



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, THE BUCKINGHAM CENTRE,
VERNEY CLOSE, BUCKINGHAM MK18 1JP

Telephone/Fax: (01280) 816 426

Email: office@buckingham-tc.gov.uk
www.buckingham-tc.gov.uk

Town Clerk: Claire Molyneux

Wednesday, 08 May 2024

Councillors,

You are summoned to the Annual Statutory Meeting of Buckingham Town Council to be held on Monday 13th May 2024 in the Council Chamber, Cornwalls Meadow, Buckingham at 7pm.

Please note that the meeting will be preceded by a Public Session in accordance with Standing Orders 3.e and 3.f, which will last for a maximum of 15 minutes. Members of the public can attend the meeting in person. If you would like to address the meeting virtually, please email committeeclerk@buckingham-tc.gov.uk or call 01280 816426 for details.

The meeting can be watched live on the Town Council's YouTube channel here: <https://www.youtube.com/channel/UC89BUTwVpjAOEIdSIfcZC9Q/>

Claire Molyneux
Town Clerk

Annual Statutory Meeting

- 1. Election of the Town Mayor**
Members are asked to elect the Town Mayor who will act as chair of the Council for the forthcoming year.
- 2. Signing of the Declaration of Acceptance of Office**
- 3. Apologies**
Members are asked to receive apologies for absence.
- 4. Election of the Deputy Town Mayor**
Members are asked to elect the Deputy Town Mayor for the forthcoming year.
- 5. Town Mayor's announcements**



Twinned with Mouvaux, France; Neukirchen Vluyn, Germany

Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't.

All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk can send you a copy of any minutes, reports, or other information. To do this, send a request using the contact details set out above.