



Buckingham Town Council

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Town Clerk: Claire Molyneux

INTERIM
FULL COUNCIL

Wednesday, 22 November 2023

Councillor,

You are summoned to an Interim meeting of the Full Council of Buckingham Town Council to be held on Monday 27th November 2023 at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Please note that the meeting will be preceded by a Public Session in accordance with Standing Orders 3.e and 3.f, which will last for a maximum of 15 minutes. Members of the public can attend the meeting in person. If you would like to address the meeting virtually, please email committeeclerk@buckingham-tc.gov.uk or call 01280 816426 for details.

The meeting can be watched live on the Town Council's YouTube channel here:

<https://www.youtube.com/channel/UC89BUTwVpjAOEldSifcZC9Q/>

Claire Molyneux
Town Clerk

AGENDA

1. Apologies for absence

Members are asked to receive apologies for absence.

2. Welcome to new Councillors

Welcome to our two new Councillors Lucy Draper and Jane Mordue.

To note that Cllr. Draper and Cllr. Mordue have signed their Declaration of Office in the presence of the Proper Officer.

3. Declarations of interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

4. Appointment to Committees

To agree the appointment of Cllr. Draper to the following Committees: Town Centre and Events, Planning and Environment.

To agree the appointment of Cllr. J. Mordue to the following Committees: Planning, Resources and Communications Strategy Group.

5. Representatives on outside bodies

To agree representatives for vacancies.

To agree a new Lead Councillor for Bonfire and Fireworks.

[Appendix A](#)



Twinned with Mouvaux, France; Neukirchen-Vluyn, Germany

Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't. All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk can send you a copy of any minutes, reports, or other information. To do this, send a request using the contact details set out above.

6. Action list

To review the action report.

[Appendix B](#)

7. Chair's announcements

8. Date of next meetings:

Full Council: Monday 18th December 2023

Interim Council: Monday 8th January 2024

To: All Councillors

Buckingham Town Council Representatives on Outside Bodies

Approved 22nd May 2023

Minute 18/23.7

ORGANISATION	DESCRIPTION	TERM	DUE FOR RENEWAL	2023 REPRESENTATIVE
A.V. Association of Local Councils	AVALC also acts as an important catalyst for local councils in Aylesbury Vale feeding in your views on the many issues you may face and stressing the need for primary authorities to continuously engage with Parishes. We also participate in meetings of the County Association of Local Councils, [BMKALC]. https://avalctestsite2.wordpress.com/	1 year	May 2024	Cllr. J. Harvey
Aylesbury Vale Transport Users Group	The group aims to promote improvements to local public transport provision by the council and local transport service providers and support the activities of all bodies which aim to improve public transport.	1 year	May 2024	Cllr. Stuchbury
		1 year	May 2024	Cllr. Harvey
Buckingham Bardic Council	The Bardic Council is an informal group that supports the role of the Bard and helps to coordinate the annual Bardic election and any other related events.	1 year	May 2024	Cllr. Davies
		1 year	May 2024	Cllr. R. Willett
Buckingham & Gawcott Charitable Trust	To utilise the trust's assets for the benefit of the organisations and inhabitants of the town of Buckingham and the parish of Gawcott.	Term of Office	Ex officio	The Mayor
		2 years	May 2025	Cllr. R. Stuchbury
		2 years	May 2025	
		2 years	May 2025	Cllr. J. Harvey
Buckingham Community Wildlife Project	Buckingham is well supported by activities to maintain and protect the greenspaces space by several volunteer Conservation Groups. This is a Steering group to help draw together the work of each body.	1 year	May 2024	Cllr Gateley
Buckingham Almhouses and Welfare Charities (Buckingham General Charities)	The Charity is operated and administered by 12 Trustees and its Secretary. The Objects of the incorporated Charity are: 1. To relieve people resident for at least two years in Buckingham, Gawcott, Lenborough and Bourton ('the area') who are in need, by providing specially	Term of Office	Ex officio	The Mayor
		4 years	May 2025	Cllr. G. Collins
		4 years	January 2025	Cllr. A. Ralph
		4 years	11 th May 2024	Cllr. L. O'Donoghue

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	<p>designed or adapted housing or almshouses, and items, services or facilities calculated to relieve the need of such persons.</p> <p>2. To relieve financial hardship, sickness and poor health among poor people in the area.</p> <p>3. To make grants or pay for facilities for people in need, hardship or distress resident in the area.</p> <p>https://www.buckinghamgeneralcharities.org.uk/Groups/241034/About_Us.aspx</p>			
Buckingham Youth Centre	<p>Buckingham Youth Centre provides Youth Club activities to the young people of Buckingham and the surrounding villages. There has been a Youth Club on the site for over 40 years.</p> <p>An award-winning Charity, founded in 2012 and in order to keep the Youth Clubs running, offering the premises for hire to local Youth Groups, Businesses and local people. https://buckinghamyc.org.uk/about-us/</p>	1 year	May 2024	Cllr. R. Willett
		1 year	May 2024	Cllr. Stuchbury
CA (Citizen's Advice)	<p><i>"We help people find a way forward.</i></p> <p><i>We can all face problems that seem complicated or intimidating. At Citizens Advice Bucks we believe no one should have to face these problems without good quality, independent advice."</i></p> <p>https://citizensadvicebucks.org.uk/about-us</p>	Term of Office	Ex officio	The Mayor/ Deputy Mayor
Christmas Parade Committee	<p>Buckingham Christmas Parade is organised by the Christmas Parade Committee and sponsored by Buckingham Town Council. A road closure is put in place for the parade route and paid for by the Town Council.</p>	1 year	May 2024	Cllr. H. Mordue
		1 year	May 2024	Cllr. M. Try
Dementia Action Alliance	<p>https://www.dementiaaction.org.uk/local_alliances/22583_buckingham_dementia_action_alliance</p>	1 year	May 2024	Cllr. Harvey
		1 year	May 2024	Cllr. Davies

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ORGANISATION	DESCRIPTION	TERM	DUE FOR RENEWAL	2023 REPRESENTATIVE
Lace Hill Medical Centre Forum	<p>The aims of the group can be summarised as</p> <p>Advise the practice on matters of concern to patients such as: booking appointments, being able to see the same Doctor for continuity, surgery opening times, emergency out of hours care, parking, care after a hospital stay, etc. Developing and exhibiting health education displays to alert patients to key health issues – this has been a considerable early success with very effective displays in both surgeries, Buckingham Library and Tesco Buckingham on topics such as dementia, high blood pressure and the early detection of cancer.</p> <p>Act as a sounding board for the practice on policy issues</p> <p>Take soundings from the patient community and develop plans to remedy identified shortcomings.</p> <p>Represent the patient group in holding the practice constructively to account.</p> <p>https://www.theswanpractice.co.uk/ppg.aspx</p>	1 year	May 2024	Cllr. Try
		1 year	May 2024	Cllr. Mahi
Buckinghamshire and Villages Community Board	<p>Community Boards are a new way of bringing the council, groups, organisations, and local people together to look at local issues and find ways of improving them together.</p> <p>As a community-led partnership, Community Boards will:</p> <p>influence how decisions are made and how services are delivered</p> <p>represent the voice of local people</p> <p>capture thoughts, ideas and suggestions</p> <p>bring together key community partners and residents</p> <p>identify local needs and work to produce creative solutions</p> <p>https://www.buckinghamshire.gov.uk/community-and-safety/improving-your-local-community/</p>	1 year	May 2024	Cllr. Harvey
		1 year	May 2024	Cllr. O'Donoghue (deputy)

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ORGANISATION	DESCRIPTION	TERM	DUE FOR RENEWAL	2023 REPRESENTATIVE
North Bucks. Parishes Planning Consortium	NBPPC is the only group within Aylesbury Vale dealing solely with planning related matters. The membership level, and consistency of renewal, suggests that member parishes appreciate having a forum in which planning matters can be debated and acted upon. We believe that there is a real benefit in Buckinghamshire Council receiving well considered, detailed, responses to strategic planning issues from a group with such wide membership. https://www.aylesburyvaledc.gov.uk/sites/default/files/page_downloads/VALP16-09-09-01451-VALP%20response%20050916%20FINAL.pdf	1 year	May 2024	Cllr. Ralph
Pontio	<p>The Pontio Group is the Joint Action Group between Buckingham Town Council and the University of Buckingham. The aims are:</p> <ul style="list-style-type: none"> To initiate, coordinate and support actions which harness and blend the various resources of both the town and the university for the benefit of all who live, study, work, play and visit in Buckingham To build excellent relationships between the civic, academic, commercial and leisure organisations in the town To work for a future of Buckingham in which all enjoy a life full of ambition, learning, prosperity and well being 	Term of Office	Ex officio	The Mayor/Deputy Mayor
		1 year	May 2024	Cllr. Harvey
		1 year	May 2024	Cllr. Osibogun (Deputy)
NEW Super Council's Network	NALC Network of Council's with a precept of over 1m	1 year	May 2024	
Tree Wardens	Tree Wardens are volunteers, appointed by parish councils or other community organisations, who gather information about their local trees, get involved in local tree matters and encourage local practical projects related to the trees and woods https://www.buckingham-tc.gov.uk/our-services/parks-and-green-spaces/	1 year	May 2024	Cllr. Stuchbury
		1 year	May 2024	Cllr. Gateley
		1 year	May 2024	Cllr. Willett

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ORGANISATION	DESCRIPTION	TERM	DUE FOR RENEWAL	2023 REPRESENTATIVE
Twinning Association	We are here to help all the residents of Buckingham and the surrounding area to find out if there is a link, and hopefully a friend, for you in our twin towns of Mouvaux, near Lille in France or Neukirchen-Vluyn near Düsseldorf in Germany. https://www.buckinghamtwinning.org.uk/	1 year	May 2024	Cllr. Mordue
Rural Market Towns Group	The Rural Services Network is a Special Interest Group of the Local Government Association. We are a membership organisation and work on behalf of our members as the national champion for rural services. We support our member organisations through the sharing of best practice and rural expertise, and advocate on their behalf to ensure that the rural voice is raised up the agenda with parliamentarians and decision makers.	1 year	May 2024	

Minute No.	Action	Action Required	Update	Deadline
512/19	Climate Emergency Action Plan	The Climate Emergency Action Plan to be reviewed yearly by Full Council, with previously rejected suggestions reviewed and new suggestions added.	Completed for this year.	May-24
386.2/21	Public Health Meeting to discuss healthcare provision in Buckingham	Members AGREED to leave it on the action list and review it at an appropriate time.	Ongoing	Open
632/21	Two-part approach and arts and cultural centre funding	<p>1.1 It is recommended that from now onwards the Council takes a two-part approach to all large new developments, of providing a response to the planning applications, but also providing a S106 request in detail at the earliest possible stage, making it clear that this in no way detracts from any overall opposition to a development.</p> <p>1.2 The Council requests that the Sport and Leisure contributions for both Osier Way and Moreton Road requests are allocated towards the cost of providing an arts and cultural venue in Buckingham.</p> <p>Members agreed unanimously ACTION TOWN CLERK</p>	Requests submitted. With NHDP	Ongoing
773/21	River pollution 2018	Members AGREED unanimously that Buckingham Town Council should write to the Environment Agency requesting a case number as soon as it is available and an approximate time before it will appear before a court. ACTION TOWN CLERK	Chased awaits response	Ongoing
395	Consultation on future development - Motion by Cllr. Stuchbury.	That Buckingham Town Council seeks an early meeting with the appropriate Buckinghamshire Council officers to obtain the maximum amount of information relating to future development plans for Buckingham. Key areas include, but are not limited to, housing numbers, highways development infrastructure and education provision as they relate to the revised Buckingham Neighbourhood Plan. Any such plan needs to be drafted in a robust and legal manner, thus recognising and being capable of informing future decisions by Buckingham Town Council.	With NHDP.	Ongoing

Minute No.	Action	Action Required	Update	Deadline
454/22	St. Rumbold's Field green spaces	<p>It is recommended that members agree that the adoption is dependent on:</p> <p>a) The completion of all required elements to a sufficient standard, including footpaths, street furniture, planting as per the agreed plans (to be confirmed by BTC officers following legal advice).</p> <p>b) The public right of way crossing St. Rumbold's Park is completed and open to the public and access to Gawcott Road is resolved.</p> <p>c) Means of vehicular access to St. Rumbold's Park is provided from either Penda Road or Oswald Way.</p> <p>It is recommended that Members agree to take specialist legal advice with the costs to come from the commuted sum.</p> <p>It is recommended that Members agree to allow the Town Clerk to negotiate on the Town Council's behalf but not to accept a commuted sum. AGREED unanimously.</p>	With our legal team who are awaiting further information from the developer.	Ongoing
557	Motion - Cllr. Stutchbury	Cllr. Stutchbury - that we should write, at the appropriate time, to King Charles and invite him to visit Buckingham. Seconded by Cllr. Mahi and unanimously AGREED.	Councillor invitations sent. Date being arranged with the Lieutenancy.	Ongoing
258/23	Invitation to the King to visit Buckingham	<p>Recommendations AGREED:</p> <p>It is recommended that Members agree to establish a single meeting working group to compose an invitation to King Charles.</p> <p>It is recommended to invite an expert from the Lieutenancy to address the working group to offer advice and the latest guidance from the palace.</p>		
720	Motion - Cllr. Stutchbury	<p>Motion: It is proposed that Buckingham Town Council includes within its local neighbourhood plan, draft policies to cover a health provision contribution in any S106, CIL, SIL or similar agreement in all future developments.</p> <p>Considering the historical experience in respect of contributions from developments within the parish of Buckingham not being forthcoming, we would expect any property development site in Buckingham of X houses to include a contribution to Buckingham Primary care (including dental and community services), thus mitigating the additional burden imposed on primary healthcare by the additional residents created by any such developments.</p> <p>It is envisaged the addition of this policy to the Buckingham neighbourhood development plan, would allow a close collaborative working arrangement with Buckinghamshire Council, NHS England and the relevant parts of the NHS that work locally and regionally, to ensure this takes place</p> <p>.Importantly, it should be the case that such funds can be accrued, avoiding a piecemeal scenario, so necessary finance is available and in place, to meet the community's health needs and provision in the future.</p>	Moved to NHP	ongoing

Minute No.	Action	Action Required	Update	Deadline
PS 24/4/23	Access For All	The Chairman of Buckingham Access for All, Mr. Russell, informed Members of the closure of the group. He requested that the funds held with Buckingham Town Council and the balance in the group account is donated to a local charity.	Research ongoing.	
18/23.8	Asset List	Cllr. Mahi said that he cannot locate the Mayor's Consort chain value on the Asset List. The Town Clerk will check why it has not been included.	Full Review of register underway. Valuations being undertaken.	Mar-24
91/23	PSPO	To complain to Buckinghamshire Council about the imposition of an altered Public Spaces Protection Order covering the Town without following s61 of the Anti-social Behaviour, Crime and Policing Act, and without considering the formal objection of the Town Council.	Letter acknowledged and passed to director to deal. Awaits response.	
140/23	Planning appeal	Cllr. Cole Proposed that we submit in writing our reasons against the application to the Planning Inspector. A member of the Planning Committee and the Planning Clerk should attend the enquiry	Enquiry attended. Awaits result.	
142/23	Motion: Cllr. Stuchbury	That the Council write to the Secretary of State, seeking an understanding about whether new legislation will be introduced to give powers to local authorities to impose planning conditions in advance of agreement to ensure additional capacity is created, funded in partnership with the water company and the developer. In support of the proposal from the planning committee that Anglian Water be invited to attend a meeting to discuss sewage infrastructure and planning. If this is arranged, at that point it would seem logical to invite senior planning officers to that meeting to take part in discussions, to ensure all parties fully understand the issues and possible solutions. Noting that we are writing our Neighbourhood Development Plan, the Vale of Aylesbury Plan and Buckinghamshire Council's work on the Local Plan.	Letter sent, awaits reply	
148/23	Consultation on relocation of Furze Down School's sixth form	Members noted the consultation document and presentation slides. Members welcomed the relocation. Cllr. Harvey suggested raising the question of additional traffic in Well Street as part of the response. Cllr. Gateley Proposed responding positively to the consultation. Members unanimously AGREED. Cllr. Stuchbury Proposed that we write to Buckinghamshire Council, thanking them for the proposal and that we look forward to the opening. Cllr. Willett Seconded. Members unanimously AGREED.	Completed Awaiting announcement of the opening.	

Minute No.	Action	Action Required	Update	Deadline
150/23	Code of conduct	Code of conduct: Cllr. Harvey Proposed that we should respond asking that the voice of the victim(s) should be heard in the process and taken into account to make it a more just process. Cllr. Cole Seconded. Members agreed to put this on the next agenda rather than voting on this at present.	In progress - reply received and circulated. Clarifications have been sought.	
265/23		That the Town Clerk write to Buckinghamshire Council and request that the code of conduct process be amended to allow: That those who have a reasonable claim to have been affected by a proven breach of the code of conduct should have a formal opportunity to contribute an impact statement to the committee before sanctions are decided by that committee. <i>Motion carried</i>		
259/23	Removal of telephone box	Cllr. O'Donoghue Proposed Option 3.2 with the addition of the safeguarding/emergency concerns. Cllr. Ahmed Seconded and Members unanimously AGREED . 3.2 Oppose due to exceptional circumstances, citing the distance to the nearest box (5.25 miles)	Result circulated.	
263/23	Motion Cllr. Cole	Noting that Buckinghamshire Council has already apologised for failing to notify Buckingham Town Council until late June that delegated alcohol and licensing permission was given on 31st May to Verdetto Lounge at 12/13 Market Hill, Buckingham, this Council believes that officers erred in making a comparison between this premises and the same group's Aylesbury premises. Officers claimed that that the establishments were similar. They are not, they are totally different. The Aylesbury one (Rococo Lounge) with outside dining is in the pedestrianised entertainment district, outside the Aylesbury Conservation Area. The Buckingham one is in the Conservation Area, among town centre residential accommodation on a street used by traffic, and on two days a week by the charter markets. The pavement is unsuitable for outside dining. There is no indication that officers took note of Buckingham Neighbourhood Plan Policy EE4 which states that "the introduction of new non-retail uses (i.e. food & drink etc) will be restricted to 35% of the sum total of the primary retail frontages", into which Verdetto falls. Given the above, I propose that this Council questions how licensing officers reached the decision not to send this to the Licensing Sub-Committee, which might be considered an abuse of process which could happen again with future applications, as it would appear the officers responsible have little knowledge of Buckingham, and of its different characteristics to Aylesbury.	Response circulated to Members	

Minute No.	Action	Action Required	Update	Deadline
378	Premises licence Greek House Souvlaki	It was agreed that BTC submit a reponse stating that we have no objection.	Completed	
379	Cemetery consultation and resolution	Cllr. Stuchbury Proposed that we ask Officers to write a summary of the main hurdles in reaching this conclusion. Seconded by Cllr. Willett. Members unanimously AGREED	Clarification needed on scope, timings and resources.	