

R/04/25

Minutes of a meeting of the **Resources Committee** of Buckingham Town Council held on Monday 8th December 2025 in the Council Chamber, Cornwalls Meadow, Buckingham at 7pm.

Present: Cllr. F. Davies Town Mayor

Cllr. J. Harvey
Cllr. H. Haydock
Cllr. A. Mahi
Cllr. H. Mordue
Cllr. Ruth Newell
Cllr. L. O'Donoghue
Cllr. A. Schaefer
Cllr. R. Stuchbury
Cllr. M. Try

Also present: Ms. C. Molyneux Town Clerk
Ms. P. Cahill Committee Clerk

Absent: Cllr. J. Mordue

Cllr. Try left the meeting just prior to the start.

No members of the public attended and so there was no public session.

427/25 Apologies for Absence

Members received and accepted apologies from Cllr. J. Mordue.

428/25 Declarations of Interest

Cllr. Harvey declared an interest in agenda item 8; he will leave the meeting when this is discussed.

Cllr. H. Mordue declared an interest in agenda item 8; this is not a pecuniary interest.

429/25 Minutes of last meeting

Members agreed the minutes of the Resources Committee meeting held on 20th October 2025.

430/25 Budgets

Members received the budget reports.

430/25.1 Detailed Income and Expenditure report and summary of budget variances.

430/25.2 Purchase Ledger from November 2025.

430/25.3 Budget plan 2026-2027.

Cllr. Try returned to the meeting at 7:07pm.

8th December 2025

PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.

Initial.....

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Cllr. Stuchbury Proposed, Cllr. Ruth Newell Seconded and Members unanimously **AGREED** the budget reports.

431/25 Fund transfers

Members noted the following:

On 19th September 2025 £100,000.00 was transferred to CCLA from the current account.

On 30th November 2025 £100,000.00 was transferred from CCLA to the current account.

431/25 Authorised payments

432/25.1 Members noted that a payment of £4449.16 to Country Wood Flooring was authorised by the Town Clerk as 50% deposit for the new Community Centre flooring.

432/25.2 Members noted that a payment of £862.40 to Buckinghamshire Council was authorised by the Town Clerk to extend the Cornwalls Meadow car park suspension.

433/25 Policies

Members received a report from the Compliance and Projects Manager.

1.1 It is recommended that Members review and agree the revised safeguarding policy.

Cllr. Stuchbury Proposed that a report on DBS checks for Councillors be brought to a future meeting. Cllr. Harvey Seconded.

Cllr. Try suggested the following amendments:

- That officers are named at the beginning or the end of the policy rather than in the middle.
- That the heading of Appendix 1 is changed to reflect the information in the document. The Town Clerk agreed that this will change to 'relevant contact details'.

ACTION COMPLIANCE AND PROJECTS MANAGER

Cllr. Haydock Proposed that a vulnerable adult policy is considered. Cllr. O'Donoghue Seconded.

A vote was taken on Cllr. Stuchbury's proposal that a report is brought to Committee to consider if councillors should be DBS checked. The result was:

For: 7

Against: 1

Abstentions: 2

ACTION TOWN CLERK

Members unanimously **AGREED** Cllr. Haydock's Proposal to consider a vulnerable adults policy.

ACTION COMPLIANCE AND PROJECTS MANAGER

Cllr. Stuchbury Proposed, Cllr. Ruth Newell Seconded and Members unanimously **AGREED** the recommendation.

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PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.

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434/25 IT contract

Members received a report from the Compliance and Projects Manager.

Cllr. Harvey left the meeting at 7:24pm.

- 1.1 It is recommended that Members agree to extend the agreement with CloudyIT to provide cover for 2026

Cllr. Stuchbury Proposed, Cllr. Schaefer Seconded and Members **AGREED** the recommendation. Cllr. H Mordue abstained having declared an interest.

Cllr. Harvey returned to the meeting at 7:26pm.

435/25 Staffing changes

Members received a report from the Town Clerk.

- 1.1 It is recommended that Members agree to discontinue the vacant Events Coordinator post and create a new Events Officer post to be graded at SCP 13-17.

Cllr. Stuchbury Proposed, Cllr. O'Donoghue Seconded and Members unanimously **AGREED** the recommendation.

Cllr. Davies thanked the Town Clerk for her staff review and for looking after her team.

436/25 Updates from representatives on outside bodies

Members received relevant updates from Councillors.

Cllr. Stuchbury informed Members that he will be asking questions at Cabinet about the future use of CIL.

437/25 Action Report

Members reviewed and noted the Action Report.

438/25 Chair's announcements – for information only

No announcements.

439/25 Date of next meeting: Monday 12th January 2026

COMMITTEE IN PRIVATE SESSION

Exclusion of public and press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded. Cllr. Davies Proposed, Cllr. Schaefer Seconded and Members unanimously **AGREED**.

8th December 2025

PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.

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440/25 Debtors list

Members received the current list of debtors over 3 months old.

Cllr. Ruth Newell Proposed that a target is set to halve the list by the next meeting. Cllr. Stuchbury Seconded. A vote was taken, and the result was:

For: 4
Against: 5
Abstention: 1

441/25 Payment endorsements

Members noted payment endorsement sheets 17 to 21.

The meeting closed at: 7:39 pm

Signed

Date