CSSC/05/25

Meeting Notes from an informal meeting of the Communications Strategy Sub-Committee of Buckingham Town Council to held on Thursday 10th April 2025 at 1pm via Zoom.

Present:	Cllr. M. Gateley	
	Cllr. R. Ahmed	
Also present:	Ms. Z. Tayor	Deputy Town Clerk
	Mrs. N. Stockill	Estates Administrator

Absent: Cllr. J. Mordue, Cllr. J. Harvey, Cllr. A. Schaefer, Cllr. M Try and Cllr. Osibogun

Cllr. Gateley was nominated and agreed to chair the meeting.

1. **Apologies for Absence**
   Apologies were received and accepted from Cllr. Harvey.

2. **Declarations of Interest**
   None

3. **Current Newsletter – Fringe Brochure**
   The draft tri-fold leaflet was reviewed and agreed upon, with the understanding that several graphics would need to be updated as events for Fringe Week 2025 are confirmed and added to the schedule.
   NS informed the Council that a draft of the newsletter would be circulated to all Councillors in late May 2025.
   The following amendments were noted:
   Merchant Navy Day: The event should be scheduled for Wednesday, 3rd September 2025.
   Buckingham Summer Festival: The festival should conclude on Saturday, 19th July 2025.
   Oxford Fiddle Group and Family Fun Day: The advertisements for these events need to be realigned.

4. **Chair's Items**
   There were none

5. **Dates of Next Meeting**
   Thursday 5th June 2025 at 1pm in the Council Chamber.

Meeting closed at 1:20pm

Chair ……..… Date ……