

R/02/23

Minutes of a meeting of the **Resources Committee** of Buckingham Town Council held on Monday 4th September 2203 in the Council Chamber, Cornwalls Meadow, Buckingham at 7pm.

Present: Cllr. J. Harvey
 Cllr. S. Hetherington
 Cllr. A. Mahi
 Cllr. H. Mordue Vice Chair
 Cllr. L. O'Donoghue Chair
 Cllr. A. Osibogun
 Cllr. A. Ralph
 Cllr. A. Schaefer
 Cllr. R. Stuchbury
 Cllr. M. Try
 Cllr. W. Whyte
 Cllr. R. Willett

Also present: Ms. C. Molyneux Town Clerk
 Ms. P. Cahill Committee Clerk

Absent: Cllr. Collins

Members **AGREED** to postpone the Public Session until the representative from Project Street Life (PSL) arrived.

221/23 Apologies for Absence

Members received and accepted apologies from Cllr. Collins.

222/23 Declarations of interest

There were none.

223/23 Minutes of last meeting

Members agreed the minutes of the Resources Committee meeting held on 26th June 2023.

224/23 Minutes of Communications Strategy Group

Members received the minutes of the Communications Strategy Group meeting held on 8th June 2023.

225/23 Budgets

Members received and agreed the budget reports:

- 225/23.1 Summary Income and Expenditure report .
- 225/23.2 Detailed Income and Expenditure report and summary of budget variances.
- 225/23.3 Purchase Ledger from July and August 2023.

PSL representative arrived at 19:07.

Members **AGREED** to suspend Standing Orders for the Public Session.

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PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.

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Public session

A representative from PSL attended the meeting to explain the change of grant purpose request for this year only. Due to lack of attendance PSL have looked at other options to meet the needs of young people in the town. Two PSL staff members have been engaging with young people at the skate park, offering refreshments and a chance for young people to talk to a trusted adult. They plan to engage with young people in this way once a month and will offer signposting advice if needed.

Members responded positively to PSL's outreach approach to helping young people but asked that they contact relevant services for help with signposting. Members also requested that PSL revisit their own policies regarding safeguarding if they have not done so already. The representative agreed that they will provide an update in the New Year.

226/23 Project Street Life grant

Members received a report from the Deputy Town Clerk.

It is recommended that Members consider the request from Project Street Life for a change of grant purpose request.

Cllr. Whyte Proposed that we **AGREE** to the change of grant purpose with the proviso that PSL contact and liaise with the local Youth Centre, Safeguarding Partnership, and the neighbourhood police team. Cllr. Stuchbury Seconded and Members unanimously **AGREED.** **ACTION LOUISE**

227/23 Fund transfers

Members noted the following fund transfers between the current account and the Public Sector Deposit Fund.

227/23.1 13/07/23 £100,000 - Transfer from current account to the PSDF.

227/23.2 17/08/23 £100,000 - Transfer from PSDF to the current account.

The Town Clerk informed Members that interest received this year is just over £9000 and that the account is good, safe, and ethical. The investment strategy was agreed at the start of the year.

228/23 Swan Trail

Members received and noted a report from the Deputy Town Clerk.

229/23 Annual awards

Members received a report from the Town Clerk.

Members raised the following points:

- Using the current awards system as a basis.
- The current system is time consuming.
- There should be an 'end date' for the Working Group.

It is recommended that a Working Group is set up to create a clear process for Town Council Awards. The Working Group will present recommendations to Full Council for agreement.

Members unanimously **AGREED** with the caveat of an end date of 1st December 2023.

It is recommended that the invitation to join this Working Group be extended to all Members.

Members unanimously **AGREED.**

ACTION COMMITTEE CLERK

230/23 Procedure for reporting concerns to the Clerk and Committee.

Members received a report from the Town Clerk.

It is recommended that Members note the Clerk's advice.

Members unanimously **AGREED.**

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231/23 Quarterly banking reconciliations

Members received an update on the quarterly banking reconciliation.

232/23 Updates from representatives on outside bodies

Members received verbal updates from Councillors:

Cllr. Willett has circulated the Buckingham Youth Centre income and expenditure; minutes from the meeting held on 6th June 2023 will be included on the Full Council agenda.

233/23 Action Report

Members reviewed and discussed the Action Report.

Members agreed to remove PSL and Swan Trail as the actions are complete.

234/23 Chair's announcements

The External Auditor's report arrived today. There are no issues and Members **AGREED** that this is included on the Full Council agenda for Members to note.

Members asked that their thanks are recorded.

235/23 Date of next meeting: Monday 16th October 2023

COMMITTEE IN PRIVATE SESSION

Exclusion of public and press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded. Members unanimously **AGREED**.

The Town Clerk apologised to Members that the confidential items were not circulated with three clear days and suggested a short Extraordinary meeting following the Full Council meeting on 11th September 2023. Members unanimously **AGREED**.

236/23 Payment endorsements

To be presented at the Extraordinary Resources Committee meeting on 11th September 2023.

237/23 Communications contracts

To be presented at the Extraordinary Resources Committee meeting on 11th September 2023.

238/23 Debtors list

The updated debtors list will be presented to Resources Committee on the 16th October 2023.

Meeting closed at: 19:53

Signed

Date

4th September 2023

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