

R/05/24

Minutes of a meeting of the **Resources Committee** of Buckingham Town Council held on Monday 13th January 2025 in the Council Chamber, Cornwalls Meadow, Buckingham at 7pm.

Present:

Cllr. F. Davies	
Cllr. J. Harvey	
Cllr. A. Mahi	
Cllr. H. Mordue	Vice Chair
Cllr. J. Mordue	
Cllr. L. O'Donoghue	Chair
Cllr. A. Osibogun	
Cllr. A. Ralph	
Cllr. A. Schaefer	Town Mayor
Cllr. R. Stuchbury	

Also present:

Ms. C. Molyneux	Town Clerk
Ms. P. Cahill	Committee Clerk

Absent:

Cllr. G. Collins
Cllr. M. Try

No members of the public attended and so there was no public session.

498/24 Apologies for Absence

Members received and accepted apologies from Cllr. Collins and Cllr. Try.

499/24 Declarations of Interest

There were none.

500/24 Minutes of last meeting

Members noted that the minutes of the Resources Committee meeting held on 9th December 2024 will be presented at the next meeting.

501/24 Minutes of Communications Strategy Group

Members received the minutes of the Communications Strategy Group meeting held on 21st November 2024.

502/24 Budgets

Members received and agreed the budget reports:

502/24.1 Detailed Income and Expenditure report and summary of budget variances.

The Town Clerk clarified:

- 4025 (HR advice) – this is paid annually rather than in line with the financial year; it is not therefore an overspend.

13th January 2025

PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.

Initial.....

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- 4016 (legal costs) – precepted in the last financial year as we expected to be billed for the cemetery; this did not happen until this financial year - the figure was transferred to an Ear Marked Reserve.
- 1026 (Lace Hill Community Centre) – the expectation is that all income will be received.
- 1035 (tennis court rent) – sure that this is an annual invoice but will check.

ACTION TOWN CLERK

502/24.2 Purchase Ledger from December 2024.

503/24 2025-2026 Budget and Precept

Members received a report from the Town Clerk.

It is recommended that Members agree to send the attached budget to the Precept meeting.

The Town Clerk clarified that a number of Ear Marked Reserves are held, for example for repairing/replacing items in the future. The Ear Marked Reserve for Staffing covers the annual pay rise and other contingencies such as cover for maternity/additional staff. Members may make the decision to use this Ear Marked Reserve for something else in the future.

Cllr. Stuchbury Proposed, Cllr. Davies Seconded and Members unanimously **AGREED** the recommendation.

The Chair and Members thanked the Clerk for her work on the budget.

504/24 Fund transfers

Members noted that there were no fund transfers.

505/24 Quarterly banking reconciliations

Members noted that October to December reconciliations will be presented at the March meeting.

506/24 Review of the Freedom of Information Act, Publication Scheme, and Data Protection Act 2018 combined Policy document.

Members received a report from the Compliance and Projects Manager.

It is recommended that Members review the revisions to the Freedom of Information Act, Publication Scheme, and Data Protection Act 2018 combined Policy document and recommend to Full Council to agree those revisions.

Members discussed the change, when making a Freedom of Information request, from Town Clerk to Compliance and Projects Manager. The Town Clerk explained that this gives scope for 'escalation' if necessary. Members suggested that it may be wise to include this in the policy. The Town Clerk will discuss this with the Compliance and Projects Manager.

ACTION TOWN CLERK

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Cllr. Davies Proposed, Cllr. Harvey Seconded and Members unanimously **AGREED** the recommendation.

Members thanked the Compliance and Projects Manager.

507/24 Updates from representatives on outside bodies

Members received verbal updates from Councillors.

Cllrs. Stuchbury and Schaefer noted that principal authorities across the country are facing financial difficulties and Buckinghamshire Council's draft budget reflects this.

508/24 Action Report

Members reviewed and noted the Action Report.

509/24 Chair's announcements – for information only

There were none.

510/24 Date of next meeting: Monday 3rd March 2025 (Grants)

COMMITTEE IN PRIVATE SESSION

Exclusion of public and press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded. Members unanimously **AGREED**.

511/24 Debtors list

Members received the current list of debtors over 3 months old.

512/24 Payment endorsements

Members noted payment endorsement sheets 22 to 25.

Meeting closed at: 7:39pm

Signed

Date

13th January 2025

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