



Buckingham Town Council

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Town Clerk: Claire Molyneux

TOWN CENTRE &
EVENTS COMMITTEE

Wednesday, 15 July 2026

Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council to be held on Monday 20th July 2026 at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Please note that the meeting will be preceded by a Public Session in accordance with Standing Orders 3.e, 3.f, and 3.g, which will last for a maximum of 15 minutes. A member of the public shall not speak for more than 3 minutes. Members of the public can attend the meeting in person. If you would like to address the meeting virtually, please email committeeclerk@buckingham-tc.gov.uk or call 01280 816426 for details.

The meeting can be watched live on the Town Council's YouTube channel here:

<https://www.youtube.com/channel/UC89BUTwVpjAOEIdSlfcZC9Q/>

Claire Molyneux
Town Clerk

AGENDA

1. Apologies for absence

Members are asked to approve or not approve apologies for absence.

2. Declarations of interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To agree the minutes of the Town Centre and Events Committee meeting held on 01st Jun 2026.

[Copy previously circulated](#)

4. Budget

To receive and note the latest budget figures.

[Appendix A](#)

Twinned with Mouvaux, France;



Neukirchen-Vluyn, Germany



Valmadrera, Italy



Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't. All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk can send you a copy of any minutes, reports, or other information. To do this, send a request using the contact details set out above.

5. Forthcoming events

- 5.1 Fringe Week – to receive a report from the Events Officer.
- 5.2 Basketball sessions – to receive a report from the Events Officer.
- 5.3 Buckingham Play Days – to receive a report from the Events Officer.
- 5.4 Skate Park Jam – to receive a report from the Events Officer.
- 5.5 Bandjam – to receive a report from the Events Officer.

[TCE/29/26](#)
[TCE/30/26](#)
[TCE/31/26](#)
[TCE/32/26](#)
[TCE/33/26](#)

6. Christmas Tree Lights

To receive a report from the Deputy Town Clerk.

[TCE/34/26](#)

7. Town Centre Planting Scheme

To receive a report from the Senior Administrator.

[TCE/35/26](#)

8. Pitch Fees

To receive a report from the Events Officer

[TCE/36/26](#)

9. Event reviews

- 9.1 Celebrate Buckingham Day – to receive a report from the Events Officer.
- 9.2 Armed Forces Day – to receive a report from the Events Officer.

[TCE/37/26](#)
[TCE/38/26](#)

10. Calendar of events

- 10.1 To receive the current calendar of events.
- 10.2 To receive the proposed 2027 calendar of events.

[TCE/39/26](#)
[TCE/40/26](#)

11. Action list

To receive action reports and updates.

[Appendix B](#)

12. News releases**13. Chair's announcements – for information only**

14. Date of the next meeting: Monday 5th October 2026

To Committee Members:

Cllr. R. Ahmed Vice Chair
 Cllr. T. Allen
 Cllr. F. Davies Town Mayor
 Cllr. L. Draper
 Cllr. J. Harvey

Cllr. A. Mahi
 Cllr. L. O'Donoghue
 Cllr. R. Poppe
 Cllr. R. Stuchbury Chair

COMMITTEE IN PRIVATE SESSION**Exclusion of public and press**

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

15. Confidential Update

To receive an update from the Town Clerk.

14/07/2026
11:33

Buckingham Town Council

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Detailed Income & Expenditure by Budget Heading 14/07/2026

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Explanation
<u>TOWN CENTRE & EVENTS</u>						
<u>301 Town Centre & Events INCOME</u>						
1028 Lace Hill events income	0	700	700			
1062 Community Fair table income	0	230	230			
1066 Comedy night income	0	1,000	1,000			
1069 Charter fairs income	0	9,384	9,384			
1091 Events Sponsorship Income	0	600	600			
1092 Events Stall Income	400	1,150	750			
1093 Dog Show Income	0	300	300			
1104 Remembrance Contributions	0	1,358	1,358			
<u>301 Town Centre & Events EXPENDITURE</u>						
3997 NI TC&E	1,759	8,377	6,618		6,618	
3998 Pensions ERS TC&E	3,837	18,200	14,363		14,363	
3999 Salaries TC&E	17,370	101,100	83,730		83,730	
4042 Events equipment	149	1,117	968		968	
4094 Youth project	4,356	6,489	2,133		2,133	
4104 Planters and Baskets	2,080	11,925	9,845		9,845	
4107 Buckingham in Bloom	25	190	165		165	
4115 River rinse	0	470	470		470	
4128 Small Events	245	1,000	755		755	
4166 Lace Hill events	561	1,598	1,037	130	907	
4201 Christmas lights	2,673	17,500	14,827		14,827	
4202 Firework display	544	7,800	7,256		7,256	
4203 Community fair	0	322	322		322	
4205 Christmas parade	0	6,344	6,344		6,344	
4207 Remembrance parade	2,715	2,922	207		207	
4211 Band Jam	3,605	6,273	2,668		2,668	
4212 Christmas lights switch on	215	3,500	3,285		3,285	
4213 Dog show	0	750	750		750	
4220 Buckingham Live	5,786	6,344	558		558	
4241 Comedy Night expenditure	0	1,500	1,500		1,500	
4243 Charter Fairs	0	6,032	6,032		6,032	
4245 Street Food Fair	800	2,000	1,200		1,200	
4260 Twinning	0	100	100		100	

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Explanation
<u>302 Street markets INCOME</u>						
1005 Street markets	4,056	18,500	14,444			
1006 Flea market	2,158	6,100	3,942			
<u>302 Street markets EXPENDITURE</u>						
4017 Subscriptions	0	468	468		468	
4225 Rates	1,658	1,739	82		82	
4234 Market Entertainment	15	1,000	985		985	
4235 Market infrastructure & Promotion	509	1,000	491		491	
<u>303 Special events INCOME</u>						
1020 Food fair income	0	820	820			
<u>303 Special events EXPENDITURE</u>						
4169 Skate Park Event	0	2,080	2,080		2,080	
4221 Fringe	1,151	2,236	1,085	771	314	
4242 Food fair	0	634	634		634	
4244 Flags	0	610	610		610	
4273 One-off events	0	520	520		520	
4278 Celebrate Buckingham Day	1,490	2,200	710	36	674	
4283 Small Business Promotion	547	1,248	701		701	
<u>305 Tourist Information Centre INCOME</u>						
1084 TIC income	2,154	9,200	7,046			
<u>305 Tourist Information Centre EXPENDITURE</u>						
4253 TIC tickets & produce	901	6,500	5,599		5,599	
4255 Heritage app expenditure	0	300	300		300	
4274 Tourism website	445	458	14		14	
Tourist Information Centre :- Indirect Expenditure	1,345	7,258	5,913	0	5,913	

306 Accessibility EXPENDITURE

4254	Accessibility Costs	0	2,000	2,000		2,000
Grand Totals:- Income		8,768	49,342	40,574		
Expenditure		53,436	234,846	181,410	937	180,473
Net Income over Expenditure		(44,668)	(185,504)	(140,836)		

Buckingham Town Council
Town Centre and Events Committee
Monday 20th July 2026

Contact Officer: Events Officer

Fringe Week 2026

1. Recommendations

1.1. It is recommended that Members note the report.

2. Background

2.1. Fringe Week 2026 takes place from Monday 20th July to Sunday 26th July with a theme 'Nature and Wildlife'.

2.2. The Fringe Newsletter has been delivered to residents, posters are in all noticeboards, the press release has been submitted, and social media posts began in June.

2.3. Confirmed events for this year's Fringe Week:

Monday 20 th July	Bourton Park Nature Trail launch Picnic at Berties' Walk (community orchard)
Tuesday 21 st July	Crafts at the Chantry Chapel Oxford Fiddle Group
Wednesday 22 nd July	Nature Makers in the Cattle Pens Flower arranging with Howes the Florist
Thursday 23 rd July	Crafts at the Chantry Chapel Bugfest at Lace Hill Nature quiz at the Grand Junction
Friday 24 th July	Art in the Market Film Place – People's Emergency Briefing
Saturday 25 th July	Flower Farm Fun Day Bite Club
Sunday 26 th July	Family Fun Day, Lace Hill

Additionally, Manor Farm will be running '100 Trees for 100 Years' with the aim of funding 'The Attenborough Hedge'. There is also a wildlife photography competition with the winners announced at the Flower Farm Fun Day.

3. Budget

3.1. The budget for this event is £2236 – 303/4221.

3.2. Expenditure will be included in the post event report.

4. Environmental Impact

4.1. All events can be walked to, and crafts will focus on using natural and foraged materials.

**Buckingham Town Council
Town Centre and Events Committee
Monday 20th July 2026**

Contact Officer: Events Officer

Summer Basketball sessions

1. Recommendations

1.1. It is recommended that Members note the report.

2. Background

2.1. This year's free turn up and play basketball sessions will run on Mondays from 27th July until 31st August.

2.2. There will be two sessions every Monday, one in Chandos Park and one in Bourton Park.

2.3. Sessions for age 8-12 years will be held from 5:30pm to 6:30pm at the MUGA in Chandos Park; sessions for 13+ years will be held in the MUGA in Bourton Park from 6:45pm to 7:45pm.

2.4. The sessions will be run by Coach Jenner who will provide all necessary equipment.

3. Budget

Budget 301/4094 Youth Project £6489

Cost of sessions:

6 x £180 - **Total £1080**

Buckingham Town Council
Town Centre and Events Committee
Monday 20th July 2026

Contact Officer: Events Officer

Buckingham Play Days 2026

1. Recommendations

- 1.1. It is recommended that Members note the report.

2. Background

- 2.1. Buckingham Play Days offer three play sessions, hosted by Milton Keynes Play Association, funded by Buckingham Town Council.
- 2.2. The three events are free for families, aimed at children aged between 3 and 12. They are held in Chandos Park.
- 2.3. This year's events will take place on Thursday 30th July, Wednesday 12th August and Tuesday 25th August. Play Days have traditionally been held on the same weekday; feedback last year suggested that this excluded some families from attending so the days this year are varied.
- 2.4. Each event will have a bouncy castle but a slightly different focus: 30th July will be 'Sports', 12th August will be 'Messy' and 25th August will be 'Risky'.
- 2.5. The Family Hub will host a stall at the event on 12th August and the University Duck Race will take place at the event on 25th August.

3. Budget

- 3.1. Budget code 301/4094 Youth Project £6489.
- 3.2. The total cost for the three Play Days is £3276.

4. Environmental Impact

- 4.1. The events can be walked to and most of the activities use recycled or reusable materials and games. The bouncy castle does require a generator.

Buckingham Town Council
Town Centre and Events Committee
Monday 20th July 2026

Contact Officer: Events Officer

Skatepark Jam

1. Recommendations

- 1.1. It is recommended that Members note the report.

2. Background

- 2.1. This year's Skatepark Jam will be held on Saturday 15th August from 11am to 4pm.
- 2.2. Team Rubicon will be hosting the event and have booked a coaching element to attract new skaters and make it more accessible. They have invited some special guests to come to the event, including World and European champions and a Team GB skateboarding athlete.
- 2.3. Team Rubicon have also suggested a crowd award and/or Buckingham Town Council award so that younger or more novice riders can be acknowledged - they will provide additional prizes for this.
- 2.4. Team Rubicon will also bring a professional photographer to the event this year and images will be shared with Buckingham Town Council.

3. Budget

- 3.1. Budget 303/4169 Skate Park Event £2080.
- 3.2. Cost of event: £1600.

Buckingham Town Council
Town Centre and Events Committee
Monday 20th July 2026

Contact Officer: Events Officer

Bandjam

1. Recommendations

- 1.1. It is recommended that Members note the report.
- 1.2. It is recommended that Members agree to cover the predicted overspend from EMR 361 Events Reserve.

2. Background

- 2.1. Last year's event was successful with the new format of nine live bands, with 40 minute sets allowing for a 20 minute changeover.
- 2.2. The different genres of music worked well in 2025; the folk music start, moving through pop to rock in the evening meant that the event catered for different audiences throughout the day. This year's bands will run similarly.
- 2.3. Six bands are confirmed (Noah's Cape, Rory O'Kane, Welcome Goodbye, Life Underground, Twisted Echo and Chasing Tides) and discussions are being held with several more. The line-up will hopefully be complete in the next week, and bands will then be asked for their set lists, video clips and images for promotion.
- 2.4. The Town Crier and Mayor will open the event, and two members of Stony Stratford Community Radio will compere and organise the changeover of bands.
- 2.5. Square in the Air are providing the stage, sound and lighting and will play music in the interlude and changeover spaces.
- 2.6. A drumkit has been hired from Drumplan.
- 2.7. Go Greek and Mark's Ices have been booked and Desperate Dan's food van will also be on site. An additional food trader is being considered.

3. Budget

- 3.1. The budget for Bandjam is £6273 301/4211.

- 3.2. The base cost of the event has increased by £819 which has meant that an overspend is likely.

Expenditure	Total	Increase
Bucks Recycling	340	20
Excess Rubbish Charge (unknown until after event)		
Complete Security	1026	54
Square in the Air	3000	600
TTRO (TBC)		
ALR (1 st Aid)	550	50
PRS	255	15
Bands (estimate)	1310	80
Comperes	50	
	6531	819

4. Environmental Impact

- 4.1. The event can be walked to, or attendees can park in Cornwalls Meadow Car Park and walk the short distance.
- 4.2. The nature of the event means that generators will be used and there will be an impact from the food traders who will need to power their equipment.

Buckingham Town Council
Town Centre and Events Committee
Monday 20th July 2026
Christmas Lights

Contact Officer: Deputy Town Clerk

1. Recommendations

- 1.1. Members agree to purchase replacement Christmas icicle lights for shop fronts

2. Background

- 2.1. When installing the Christmas lights last year we were advised that some of our lights were unlikely to last another Christmas.
- 2.2. We were also advised that we had 2 sets of lights, that although look similar, one set was much older than the other, and they were not compatible with each other and the connections did not marry up. This caused some complications as it meant that we only just about had enough lights to run down the shorter edge
- 2.3. This meant that we had to use the new set down one side of the main street and the other set down the other side. It became apparent that the older set had many parts not operating and were noticeably duller than the newer set

3. Budget Costs

- 3.1. To ensure compatibility I have approached the same company and have received a quote for exactly the same lights that that they can be interchanged and work together effectively
- 3.2. For a further 100m of lights the cost will be £1496. This expense is to be taken from Christmas Lights Switch on Budget which is code 301/4201

Buckingham Town Council
Town Centre and Events Committee
Monday 20 July 2026

Contact Officer: Senior Administrator

Town Centre Planting Scheme - Future Planting Arrangements

1. Recommendations

- 1.1. Members are asked to consider whether they would like officers to explore alternative town centre planting options for implementation from Summer 2028.

The purpose of this work would be to review how the Council's existing planting budget can deliver the greatest possible value for money by creating a more impactful, sustainable and visually attractive planting scheme for Buckingham. This is not an exercise to reduce expenditure or increase the budget, but an opportunity to consider whether the current investment could be used differently to achieve greater visual impact, improve the appearance of the town centre and deliver wider environmental benefits.

- 1.2. Subject to Members' agreement, officers would develop proposals and obtain quotations for future consideration at Town Centre and Events Committee.

2. Background

- 2.1. The Council currently has a planting contract with Plantscape covering 2025–2027, providing:

Summer planting

- 11 x three-tier town planters located in the Bullring and Bus Station;
- 7 x large tub planters located throughout the town centre, Lace Hill and Shopmobility.

Winter planting

- 10 x large tubs located in the Bullring and Bus Station;
- 7 x large planters located throughout the town centre, Lace Hill and Shopmobility.

- 2.2 The Council also has a separate agreement with a local nursery for hanging baskets, running until March 2028, providing:

- 60 summer hanging baskets;
- 31 winter hanging baskets.

2.3 This overall approach has remained largely unchanged for many years. With the Plantscape contract ending in 2027, there is an opportunity to review whether the current arrangement continues to provide the best value from the Council's existing (£11167 per annum) budget and whether alternative approaches could create a more attractive and sustainable town centre.

3. Social and Environmental Considerations

- 3.1. Floral displays make an important contribution to Buckingham's identity. Attractive planting helps create a welcoming environment, encourages people to spend time in the town centre and supports pride in the local area.
- 3.2. The intention is not to spend more or reduce spending, but to consider whether the existing budget could be allocated differently to achieve a more noticeable and lasting improvement to the townscape.
- 3.3. The large tiered planters in the Bullring demonstrate the positive impact that well-positioned, colourful displays can have and are regularly praised by residents and visitors. However, some existing locations do not allow planting to perform as well. For example, the Bus Station planters experience limited sunlight, meaning displays can become less effective later in the season despite requiring continued maintenance.
- 3.4. The Council's hanging baskets provide seasonal colour. However, they are particularly resource intensive to maintain. During the summer season, a member of the Green Spaces team is required to water all 60 hanging baskets every day (including weekends) from May to September -approximately 119 watering visits over a 17-week period. This uses around 980 litres of water each week, equating to approximately 16,660 litres over the season.
- 3.5. By comparison, the larger planters are fitted with built-in water reservoirs and generally require watering only once a week (approximately 17 visits over the same period), increasing to twice weekly only during prolonged hot weather. While the total volume of water used is broadly comparable (approximately 17,000 litres per season), the significantly lower maintenance requirement provides an opportunity to consider whether alternative planting arrangements could deliver greater visual impact while making more effective use of staff resources and existing budgets.
- 3.6. Many towns are now moving towards larger, more prominent ground-level or over-railing planters in key locations. These can provide stronger visual impact, support biodiversity, require less watering and maintenance, and allow planting to be positioned where it will thrive.
- 3.7. A refreshed approach could consider how the Council's existing planting budget can be used to:
- create larger and more impactful displays in key locations;
 - make better use of existing infrastructure;
 - position planting where it will perform best;
 - reduce unnecessary maintenance and resource demands;
 - increase opportunities for sustainable and pollinator-friendly planting; and

- enhance Buckingham's appearance as an attractive and welcoming market town.

3.8 Exploring alternative arrangements would allow the Council to ensure that its current investment continues to provide the greatest possible benefit for residents, visitors and local businesses, while making best use of available resources.

4. Key Facts

Current Planting Scheme	Current Arrangement
Annual planting budget	£11,167
Summer hanging baskets	60
Winter hanging baskets	31
Summer planters	18 (11 tiered, 7 tubs)
Winter planters	17 (10 tubs, 7 planters)
Hanging basket watering frequency	Daily (7 days a week) for approximately 17 weeks
Planter watering frequency	Generally, once a week (twice during prolonged hot weather)
Water used – hanging baskets	980 litres per week (approx. 16,660 litres per season)
Water used – planters	1,000 litres per week (approx. 17,000 litres per season)
Watering visits each season	Hanging baskets: approximately 119 visits Planters: approximately 17 visits
Planter design	Built-in water reservoirs, reducing watering frequency

5. Photographs

Comparison of Tower planters in Bus Station and Bullring showing the difference light level make to the impact (taken on the same day)

Bus Stop Towers – July 2025	Bull Ring Towers – July 2025
	

2026 Summer Hanging Baskets

Buckingham Town Council
Town Centre & Events Committee
Monday 20th July 2026

Contact Officer: Events Officer

Pitch fees

1. Recommendations

1.1. It is recommended that Members agree Option 4.1.

2. Background

2.1. Pitch fees for Buckingham Town Council events are as follows:

Commercial: Food, drink and licensed bars - £30 (incl. of VAT)

Commercial: Other - £18 (inclusive of VAT)

Voluntary, Community and Social Enterprise: £12 (incl. of VAT)

2.2. The set pitch fees above have not always been adhered to. Charities and non-profit organisations have historically not been charged for specific events, for example Celebrate Buckingham Day.

2.3. Lace Hill Sports and Community Centre pitch fees have differed:

Easter and Winter Fairs: commercial stallholders have been charged £6 (incl. of VAT), with Lace Hill Clubs and charities/non-profit groups not being charged.

Lace Hill Family Fun Day has the same charges as the Easter and Winter Fairs most years but has also been free for all stallholders in other years.

3. Considerations

3.1. Footfall, and therefore trade, is much higher at some events, for example the Food Fair and Bonfire and Fireworks.

3.2. Hire costs – Lace Hill Sports and Community Centre has no hire costs.

3.3. Showcasing Lace Hill – the events held there advertise the Centre and the range of clubs and activities on offer.

3.4. Profit for some stallholders will be greater than others, for example food traders and craft stalls are likely to differ significantly.

3.5. It is becoming more difficult to attract commercial traders to events with lower footfall and non-profit/charity groups to attend if a fee is charged.

4. Options

4.1. Pitch fees – to be reviewed annually.

4.1.1. Buckingham Town Council events, with the exception of Lace Hill Sports and Community Centre:

Commercial (all) - £30 (inclusive of VAT)

Charity/non-profit organisations trading (for example tombolas, membership fees, raffle etc). - £12 (inclusive of VAT)

Charity/non-profit organisations not trading – no charge

4.1.2. Lace Hill Sports and Community Centre:

Commercial (all) - £12 (inclusive of VAT).

Charity/non-profit organisations trading (for example tombolas, membership fees, raffle etc.) - £12 (inclusive of VAT)

Charity/non-profit/Lace Hill clubs – no charge

4.2. The pitch fees remain the same (2.1 – 2.3 above).

4.3. The pitch fees are uniform across all events and venues.

Buckingham Town Council
Town Centre & Events Committee
Monday 20th July 2026

Contact Officer: Events Officer

Celebrate Buckingham Day 2026

1. Recommendations

1.1. It is recommended that Members note the report.

2. Background

2.1. Celebrate Buckingham Day took place on Saturday 20th June in Bourton Park Paddock. The event was opened by the Mayor and the Town Crier.

2.2. The weather was good and the event was very well attended, with visitors arriving early when it opened (11am) and many staying until the end (3pm).

2.3. There were over 30 traders at the event, including three food and drink vendors and an ice cream van. Charity and group stalls offered activities which were very well received by families and the traders were extremely positive about sales. The Buckingham Town Council craft gazebos were busy throughout the day, and the bouncy obstacle course and bouncy castle were in constant use.

2.4. The PA was provided by G&T Mixers who kept people informed and organised the sound.

2.5. The Buckingham Ukulele Group, the University band On/Call and country dancing kept people entertained.

2.6. A number of giant games have been purchased by Buckingham Town Council for events, and these were a great success.

2.7. Forty straw bales were kindly supplied free of charge by Manor Farm and this year these were spread out a little more and were in constant use.

3. Budget

3.1. The budget for Celebrate Buckingham Day 2026 was £2200, code 303/4278.

3.2. Expense breakdown to date:

ITEM	COST
Toilets	£270
Inflatable obstacle course & staff	£561

First Aid	£175
Bouncy castle	£200
Stage	£250
PA and compere	£
PRS & PPL Music License	£165
Crafts	£36
TEN licence	£21
Photo backdrop and props	£24.15
TOTAL	£1702.15

3.3. Event Income, code 301 1092 (Events Stall Income):

ITEM	AMOUNT INCL. VAT
Total Income from stall holders	£260.00
TOTAL	£260.00

4. Environmental impact

- 4.1. BTC provided bins and litter picked at the end of the event.
- 4.2. Due to the nature of the site, generators had to be used.
- 4.3. People either walked to the event or parked close by and then walked.
- 4.4. As per the Town Council's Climate Emergency Action Plan and the stall trader booking form, most food traders confirmed they use local products. All traders used eco-friendly, recyclable and compostable packaging where possible.

5. Considerations for next year's event

- 5.1. BTC banners on our stalls.
- 5.2. More signs in the park advertising free entry and free entertainment.
- 5.3. Consider including a cheaper food option for families.
- 5.4. Have a TIC mini box office at the event.
- 5.5. Look at sound options – there were some issues this year.

Buckingham Town Council
Town Centre & Events Committee
Monday 20th July 2026

Contact Officer: Events Officer
Armed Forces Day 2026

1. Recommendations

- 1.1. It is recommended that Members agree to hold an Armed Forces Day event again next year.

2. Background

- 2.1. It was agreed by this Committee that an Armed Forces Day event could be organised (minute 639/25). The event took place on Saturday 27th June.
- 2.2. The weather was extremely hot, and a heat mitigation plan was put in place: the Safety Advisory Group was informed of the changes, all participants were contacted two days before the event with advice for keeping safe in the forecast heat, gazebos with sides were used to provide shade for all stallholders and water was provided by BTC.
- 2.3. The event was successful, with many people attending the flag raising at 10am to listen to the lone piper, the Town Crier and the Mayor. Both town cadet groups were in attendance and a number of local veterans alongside councillors and residents. As the morning warmed, there were less attendees but those that talked to stallholders and listened to the band were positive that we were honouring Armed Forces Day.
- 2.4. Due to the red alert heat status, the air cadets did not feel that they could take part in full – the Old Gaol Exercise Yard where they had planned to set up was unbearably hot. The army cadets hosted a recruitment stall on the market. Both cadet groups are keen to take part again next year – demonstrations had been planned but it was far too hot.
- 2.5. A local veteran organised the piper and offered support with the organisation of the event. Several other veterans attended and made themselves available to talk to visitors.
- 2.6. Buckingham RBL had a very successful morning and thanked Buckingham Town Council and Councillors for their support. The Men's Walk and Talk group gave out flyers. The band, Judge Bray and The Gaol House Swingers were great fun and thoroughly enjoyed the event.

3. Budget

Budget code: Small events 301/4128 £1000.

ITEM	EXPENDITURE
Musicians	£210

Events Calendar 2026		
Event	Month	Day
Holocaust Memorial Day - Cancelled	January	Tuesday 27th
Feb half term 16th - 20th		
Pancake Races	February	Tuesday 19th
Shrove Tuesday 17th Feb		
Food Fair	February	Saturday 28th
Commonwealth Day - Flag	March	Monday 9th
Annual Town Meeting	March	Thursday 26th
Easter Event LHSCC	March	Sunday 29th
Dinosaur event - Old Gaol/front of OG	March	Tuesday 31st
Easter holidays 30th March to 10th April		
Green and Crafts	April	Sunday 12th
St George's Day - Flag	April	Thursday 23rd
Bite Club	April	Saturday 25th
Workers Memorial Day	April	Tuesday 28th
May Day	May	Friday 1st
Buckingham Live	May	Sunday 24th
May half term 25th to 29th May		
Bite Club	May	Saturday 30th
Pride Month - Flag	June	Monday 1st to Saturday 30th
Celebrate Buckingham Day	June	Saturday 20th
Armed Forces Day - Flag & Event	June	Saturday 27th
Bite Club	June	Saturday 27th
Buckingham Summer Festival	July	TBC
British Grand Prix	July	3rd to 5th
Summer holidays 22nd July to 28th August		
Buckingham in Bloom presentation	July	TBC
Fringe Week	July	Monday 20th to Sunday 26th
Fringe Event - 100 trees for 100 years - Manor Farm	July	Runs throughout
Fringe Event - Wildlife photography competition	July	Runs throughout - THIS HAS BEEN CANCELLED AS NO INTEREST
Fringe Event - Bourton Park Nature Trail starts	July	Monday 20th
Fringe Event - Picnic at Berties' Walk orchard	July	Monday 20th
Fringe Event - Crafts Chantry Chapel	July	Tuesday 21st
Fringe Event - Oxford Fiddle Group	July	Tuesday 21st
Fringe Event - Nature Makers - Cattle Pens	July	Wednesday 22nd
Fringe Event - Floral arranging with Howes Florist	July	Wednesday 22nd
Fringe Event - Crafts Chantry Chapel	July	Thursday 23rd
Fringe Event - Bugfest - Lace Hill	July	Thursday 23rd
Fringe Event - The Grand Junction Nature Quiz	July	Thursday 23rd
Fringe Event - Art in the Market	July	Friday 24th
Fringe Event - People's Emergency Briefing - Film Place	July	Friday 24th
Fringe Event - Flower Farm Fun Day	July	Saturday 25th - THIS EVENT HAS BEEN CANCELLED
Fringe Event - Bite Club	July	Saturday 25th
Fringe Event - Family Fun Day Lace Hill	July	Sunday 26th
Summer Basketball	July/August	Mondays 27th July & 3rd, 10th, 17th, 24th & 31st August
Buckingham Play Days	July	Thursday 30th
Buckingham Play Days	August	Wednesday 12th
Skate Park Jam	August	Saturday 15th
Buckingham Play Days & University Duck Race	August	Tuesday 25th
Bite Club	August	Saturday 29th
BandJam	August	Sunday 30th
Autumn term starts 2nd September		
Merchant Navy Day - Flag	September	Thursday 3rd
Dog Show	September	Saturday 5th
Launch of Mayor's Christmas Card competition	September	TBC
River Rinse 1	September	Sunday 20th
River Rinse 2	October	Sunday 4th
Charter Fair 1	October	Saturday 17th
Charter Fair 2	October	Saturday 24th
Careers Fair	October	Thursday 29th
October half term 26th to 30th October		
Bonfire and Fireworks	October	Saturday 31st
Remembrance Parade	November	Sunday 8th
Remembrance - Flag	November	Sunday 8th
King's real birthday - Flag	November	Saturday 14th
Winter Fair Lace Hill	November	Sunday 15th
Local Democracy Week event	November	TBC
Christmas Lights Switch On	November	Thursday 26th
Small Business Saturday	December	Saturday 5th
Christmas Parade	December	TBC
Community Fair	December	TBC

Events Calendar 2027		
Event	Month	Day
Holocaust Memorial Day	January	Wednesday 27th
February half term 15th - 19th		
Pancake Races	February	Tuesday 19th
Shrove Tuesday 17th Feb		
Food Fair	February	Saturday 27th
Commonwealth Day - Flag	March	Monday 8th
Annual Town Meeting	March	Thursday 25th
Easter Event LHSCC	March	Sunday 28th
Easter craft event one	March	Tuesday 30th
Easter holidays 26th March to 9th April		
Green and Crafts	April	Tuesday 4th
St George's Day - Flag	April	Friday 23rd
Bite Club	April	TBC
Workers Memorial Day	April	Wednesday 28th
May Day	April	Friday 30th
Buckingham Live	May	TBC
May half term 31st May - 4th June		
Bite Club	May	TBC
Pride Month - Flag	June	Tuesday 1st to Wednesday 30th
Celebrate Buckingham Day	June	Saturday 19th
Armed Forces Day - Flag & Event (TBC)	June	Saturday 27th
Bite Club	June	Saturday 27th
Buckingham Summer Festival	July	TBC
British Grand Prix	July	4th to 6th
Summer holidays 21st July to 31st August		
Buckingham in Bloom presentation	July	TBC
Fringe Week	July	Sunday 25th - Saturday 31st
Fringe Week events	July	TBC
Summer Basketball	July/August	TBC
Buckingham Play Days	July	TBC
Buckingham Play Days	August	TBC
Skatepark Jam	August	TBC
Buckingham Play Days & University Duck Race	August	TBC
Bite Club	August	TBC
BandJam	August	Sunday 29th
Autumn term starts 1st September		
Merchant Navy Day - Flag	September	Friday 3rd
Dog Show	September	Saturday 4th
Launch of Mayor's Christmas Card competition	September	TBC
River Rinse 1	September	TBC
River Rinse 2	October	TBC
Charter Fair 1	October	Saturday 16th
Charter Fair 2	October	Saturday 23rd
Careers Fair	October	TBC
October half term TBC		
Bonfire and Fireworks	October	Saturday 30th or Saturday 6th
Remembrance Parade	November	Sunday 14th
Remembrance - Flag	November	Thursday 11th
King's real birthday - Flag	November	Friday 12th (birthday Sunday 14th)
Winter Fair Lace Hill	November	Sunday 14th
Local Democracy Week event	November	TBC
Christmas Lights Switch On	November	Thursday 25th
Small Business Saturday	November	Saturday 27th
Christmas Parade	December	TBC
Community Fair	December	TBC

No:	Minute No.	Action	Action Required	Action Owner	Update	Deadline
2	869/20	Culture & Arts Strategy	Members received a written report from the Town Clerk and unanimously AGREED for Council staff to provide a detailed plan for creating a culture and arts strategy. It was AGREED that a working group be set up, consisting of councillors and partners, at the appropriate time.	Town Clerk	With working group	Ongoing
4	641/25 30/3/26	Forthcoming events	Members AGREED to write to Sir David Attenborough informing him about Fringe Week.	Events Officer	Completed.	
5	643/25 30/3/26	Event reviews	Members AGREED to write to the face painter to thank her son for helping to tidy up.	Events Officer	Completed.	
7	52/26.2 01/06/2026	Armed Forces Day	Contact all Councillors to ask if they know any veterans who wish to attend and take part	Events Officer	Completed	
8	52/26.3 01/06/2026	Fringe Week	Move Fringe Week forward a week to coincide with the school summer holidays	Events Officer	On agenda	
9	53/26 01/06/2026	Event Safety	An outside consultant to be commissioned to review relevant events to ensure BTC are compliant with legal responsibilities and report to be brought to next TC&E meeting	Town Clerk	On agenda	
11	56/26.1 01/06/2026	Green and Crafts Event	Move the event from a Sunday to a weekday in the school holidays	Events Officer	On agenda	
12	56/26.3 01/06/2026	Buckingham Live	Letters of thanks to be written to the football club and to Suzy at Buckingham Live	Events Officer	Completed	