

R/01/26

Minutes of a meeting of the **Resources Committee** of Buckingham Town Council held on Monday 22nd June 2026 in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm.

Present:	Cllr. F. Davies	Town Mayor
	Cllr. J. Harvey	
	Cllr. H. Haydock	
	Cllr. A. Mahi	
	Cllr. Ruth Newell	
	Cllr. L. O'Donoghue	Chair
	Cllr. R. Stuchbury	
	Cllr. M. Try	
Also present:	Ms. C. Molyneux	Town Clerk
	Mrs. A. Benoy	Committee Administrator
Absent:	Cllr. H. Mordue	Vice Chair
	Cllr. J. Mordue	
	Cllr. A. Schaefer	
	Cllr. S. Singh	

No members of the public attended and so there was no public session.

94/26 Election of Chair

Cllr. Mahi Proposed Cllr. O'Donoghue, Seconded by Cllr. Davies. There being no other nominations, Members unanimously **AGREED** to elect Cllr. O'Donoghue as Chair of the Resources Committee for 2026-2027.

95/26 Apologies for Absence

Members approved apologies from Cllr. J. Mordue for reason number 4, Proposed by Cllr. Davies, Seconded by Cllr. Stuchbury and Members **AGREED**.

Members approved apologies from Cllr. H. Mordue for reason number 4, Proposed by Cllr. Davies, Seconded by Cllr. Mahi and Members **AGREED**.

Members approved apologies from Cllr. Schaefer for reason number 3, Proposed by Cllr. Davies, Seconded by Cllr. Stuchbury and Members **AGREED**.

Members approved apologies from Cllr. Singh for reason number 3, Proposed by Cllr. Davies, Seconded by Cllr. Ruth Newell and Members **AGREED**.

96/26 Election of Vice Chair

Cllr. Davies Proposed Cllr. H. Mordue, Seconded by Cllr. Mahi. There being no other nominations, Members unanimously **AGREED** to elect Cllr. H Mordue as Vice Chair of the Resources Committee for 2026-2027.

97/26 Declarations of interest

There were none.

19.05 Cllr. Try joined the meeting.

Resources Meeting 22 Jun 2026

PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.

Initial.....

98/26 Minutes of the last meeting

Cllr. O'Donoghue Proposed, Cllr. Davies Seconded and Members unanimously **AGREED** the minutes of the Resources Committee meeting held on 27th Apr 2026.

99/26 Minutes of Communications Strategy Sub-Committee

Cllr. Davies Proposed, Cllr. Harvey Seconded and Members unanimously **AGREED** to receive the minutes of the Communications Strategy Sub-Committee meeting held on 4th June 2026.

100/26 Communications Strategy Sub-Committee Terms of Reference

Cllr. Harvey Proposed, Cllr. Davies Seconded and Members unanimously **AGREED** the unchanged terms of reference.

101/26 Budgets

Members received and agreed the budget reports:

- 101/26.1 Detailed Income and Expenditure report, summary of budget variances and ear-marked reserves.

The Town Clerk confirmed that:

1056 - Sponsorship for Roundabout no. 6 is in progress

4225 - The budget was set on an estimated rate, but the actual rate was 119.4% higher

Cllr. Davies gave thanks to the RFO and deputy RFO for efficient financial management.

- 101/26.2 Members received and agreed the Purchase Ledger from April 2026.

102/26 Fund transfers

Members noted the following:

23rd April 2026: £100,000.00 was transferred from the current account to CCLA.

24th April 2026: £100,000.00 was transferred from the current account to CCLA.

27th April 2026: £100,000.00 was transferred from the current account to CCLA

103/26 Benchmarking

Councillors received a report from the Town Clerk/Compliance and Projects Manager.

- 1.1 It is recommended that Members instruct the Town Clerk to review and update all job descriptions to confirm they are current and accurate, and to engage a specialist company to undertake a benchmarking exercise against the local jobs market.

The Town Clerk explained that this has been in abeyance since September 2024 waiting for the SLCC/NALC review of national pay scales. It was confirmed, however, at a SLCC meeting on 16th June 2026 that little or no progress had been made with the review and there was no current expectation or timetable to do so. Buckingham Town Council would like to stop waiting for the national review and instead benchmark against the local jobs market.

R/01/26

Cllr. Davies Proposed, Cllr. O'Donoghue Seconded. A vote was taken and the outcome was:

For: 6

Against: 1

Abstention: 0

ACTION: TOWN CLERK

104/26 HMRC New approved mileage rates for 2026/2027

Members noted that the new HMRC approved mileage rate is 55p per mile for cars and noted that Buckingham Town Council would like to use this rate instead of the 45p per mile previously used for both staff and councillor mileage claims.

Cllr. Davies proposed an amendment to backdate the new approved mileage rate to 1st April 2026. The amendment was Seconded by Cllr. Mahi and Members unanimously **AGREED**.

The substantive motion was Proposed by Cllr. Stuchbury, Seconded by Cllr. Davies and Members unanimously **AGREED**.

ACTION: TOWN CLERK

105/26 Policies

Members reviewed and recommended to Full Council the unchanged Freedom of Information Act, Publication Scheme, and Data Protection Act 2018 combined Policy document Proposed by Cllr. Harvey, Seconded by Cllr. Davies and Members unanimously. **AGREED**.

ACTION: COMMITTEE ADMINISTRATOR

106/26 Updates from representatives on outside bodies

Cllr. Stuchbury informed Members that both Cllr. Schaefer and himself have questioned Buckinghamshire Council on the issue concerning a number of children, resident in Buckingham Town, who are being offered school places in Stoke Mandeville, but there has been no satisfactory outcome to date.

107/26 Action Report

Members reviewed and noted the Action Report.

The Town Clerk confirmed that the Vulnerable Adults policy action has been completed and can be removed from the Action Report.

108/26 Chair's announcements – for information only

There were none.

109/26 Date of next meeting: Monday 7th September 2026

Meeting finished at: 7.32pm

COMMITTEE IN PRIVATE SESSION

Exclusion of public and press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public

Resources Meeting 22 Jun 2026

PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.

Initial.....

R/01/26

Bodies (Admissions to Meetings) Act 1960 the public and press be excluded. Members unanimously **AGREED**, Proposed by Cllr. Davies, Seconded by Cllr. Harvey.

110/26 Debtors list

Members received the current list of debtors over 3 months old.

The Town Clerk stated that the Deputy Town Clerk is reviewing the paperwork at Lace Hill and will be chasing debtors there.

111/26 Payment endorsements

Members noted payment endorsement sheets 1 to 4.

Meeting closed at: 7.39pm

Signed Date