

R/06/25

Minutes of a meeting of the **Resources Committee** of Buckingham Town Council held on Monday 2nd March 2026 in the Council Chamber, Cornwalls Meadow, Buckingham at 7pm.

Present:	Cllr. F. Davies	Town Mayor
	Cllr. J. Harvey	
	Cllr. H. Haydock	
	Cllr. H. Mordue	Vice Chair
	Cllr. J. Mordue	
	Cllr. L. O'Donoghue	Chair
	Cllr. A. Schaefer	
	Cllr. R. Stuchbury	
Cllr. M. Try		
Also present:	Ms. C. Molyneux	Town Clerk
	Ms. P. Cahill	Committee Clerk
Absent:	Cllr. A. Mahi	
	Cllr. Ruth Newell	

No members of the public attended and so there was no public session.

575/25 Apologies for Absence

Members received and accepted apologies from Cllr. Mahi and Cllr. Ruth Newell.

576/25 Declarations of interest

Cllr. Try - Buckingham Camera Club.
Cllr. J. Mordue - Twinning Association.
Cllr. Haydock - Climate Café.
Cllr. H. Mordue - Twinning Association and Old Gaol.
Cllr. Schaefer - Twinning Association.

577/25 Minutes of last meeting

Members agreed the minutes of the Resources Committee meeting held on 12th January 2026.

578/25 Budgets

Members received and agreed the budget reports:

- 578/25.1 Detailed Income and Expenditure report and summary of budget variances.
- 578/25.2 Purchase Ledger from December 2025 and January 2026.
The Town Clerk confirmed that there were no extra costs, following the water leak, for the roof work on the Community Centre.

579/25 Fund transfers

Members noted the following:
30th December 2025 £200,000.00 was transferred from CCLA to the current account.
31st January 2026 £150,000.00 was transferred from CCLA to the current account.

2nd March 2026

PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.

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580/25 Quarterly banking reconciliations

Members noted that the Vice Chair has signed the quarterly banking reconciliations and petty cash reconciliations.

581/25 Insurance Tender

Members received a report from the Compliance and Projects Manager.

The Town Clerk informed Members that this went out fully to tender and two bids were received and evaluated. Bidder B does include some terrorism cover. Bidder A does not and an additional £962 standalone policy would be needed. This would only cover property damage and business interruption.

Cllr. Stuchbury requested a recorded vote.

- 1.1 That Full Council is recommended to accept Bidder A to provide a three-year contract for comprehensive insurance cover.

Cllr. Stuchbury Proposed that recommendation 1.1 is agreed and Cllr. Davies Seconded. A vote was taken, and the result was:

For: Cllr. F. Davies, Cllr. J. Harvey, Cllr. H. Haydock, Cllr. H. Mordue,
Cllr. J. Mordue, Cllr. L. O'Donoghue, Cllr. A. Schaefer, Cllr. R.
Stuchbury and Cllr. M. Try.

Against: 0
Abstentions 0

It is therefore **AGREED** to recommend to Full Council that Bidder A provides a three year contract for comprehensive insurance cover.

- 1.2 That this Committee decide if they wish to recommend an annual standalone policy for Terrorism Cover for 3 years to Full Council.

Members asked how big the risk is to rural market towns and whether this would also cover cyber hacking. The Town Clerk explained that none of the policies cover cyber hacking but that discussions are underway in the office to protect/back up information. She believes that business interruption could affect Lace Hill Sports and Leisure Centre.

Cllr. Stuchbury Proposed agreeing the recommendation. Cllr. Davies Seconded. A vote was taken, and the result was:

For: Cllr. O'Donoghue, Cllr. Davies, Cllr. Harvey and Cllr. Stuchbury.
Against: Cllr. Haydock, Cllr. J. Mordue, Cllr. H. Mordue, Cllr. Try and
Cllr. Schaefer.

Abstentions: 0

The Committee decided not to make the recommendation to Full Council.

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582/25 One year grants

Members received a written report from the Finance Officer recommending annual one year grant awards for 2026-27.

Cllr. Schaefer left the meeting at 7:19pm.

- 1.1 It is **RECOMMENDED** that the following one-year grants are awarded for 2026/27. This recommendation is based purely on factual application of the grants policy, officers have not made any judgement on the worthiness of any of the applications.

Cllr. Davies suggested that Members who have declared an interest leave the room when their interest is being discussed.

Cllr. Haydock suggested that applicants could be considered in blocks rather than individually.

Cllr. Schaefer returned to the meeting at 7:21pm.

The Town Clerk asked if Members would like to consider accepting the officer's recommendation.

Cllr. Harvey Proposed, Cllr. Stuchbury Seconded and Members **AGREED** the recommendation.

Cllr. Try Proposed that a report is brought to the next meeting to consider if there should be a review of the Grants policy. Cllr. Harvey Seconded.

Cllr. Schaefer suggested that it is more appropriate to look at the policy nearer to the end of the current awarded four-year grants.

A vote was taken, and the result was:

For: 7
Against: 2
Abstentions: 0

ACTION TOWN CLERK

583/25 Policies

583/25.1 Members received a report from the Compliance and Projects Manager.

- 1.1 It is recommended that Members agree the revised wording of the Pensions Auto Enrolment Policy.

Cllr. Davies Proposed, Cllr. Schaefer Seconded and Members unanimously **AGREED** the recommendation.

Cllr. Stuchbury queried the exclusion of those under 22 years. The Town Clerk confirmed that this applies to auto enrolment only; employees can choose to opt in.

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Cllr. Haydock queried the grammar for the bullet points: will be: is. The Town Clerk believes that this is the standard text but will check it with the Compliance and Projects Manager.

ACTION TOWN CLERK.

583/25.2 Members received a report from the Compliance and Projects Manager.

- 1.1 It is recommended that Members agree to readopt the Photography and Filming Policy unchanged.

Cllr. Harvey Proposed, Cllr. Schaefer Seconded and Members unanimously **AGREED** the recommendation.

The Chair thanked the Compliance and Projects Manager for his work.

584/25 Investment Strategy Policy and Annual Investment Strategy

Members received a report from the Town Clerk and the Compliance and Projects Manager.

- 1.1 It is recommended that Members review and agree the revised Investment Strategy Policy and recommend it to Full Council.
- 1.2 It is recommended that Members agree the Annual Investment Strategy for the financial year 2026-27 and recommend it to Full Council.

Cllr. Harvey Proposed, Cllr. Schaefer Seconded and Members unanimously **AGREED** the recommendations.

Cllr. Try asked that FC (in the table at the top of the policy) is written in full.

ACTION COMPLIANCE AND PROJECTS MANAGER

585/25 Updates from representatives on outside bodies

There were no updates.

586/25 DBS Checks on Councillors

Members received a report from the Town Clerk.

- 1.1 It is recommended that the Council does not attempt to introduce a requirement for DBS checks for town councillors.

Cllr. Schaefer Proposed, Cllr. Davies Seconded and Members unanimously **AGREED** the recommendation.

587/25 Action Report

Members reviewed and noted the Action Report.

587/25 Chair's announcements – for information only

No announcements.

588/25 Date of next meeting: Monday 27th April 2026

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COMMITTEE IN PRIVATE SESSION
Exclusion of public and press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded. Members unanimously **AGREED**.

589/25 Debtors list

Members received the current list of debtors over 3 months old.

The Town Clerk informed Members that she and the Events Officer are focussing on ensuring that stallholders pay in advance of an event. Members thanked them.

590/25 Payment endorsements

Members noted payment endorsement sheets 22 to 28.

591/25 Staffing matter

The Town Clerk left the meeting at 7:59pm.

Members received and noted a report from the Town Mayor.

The Town Clerk returned to the meeting at 8pm.

The meeting closed at: 8pm

Signed

Date