

R/05/25

Minutes of a meeting of the **Resources Committee** of Buckingham Town Council held on Monday 12th January 2026 in the Council Chamber, Cornwalls Meadow, Buckingham at 7pm.

Present:	Cllr. F. Davies	Town Mayor
	Cllr. J. Harvey	
	Cllr. H. Haydock	
	Cllr. H. Mordue	Vice Chair
	Cllr. J. Mordue	
	Cllr. Ruth Newell	
	Cllr. L. O'Donoghue	Chair
	Cllr. A. Schaefer	
	Cllr. R. Stuchbury	
Also present:	Ms. C. Molyneux	Town Clerk
	Ms. P. Cahill	Committee Clerk
Absent:	Cllr. A. Mahi	
	Cllr. M. Try	

No members of the public attended and so there was no public session.

477/25 Apologies for absence

Members received apologies from Cllr. Mahi and Cllr. Try.

478/25 Declarations of interest

Cllr. O'Donoghue – Youth Club.

Cllr. J. Mordue – Summer Festival and Citizens Advice.

Cllr. Haydock – Citizens Advice.

479/25 Minutes of last meeting

Members agreed the minutes of the Resources Committee meeting held on 8th December 2025.

480/25 Four Year Grants

Members received a report from the Finance Officer.

Cllr. Stuchbury Proposed that discussion of this item is moved into the confidential session for discussion. Cllr. Davies Seconded. A vote was taken, and the result was:

For: 2
Against: 7
Abstentions: 0

- 1.1 It is recommended that the following four year grants are awarded for 2026/30. These grants will be subject to a 3.5% increase per year in line with our grants policy.

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PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.

Initial.....

ORGANISATION	2026	2027	2028	2029	TOTAL
Buckingham Summer Festival	2000	2070	2142	2217	8429
Stowe Aqua Club	2507	2594	2685	2780	10566
Buckingham Canal Society	3750	3881	4017	4158	15806
Chandos Bowls Club	1000	1035	1071	1108	4214
Citizens Advice Buckinghamshire	6000	6210	6427	6652	25289
Buckingham Old Gaol	5500	5692	5892	6098	23182
Buckingham Youth Club	6000	6210	6427	6652	25289
ANNUAL TOTAL	£26757	£27692	£28661	£29665	

Members thanked the Finance Officer for her work, discussed each application and agreed the four year grants.

480/25.1 Buckingham Summer Festival
Cllr. J. Mordue left the meeting.

Points raised:

- There is money in their reserves.
- In favour of supporting the event with a reduced amount.
- It is a good addition to the cultural life of Buckingham.
- Unsure of the number of Buckingham residents who benefit.

Cllr. H. Mordue Proposed a grant of £2000 as requested. Cllr. Ruth Newell Seconded. A vote was taken, and the result was:

For: 2
Against: 5
Abstentions: 1

Cllr. Davies Proposed a grant of £1500. Cllr. O'Donoghue Seconded. A vote was taken, and the result was:

For: 7
Against: 0
Abstentions: 1

Buckingham Summer Festival four year grant AGREED: £1500

Cllr. J. Mordue returned to the meeting.

480/25.2 Stowe Sub Aqua Club

Points raised:

- They contribute to two environmental events in the town.
- Offer opportunities for young people.
- Not based in Buckingham.

- What is their current membership – will young people in Buckingham benefit?

Cllr. Stuchbury Proposed that the requested grant of £2507 is awarded and he requested a recorded vote. Cllr. O'Donoghue Seconded. A vote was taken, and the result was:

For: Cllr. O'Donoghue and Cllr. Stuchbury.
Against: Cllr. Davies, Cllr. Harvey, Cllr. Haydock, Cllr. H. Mordue, Cllr. J. Mordue, Cllr. Ruth Newell and Cllr. Schaefer.
Abstentions: 0

Cllr. H. Mordue Proposed a grant of £1000. Cllr. Harvey Seconded. A vote was taken, and the result was:

For: Cllr. O'Donoghue, Cllr. Stuchbury, Cllr. Davies, Cllr. Harvey, Cllr. Haydock, Cllr. H. Mordue, Cllr. J. Mordue, Cllr. Ruth Newell and Cllr. Schaefer.
Against: 0
Abstentions: 0

Stowe Sub Aqua Club four year grant AGREED: £1000

480/25.3 Buckingham Canal Society

Points raised:

- Investment in the Canal Society may have a positive future impact.
- Supportive of the Canal Society but not the full amount.
- A lot of work takes place outside the town boundary.
- Some confusion with the figures presented.

Cllr. Stuchbury Proposed a grant of £3750. Cllr. J. Mordue Seconded.

Cllr. Schaefer Proposed a grant of £2000. Cllr. Davies Seconded.

The Town Clerk asked if Members would like to request further information before voting. Members agreed that they are happy to vote and do not require further information.

Cllr. Stuchbury withdrew his Proposal in support of Cllr. Schaefer's.

A vote was taken, and the result was:

For: 8
Against: 0
Abstentions: 1

Buckingham Canal Society four year grant AGREED: £2000

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480/25.4 Chandos Park Bowls Club
Cllr. Stuchbury Proposed a grant of £1000 as requested, Cllr. Davies
Seconded and Members unanimously **AGREED**.

Chandos Park Bowls Club four year grant AGREED: £1000

480/25.5 Citizens Advice Buckinghamshire
Cllr. J. Mordue and Cllr. Haydock left the meeting.

Points raised:

- The Town Clerk explained that the grant is specifically for the Buckingham office drop-in service.
- Members would like to know the impact of the grant on extended opening hours and use.

Cllr. Stuchbury Proposed a grant of £6000 as requested. Cllr. Schaefer
Seconded. A vote was taken, and the result was:

For: 6
Against: 0
Abstentions: 1

The Town Clerk informed Members that she will ensure that the annual
report from Citizens Advice Buckinghamshire is checked for details of usage
of the extended drop-in service in Buckingham. **ACTION TOWN CLERK**

Citizens Advice Buckinghamshire four year grant AGREED: £6000

Cllr. J. Mordue and Cllr. Haydock returned to the meeting.

480/25.6 The Old Gaol
Cllr. Davies Proposed a grant of £5500 as requested. Cllr. Stuchbury
Seconded and Members unanimously **AGREED**.

The Old Gaol four year grant AGREED: £5500

480/25.6 Buckingham Youth Club

Cllr. O'Donoghue left the meeting and Cllr. H. Mordue took over as Chair.

Cllr. Stuchbury Proposed a grant of £6000 as requested. Cllr. Davies
Seconded and Members unanimously **AGREED**.

Buckingham Youth Club four year grant AGREED: £6000

Cllr. O'Donoghue returned to the meeting and resumed as Chair.

There was one ineligible application that did not meet criteria.

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of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in
respect of crime and disorder, or equalities considerations, other than those stated in the minutes.*

Initial.....

The agreed total for four year grants is **£23000**.

ACTION FINANCE OFFICER

481/25 Budgets

Members received and agreed the budget reports:

481/25.1 Detailed Income and Expenditure report and summary of budget variances.

The Town Clerk confirmed:

- 4603 – the water bill covers three toilets, three sinks and the Shopmobility sink.
- 205 – Grounds maintenance expenditure - not all bills are in, and the figure is as expected at this time of year; the money will be spent.
- 248 – Depot expenditure – this is for the fire alarm and to make the stairs fire safe. If it is not spent, the Town Clerk will suggest that this goes into an EMR for next year. A fire risk assessment is being undertaken.
- Where it is known in advance that a recommendation to Full Council will be made for an EMR, this is noted on the advance budget planning.

481/25.2 Purchase Ledger from December 2025.

Cllr. Haydock requested that we look more carefully at what is spent on Amazon rather than locally. The Town Clerk reminds staff regularly about this, but it is not always possible to source something locally.

482/25 Internal audit report

Members received the internal audit report.

Cllr. Davies congratulated the Town Clerk and Assistant RFO for an excellent report and thanked them for their work.

483/25 Rialtas

Members received a report from the Finance Officer.

1.1 It is recommended that Buckingham Town Council switch to a Rialtas Web based accounts package for the cost of £1246.00 (excl. VAT) per annum.

Cllr. Stuchbury Proposed, Cllr. Davies Seconded and Members unanimously **AGREED** the recommendation.

484/25 Staffing structure

Members noted the new staffing structure. The Town Clerk will circulate this to all Councillors.

ACTION TOWN CLERK

485/25 2026-2027 Budget and Precept

Members received a report from the Town Clerk.

1.1 It is recommended that Members agree to send the attached budget to the precept meeting.

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Cllr. Stuchbury Proposed that the recommendation is agreed. Cllr. Ruth Newell Seconded.

The Town Clerk explained that the largest increase is the £45,000 for essential penstock repairs. Members clarified that they would like the reduced grant figure taken into account for the precept. The recommendation to take £14,000 from the General Reserve stands.

Cllr. Schaefer Proposed that the amended figure was agreed. Cllr. O'Donoghue Seconded. Cllr. Stuchbury requested a recorded vote. A vote was taken, and the result was:

For: Cllr. O'Donoghue, Cllr. Stuchbury, Cllr. Davies, Cllr. Harvey, Cllr. Haydock, Cllr. H. Mordue, Cllr. J. Mordue, Cllr. Ruth Newell and Cllr. Schaefer.

Against: 0

Abstentions: 0

ACTION TOWN CLERK

Members thanked the Town Clerk.

486/25 Policies

Members reviewed the Abandoned Trolley policy.

Cllr. Harvey Proposed that the charge for trolley retrieval is increased from £25 to £30. Cllr. Stuchbury Seconded. A vote was taken, and the result was:

For: 3

Against: 9

Abstentions: 0

The unchanged policy was unanimously **AGREED**.

Cllr. Harvey left meeting at 8:32pm

487/25 Updates from representatives on outside bodies

Members received verbal updates from Councillors:

Cllr. Stuchbury informed Members that Buckinghamshire Council's precept is likely to be 4.99%.

Cllr. Harvey returned to the meeting at 8:34pm.

488/25 Action Report

Members reviewed and noted the Action Report.

489/25 Chair's announcements – for information only

No announcements.

490/25 Date of next meeting: Monday 2nd March 2026

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COMMITTEE IN PRIVATE SESSION

Exclusion of public and press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded. Members unanimously **AGREED**.

491/25 Debtors list

Members received the current list of debtors over 3 months old.

Cllr. Schaefer noted the reduced number of debtors and thanked officers for this.

492/25 Payment endorsements

Members noted payment endorsement sheets 22 to 24.

The Town Clerk explained that our Financial Regulations state that we publish the payment endorsement sheets. These will be difficult to redact. The Internal Auditor suggested that the Financial Regulations are amended to reflect our practice. Members will be invited to consider this recommendation at a later point.

ACTION COMPLIANCE AND PROJECTS MANAGER

493/25 Grants

Members noted the unredacted grants information.

Meeting closed at: 8:45pm

Signed

Date

12th January 2026

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