

R/02/24

Minutes of a meeting of the **Resources Committee** of Buckingham Town Council held on Monday 2nd September 2024 in the Council Chamber, Cornwalls Meadow, Buckingham at 7pm.

Present:

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| Cllr. J. Harvey | |
| Cllr. A. Mahi | |
| Cllr. H. Mordue | Vice Chair |
| Cllr. J. Mordue | |
| Cllr. L. O'Donoghue | Chair |
| Cllr. A. Osibogun | |
| Cllr. A. Schaefer | Town Mayor |
| Cllr. R. Stuchbury | |
| Cllr. M. Try | |

Also present:

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| Ms. C. Molyneux | Town Clerk |
| Ms. Z. Taylor | Deputy Town Clerk |
| Ms. P. Cahill | Committee Clerk |

Absent:

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| Cllr. G. Collins |
| Cllr. A. Ralph |
| Cllr. R. Willett |

No members of the public attended and so there was no public session.

220/24 Apologies for Absence

Members received and accepted apologies from Cllr. Ralph and Cllr. Willett; Cllr. Collins sent apologies that they will be late to the meeting.

221/24 Declarations of interest

There were none.

222/24 Minutes of last meeting

Members agreed the minutes of the Resources Committee meeting held on 24th June 2024.

223/24 Budgets

Members received and agreed the budget reports:

223/24.1 Detailed Income and Expenditure report and summary of budget variances. The Town Clerk clarified that Full Council agreed to create an earmarked reserve staffing pot to give flexibility. The current reserve is £4169. Additional staffing costs will come from this earmarked reserve.

Cllr. Osibogun queried 1017, devolved services income: it would be helpful to have an idea of what the cost of the contract might be for 2025-2026. Cllr. Davies explained that until Buckinghamshire Council makes a proposal to the Town Council, it is not possible to look at this. The Town Clerk reminded Members that confidential contract discussions from the Full Council meeting should not be discussed in an open session.

The Chair ended the discussion and moved the meeting on.

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PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.

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223/24.2 Ear Marked Reserves Report.
The Town Clerk explained that earmarked reserves were transferred at the end of last year (-£321,140) back into the general reserve, transferred back this year into earmarked reserves and, under the new system, are now shown separated out.

223/24.3 Purchase Ledger from July and August 2024.

224/24 Fund transfers

Members noted that there have been no fund transfers.

Members received a report from the Town Clerk.

1.1 It is recommended that this committee recommend to Full Council that the Town Clerk's delegated authority to transfer money between the CCLA fund and the current account, be increased from £100,000 to £250,000.

1.2 It is recommended that the scheme of delegation be reviewed and brought to a future meeting to ensure that it is practicable for the future needs of the Council.

Cllr. Osibogun asked whether this is necessary? The Town Clerk explained that the Precept is paid in two halves; this recommendation is purely to increase the amount of money that can be transferred between two Town Council accounts.

Cllr. Stuchbury Proposed, Cllr. Davies Seconded and Members **AGREED**. One Member abstained.

225/24 Dates of civic functions

Members **AGREED** to recommend a provisional date of Thursday 6th March for the Annual Town Meeting to Full Council.

Members **AGREED** to recommend a provisional date of Friday 6th June for Mayor Making to Full Council.

Cllr. Schaefer Proposed, Cllr. Davies Seconded and Members unanimously **AGREED**.

226/24 Meeting Calendar

Members unanimously **AGREED** to recommend the 2025 meeting calendar to Full Council.

Members **AGREED** to add the election date to the calendar.

ACTION COMMITTEE CLERK

227/24 Quarterly banking and petty cash reconciliations

Members noted that the Vice Chair has reviewed and signed the quarterly banking reconciliations.

228/24 Updates from representatives on outside bodies

Cllr. H. Mordue and Cllr. J. Mordue visited the Summer Club at Lace Hill; this was a very well attended event, with about 80 children enjoying the Club. Every child received a bag

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to take home with books, goodies and 'things to do'. The report from the Summer Club will be presented to Full Council.

Cllr. Stuchbury and Cllr. Davies attended the successful open day at West End Bowls Club.

Cllr. Harvey asked if Shire Councillors can follow up a question he has raised with Cllr. Newcombe regarding the payment of business rates. The Chair explained that this is not an agenda item and suggested that it is discussed with Shire Councillors following the meeting.

229/24 Action Report

Members received the Action Report.

230/24 Chair's announcements

No announcements.

231/24 Date of next meeting: Monday 21st October 2024

COMMITTEE IN PRIVATE SESSION
Exclusion of public and press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

232/24 Debtors list

Members received the current list of debtors over 3 months old.

233/24 Payment endorsements

Members noted payment endorsement sheets 7 to 12.

234/24 Staffing updates

Members received a report from the Town Clerk.

Cllr. Stuchbury Proposed, Cllr. Schaefer Seconded and Members unanimously **AGREED** the recommendations.

Members thanked the office team for their work whilst the Town Clerk was absent.

235/24 Motion Cllr. O' Donoghue

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| Due to concerns about recruiting and retaining staff, the Town Clerk be tasked to investigate options for an independent review of job roles and pay scales. |
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Cllr. Schaefer Proposed, Cllr. Davies Seconded and Members unanimously **AGREED**.

Meeting closed at: 7:58pm

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Signed

Date

DRAFT

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