

TCE/02/25

Minutes of a meeting of the **Town Centre and Events Committee** of Buckingham Town Council held on Monday 21st July 2025 at 7.00pm in the Council Chamber at Cornwalls Meadow, Buckingham

Present:	Cllr. T. Allen	
	Cllr. F. Davies	Town Mayor
	Cllr. L. Draper	
	Cllr. J Harvey	
	Cllr. R. Poppe	
	Cllr. L. O'Donoghue	
	Cllr. R. Stuchbury	Chair
Also attending:	Ms. Z. Taylor	Deputy Town Clerk
	Ms. C. Molyneux	Town Clerk
	Ms. P. Cahill	Committee Clerk
Absent:	Cllr. R. Ahmed	
	Cllr. A. Mahi	

No members of the public attended and so there was no public session.

164/25 Apologies for absence

Members received apologies for absence from Cllr. Ahmed and Cllr. Mahi.

165/25 Declarations of interest

Cllr. Poppe is a member of the Buckingham Society.

166/25 Minutes

Members agreed the minutes of the Town Centre and Events Committee meeting held on 2nd June 2025.

167/25 Budget

Members received and noted the latest budget figures.

The Mayor Proposed that thanks to officers are minuted for their work on the budget and careful use of public money. Cllr. O'Donoghue Seconded and Members unanimously **AGREED.**

168/25 Updates from representatives on outside bodies

Minutes of outside bodies can be sent to the office to be included on the appropriate agenda.

169/25 Forthcoming events

Fringe Week	July	Monday 21st – Sunday 27 th
Fringe: Oxford Fiddle Group	July	Tuesday 22 nd – Radcliffe Centre doors open 19:30 for a 20:00 start
Fringe: Art in the Market	July	Thursday 24 th – Cattle Pens 13:00-16:00
Fringe: Schools Out Disco	July	Friday 25 th – LHCC 18:30-21:30
Fringe: Street Food Fair	July	Saturday 26 th – Embleton Scout Hall – 16:00 – 21:00
Fringe: Family Fun Day	July	Sunday 27 th – LHCC 13:00 – 16:00
Skatepark Jam	Aug	Saturday 16 th – Bridge Street Skate Park – 11am onwards
Bandjam	Aug	Sunday 24 th – Buckingham Town Centre – 13:00 – 22:00
Dog Show	Sept	Saturday 6 th – 11:00 – 15:00

Cllr. Stuchbury Proposed that Cllr. O'Donoghue contributes a quote to the Skatepark Jam press release. Seconded by Cllr. Draper and unanimously **AGREED**.

Cllr. Stuchbury Proposed that Cllr. O'Donoghue contributes a quote to the Dog Show press release. Seconded by Cllr. Draper and unanimously **AGREED**.

Cllr. Stuchbury Proposed that we minute our thanks to Cllr. Try who has volunteered to compere the Dog Show. Cllr. Davies Seconded and Members unanimously **AGREED**.

170/25 BandJam

Members received a written report from the Deputy Town Clerk.

- 1.1 It is recommended that Members note the updates in this report.
- 1.2 It is recommended that Members agree to cover the predicted overspend of £409 from EMR 361 Events reserve.

The Deputy Town Clerk explained that there are a number of other events taking place on the same weekend so competition for bands and vendors is high. She has booked only one food trader; based on feedback from vendors last year, who said that many attendees chose to use local shops and food outlets rather than the food trader stalls, the decision was taken to limit the number of vendors. Video clips from the bands will be collated and used to publicise the event.

Cllr. Allen asked if we should collaborate next year with local public houses. Cllr. Stuchbury explained that due to time constraints, this year's event has been organised solely by Buckingham Town Council. There will be a review following the event.

Cllr. Stuchbury Proposed we minute our thanks to the Deputy Town Clerk for her work, Cllr. Draper Seconded and Members unanimously **AGREED**.

Cllr. Davies Proposed, Cllr. O'Donoghue Seconded and Members unanimously **AGREED** the recommendations.

171/25 Chequered flags

Members received a written report from the Town Clerk.

- 1.1 It is recommended that the Town Centre be decorated with alternate chequered flags/Union Jacks, each British F1 Grand Prix weekend (while it continues to be held at Silverstone), to celebrate Buckingham's connection to a major international sporting event.

The Town Clerk explained that this was a suggestion from the Green Spaces Team.

Cllr. Davies Proposed, Cllr. Draper Seconded and Members unanimously **AGREED** the recommendation.

172/25 Town Centre regeneration

Members received a written report from the Deputy Town Clerk.

- 1.1 It is recommended that Members agree to hold a standalone low-cost unveiling event for the Town Centre Art piece using funding from 301/4128 Small Events.

Cllr. Davies Proposed, Cllr. O'Donoghue Seconded and Members unanimously **AGREED** the recommendation.

The Deputy Town Clerk informed Members that she has received a video on the making of the art; she will check with the artist regarding circulation and publication.

ACTION DEPUTY TOWN CLERK

Members thanked Cllr. Davies and Cllr. Harvey for their initial suggestions and the former Town Centre and External Services Manager for their work on this.

173/25 Street collections

Members received and noted a written report from the Deputy Town Clerk.

The Deputy Town Clerk explained that the intention is to follow the same application process next year.

Cllr. Draper Proposed, Cllr. Harvey Seconded and Members unanimously **AGREED** to minute their thanks to the Deputy Town Clerk.

Cllr. Stuchbury informed Members that the proposed Buckinghamshire Council policy on licensing was not agreed. Cllr. Stuchbury will circulate information to Members.

174/25 Remembrance Sunday parking

Members received a written report from the Deputy Town Clerk.

- 1.1 It is recommended that Members agree to write to Buckinghamshire Council after this year's Remembrance Service and ask how much money was made from Cornwalls Meadow car park during the event.

Members raised the following points:

- The Council are charging five times the average daily income for the car park.
- £527 would be the amount of money received by Buckinghamshire Council if all car park spaces were full throughout the day.
- Do we have any understanding of why the amount of £2788 was set?
- The Parade also brings revenue to the town.

Cllr. Davies Proposed, Cllr. O'Donoghue Seconded and Members unanimously **AGREED** the recommendation.
ACTION DEPUTY TOWN CLERK

Cllr. Stuchbury Proposed a press release explaining why we were unable to secure free parking. Members **AGREED** unanimously to publish the press release at the end of September.
ACTION DEPUTY TOWN CLERK

175/25 Celebrate Buckingham

Members received and noted a written report from the Deputy Town Clerk.

The Deputy Town Clerk confirmed that many stallholders agreed that they would be happy to attend next year.

Cllr. Stuchbury Proposed that Members thank officers and the Green Spaces Team for their work. Cllr. O'Donoghue Seconded and Members unanimously **AGREED**.

Cllr. Stuchbury Proposed that we write to thank the organisers of the military vehicles. Cllr. O'Donoghue Seconded and Members unanimously **AGREED**.
ACTION DEPUTY TOWN CLERK

176/25 Request from the Buckingham Society

Members received a written report from the Deputy Town Clerk.

- 1.1 It is recommended that Members consider the request from The Buckingham Society.

The Deputy Town Clerk explained that there has been a request that a swan is donated to The Buckingham Society for inclusion in the garden outside the Chamber.

Cllr. Stuchbury Proposed an amendment: that the gift of a swan is given with the understanding that The Buckingham Society take full responsibility of it and it is acknowledged that Buckingham Town Council made the donation. Seconded by Cllr. Draper and unanimously **AGREED** by Members.

Cllr. O'Donoghue Proposed, Cllr. Draper Seconded and Members unanimously **AGREED** the recommendation.
ACTION DEPUTY TOWN CLERK

177/25 Members noted the Tourist Information Centre (TIC) visitor figures

	Local	Far Away	International	Total
April 2025	375	59	13	447
May 2025	191	73	11	275
June 2025	177	50	27	254
July 2025	103	37	20	160

Members requested that thanks to TIC staff are minuted. Cllr. Stuchbury encouraged Members to share TIC social media posts.

178/25 Action list

Members received and noted action reports and updates.

179/25 News releases

Remembrance Day parking – End of September.

180/25 Chair's announcements – for information only

A theatre project in Chandos Park is scheduled to take place – a library project for young people.

181/25 Date of the next meeting: Monday 29th September 2025

COMMITTEE IN PRIVATE SESSION**Exclusion of public and press**

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded. Members unanimously **AGREED**.

182/25 Terms and Conditions

Members receive a report from the Deputy Town Clerk.

Cllr. Stuchbury Proposed, Cllr. Harvey Seconded and Members unanimously **AGREED** the recommendation. **ACTION DEPUTY TOWN CLERK AND TOWN CLERK**

The meeting closed at 8:38pm.

Signed Date