

R/02/25

Minutes of a meeting of the **Resources Committee** of Buckingham Town Council held on Monday 1st September 2025 in the Council Chamber, Cornwalls Meadow, Buckingham at 7:15pm.

Present: Cllr. F. Davies Town Mayor
 Cllr. J. Harvey
 Cllr. H. Haydock
 Cllr. A. Mahi
 Cllr. H. Mordue
 Cllr. J. Mordue
 Cllr. R. Newell
 Cllr. L. O'Donoghue
 Cllr. R. Stuchbury
 Cllr. M. Try

Also present: Ms. C. Molyneux Town Clerk
 Ms. P. Cahill Committee Clerk
 Mr. S. Beech Compliance and Projects Manager

Absent: Cllr. A. Schaefer

No members of the public attended and so there was no public session.
 Members of the public were in attendance, but no-one spoke.

Public session**223/25 Apologies for absence**

Members received apologies for absence from Cllr. Schaefer.

224/25 Declarations of interest

There are none.

225/25 Minutes of last meeting

Members agreed the minutes of the Resources Committee meeting held on 23rd June 2025.

226/25 Budgets

Members received and agreed the budget reports:

- 226/25.1 Detailed Income and Expenditure report and summary of budget variances.
- 226/25.2 Purchase Ledger from July 2025.
- 226/25.3 Members noted the final 2024-2025 accounts.

Cllr. Stuchbury noted the new cemetery groundwork expenditure. The Town Clerk reminded Members that a payment schedule has been agreed. The quantity surveyors will inspect the quality of the completed work during regular site visits. Payment will be made when the quantity surveyor confirms the quality of the work.

Cllr. Harvey commended the Town Clerk and her team for the good husbandry shown in the accounts.

1st September 2025

PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.

Initial.....

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227/25 Fund transfers

Members noted the following £100k transfers to the CCLA account: 16/5, 31/5, 31/5 (second transfer), 30/6, and 26/8.

The Town Clerk explained that we have received money from the Public Works Loan Board and that a large precept payment is due. Money has been transferred from the current account to gain as much interest as possible.

Cllr. Davies thanked the Town Clerk for her astuteness.

228/25 Quarterly banking reconciliations

The Town Clerk informed Members that the Vice-Chair of the Committee has signed the quarterly banking reconciliations.

229/25 Staff Pay Award

Members noted that the nationally negotiated pay rise for staff is 3.2%.

230/25 Refund of grant monies

Members received a letter from the Lace Hill Residents' Association.

The Town Clerk informed Members that she will write to the Association to thank them for their work and for returning the money.

ACTION TOWN CLERK

Cllr. Try Proposed that we ringfence the money for five years for community events that are held at Lace Hill. Cllr. Davies Seconded.

The Town Clerk explained that the Committee can request the Town Clerk to hold the money and create a new budget line.

Members discussed the option and Cllr. Try withdrew his Proposal.

231/25 GDPR – compliance is now audited

Members received a report from the Compliance and Projects Manager.

Members received and noted a report from the Compliance and Projects Manager.

- 1.1 It is recommended that Members note the report in preparation for the new Assertion 10 on the revised Annual Governance and Accountability Return (AGAR) for the financial year 2025-26.

Cllr. Davies queried 2.5. The Compliance and Projects Manager explained that Town Council business should always be conducted using Town Council email addresses and not personal, work or County Council emails.

Cllr. Stuchbury suggested the possibility of using a secure area/app for confidential information.

The Town Clerk confirmed that training will also be available to Members.

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Initial.....

232/25 Local Council Award Scheme

Members received a report from the Compliance and Projects Manager.

- 1.1. It is recommended that Members consider whether to pursue a Local Council Award and therefore create a precept line for the financial year 2026/27.

The Chair thanked Cllr. Try for the additional information circulated to Members.

Members questioned whether the award would be worth the additional work involved and whether Buckingham Town Council could aim for silver or gold rather than bronze. The award would be good for staff morale and future recruitment.

The Compliance and Projects Manager explained that all policies will need to be reviewed and the process for the award looked at carefully; this will be a substantial piece of work. Cllr. Try offered to complete some of the background work for the award application.

The Town Clerk apologised and explained that the recommendation should be to recommend to the Precept meeting to create a precept line for the financial year 2026/27. Cllr. Harvey Proposed this amendment and Cllr. Davies Seconded.

Members **AGREED** the amendment to the recommendation. There was one abstention.

Cllr. Stuchbury Proposed, Cllr. O'Donoghue Seconded and Members **AGREED** the amended recommendation. There was one abstention. **ACTION TOWN CLERK**

233/25 Updates from representatives on outside bodies

There were no updates.

234/25 Action Report

Members reviewed and discussed the Action Report.

The Compliance and Projects Manager left the meeting at 8:13pm.

235/25 Chair's announcements – for information only

No announcements.

236/25 Date of next meeting: Monday 20th October 2025

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COMMITTEE IN PRIVATE SESSION

Exclusion of public and press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded. Members unanimously **AGREED**.

237/25 Debtors list

Members received the current list of debtors over 3 months old.

238/25 Payment endorsements

Members noted payment endorsement sheets 7 to 11.

The meeting closed at 8:18pm.

Signed Date

1st September 2025

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