



Buckingham Town Council

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Town Clerk: Claire Molyneux

TOWN CENTRE &
EVENTS COMMITTEE

Wednesday, 16 July 2025

Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council to be held on Monday 21st July 2025 at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Please note that the meeting will be preceded by a Public Session in accordance with Standing Orders 3.e, 3.f, and 3.g, which will last for a maximum of 15 minutes. A member of the public shall not speak for more than 3 minutes. Members of the public can attend the meeting in person. If you would like to address the meeting virtually, please email committeeclerk@buckingham-tc.gov.uk or call 01280 816426 for details.

The meeting can be watched live on the Town Council's YouTube channel here:

<https://www.youtube.com/channel/UC89BUTwVpjAOEIdSlfcZC9Q/>

Claire Molyneux
Town Clerk

AGENDA

1. Apologies for absence

Members are asked to receive apologies for absence.

2. Declarations of interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To agree the minutes of the Town Centre and Events Committee meeting held on 2nd June 2025.

[Copy previously circulated](#)

4. Budget

To receive and note the latest budget figures.

[Appendix A](#)



Twinned with Mouvaux, France;

Neukirchen-Vluyn, Germany



Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't. All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk can send you a copy of any minutes, reports, or other information. To do this, send a request using the contact details set out above.

5. Updates from representatives on outside bodies

To receive verbal updates from Councillors.

6. Forthcoming events

Fringe Week	July	Monday 21st - 27th
Fringe: Oxford Fiddle Group	July	Tuesday 22 nd – Radcliffe Centre doors open 1930 for a 2000 start
Fringe: Art in the Market	July	Thursday 24 th – Cattle Pens 1300-1600
Fringe: Schools Out Disco	July	Friday 25 th – LHCC 1830-2130
Fringe: Street Food Fair	July	Saturday 26 th – Embleton Scout Hall – 1600 - 2100
Fringe: Family Fun Day	July	Sunday 27 th – LHCC 1300 - 1600
Skatepark Jam	Aug	Saturday 16 th – Bridge Street Skate Park – 11am onwards
Bandjam	Aug	Sunday 24 th – Buckingham Town Centre – 1300 - 2200
Dog Show	Sept	Saturday 6 th – 1100 - 1500

7. Bandjam

To receive a written report from the Deputy Town Clerk.

[TCE/42/25](#)

8. Chequered flags

To receive a written report from the Town Clerk.

[TCE/43/25](#)

9. Town Centre regeneration

To receive a written report from the Deputy Town Clerk.

[TCE/44/25](#)

10. Street collections

To receive a written report from the Deputy Town Clerk.

[TCE/45/25](#)

11. Remembrance Sunday parking

To receive a written report from the Deputy Town Clerk.

[TCE/46/25](#)

12. Celebrate Buckingham

To receive a written report from the Deputy Town Clerk.

[TCE/47/25](#)

13. Request from the Buckingham Society

To receive a report from the Deputy Town Clerk.

[TCE/48/25](#)

14. To note the TIC visitor figures

	Local	Far Away	International	Total
April 2025	375	59	13	447
May 2025	191	73	11	275
June 2025	177	50	27	254
July 2025	103	37	20	160

15. Action list

To receive action reports and updates.

[Appendix B](#)

16. News releases**17. Chair's announcements – for information only****18. Date of the next meeting:** Monday 29th September 2025

COMMITTEE IN PRIVATE SESSION
Exclusion of public and press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

19. Terms and Conditions

To receive a report from the Deputy Town Clerk.

[TCE/49/25](#)

To Committee Members:

Cllr. R. Ahmed	
Cllr. T. Allen	
Cllr. F. Davies	Town Mayor
Cllr. L. Draper	
Cllr. J. Harvey	
Cllr. A. Mahi	Vice Chair
Cllr. L. O'Donoghue	
Cllr. R. Stuchbury	Chair

Detailed Income & Expenditure by Budget Heading 31/07/2025

Month No: 4

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR	Explanation
<u>TOWN CENTRE & EVENTS</u>							
<u>301 Town Centre & Events INCOME</u>							
1028 Lace Hill events income	0	850	850				
1062 Community Fair table income	0	230	230				
1066 Comedy night income	0	1,000	1,000				
1069 Charter fairs income	0	9,050	9,050				
1091 Events Sponsorship Income	0	100	100				
1092 Events Stall Income	319	1,150	832				
1093 Dog Show Income	0	300	300				
1094 Skate Park Income	0	25	25				
1104 Remembrance Contributions	0	1,250	1,250				
<u>301 Town Centre & Events EXPENDITURE</u>							
3997 NI TC&E	2,117	8,055	5,939		5,939		
3998 Pensions ERS TC&E	3,666	19,102	15,436		15,436		
3999 Salaries TC&E	20,084	100,729	80,645		80,645		
4042 Events equipment	391	1,500	1,109	0	1,109		
4094 Youth project	3,120	6,180	3,060	1,020	2,040		
4104 Town in Bloom	6,115	9,900	3,785	3,982	(197)		Minute, 654/24, 680/24, EMR 331 to part cover
4107 Pride of Place	0	65	65	83	(18)		Overspend due to cost increased cost of trophy
4115 River rinse	0	464	464		464		
4128 Small Events	18	375	357		357		
4166 Lace Hill events	299	1,640	1,341		1,341		
4201 Christmas lights	2,253	14,000	11,747		11,747		
4202 Firework display	612	7,500	6,888		6,888		
4203 Community fair	0	310	310		310		
4205 Christmas parade	0	6,100	6,100		6,100		
4207 Remembrance parade	2,715	3,150	435		435		
4208 Spring Fair	0	300	300		300		
4211 Band Jam	3,460	5,253	1,793	1,472	321		
4212 Christmas lights switch on	240	3,364	3,124		3,124		
4213 Dog show	0	900	900		900		
4220 Buckingham Live	5,641	6,100	459		459		
4241 Comedy Night expenditure	0	1,500	1,500		1,500		
4243 Charter Fairs	0	5,500	5,500		5,500		
4245 Street Food Fair	330	2,400	2,070		2,070		
4260 Twinning	60	100	40		40		

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR	Explanation	Appendix A
<u>302 Street markets INCOME</u>								
1005 Street markets	5,304	17,500	12,196					
1006 Flea market	2,618	5,100	2,482					
<u>302 Street markets EXPENDITURE</u>								
4017 Subscriptions	0	450	450		450			
4225 Rates	1,672	2,000	328		328			
4234 Market Entertainment	0	1,000	1,000		1,000			
4235 Market infrastructure & Promotion	0	1,000	1,000		1,000			
<u>303 Special events INCOME</u>								
1020 Food fair income	0	820	820					
1083 Fringe income	0	437	437					
<u>303 Special events EXPENDITURE</u>								
4169 Skate Park Event	1,600	2,000	400		400			
4221 Fringe	1,512	2,150	638	591	47			
4242 Food fair	0	610	610		610			
4244 Flags	191	610	419	0	419			
4273 One-off events	0	500	500		500			
4278 Celebrate Buckingham Day	2,256	2,000	(256)	420	(676)		Overspend covered by EMR 346	
4283 Small Business Promotion	0	1,200	1,200		1,200			
<u>305 Tourist Information Centre INCOME</u>								
1084 TIC income	2,267	9,000	6,733					
<u>305 Tourist Information Centre EXPENDITURE</u>								
4253 TIC tickets & produce	2,996	6,250	3,254		3,254			
4255 Heritage app expenditure	0	300	300		300			
4274 Tourism website	114	440	326		326			
<u>306 Accessibility EXPENDITURE</u>								
4254 Accessibility Costs	0	2,250	2,250		2,250			
 Grand Totals:- Income	 10,508	 46,812	 36,304					
Expenditure	61,464	227,247	165,783	7,567	158,216			
Net Income over Expenditure	(50,956)	(180,435)	(129,479)					

16/07/2025

Buckingham Town Council

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Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
325 EMR YOUTH COUNCIL	2,015.00		2,015.00
330 EMR CHRISTMAS LIGHTS	2,171.00		2,171.00
331 EMR TOWN IN BLOOM	1,000.00		1,000.00
332 EMR CHARTER FAIRS	5,141.00		5,141.00
334 EMR TOURISM LEAFLETS	883.00		883.00
348 EMR SCULPTURE TRAIL	800.00	100.00	900.00
352 EMR ACCESSIBILITY	2,513.00		2,513.00
361 EMR EVENTS RESERVE	0.00	4,000.00	4,000.00

Buckingham Town Council
Town Centre and Events Committee
Monday 21st July 2025

Contact Officer: Deputy Town Clerk

BandJam

1. Recommendations

- 1.1. It is recommended that Members note the updates in this report.
- 1.2. It is recommended that Members agree to cover the predicted overspend of £409 from EMR 361 Events reserve.

2. Background

- 2.1. This report is being submitted as we have lost our collaboration partner and therefore BTC staff are undertaking running the entirety of the event.

3. Current Situation

- 3.1 The taking over of this event has not been without issue or exception, as well as being more time intensive on staff than expected.
- 3.2 Issues faced:
 - 3.2.1. On this weekend there are a number of clashing events:
 - Winslow Country Fayre
 - Music Festival at Claydon Estate
 - Music Festival at Swanbourne
 - Music Festival at Wooburn SandsThis has meant that availability for events, acts and equipment locally is quite stretched or indeed not available at all. For example a number of local bands are either already booked, or have tickets themselves to go to other events.
 - 3.2.2. Previous collaborators had provided a drumkit to assist in band changeovers. This is no longer available. Therefore, we have had to source acts that provide their own drumkit.
 - 3.2.3. 3Bs Radio have previously broadcast the event as well as compare between the acts and provide musical interludes. Due to them covering Winslow Country Fayre they are not available to offer this to us this year. Therefore, we have had to find an alternative options.
- 3.3 Issues resolved:
 - 3.3.1. There will be nine bands rather than the usual eight. The set length is now 40 mins which means that the costs are lower per band.

- 3.3.2. The poster will have QR codes that link to youtube clips of those bands playing and informing of time slots to give people who wish to attend and idea of who is playing and what they offer. The clips have been requested of the bands and they have until 17th July to provide their details or the advertising will go out without their link. Each band has also been asked to provide a promo tag that can be included in the poster.
- 3.3.3. All bands have been encouraged to do as much marketing on their own platforms as they wish.
- 3.3.4. Different genres of band have been booked, starting with folk music and moving through the genres to pop/rock, to try and encourage people to attend if they are not particularly interested in rock music only.
- 3.3.5. All bands are local, the furthest musician coming from Watford.
- 3.3.6. Square in the Air, the company providing us with stage, sound and lighting will provide music in the interlude and changeover spaces.
- 3.3.7. 3Bs radio will provide a compare but they will not be able to broadcast live as all the equipment will be at Winslow, as they are covering the Country Fayre. The compare is going to collaborate with Square in the Air to ensure that the event vibe is not compromised as bands change and set up, and contact details have been exchanged to allow this.
- 3.4 Feedback from last year is that the food traders struggled, they did not make as much as they had hoped, two commented that they had made a loss overall. They believed competition from alternatives such as meal deals from Tesco and other stores made it difficult for them to encourage trade. Therefore, fewer food traders have been booked.
- 3.5 The line up (subject to change) is as follows.
 - 1. Noah's Cape
 - 2. Chasing Tides
 - 3. Pick and Mix
 - 4. The Bellas
 - 5. The Dilemma
 - 6. The Recollections
 - 7. The Jurors
 - 8. Blagwagon
 - 9. Razorz

There are two reserve bands if needed.

Set lists have been requested to ensure that there is a good range and no duplication. All bands have been evaluated to maintain quality. The bands are a cross section of relatively new acts, as well as experienced and

established performers. It is of note that some bands are performing at much reduced rates, barely covering petrol and expenses to perform, and are doing so to contribute to the community. Eight of the acts are bands so the much reduced fee is being split between them all.

4. Budget

4.1 The budget for BandJam is £5253 from codes 301 4211

Expenditure so far

Bucks Recycling	320
Excess Rubbish Charge (unknown until after event)	0
Complete Security	972
Square in the Air	2400
TTRO (TBC)	0
ALR (1 st Aid)	500
PRS	240
Bands	1230
	5662

Income so far

Go Greek	35
Marks Ices	35
	70

There is also Dans Burger Van who has a permanent pitch

Buckingham Town Council
Town Centre and Events Committee
Monday 21st July 2025

Contact Officer: Town Clerk

Chequered Flags

1. Recommendations

- 1.1. It is recommended that the Town Centre be decorated with alternate chequered flags/Union Jacks, each British F1 Grand Prix weekend (while it continues to be held at Silverstone), to celebrate Buckingham's connection to a major international sporting event.

2. Background

- 2.1. This is a proposal from the Green Spaces team who suggested it would be valuable to celebrate having an event as famous as the F1 Grand Prix on our doorstep.
- 2.2. The flags would cost around £50-£55 to purchase and there is budget available in 303/4244 – flags.



- 2.3. It is not recommended to celebrate other large events at Silverstone, due to the impact on the Green Spaces Team, who need to spend time putting the flags out and collecting them back in again.

**Buckingham Town Council
Town Centre and Events Committee
Monday 21st July 2025**

Contact Officer: Deputy Town Clerk

Town Centre Regeneration

1. Recommendations

- 1.1. It is recommended that Members agree to hold a standalone low-cost unveiling event for the Town Centre Art piece using funding from 301/4128 Small Events.

2. Updates

- 2.1. It had been hoped that the new art piece could be unveiled during the fringe week art event, however the artist has advised that due to staff sickness he will be unable to make this date.
- 2.2. The installation will take a full day and once the artist has confirmed his schedule a date will be set for an unveiling event. This is likely to take place in late August.
- 2.3. The promotional video is underway and a meeting will be arranged with the filmmaker to view the project so far.

Buckingham Town Council
Town Centre and Events Committee
Monday 21st July 2025

Contact Officer: Deputy Town Clerk

Street Collections

1. Recommendations

1.1. It is recommended that Members note this report.

2. Background

2.1. This report is being discussed due to the new Street Collections policy that came into force of April 2024. Various issues were initiated as a result of this new policy and detailed negotiations have taken place with Licensing at Buckinghamshire Council.

3. Outcome

3.1 As a result of these negotiations, we have had permission to apply for Street Collection Licences for the following events, this is a vast improvement on initial expectation:

- a) Family Fun Day
- b) Street Food Fair
- c) Kings Official Birthday
- d) BandJam
- e) Celebrate Buckingham
- f) Christmas Lights Switch On
- g) Christmas Fair
- h) Bonfire and Firework (note the Rotary Club collect at this event due to assisting with the clean up.)
- i) Christmas Parade
- j) Charter Fair (both weekends)
- k) Skatepark Jam

Remembrance Sunday is not included as the RBL collect for this event.

3.3 Letters of permission have been gathered from the two named charities, all of the appropriate paperwork has been completed and submitted to the Licensing Department at Buckinghamshire Council.

**Buckingham Town Council
Town Centre and Events Committee
Monday 21st July 2025**

Contact Officer: Deputy Town Clerk

Remembrance Sunday Parking.

1. Recommendations

- 1.1. It is recommended that Members agree to write to Buckinghamshire Council after this year's Remembrance Service and ask how much money was made from Cornwalls Meadow car park during the event.

2. Cornwalls Meadow Car Park

- 2.1. Last year parking charges were introduced on a Sunday which means that Remembrance Sunday attendees will now need to pay the full Sunday fee of £1.70.
- 2.2. BTC managed to negotiate free parking for the event last year but Buckinghamshire Council will not extend the arrangement to this year. They have stated that BTC could request free parking for the day but will need to cover the costs.
- 2.3. Cornwalls Meadow car park has 310 standard parking spaces
- 2.4. The initial figure provided by Buckinghamshire Council to suspend parking for Remembrance Sunday was £7,408.60.
- 2.5. Following extensive negotiations Buckinghamshire Council have revised that figure to £2788.00.
- 2.6. Using formal channels, six months of income figures were requested including:
 - Number of tickets sold
 - Income from fines
 - Electric charging bays
 - Administrative costs.
- 2.7. BTC were informed that most of those figures were unavailable but income from the period Dec 2024 to May 2025 was £99705.66.

3. Market Square Car Park - Winslow

- 3.1. Winslow TC have recently been able to offer 1hr free parking in the Market Square car park which has 14 standard spaces but is closed at least one day a week for markets.
- 3.2. In previous years WTC paid for Greyhound Lane car park to provide free parking at a cost of £8,330 per year. Greyhound Lane has 68 spaces standard spaces.
- 3.3. In 2025-26 Buckinghamshire Council advised Winslow Parish Council that they would no longer honour the agreement to offer Greyhound Lane free spaces, and that they would be changing the carpark to pay and display.
- 3.4. Negotiations took place and the outcome was an agreement for 2025-2026 the same amount (£8,330) would be paid to Buckinghamshire Council and this would provide an hour of free parking in the Market Square carpark.
- 3.5. This agreement has not been extended beyond 2025-2026

Buckingham Town Council
Town Centre and Events Committee
Monday 21st July 2025

Contact Officer: Deputy Town Clerk

Celebrate Buckingham

1. Recommendations

- 1.1. It is recommended that Members note this report.

2. Information

- 2.1. Celebrate Buckingham Day 2024 took place on Saturday 21st June from 11am until 3pm in Bourton Park. The event was opened by the Mayor, Fran Davies and Town Crier Patrick Laws.

3. Event Review

- 3.1. The event enjoyed beautiful sunshine and featured twenty two community stalls (an increase from the previous year where we had nineteen) brought together to showcase their organisations.
- 3.2. In addition, a further eight stalls were food related, three stalls provided entertainment, (bouncy castles, face painters and military vehicles), as well as the arts and crafts and outdoor games provided by Buckingham Town Council.
- 3.3. PA and comparing was provided by G & T Mixers who supported the event throughout, with assistance from 3bs radio
- 3.4. Track and wheel kindly offered a number of military vehicles for this event. Sadly, some broke down on the way to us, and didn't quite make it, but the ones that did were well received and had a lot of interest
- 3.5. The weather was exceptionally hot with the surrounding park and play areas almost deserted. This had an obvious impact on visitor numbers which were disappointing. Feedback from some stallholders is that they had had the same issue all week at other events.
- 3.6. The event was advertised extensively on social media platforms, as well as noticeboards and posters throughout the town. It featured in Buckingham Town Matters which should be delivered to every house in the parish. There were comments on social media from some residents that they were unaware

of the event. Strategies are being investigated to develop pre-event publicity for all events.

- 3.7. The entertainment featured a performance from the Brackley Morris Dancers, the Twinning Ceremony, and the Polka Dots. Interspersed with music provided by 3bs radio which was indicative of the theme of 1940s to mark VE and VJ Day
- 3.8. There were exhibitions from both Buckinghamshire Library and MK Museum who brought a number of 1940s items and exhibits for people to look at as well as be educated on inline with the VE and VJ day theme
- 3.9. The Twinning Ceremony was attended by the Mace Barer, Buckingham's Mayor and Town Clerk as well as the Town Crier. From Italy we had their current and previous Mayor, and both towns had representatives from the respective Twinning Societies. The relevant paperwork was signed and speeches were given
- 3.10. Guests enjoyed a variety of street food from Howes Fish and Chips, Marks Ices, Good Times Café, Manor Farm Cream Teas, Christabels Brownies, Wakey Joes and David Side. Silverstone Brewery provided the bar. Food Traders were satisfied with their food sales but disappointed that there had not been higher attendance.
- 3.11. Straw bales were kindly supplied free of charge by Manor Farm and provided comfort for guests to sit and enjoy the show.
- 3.12. As per previous recommendations at the 2024 event an additional Gazebo was purchased for this event and proved invaluable.

4. Budget

- 4.1. The budget for Celebrate Buckingham 2025 was £2000 code 303/4278 with the additional funding from the Twinning EMR.

- 4.2. Expense breakdown:

ITEM	COST
Toilets	£270
Inflatables, staff	£458
First Aid	£175
Polka Dots	£780
Stage	£180
PA and compere	£420
PRS & PPL Music License	£84
Garden Games hire	£100
Morris Dancers	£120

Generator	£85
TOTAL	£2672.00

4.3. Event Income, code 301 1092 (Events Stall Income):

ITEM	AMOUNT EX VAT
Total Income from stall holders	£252.50
TOTAL	£252.50

5. Environmental Impact

- 5.1. BTC provided numerous general waste and recycling bins to encourage people to separate rubbish. The site was litter picked by staff throughout and at the end of the event.
- 5.2. Due to the nature of the event site, everything was powered by generators.
- 5.3. People either walked to the site or parked close by and then walked to the event.
- 5.4. Per the Town Council's Climate Emergency Action Plan and the stall trader booking form, most food traders confirmed they use local products. Some used eco-friendly, recyclable and compostable packaging where possible.

6. Considerations For Future Event

- 6.1. Starting the event slightly later at 11:30 am or 12 pm would work better around Park Run and allow families to finish their morning activities.

**Buckingham Town Council
Town Centre and Events Committee
Monday 21st July 2025**

Contact Officer: Deputy Town Clerk

Request from the Buckingham Society

1. Recommendations

- 1.1. It is recommended that Members consider the request from the Buckingham Society.

2. Background

- 2.1. A request has been received from the Buckingham society to have one of the remaining Art Trail Swans to incorporate into the Buckingham Society's plan for the garden" outside of the Community Centre.
- 2.2. The Swan that was originally sponsored by the Buckingham Society was sold.
- 2.3. The Buckingham Society understand that if donated, the Swan will need additional weatherproofing. They hope to repaint it in the Buckingham Society colours of white and gold.
- 2.2. There are currently two swans left, but they are in a state of disrepair. The Buckingham Society have also been advised that consideration would need to be given to risk assessments with regard to incidents at height, as well as the overall aesthetics of the area bearing in mind that the new artwork installation is due to be erected very soon.
- 2.4. It should be noted that the swans were not really designed to be a permanent outdoor structure, and that their longevity could be limited, even with additional varnish/and or paint as they are made from plywood.
- 2.5. BTC currently have no plans for the Swans which are taking up considerable space, getting in the way of the GST and can not be kept indefinitely.

No:	Minute No.	Action	Action Required	Action Owner	Update	Deadline
1	884/19 183/23 398/24 18/11/24 48/25 2/6/25	Youth Council	New Town Council representatives have been agreed, who will be able to plan for the best approach for 2022. Cllr. Ahmed Proposed a report to Committee on item 1 for clarity and update. Cllr. Stuchbury Seconded and Members unanimously AGREED .	Deputy Town Clerk Deputy Town Clerk	Cllr. O'Donoghue, Cllr. Ahmed and Cllr. Draper would like to be involved in the Youth Council - minute 48/25.	Meeting arranged for next week.
2	869/20	Culture & Arts Strategy	Members received a written report from the Town Clerk and unanimously AGREED for Council staff to provide a detailed plan for creating a culture and arts strategy. It was AGREED that a working group be set up, consisting of councillors and partners, at the appropriate time.	Town Clerk	With BNDP - In progress	Ongoing
3	549/24 10/2/25 53/25 2/6/25	Free parking days	Cllr. Stuchbury Proposed that we: <ul style="list-style-type: none"> Request a letter from Chesham Town Council confirming their five free parking days were funded by Buckinghamshire Council. We follow Cllr. Harvey's suggestion to contact BMKALC. We include that this year is the 80th anniversary of the end of World War Two. We include the actual cost if all car parking spaces in Cornwall Meadow Car Park are used. AGREED that a report is brought to the next, or a future meeting, to look at our options and what the cost of something similar to Winslow's agreement might be for Buckingham.	Deputy Town Clerk		On agenda
4	550/24 10/2/25	Street collections	Members AGREED that a report is brought to the next meeting.	Deputy Town Clerk		On agenda
5	60/25 2/6/25	Press releases	AGREED a press release showing the events that have already taken place this year and future events planned.	Deputy Town Clerk		Post Fringe Week.