COMMUNICATIONS STRATEGY SUB-COMMITTEE

Minutes from a formal meeting of the Communications Strategy Sub Committee held on Thursday 10th September 2026 at 2pm in the Council Chamber.

Present:	Cllr. R. Ahmed	Vice-Chair
	Cllr. F. Davies	Mayor
	Cllr. J. Harvey	Chair
	Cllr. H. Haydock	
	Cllr. M. Try	
Also present:	Mr. S. Beech	Compliance Officer
	Ms. T. Foster	Office Administrator
	Ms. A. Smith	Business & Community Engagement Officer
Absent:	Cllr. J. Mordue was absent.	

No members of the public attended, so there was no public session.

1. **Apologies for absence**
   Members approved apologies for absence from Cllr. Mordue reason number 4,

   Proposed by Cllr. Harvey, Seconded by Cllr. Davies.

2. **Declarations of interest**
   There were none.

3. **Meeting notes**
   Members reviewed and agreed the minutes from the last meeting held on Thursday July 16th.

4. **Winter 2026 Newsletter**
   - BCE article - Article to include that Buckingham Town Council are proud to support this event.
   - Swap pages - Town Centre Spotlight article on page 10 to move to page 3. Move the BCE article on page 3 to page 10.
   - Town Centre events page - Add a paragraph to say that the Christmas Parade will not be going ahead.

   Cllr. Harvey proposed the articles with the above changes.
   Cllr. Ahmed seconded, and members unanimously **AGREED**

Date

PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.

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5. **Changes to page 15 of the newsletter (Cllr. Phone numbers)**
   Cllr. Stuchbury and Cllr. Davies requested that their numbers remain in the newsletter.

   Members agreed to stay with the current format. Members who don't wish to have their personal number listed will have the office number listed as an alternative. Members also suggested that we include a sentence that signposts people to the website should they wish to email Councillors.

   Cllr Harvey proposed. Cllr. Ahmed seconded, and members unanimously **AGREED**

6. **Audio Newsletter**
   It was agreed that Cllr. Singh will be asked to read the Winter edition of the newsletter. If Cllr. Singh is unavailable it was agreed that Cllr. Roger Newell will be asked to read the edition.

   Cllr. Harvey proposed. Cllr. Try seconded, and members unanimously **AGREED**

7. **Review of Banner Policy**
   Members received a report from the Office Administrator.

   Members agreed to keep the boundaries as they are, and to make the recommended amendments to the current policy.

   Cllr. Ahmed proposed the changes. Cllr. Haydock seconded. One abstention.

8. **Chair's Items**
   There were no items

9. **Date of next meetings**
   Thursday 15th October on zoom at 2.00pm

   Meeting closed at 14.37.

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Chair ……..… Date ……

Date
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