



Abandoned Trolley Policy Buckingham Town Council Policy

Date Agreed: 14/11/2022

Minute Number: 420/22.3

Prepared by: Claire Molyneux

Version: 2.0

BUCKINGHAM TOWN COUNCIL ABANDONED TROLLEY POLICY

The Town Council anticipates that stores will take responsibility for their trolleys.

1. Any trolley outside of the boundaries of the store or adjacent car park may be classed as abandoned.
2. All reports to the Town Council alleging that a trolley has been abandoned will be treated as follows:
 - 2.1 The Manager of the store owning the trolley will be contacted by telephone and advised that they have 12 hours from the time of the call to recover their trolley. This will be followed up with a standard letter.
 - 2.2 On the expiration of this time, Buckingham Town Council will recover the trolley and send written confirmation to the store advising them of this fact and advising them that a charge of £25 will be payable on its collection from the Town Council store.
3. If after two weeks the trolley has not been recovered then it shall be disposed of at the discretion of the Town Council and without any further advice to the store.
4. The policy at paragraphs 2 and 3 above shall not apply if, in the opinion of the Town Clerk or designated officer of the Town Council, the trolley is causing or has the potential to represent a hazard or cause damage.
5. If paragraph 4 above is applicable, the Town Clerk or designated officer of the Town Council will take immediate steps to recover the trolley to the Town Council store and the policy at paragraphs 2.1 to 3 above shall apply.
6. If the recovery fee is not paid within 30 days the matter will be referred for legal action.

	Person/Group responsible	Version	Date completed
Reviewed by	Paul Hodson	1.0	
Agreed	Resources Committee		20/09/2021
Reviewed by	Claire Molyneux	2.0	08/11/2022
Agreed	Resources Committee		14/11/2022