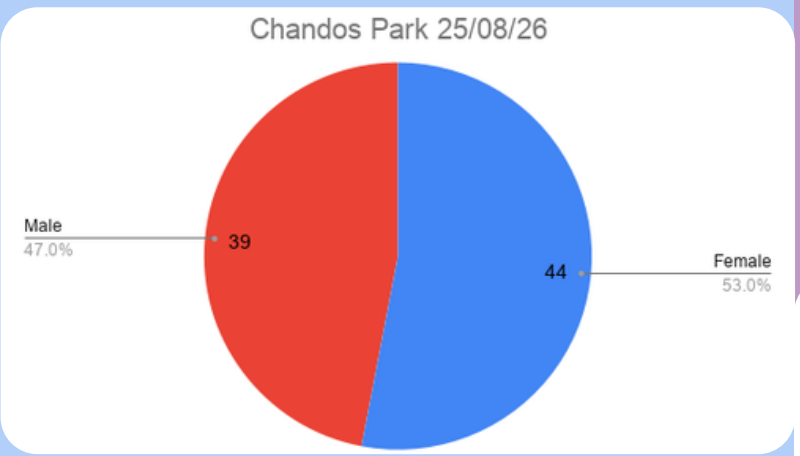
Children of 2 ethnicities attended the session.

Postcodes

Children from 4 postcodes attended the session.



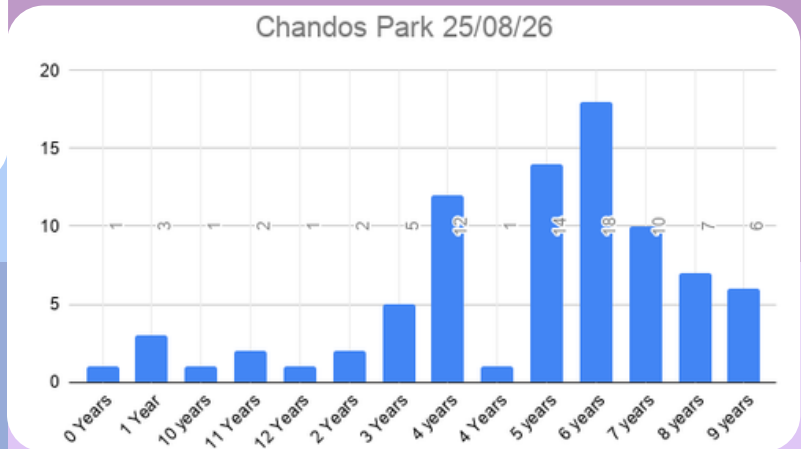
Gender



Out of 83 children that attended this session, 39 were male & 44 were female.

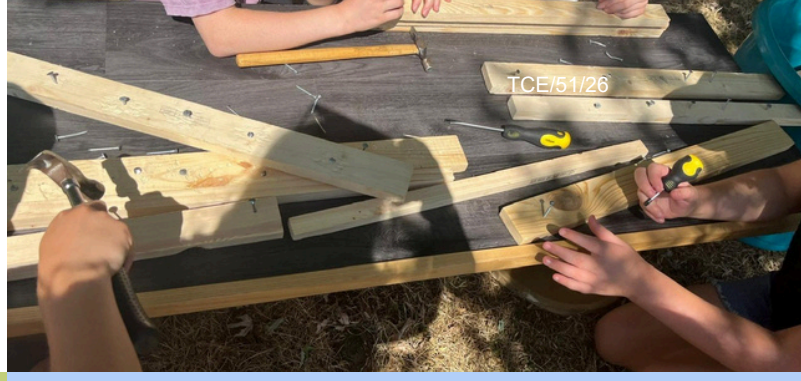
Age

Varying ages of children attended the session.

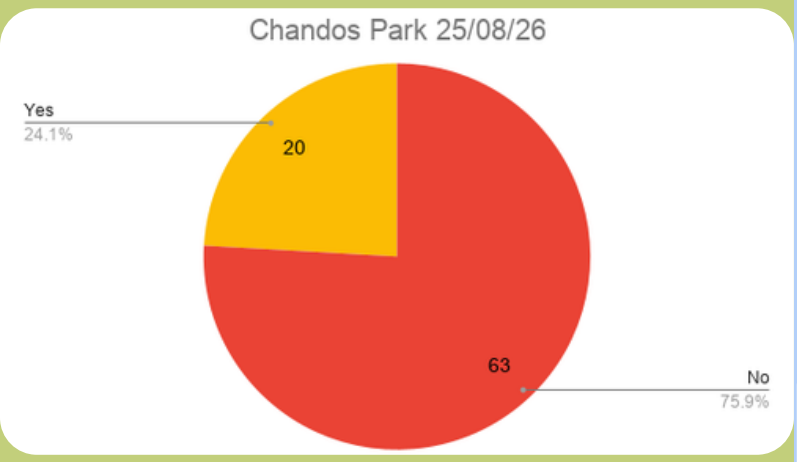


Chandos Park 5 Hour Fun Day

Tuesday 25th August
10.30am - 3.30pm

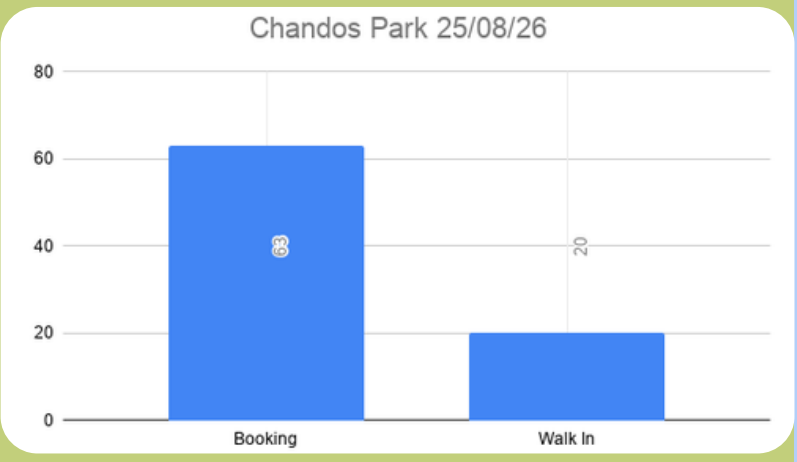


Additional needs



Out of 83 children that attended this session, 20 had additional needs & 63 did not.

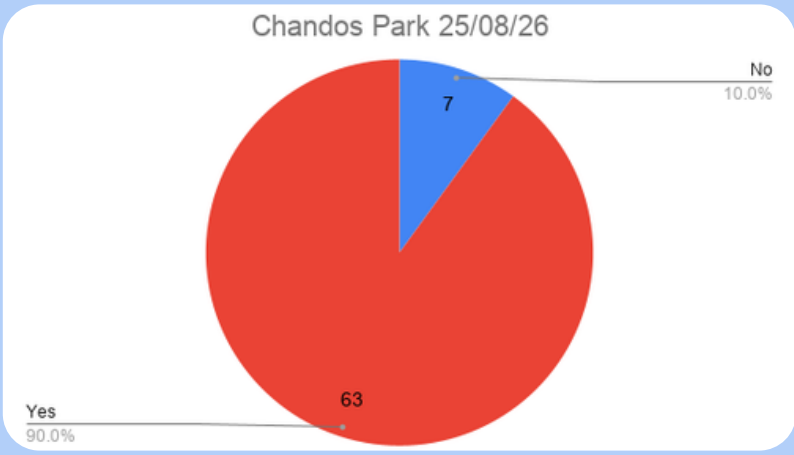
Online Booking vs Walkin



Out of 83 children that attended this session, 63 booked online & 20 were walk-in.

Online bookings

Out of 70 Online Bookings 63 attended and 7 did not.



The total number of children that attended this session was 83.

However if everyone that booked online had attended the total number would have been 90.

TCE/52/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Contact Officer: Paula Cahill, Events Officer

Basketball

1. Recommendations

1.1. It is recommended that Members agree to book Coach Jenner for the 2027 Basketball sessions.

1.2. It is recommended that Members agree that Coach Jenner is asked about the feasibility and cost of increasing the number of coaching sessions offered throughout the summer.

2. Background

2.1. These free Basketball sessions are run throughout the summer in Bourton Park and Chandos Park. Coach Jenner and Coach Rose run the sessions.

3. Event review

3.1. There were six sessions, held on Monday evenings from 27th July to 31st August. The early classes were held in Chandos Park from 5:30pm – 6:30pm for young people aged 8-12 years. The second class was held in Bourton Park from 6:45pm – 7:45pm for young people aged 13+.

3.2. Coach Jenner and Coach Rose received a lot of appreciative feedback from parents this year, particularly parents of the girls who took part; there were 6 girls that regularly attended the Chandos sessions. The earlier sessions attracted quite a large regular group of around 20 young people and the Bourton Park sessions regular attendance of around 13 young people. Both sessions had attendees with SEN who successfully accessed the events.

3.3. There were a couple of minor injuries (scraped knees) and one stubbed finger (ice pack used).

3.4. The Coaches received enquiries about further basketball sessions. Attendees and parents expressed disappointment that there was nothing available in and around Buckingham.

4. Budget

4.1. The budget code for this event 301/4094 Youth Project.

4.2. Expenditure

ITEM	**COST**
Basketball coaching	£1080
TOTAL	£1080

TCE/53/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Contact Officer: Events Officer

Bite Club

1. Recommendations

1.1. It is recommended that Members agree to sponsor Bite Club venue hire and bin hire for four or five events in 2027.

1.2. It is recommended that Members agree a maximum cost for sponsorship.

2. Background

2.1. Members agreed to sponsor five Bite Club events in 2026 (minute 640/25).

2.2. The events were held at Embleton Way Scout and Community Centre on the last Saturday of every month from April through to August.

2.3. As agreed, Buckingham Town Council covered the cost of the venue and the cost of the bin hire.

2.4. Bite Club have reported that approximately 300-400 people attended each event, although the August event was affected somewhat by poor weather. Many people stayed for the whole afternoon/evening and enjoyed the outside space – the indoor seating was barely used. The events were very family orientated and Bite Club feel that overall, the five events worked very well. Consideration may, however, be given to having just four events, with the final July event being a bigger concern as part of Fringe Week. Bite Club would like to continue the partnership with Buckingham Town Council.

3. Budget

3.1. Budget code 301/4245.

3.2. Expenditure:

Expense	Cost
Hall hire	£800
Bin hire	To be confirmed

The bin hire costs will be a maximum of £700. Bite Club will cover any additional costs as per the agreement.

TCE/54/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Contact Officer: Paula Cahill, Events Officer

Bandjam

1. Recommendations

1.1. It is recommended that Members agree to book Square in the Air, at a cost of £3500, for Bandjam 2027.

2. Background

2.1. Bandjam is held annually in the town centre and is now organised by BTC with no collaboration/event partner.

3. Event review

3.1. This year's event was held on Sunday 30th August. Despite other events being held on the same day in the town and other local music festivals, the event was well attended.

3.2. The event was opened by the Town Crier and the Mayor at 1pm.

3.3. There were eight bands offering a diverse range of music from original songs to much-loved rock and pop classics which spanned the decades.

3.4. Square in the Air and JH Audio provided the stage, sound and lighting and both the bands and audience commented on the quality.

3.5. Craig Hudson stood in at the last minute to compere Bandjam and did an amazing job.

3.6. There was one incident when a car entered the road closure from the King's Head direction. This was dealt with by security who have submitted a report on the incident; they are putting measure in place to ensure that this could not be repeated.

3.7. There were two first aid incidents: a food trader had a dizzy spell and a member of public fell over due to intoxication – he was taken home by another member of public.

4. Budget

4.1. The budget for this event is £6273, code 301/4221.

4.2. Expenditure

ITEM	**COST £**
Bucks Recycling	340
Complete Security	1026
Square in the Air	3000
TTRO – not yet charged	
ALR	550
PRS	215.08
Compere	50
Drumkit hire	390
Band payments	1140
TOTAL	6711.08

The overspend was due to an increase in the base costs for the event: bin hire, security, stage, sound and lighting and first aid.

As agreed, there was just one food vendor, therefore income was £30 for the event.



TCE/55/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Contact Officer: Paula Cahill, Events Officer

Dog Show

1. Recommendations

1.1. It is recommended that Members note the report.

1.2. It is recommended that Members agree that class entry next year will be £2, not £1.50.

2. Background

2.1. The fun Dog Show is held annually in the Paddock at Bourton Park.

3. Event review

3.1. This year's event was held on Saturday, 5th September.

3.2. The Discover Buckingham event was held at the same time and as a result attendance was slightly lower, but there were plenty of entrants for every class.

3.3. There were 13 stalls, including one food and drink trader. Feedback from stallholders selling goods/raising awareness was extremely positive although the face painter did little trade.

3.4. All entrants were given a goody bag, kindly donated by R&J Pets.

3.5. Sponsors gave very generous prizes for the winners and runners-up. This year's sponsors were R&J Pets, the National Trust, Haybridge Vets, Delders Dogs, Leaders Estate Agent and Hill's Canine.

3.6. Kimberley Cox and Sophie Beacon gave their time free of charge to judge the classes. Kimberley would like to enter into another agreement to continue sponsoring and judging the Dog Show in the future.

3.7. The free craft gazebos were busy throughout the day with children and parents enjoying stone painting and colouring.

3.8. This year's winner of Best in Show was the beautiful Dobermann Inca.

3.9. The Dog Show had a community atmosphere and many attendees commented on what a lovely day it was.

4. Budget

4.1. The budget for this event is £750, code 301/4213.

4.2. Expenditure

ITEM	COST £
Prizes	120.98
Vouchers	80
Toilets	270
First Aid	175
Compere	100
Water	6.21
TOTAL	752.19

The slight overspend was due to paying a compere who stood in at the last minute.

Income code 301/1093

ITEM	COST £
Class entry	127.50
Stallholders	210
Sponsorship	60
TOTAL	397.50



TCE/56/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Contact Officer: Business and Community Engagement Officer

Discover Buckingham Day

1. Recommendations

1.1. Members are to note the success of 'Discover Buckingham Day'.

2. Background

2.1. Feedback from participating businesses was overwhelmingly positive, with businesses highlighting the strong footfall, atmosphere, event map and promotional activity. Several businesses reported attracting new customers who had not previously visited or were unaware of their business. Comments included:

- *"It's been the single best event we've ever had, and sales were way up."*
- *"Footfall was EXCEPTIONAL. My CCTV picked up 500 people!"*
- *"The event map was fantastic. So many of the people that made it this far had a map in hand."*
- *"We saw new customers who didn't know we existed."*
- *"The event map was great as some people hadn't heard of particular businesses."*
- *"The atmosphere round town was great and people were really interested in what we had to offer."*

2.2. On the day, the town centre was busy, with businesses reporting strong footfall and engagement. Visitors could be seen using the event map to navigate between participating businesses and activities, contributing to a lively atmosphere throughout the town.

2.3. The feedback also highlighted opportunities for future events, including earlier and wider promotion, additional signage and ways to encourage visitors to explore businesses located further from the main town centre.

2.4. The map used at the event:

DISCOVER BUCKINGHAM

Live Music Line Up:

Zone 1: 10:30 - 12:00
Keith Newman
Busking Spot

Zone 2: 12:00 - 13:30
The Rock Project
The Old Gaol

Zone 3: 13:30 - 15:00
Amelia Barnard
The Cote The Woolpack

Zone 4: 15:00 - 16:30
Natasha Rose
The Town Hall



FIND OUT MORE:

Freebies | **Discounts** | **Demos** | **Activities**

T&Cs apply. See individual businesses for details.

Back of Map

Zone 1
Cornwalls Meadow

1. **10% Off Supplements & Toiletries**
Back to Nature
2. **Free Bordeaux Wine Tasting**
Cavavin
3. **10% Off Kitchenware**
Leeders
4. **Offers & Live Demonstrations**
Meadow Row Florist
5. **Free Bike Health Checks**
Velo Room
6. **10% Off Clothing**
Bea & Aud Lifestyle
7. **Free Body Scan & Trial Prize Draw**
9:00am - 1:00pm
Bodystreet Fitness
8. **Spin The Wheel & Giveaways**
Mythic Forge
9. **Unlimited Thali**
Tangy Mango
10. **2 for £24 Chimichanga**
Carnitas

Zone 2
High Street

1. **Children's Poetry Reading Session**
10:30am
Buckingham Library
2. **Live Butchery Demonstration & Food Samples**
Food samples 10:00am-12:00pm, Demo 12:00pm
Smith and Clays
3. **Find Out Your Inner Age**
Free samples & voucher 10:30am-1:30pm.
Buckingham Wellness Club
4. **Free Mini Tasters & 15% Off Bookings**
Available 10:30am-2:00pm (when booked in person).
The Little Buckingham Clinic
5. **Free Food Samples**
11:30am-12:30pm & Discount Cards
Prego

Zone 3
Hidden Quarter

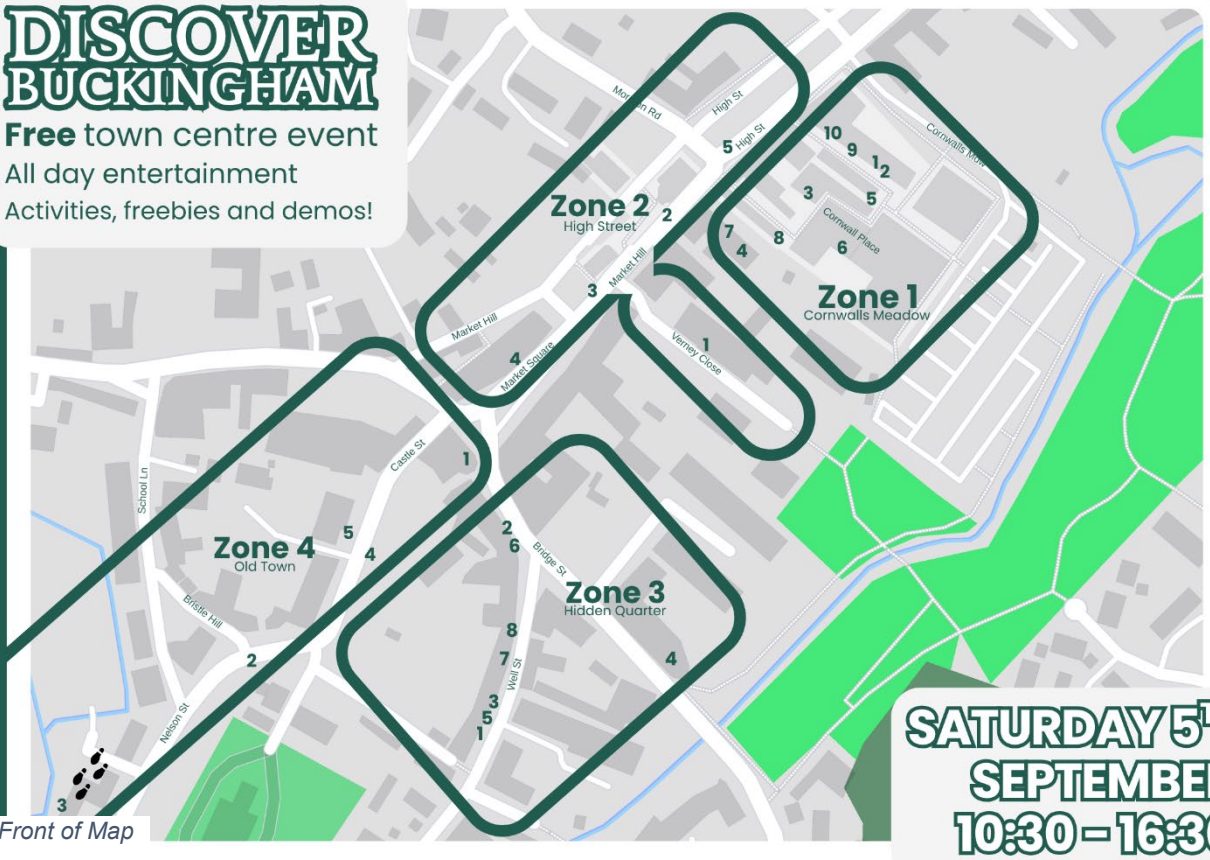
1. **African Themed Day**
Dance & Drumming workshops 12:00pm-3:00pm, Artisan Gifts
Finca el Monte
2. **Exclusive Offers**
Courtyard at No6
3. **Free Skin Scans**
1:00pm-3:00pm
Body Matters
4. **Free Mindfulness Session At 2:00pm**
Free class vouchers available 9:00am-3:00pm
Urban OM
5. **Free Tarot & Oracle Card Talk**
1:30pm
The Amethyst Studio
6. **10th Anniversary Celebration**
Artist Demonstrations, Drinks & Freebies
Freya Jones
7. **Macramé & Felt Craft Demos**
The Nimble Thimble
8. **Open Studio & Demos**
Prize draw & special offers.
Reformer Pilates Club

Zone 4
Old Town

1. **Afternoon Tea Showcase**
Samples & money-off vouchers.
3:00pm-4:30pm
Villiers
2. **Make Your Own Floral Gift**
3:00pm-4:30pm
Howes the Florist
3. **Buy a Book for a Chance to Win a Voucher**
Buckingham Bookshop
4. **Indian Food Tasting**
Dipalee Lounge
5. **Decorating Workshop**
Including Mini Cakes, Gingerbread, Biscuits & Macarons. 3:00pm-4:00pm
Pure Patisserie

DISCOVER BUCKINGHAM

Free town centre event
All day entertainment
Activities, freebies and demos!



SATURDAY 5TH SEPTEMBER 10:30 – 16:30

Front of Map

TCE/57/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Contact Officer: Ana Smith, Business and Community Engagement Officer

Proposal to Evolve Buckingham in Bloom

1. Recommendations

1.1. The Committee is asked to **approve the redesign of Buckingham in Bloom** for 2027, moving from the current residential garden competition towards a more **accessible community flower-growing challenge** and a separate **business summer window competition** with an annual creative theme potentially linked to Buckingham Fringe.

1.3. The Committee is asked to **agree that long-standing Buckingham in Bloom participants and winners should be formally recognised**, acknowledging their contribution to the competition over many years.

2. Background

2.1. Despite increased promotion, the residential Buckingham in Bloom competition continues to attract few residential entries. In 2026, extensive promotion resulted in **only eight residential entries, from a town of more than 16,000 residents.**

2.3. Recent entry figures are:

Year	Total Entries
2026	23
2025	15
2024	12
2023	8
2022	6
2021	5
2019	5
2018	6

The 2024 increase followed a significant promotional push and the introduction of **two new business categories. The increase in 2026 was primarily due to greater participation from businesses.**

2.4. The competition has become concentrated among a small number of successful entrants**. One entrant has won their category for five consecutive years**. Another entrant has received **a prize every year since the competition began in 2011.**

2.5. These achievements should be recognised, but the current format does not attract new residential participants.

3. Proposed New Direction: The Great Buckingham Sunflower Challenge

3.1. It is proposed that the residential competition is replaced with **The Great Buckingham Sunflower Challenge.**

3.2. The aim would be to encourage as many people as possible to grow a sunflower and take part in a friendly community challenge. Sunflowers are easy to grow, create a strong visual impact and can be grown in gardens, allotments, pots, balconies and other small spaces.

3.3. The challenge could be open to residents, families, schools, community groups and local organisations.

Possible categories could include:

- Tallest sunflower
- Biggest sunflower head
- Best sunflower display
- Best children's sunflower
- Best sunflower grown in a pot or small space
- Best group or community effort

4. Free Seeds and Community Engagement

4.1. Seeds could be purchased in bulk using the budget currently allocated to Buckingham in Bloom prizes and then distributed at the Council's Green and Craft event, the Lace Hill Easter Fair and other suitable Spring events, therefore spreading the money that is currently only benefitting a small number of residents to have a much larger impact.

4.2. Packets could carry the message: Take a seed. Grow a sunflower. Help Buckingham bloom. Alongside a QR code that could provide information about how to take part, with participants encouraged to submit photographs of their sunflowers later in the year to enter the competition.

4.4. This would create a longer period of engagement from spring through summer and make the initiative accessible to a much wider range of residents, including children, families and those with limited outdoor space.

5. Business Summer Window Competition

5.1. The business element should be separated from the residential initiative and developed into a distinct summer window competition. There is lots of interest from local businesses in a summer window competition, which could complement the town's Best Kept Village efforts.

5.3. A creative annual theme, potentially linked to Buckingham Fringe, could encourage businesses to participate while allowing them to work within the limitations of their individual premises. This would also make the whole town feel cohesively involved with our Fringe week celebrations.

5.4. A window competition would also provide a more appropriate basis for judging businesses with very different shopfronts and available space. Judging could focus on creativity, interpretation of the theme and presentation rather than the size of the premises.

6. Conclusion

6.1. The current Buckingham in Bloom residential competition has a long history and has been supported by committed participants. However, participation remains low despite increased promotion, with only eight residential entries in 2026.

6.2. The proposed Great Buckingham Sunflower Challenge would retain the focus on flowers and pride in Buckingham while making participation more accessible and engaging for the wider community. Free seeds and a spring launch would also provide opportunities for continued engagement throughout the growing season.

6.3. Separately, a themed summer window competition would give local businesses a clear and creative opportunity to participate, while supporting the appearance of the town and complementing Best Kept Village.

6.4. This approach would allow Buckingham in Bloom to evolve, making the initiative more community-focused and accessible.

TCE/58/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Remembrance Parade

Contact Officer: Deputy Town Clerk

1. Recommendations

1.1. Members to note that we will be opening the Tourist Information Centre on Remembrance Sunday to support the Old Gaol who will be offering free entry to the museum on that day.

2. Background

2.1. The Old Gaol have contacted us and have informed us that they are planning on opening the Old Gaol on Remembrance Sunday and offering free entrance the museum.

2.2. We have agreed to open the Tourist Information Centre to support this and include advertisement of the free Museum entry on our various platforms.

3. Budget Costs

3.1. There will be a cost of staff wages to open the Tourist Information Centre for an additional shift.

TCE/59/26

Buckingham Town Council

Town Centre and Events Committee

Monday 5th October 2026

Branding and Leaflets

Contact Officer: Deputy Town Clerk

1. Recommendations

1.1. Members agree Option 3.1. That we investigate and draft designs for rebranding and re printing our corporate leaflets, maps and information to create a cohesive branding and update our current offering, using both internal and external expertise

2. Background

2.1. We are currently running low on stock of our leaflets, maps and other information. We are therefore at a key time where we can look at options to improve, update and create a cohesive message throughout the information we share

3. Options

3.1. We investigate and draft designs for rebranding and re printing our corporate leaflets, maps and information to create a cohesive branding and update our current offering, using both internal and external expertise.

3.2. We keep the same corporate leaflets, maps and information and re-order as usual.

4. Budget Costs

4.1. It is suggested that Option 3.1 would come out of the TC&E budget code 305/4253 which is the TIC Tickets and Produce.

Appendix B

No:	Minute No.	Action	Action Required	Action Owner	Update	Deadline
2	869/20	Culture & Arts Strategy	Members received a written report from the Town Clerk and unanimously **AGREED** for Council staff to provide a detailed plan for creating a culture and arts strategy. It was **AGREED** that a working group be set up, consisting of councillors and partners, at the appropriate time.	Town Clerk	With working group	Ongoing
14	159/26.1 and 159/26.2 20/07/2026	Town Centre Planting Scheme	Members agreed to explore alternative town centre planting options for implementations from Summer 2028, develop proposals and obtain quotations	Senior Administrator	Ongoing	Spring 2027
17	163/26.2 20/07/2026	Good Endings 2027	Report on possible Health & wellbeing event to be brought to next TC&E	Deputy Town Clerk	Report on agenda	Oct 2026 Agenda
19	204/26.1 01/09/2026	Christmas Events Programme	To establish a town-wide consultation on the 2027 Christmas events programme.	Town Clerk	Ongoing	Jan-27
21	244/26 22/09/2026	Christmas Events Programme	Christmas Shop Window Competition to be added to the Christmas 2026 Events Programme	Engagement Officer	Completed	
22	244/26 22/09/2026	Christmas Events Programme	The Town Clerk to contact the Christmas Parade Committee to inform them that the council will be organising a Christmas Shop Window Competition	Town Clerk	Completed	
23	244/26 22/09/2026	Christmas Events Programme	Members agreed to the extra events to be organised by the Events Officer be added to the Christmas 2026 Events Programme with associated budget changes	Events Officer, Finance Officer	Completed	