



Buckingham Town Council

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Town Clerk: Claire Molyneux

TOWN CENTRE &
EVENTS COMMITTEE

Wednesday, 25 March 2026

Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council to be held on Monday 30th March 2026 at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Please note that the meeting will be preceded by a Public Session in accordance with Standing Orders 3.e, 3.f, and 3.g, which will last for a maximum of 15 minutes. A member of the public shall not speak for more than 3 minutes. Members of the public can attend the meeting in person. If you would like to address the meeting virtually, please email committeeclerk@buckingham-tc.gov.uk or call 01280 816426 for details.

The meeting can be watched live on the Town Council's YouTube channel here:

<https://www.youtube.com/channel/UC89BUTwVpjAOEIdSlfcZC9Q/>

Claire Molyneux
Town Clerk

AGENDA

1. Apologies for absence

Members are asked to receive apologies for absence.

2. Declarations of interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To agree the minutes of the Town Centre and Events Committee meeting held on 9th February 2026.

[Copy previously circulated](#)

4. Budget

To receive and note the latest budget figures.

[Appendix A](#)

5. Updates from representatives on outside bodies

To receive verbal updates from Councillors.



Twinned with Mouvaux, France;

Neukirchen-Vluyn, Germany



Valmadrera, Italy



Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't. All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk can send you a copy of any minutes, reports, or other information. To do this, send a request using the contact details set out above.

6. Rotary Club Easter Hunt

To receive a report from the Business and Communications Officer.

[TCE/166/25](#)

7. Holocaust Memorial Stone relocation

To receive a report from the Estates Administrator.

[TCE/167/25](#)

8. Careers Fair

To receive a report from the Business and Communications Officer.

[TCE/168/25](#)

9. Armed Forces Day

To receive a report from the Events Officer.

[TCE/169/25](#)

10. Bite Club

To receive a report from the Events Officer.
Agreement

[TCE/170/25](#)
[Appendix B](#)

11. Forthcoming events

May Day – to receive a report from the Events Officer.
Buckingham Live – to receive a report from the Events Officer.
Fringe Week – to receive a report from the Events Officer.

[TCE/171/25](#)
[TCE/172/25](#)
[TCE/173/25](#)

12. Calendar of events

To receive the current calendar of events.

[Appendix C](#)

13. Event reviews

Easter Fair – to receive a verbal update.
Pancake Races – to receive a report from the Office Administrator.
Food Fair – to receive a report from the Events Officer.

[TCE/174/25](#)
[TCE/175/25](#)

14. Action list

To receive action reports and updates.

[Appendix D](#)

15. Climate Emergency Action Plan

To note that there are no relevant updates to the Climate Emergency Action Plan.

16. News releases**17. Chair's announcements – for information only**

18. Date of the next meeting: Monday 1st June 2026

COMMITTEE IN PRIVATE SESSION**Exclusion of public and press**

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

19. Confidential matter

To receive a report from the Town Clerk.

[TCE/176/25](#)

To Committee Members:

Cllr. R. Ahmed

Cllr. T. Allen

Cllr. F. Davies

Cllr. L. Draper

Cllr. J. Harvey

Town Mayor

Cllr. A. Mahi

Cllr. L. O'Donoghue

Cllr. R. Poppe

Cllr. R. Stuchbury

Vice Chair

Chair

Detailed Income & Expenditure by Budget Heading 17/03/2026

Month No: 11

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR	Explanation
<u>TOWN CENTRE & EVENTS</u>								
<u>301 Town Centre & Events INCOME</u>								
1028 Lace Hill events income	358	850	492			42.1%		
1062 Community Fair table income	228	230	2			99.1%		
1066 Comedy night income	0	1,000	1,000			0.0%		
1069 Charter fairs income	9,111	9,050	(61)			100.7%		Income higher than anticipated due to rpi calculations
1091 Events Sponsorship Income	0	100	100			0.0%		
1092 Events Stall Income	754	1,150	396			65.6%		
1093 Dog Show Income	636	300	(336)			211.9%		Income higher than anticipated
1094 Skate Park Income	0	25	25			0.0%		
1104 Remembrance Contributions	1,358	1,250	(108)			108.6%		Income higher than anticipated due to high screen costs
<u>301 Town Centre & Events EXPENDITURE</u>								
3997 NI TC&E	4,842	8,055	3,213		3,213	60.1%		
3998 Pensions ERS TC&E	8,331	19,102	10,771		10,771	43.6%		
3999 Salaries TC&E	49,720	100,729	51,009		51,009	49.4%		
4042 Events equipment	762	1,500	738	280	457	69.5%		
4094 Youth project	4,140	6,180	2,040		2,040	67.0%		
4104 Planters and Baskets	11,193	9,900	(1,293)		(1,293)	113.1%	1,293	Covered by EMR
4107 Buckingham in Bloom	183	65	(118)		(118)	280.8%		Due to price increases
4115 River rinse	396	464	68		68	85.3%		
4128 Small Events	252	375	123		123	67.2%		
4166 Lace Hill events	1,392	1,640	248		248	84.9%		
4201 Christmas lights	12,581	14,000	1,419		1,419	89.9%		
4202 Firework display	7,073	7,500	427	338	89	98.8%		
4203 Community fair	248	310	63		63	79.8%		
4205 Christmas parade	6,893	6,100	(793)		(793)	113.0%	793	Covered by EMR
4207 Remembrance parade	2,715	3,150	435		435	86.2%		
4208 Spring Fair	0	300	300		300	0.0%		
4211 Band Jam	6,032	5,253	(779)		(779)	114.8%	779	Covered by EMR
4212 Christmas lights switch on	3,243	3,364	121		121	96.4%		
4213 Dog show	670	900	230		230	74.4%		
4220 Buckingham Live	5,641	6,100	459		459	92.5%		
4241 Comedy Night expenditure	0	1,500	1,500		1,500	0.0%		
4243 Charter Fairs	5,500	5,500	(0)		(0)	100.0%		
4245 Street Food Fair	550	2,400	1,850		1,850	22.9%		
4260 Twinning	100	100	0		0	100.0%		

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR	Explanation	Appendix A
<u>302 Street markets INCOME</u>									
1005 Street markets	15,802	17,500	1,698			90.3%			
1006 Flea market	6,589	5,100	(1,489)			129.2%			
<u>302 Street markets EXPENDITURE</u>									
4017 Subscriptions	484	450	(34)		(34)	107.6%		Cost higher than anticipated	
4225 Rates	1,672	2,000	328		328	83.6%			
4234 Market Entertainment	0	1,000	1,000		1,000	0.0%			
4235 Market infrastructure & Promotion	815	1,000	185		185	81.5%			
<u>303 Special events INCOME</u>									
1020 Food fair income	562	820	258			68.5%			
1083 Fringe income	170	437	267			38.9%			
<u>303 Special events EXPENDITURE</u>									
4169 Skate Park Event	1,917	2,000	83		83	95.8%			
4221 Fringe	1,535	2,150	615		615	71.4%			
4242 Food fair	60	610	550	485	65	89.3%			
4244 Flags	257	610	353		353	42.2%			
4273 One-off events	0	500	500		500	0.0%			
4278 Celebrate Buckingham Day	2,652	2,000	(652)		(652)	132.6%	652	Covered by EMR	
4283 Small Business Promotion	309	1,200	891		891	25.7%			
<u>305 Tourist Information Centre INCOME</u>									
1084 TIC income	7,091	9,000	1,909			78.8%			
<u>305 Tourist Information Centre EXPENDITURE</u>									
4253 TIC tickets & produce	6,083	6,250	167		167	97.3%			
4255 Heritage app expenditure	0	300	300		300	0.0%			
4274 Tourism website	306	440	134		134	69.5%			
<u>306 Accessibility EXPENDITURE</u>									
4254 Accessibility Costs	258	2,250	1,992		1,992	11.5%			
Grand Totals:- Income	42,658	46,812	4,154			91.1%			
Expenditure	148,804	227,247	78,443	1,104	77,339	66.0%			
Net Income over Expenditure	(106,146)	(180,435)	(74,289)						

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Buckingham Town Council

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Earmarked Reserves

Account	Opening Balance	Income	Expenditure	Closing Balance
325 EMR YOUTH COUNCIL	2,015.00	0.00	0.00	2,015.00
330 EMR CHRISTMAS LIGHTS	2,171.00	0.00	0.00	2,171.00
331 EMR TOWN IN BLOOM	1,000.00	288.00	1,581.00	-293.00
332 EMR CHARTER FAIRS	5,141.00	0.00	0.00	5,141.00
334 EMR TOURISM LEAFLETS	883.00	0.00	0.00	883.00
346 EMR TWINNING	2,483.00	65.00	652.00	1,896.00
348 EMR SCULPTURE TRAIL	800.00	100.00	0.00	900.00
352 EMR ACCESSIBILITY	2,513.00	0.00	0.00	2,513.00
361 EMR EVENTS RESERVE	0.00	5,332.00	2,904.00	2,428.00

**Buckingham Town Council
Town Centre and Events Committee
Monday 30th March 2026**

Contact Officer: Business and Community Engagement Officer

Easter Egg Hunt

1. Recommendations

1.1. Members are asked to note that Buckingham Town Council is supporting the Rotary Club's annual Easter Letter Hunt again.

2. Background

2.1. Buckingham Town Council's supporting is being provided in the form of map design and creation, alongside promotional support for the event.

2.2. The Rotary Club will be offering participants the opportunity to win 2 x £25 vouchers to spend locally, awarded to winners who successfully complete the trail.

Buckingham Town Council
Town Centre and Events Committee
Monday 30th March 2026

Contact Officer: Estates Administrator

Potential Relocation of Buckingham's Holocaust Memorial Stone

1. Recommendation


- 1.1. Members to note the rationale behind the original siting decision (Minute 293/21).
- 1.2. Members to AGREE whether there are sufficient grounds exist to justify relocation.
- 1.3. If minded to proceed with a relocation, Members are asked to propose potential Town Council-owned land for further feasibility assessment.


2. Background


- 2.1. At its meeting on 27 July 2021 (Minute 293/21), the Environment Committee considered several potential locations within Bourton Park for the siting of the Holocaust Memorial Stone.
- 2.2. The Committee's Original objective was to identify a location that:
 - Provided dignity and visibility appropriate to a memorial
 - Allowed for accessibility
 - Enabled gatherings on commemorative occasions (30-50 attendees)
 - Minimised environmental and practical constraints

Three locations were formally considered.

3. Locations Considered by Environment Committee in 2021

Location	Pros	Cons	Summary / Committee View	Photo
<p>Land Adjacent to Bourton Car Park</p>	<ul style="list-style-type: none"> • Located outside the flood zone • Close to picnic benches • Close to the car park 	<ul style="list-style-type: none"> • No tarmac footpath from car park restricted accessibility. • Noise from the bypass • Hidden and not visible from the wider park • Close to wooden totem sculptures (clustering artwork in one area) 	<p>Practical from a flood-risk and parking perspective but lacked prominence and visibility. Clustering of memorial/art features was considered undesirable. Lack of tarmacked footpath restricted accessibility to site.</p>	 <p>Location on map A</p>

Location	Pros	Cons	Summary / Committee View	Photo
<p>Community Orchard</p>	<ul style="list-style-type: none"> • Close to footpath for accessibility • Area of high footfall • Space could accommodate a large gathering 	<ul style="list-style-type: none"> • Area can be prone to flooding • Close to areas experiencing anti-social behaviour Not a significant location 	<p>Strong visibility and accessibility, but concerns regarding flood risk and the potential impact of anti-social behaviour on the dignity of the memorial. Overall the location did not feel appropriate for the solemnity of the occasion.</p>	 <p>Location on map B</p>

Location	Pros	Cons	Summary / Committee View	Photo
<p>Eastern End of the Park (Selected Location)</p>	<p>Close to footpath for accessibility</p> <p>Wide open space suitable for gatherings and memorial events</p> <p>Visible from a distance, creating a landmark</p> <p>Close to public car park</p>	<p>Noise from the bypass</p> <p>Area can be prone to flooding</p>	<p>Considered the most balanced option overall. Provided open space for gatherings, strong visibility as a focal landmark, good accessibility via established footpaths, and avoided clustering artwork seen in option A.</p>	 <p>Location on map C</p>

Previous proposed locations for the siting of the memorial stone



Bourton Park Map

On balance, the Committee concluded that the benefits relating to prominence, dignity, and functionality outweighed the identified drawbacks and location C was chosen.

4. Consideration of Relocation

Should Members wish to explore relocation from Bourton Park, then following matters would need to be considered:

- The rationale for moving the stone (e.g., flood risk, setting, accessibility, public feedback).
- Identification of suitable Town Council–owned land.
- Flood risk assessments where relevant.
- Accessibility compliance.
- The suitability of the setting for commemorative gatherings.
- Cost implications (removal, transport, groundwork, reinstatement).
- Risk of damage to the stone and replacement costs
- Consultation with relevant stakeholders.
- Budget

5. Financial Implications

Relocation would incur costs including:

- Specialist lifting and transport
- Ground preparation and installation works
- Landscaping and reinstatement of the existing site
- Signage (if required)

Detailed costings would need to be obtained.

6. Suggested Locations for Relocation of the Memorial Stone – Greenspaces Team Recommendations

Location	Pros	Cons
Lace Hill	<p>Several potential siting options close to established footpaths.</p> <p>Wide open spaces suitable for gatherings and memorial events.</p> <p>Highly visible from a distance, creating a landmark feature.</p> <p>Limited public car parking available.</p>	<p>Located on the outskirts of town centre.</p> <p>Can be exposed and windy, depending on the specific siting.</p> <p>The area has experienced incidents of vandalism in recent years.</p>

	<p>Reduced traffic noise compared to town centre locations.</p> <p>Located in close proximity to one primary school and within walking distance of the senior schools and some other primary schools.</p>	
New Cemetery	<p>Public car parking available.</p> <p>Opportunities to site the stone close to footpaths.</p> <p>A setting inherently associated with remembrance.</p>	<p>Not available until the cemetery is fully established, which would delay timescales.</p> <p>Out-of-town location.</p> <p>Traffic noise from bypass</p> <p>Exposed site with limited natural shelter from wind.</p> <p>Local primary schools have previously walked to Bourton Park; it is unlikely they would arrange transport to visit the cemetery.</p>
Church Green	<p>Serene setting in town centre</p> <p>Opportunities to site the stone close to footpaths.</p> <p>Wide open spaces suitable for gatherings.</p> <p>Reduced traffic noise compared to town centre locations.</p>	<p>The Holocaust targeted Jewish people and others; placing a memorial beside a Christian church may appear denominational, raise sensitivities, and be less inclusive than a neutral civic setting.</p> <p>No public car park.</p> <p>Local primary schools have previously expressed concerns about walking large groups of pupils through the town to the church green, which was one of the factors contributing to the relocation of the May Day celebration.</p>

Buckingham Town Council
Town Centre and Events Committee
Monday 30th of March 2026

Contact Officer: Business and Community Engagement Officer

Careers Fair

1. Recommendations

- 1.1. Members are asked to note that Buckingham Town Council is planning to host a Careers Fair at the Community Centre, provisionally scheduled for Thursday 29th October 2026 from 5:00pm onwards.

2. Background

- 2.1. Buckingham Town Council's aims to showcase local career opportunities to residents of all ages. The event will support individuals in exploring potential career paths, while also promoting a positive perception of the local job market and strengthening connections between employers and the community.
- 2.2. We will also invite support organisations and employability services to attend, including:
 - Connect to Work (C2W)
 - Bucks Employment Support Tool (BEST)
 - Opportunity Bucks
- 2.3. Local businesses, education providers, and training organisations will be invited to host stalls, offering information on employment opportunities, apprenticeships, further education, and career pathways within Buckingham and the surrounding area.
- 2.4. We hope to tailor a number of stalls based on feedback from the Youth Survey, particularly reflecting the careers and industries that young people have expressed interest in.
- 2.5. This initiative has also been informed by feedback gathered during Local Democracy Week, where students highlighted a strong interest in attending a Careers Fair.

**Buckingham Town Council
Town Centre and Events Committee
Monday 30th March 2026**

Contact Officer: Events Officer

Armed Forces Day – Saturday 27th June 2026

1. Recommendations

- 1.1. It is recommended that Members agree that the Events Officer may look at options and plan a small additional event to follow the flag raising.

2. Background

- 2.1. Armed Forces Day is an annual event and Buckingham Town Council honours it each year by the raising of a flag, a cry from the Town Crier and a short speech by the Mayor.
- 2.2. The aim of Armed Forces Day is to raise awareness and show support for the men and women who make up the Armed Forces community: from currently serving personnel to Service families, veterans and cadets.
- 2.3. Two veterans in the town have been contacted and have offered some suggestions regarding participation and further contacts and support agencies.
- 2.4. The two cadet units in the town have been contacted. The Air Cadets have responded and are keen to be involved in an Armed Forces Day event.
- 2.5. Ms. Simons and Mr. Rooney, in their Royal British Legion capacity, have been approached to ask if they would like to be involved.
- 2.6. The Old Gaol Exercise Yard has been provisionally booked for an event.

3. Budget

- 3.1. Information regarding a small budget will be brought to the next meeting if plans are successful.

4. Environmental Impact

- 4.1. This would be a local event with little to no environmental impact.

**Buckingham Town Council
Town Centre and Events Committee
Monday 30th March 2026**

Contact Officer: Events Officer

Bite Club

1. Recommendations

- 1.1. It is recommended that Members agree to sponsor five Bite Club events.
- 1.2. It is recommended that Members approve the Agreement between Buckingham Town Council and Bite Club.

2. Background

- 2.1. This report is being discussed as Members agreed to explore and budget for additional dates for 2026-2027 (292/25).
- 2.2. A meeting with Bite Club owner, Mr. Coleman, took place on 5th March. Mr. Coleman expressed a desire to host five Bite Clubs this year - on the last Saturday of each month from April to August 2026.
- 2.3. Mr. Coleman requested that Buckingham Town Council sponsor the above Bite Club events by covering the cost of the venue hire and bin hire. Bite Club will cover all other costs.

3. Budget


- 3.1. Budget code 301/4245.
- 3.2. The cost of the venue for the five events is £880 plus returnable deposit.
- 3.3. Bin hire costs to be covered to a maximum of £620.

4. Environmental Impact

- 4.1. One of the hired bins will be for general recycling.
- 4.2. Vendors will be asked to use recycled/recyclable packaging where possible.

5. Staffing

- 5.2. There would be no staffing implications for Buckingham Town Council.
- 5.3. All necessary paperwork would be the responsibility of Bite Club.

 <p style="text-align: center;">Buckingham Town Council Events Agreement</p>	<p>Date agreed:</p> <p>Minute number:</p> <p>Prepared by: Claire Molyneux</p>
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1. This agreement is made between Buckingham Town Council and Bite Club.

2. Agreement date:

3. Event name: Bite Club.

4. Amount awarded: Maximum £1500.

5. Buckingham Town Council agrees to support your organisation to host five events that achieve the following purposes and with the following obligations:

- a. Run five Bite Club events, with free entry to the public, at Embleton Way from April 2026 to August 2026.
- b. Prioritise local vendors where possible.

6. The objective of the above purposes is that:

- a. The Bite Club provides street food vendors and entertainment for family friendly, community events.

7. Approved costs:

- a. Embleton Scout Hut Hire (Main Hall), plus deposits.
- b. Bin supply and collection for each event.
- c. Total costs cannot exceed £1500.

8. Role of Buckingham Town Council:

- a. To provide financial sponsorship for the events as shown in 7a, 7b and 7c.
- b. To promote the event through Buckingham Town Council's website and social media platforms.
- c. To book the venue and bin supply.

9. Role of Bite Club

To undertake responsibility for:

- a. Safety Advisory Group Notifications.
- b. Event Management Plans.
- c. Risk assessments.
- d. Marshalling and security.
- e. Booking vendors and keeping a record of public liability insurance and FSA checks.

- f. First Aid provision.
- g. Public liability insurance.
- h. Covering all additional costs.
- i. All arrangements, except booking, with the venue and bin hire.
- j. Feedback following the five events.

10. Terms of payment

- a. Buckingham Town Council is included in any Bite Club promotional materials for these events.
- b. A 'sponsored by Buckingham Town Council' banner is put up at the venue for each event.
- c. In the event of a cancellation due to inclement weather, any refund made by the venue and bin hire to be made to Buckingham Town Council.
- d. In the event of cancellation by Bite Club, due to any other circumstances, Bite Club will reimburse any monies paid for that event to Buckingham Town Council.
- e. Bite Club will reimburse any charges taken from the hall hire deposit following an event.
- f. Buckingham Town Council does not guarantee events funding for subsequent periods after the term of this Events Agreement. Additional events funding to Bite Club will depend on factors including:
 - i. the availability of funding to the Town Council; and
 - ii. full compliance with the terms of this Events Agreement by Bite Club in the period covered by this Events Agreement.

11. Responsibility for losses

Buckingham Town Council takes no responsibility for any losses that may be incurred by your organisation during the course of these events.

12. Entire Agreement

This Event Agreement constitutes the entire agreement between the Parties and supersedes all negotiations, representations or agreements, either written or verbal, that precede it.

Signature of Buckingham Town Council Town Clerk:

.....
CLAIRE MOLYNEUX

Date:

Signature of Bite Club representative:

.....
TIM COLEMAN

Date:

**Buckingham Town Council
Town Centre and Events Committee
Monday 30th March 2026**

Contact Officer: Events Officer

May Day 2026

1. Recommendations

1.1. It is recommended that Members note the report.

2. Background

2.1. The event was successfully held at Bourton Meadow Academy in 2025. Ms. Dearlove has organised this event, alongside Buckingham Town Council, for a number of years; she has now retired.

2.2. There was some uncertainty as to whether the event would continue due to Ms. Dearlove retiring but Mr. Prout, Head of PE, has now confirmed that the School is happy to host the event again. Bourton Meadow Academy is a practical and accessible choice for hosting due to its location relative to the other primary schools.

3. Information

3.1. The event will take place on Friday, 1st May 2026 from 10:30am.

3.2. A further four schools have been invited to take part in the May Day dancing. To date Lace Hill Academy and Buckingham Primary School have confirmed that they will be taking part.

3.3. The event will be opened by the Mayor and the Town Crier.

Buckingham Town Council
Town Centre and Events Committee
Monday 30th March 2026

Contact Officer: Events Officer

Buckingham Live 26

1. Recommendations

1.1. It is recommended that Buckingham Town Council continue supporting Buckingham Live.

2. Event Update

2.1. Buckingham Live 24 and 25 were both successful events held at the Buckingham Football Club.

2.2. The event is organised by Buckingham Live Sessions and Buckingham Town Council with support from the Football Club.

2.3. The event features various musical genres from local individuals and bands and offers a family friendly event in a safe environment.

2.4. The Football Club will operate indoor and outdoor bars, and Buckingham Live have booked five food vendors and a bouncy castle.

2.5. The Events Officer is liaising with the Bucks Licensing team to ensure that the correct licenses are in place for the event.

3. Budget

3.1. The budget for Buckingham Live 2026 is £6344, code 301/4220.

4. Environmental Impact:

4.1. The location is close to the town and within close proximity to the main car park, which means that people are able to walk to the event.

**Buckingham Town Council
Town Centre and Events Committee
Monday 30th March 2026**

Contact Officer: Events Officer

Fringe Week 2026

1. Recommendations

- 1.1. It is recommended that Members agree that a contribution, within budget, towards some collaborative events can be made.

2. Background

2.1. Fringe Week 2026 takes place from Sunday 19th July to Sunday 26th July.

2.2. Booked events for this year:

Bugfest – five hour exotic minibeast handling day.

Oxford Fiddle Group.

Bourton Park nature trail.

Nature Makers – using natural materials to create animals.

Art in the Market.

Bite Club.

Lace Hill Family Fun Day.

Favourite David Attenborough clip to coincide with Fringe brochure delivery.

2.3. Possible collaborative events:

Buckingham Flower Farm – wildlife and nature photography competition;
planting one hundred trees for one hundred years of David Attenborough;
outside cinema event.

National Trust – Chantry Chapel nature and wildlife crafts.

Howes the Florist and Buckingham Bookshop – initial ideas: seeded paper
from charity shop books and vases from small logs.

3. Budget

3.1. £2236 – 303/4221

4. Environmental Impact

4.1. The emphasis of the week is nature and wildlife. All events can be walked to, and crafts will mainly focus on using natural and foraged materials.

Events Calendar 2026		Appendix C
Event	Month	Day
Holocaust Memorial Day - Cancelled	January	Tuesday 27th
Feb half term 16th - 20th		
Pancake Races	February	Tuesday 19th
Shrove Tuesday 17th Feb		
Food Fair	February	Saturday 28th
Commonwealth Day - Flag	March	Monday 9th
Annual Town Meeting	March	Thursday 26th
Easter Event LHSCC	March	Sunday 29th
Dinosaur event - Old Gaol/front of OG	March	Tuesday 31st
Easter holidays 30th March to 10th April		
Green and Crafts/launch of colouring trail	April	Sunday 12th
St George's Day - Flag	April	Thursday 23rd
Bite Club - TBC	April	Saturday 25th
Workers Memorial Day	April	Tuesday 28th
May Day	May	Friday 1st
Buckingham Live	May	Sunday 24th
May half term 25th to 29th May		
Bite Club - TBC	May	Saturday 30th
Pride Month - Flag	June	Monday 1st to Saturday 30th
Celebrate Buckingham Day	June	Saturday 20th
Armed Forces Day - Flag & Event (TBC)	June	Saturday 27th
Bite Club - TBC	June	Saturday 27th
Buckingham Summer Festival	July	TBC
British Grand Prix	July	3rd to 5th
Summer holidays 22nd July to 28th August		
Buckingham in Bloom presentation	July	TBC
Fringe Week	July	Sunday 19th to Sunday 26th
Fringe Event - Bourton Park nature trail start	July	Sunday 19th
Fringe Event - Bugfest	July	Monday 20th or Thursday 23rd - TBC
Fringe Event - Oxford Fiddle Group	July	Tuesday 21st
Fringe Event - Nature Makers	July	Wednesday 22nd
Fringe Event - TBC	July	Thursday 23rd
Fringe Event - Art in the Market	July	Friday 24th
Fringe Event - Bite Club	July	Saturday 25th
Fringe Event - Family Fun Day Lace Hill	July	Sunday 26th
Summer Basketball	July/August	Mondays 27th July & 3rd, 10th, 17th, 24th & 31st August
Buckingham Play Days	July	Thursday 30th
Buckingham Play Days	August	Wednesday 12th
Skatepark Jam	August	Saturday 15th
Buckingham Play Days & University Duck Race	August	Tuesday 25th
Bite Club - TBC	August	Saturday 29th
BandJam	August	Sunday 30th
Autumn term starts 2nd September		
Merchant Navy Day - Flag	September	Thursday 3rd
Dog Show	September	Saturday 5th
Launch of Mayor's Christmas Card competition	September	TBC
River Rinse 1	September	Sunday 20th
River Rinse 2	October	Sunday 4th
Charter Fair 1	October	Saturday 17th
Charter Fair 2	October	Saturday 24th
Alternative event Lace Hill	October	TBC
October half term 26th to 30th October		
Bonfire and Fireworks	October	Saturday 31st
Remembrance Parade	November	Sunday 8th
Remembrance - Flag	November	Sunday 8th
King's real birthday - Flag	November	Saturday 14th
Winter Fair Lace Hill	November	Sunday 15th
Local Democracy Week event	November	TBC
Christmas Lights Switch On	November	Thursday 26th
Small Business Saturday	December	Saturday 5th
Christmas Parade	December	Saturday 12th
Community Fair	December	Saturday 12th

Buckingham Town Council
Town Centre and Events Committee
Monday 30th March 2026

Contact Officer: Tryph Foster

Pancake Races Event Review

1. Recommendations

1.1. It is recommended that Members note the report.

2. Background

2.1. Buckingham's annual Pancake Races took place on Thursday, 19th February, at 11 am on the green by St Peter & St Paul's Church. The event was scheduled during half-term to encourage more families to participate and enjoy the festivities. Holding it on a Thursday, rather than the traditional Tuesday, also helped avoid a scheduling conflict with the church's weekly community lunch.

2.2. The Town Mayor officially opened the event.

2.3. There were six races planned – under 5's, 6-11's, 12-17's, adult/individual, relay, and walking. With certificates and trophies presented to first, second and third place.

3. Review

3.1. Despite the classic British weather, around 70 people arrived with their frying pans in hand, ready to race - mostly families.

3.2. Local business URBAN OM Yoga Studio led a warm-up session for participants, which was enjoyed by all.

3.3. In addition to the races, children enjoyed a free colouring and a biscuit-decorating activity, which was well received. All dietary requirements were accommodated, including milk- and gluten-free options. Treats given to participants were also inclusive of all dietary needs.

3.4. Cllr Martin Try did a fantastic job as the event's compare keeping the crowd engaged.

3.5. Bonne Maman provided some great prizes including: Pots of jams, goodie bags for the winners, aprons and bandanas.

4. Budget

4.1. Event cost breakdown:

ITEM	COST
Trophies	£78
Treats, biscuits & icing pens, wraps (pancakes)	£32.80
Stickers	£3.58
TOTAL	£114.38

Buckingham Town Council
Town Centre and Events Committee
Monday 30th March 2026

Contact Officer: Events Officer

Food Fair 2026

1. Recommendations

1.1. It is recommended that Members note the report.

2. Background

2.1. Buckingham's annual Food Fair took place on Saturday 28th February at the Community Centre from 10am to 3pm. Alongside the Food Fair, Buckingham's Best Dish competition took place, and a charity raffle and 'guess the name of the bear' was organised by the Mayor in aid of the Mayor's charities.

2.2. Pitch/stall fees were charged at £30 for commercial/food & drink and £12 for community/charity.

2.3. Outside the Community Centre there were 4 street food traders and inside there were 22 stalls.

3. Review

3.1. There was a good mix of traders, with gluten free and veggie/vegan options available.

3.2. The small hall was set up in a café style, and the WI were busy throughout the day and very happy with their sales.

3.3. Feedback from attendees and traders on the day was very positive, with all inside traders very happy with their sales; one trader sold out by 2pm. Of the 4 outside vendors, one did very well, one said that it was profitable but not as good as previous years due to the popular trader, and the new vendor said that they had achieved their minimum requirements but again felt that the popular vendor had impacted potential sales.

3.4. The Mayor's Charity raffle and 'guess the name of the bear' was well received and raised £289. Prize winners were telephoned and most have picked up their prizes. Amazing prizes and vouchers were donated by local businesses and Dayla drinks.

3.5. Buckingham's Favourite Dish competition had over 237 entries for 28 different venues. The winners of the Best Dish competition were Prego for their margherita pizza, Mey for their Chicken Shish and Cornwall Place Kitchen for their Porkwich. Each winning eatery has been awarded a

certificate and trophy by the Mayor. Lots of updated Foodie Maps were also handed out to visitors on the day.

4. Budget

4.1. Breakdown:

	Expenditure	Income
	Budget code 303/4242 £610	Budget code 303/1020 £820
Venue Hire	£330	
TENS licence	£21	
Trophies	£39	
Tombola	£55	
Foodie Maps printing cost	£155	
Stall fee income		£702 (incl. VAT)
Total	£600	£702
+/-	+£10	-£118

4.2. The costs were kept within budget. The income for the Food Fair falls short as stall hire fees include VAT.

4.3. The WI brought their own crockery to serve refreshments so there were no extra hire costs.

5. Environmental Impact

5.1. The Foodie Maps were printed by a Buckingham based business.

5.2. All but two traders were from within a 30-mile radius of Buckingham.

5.3. Nearly all traders noted on their booking form that they would be using reusable and/or recycled packaging.

5.4. The tombola was made by Buckingham Men In Sheds.

Minute No.	Action	Action Required	Action Owner	Update	Deadline
884/19 183/23 398/24 18/11/24 48/25 2/6/25	Youth Council	New Town Council representatives have been agreed, who will be able to plan for the best approach for 2022. The B&CEO is working on a youth survey.	Deputy Town Clerk Deputy Town Clerk	Ongoing - youth survey underway. Cllr. O'Donoghue and Cllr. Ahmed would like to be involved in the Youth Council - minute 48/25.	In progress
869/20	Culture & Arts Strategy	Members received a written report from the Town Clerk and unanimously AGREED for Council staff to provide a detailed plan for creating a culture and arts strategy. It was AGREED that a working group be set up, consisting of councillors and partners, at the appropriate time.	Town Clerk	Section 106 working group established.	Ongoing
527/25.9 9/2/26	Holocaust Memorial Stone	Cllr Stuchbury proposed, Cllr O'Donoghue seconded, and Members unanimously AGREED that a report on the potential relocation of the stone be brought to a future meeting of TC&E.	Estate Admin	On agenda.	