



# BUCKINGHAM TOWN COUNCIL

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Town Clerk: Claire Molyneux

Wednesday, 07 May 2025

Councillors,

You are summoned to the Annual Statutory Meeting of Buckingham Town Council to be held on Monday 12<sup>th</sup> May 2025 in the Council Chamber, Cornwalls Meadow, Buckingham at 7pm.

Please note that the meeting will be preceded by a Public Session in accordance with Standing Orders 3.e and 3.f, which will last for a maximum of 15 minutes. Members of the public can attend the meeting in person. If you would like to address the meeting virtually, please email [committeeclerk@buckingham-tc.gov.uk](mailto:committeeclerk@buckingham-tc.gov.uk) or call 01280 816426 for details.

The meeting can be watched live on the Town Council's YouTube channel here:  
<https://www.youtube.com/channel/UC89BUTwVpjAOEIdSIfcZC9Q/>

Claire Molyneux  
Town Clerk

## Annual Statutory Meeting

### 1. Election of the Town Mayor

Members are asked to elect the Town Mayor who will act as chair of the Council for the forthcoming year.

### 2. Apologies

Members are asked to receive apologies for absence.

### 3. Election of the Deputy Town Mayor

Members are asked to elect the Deputy Town Mayor for the forthcoming year.

### 4. Signing of the Declaration of Acceptance of Office

Delivery by the Mayor and Councillors of their acceptance of office forms.

### 5. Town Mayor's announcements - for information only



Twinned with Mouvaux, France;



Neukirchen Vluyn, Germany

Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't.

All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk can send you a copy of any minutes, reports, or other information. To do this, send a request using the contact details set out above.