



BUCKINGHAM TOWN COUNCIL

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Town Clerk: Claire Molyneux

FULL COUNCIL

Wednesday, 23 November 2022

Councillors,

You are summoned to a meeting of the Full Council of Buckingham Town Council to be held on Monday 28th November 2022 at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Please note that the meeting will be preceded by a Public Session in accordance with Standing Orders 3.e and 3.f, which will last for a maximum of 15 minutes. Members of the public can attend the meeting in person. If you would like to address the meeting virtually, please email committeeclerk@buckingham-tc.gov.uk or call 01280 816426 for details.

The meeting can be watched live on the Town Council's YouTube channel here:
<https://www.youtube.com/channel/UC89BUTwVpjAOEIdSIfcZC9Q/>.

Claire Molyneux
Town Clerk

AGENDA

1. Apologies for absence

Members are asked to receive apologies for absence.

2. Declarations of interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To agree as a correct record the minutes of the meeting of the Full Council meeting held on 10th October 2022.

[Copy previously circulated](#)

4. Planning Committee

To receive the minutes of the Planning Committee meetings held on 23rd September 2022 and 17th October.

[Copy previously circulated](#)
[Copy previously circulated](#)



Twinned with Mouvaux, France; Neukirchen-Vluyn, Germany

Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't. All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk can send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

5. Town Centre and Events Committee

To receive the minutes of the Town Centre and Events Committee meeting held on 24th October 2022. [Copy previously circulated](#)

6. Resources Committee

To receive the minutes of the Resources Committee meetings held on 11th July 2022 and 26th September 2022. [Copy previously circulated](#)

[Copy previously circulated](#)

7. Communications Strategy Group

To receive the minutes of the Communications Strategy Group meetings held on 20th July 2022 and 13th October 2022. [Copy previously circulated](#)

[Copy previously circulated](#)

8. Proposed development – Land west of London Road

To receive a project briefing from Rainier Developments.

9. Friendship agreement with Valmadrera.

To consider an agreement proposed by the Buckingham Twinning Association and to receive the signed agreement from Mouvaux. [Appendix A](#)

10. Banking Hub update

To receive any verbal updates from Councillors.

11. 2023 Committee meeting calendar

To agree changes to the calendar to accommodate the new Bank Holiday. [Appendix B](#)

12. Climate Emergency Action Plan

To receive and discuss updates to the Climate Emergency Action Plan. [Appendix C](#)

13. To receive and question reports from Buckinghamshire Council Councillors**14. Action list**

To review and discuss the Action Report. [Appendix D](#)

15. Great Ouse 2018 pollution incident update

To note the response from the Environment Agency received by Cllr. Whyte. [Appendix E](#)

16. Reports from representatives on outside bodies**17. Mayoral engagements**

To receive a list of events attended by the Mayor and Deputy Mayor.

Functions the Mayor has attended:

01.11.22 Lord Lieutenant's South East Reserves Awards Aylesbury
 04.11.22 Furze Down School visit
 04.11.22 Local Democracy Week Royal Latin School
 04.11.22 BACAB Town v Gown Quiz
 09.11.22 RAF Croughton Civic Day
 10.11.22 Remembrance Service Aylesbury
 11.11.22 Remembrance Service Royal Latin School
 13.11.22 Remembrance Day Parade
 15.11.22 Royal Latin School 600th Anniversary Book Launch.
 18.11.22 BAFA Art Exhibition Preview
 24.11.22 Buckingham Society Lecture
 26.11.22 Christmas Light Switch on

18. Chair's announcements**19. Date of the next meeting:**Interim Council: Monday 9th January 2023Full Council: Monday 13th March 2023**COMMITTEE IN PRIVATE SESSION****Exclusion of Public and Press**

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

20. New cemetery, maintenance depot and allotments plans and costings

20.1 To receive a recommendation from the Environment Committee.

Members agree to recommend to Full Council to carry out a public consultation on the agreed option with the proposed plans as a part of submitting an application to the Public Works Loans Board for the required sum to complete the project.

Cllr. O'Donoghue proposed Option 3, Cllr. Gateley Seconded. Members **AGREED** unanimously to recommend Option 3 to Full Council.

The Town Clerk will update the costs to ensure that it is as accurate as possible for Full Council.

20.2 To receive a report from the Estates Manager.

[BTC/107/22](#)

20.3 To receive an updated costings report from the Town Clerk.

[BTC/108/22](#)**21. St Rumbold's Field open spaces**

To receive a report from the Town Clerk.

[BTC/109/22](#)**22. Bourton Park toddler play area renovation**

To receive a report from the Estates Administrator.

[BTC/110/22](#)[Appendix F](#)**To:**

All Councillors



5 Carisbrooke Court
Buckingham
MK18 1TU
01280 815418

Cllr Margaret Gateley,
Mayor,
Buckingham Town Council,
Buckingham Centre,
Verney Close,
Buckingham MK18 1JP

31 October 2022

Proposal for a Friendship agreement

We have now had two very successful visits to and from the Italian community of Valmadrera, situated on Lake Como. The twinning associations are keen to develop this relationship through a friendship agreement between the town councils of our two towns.

I have been asked to write to you to ask if Buckingham Town Council would now table and consider a resolution for such an agreement.

It would mirror our previous friendship agreement with Neukirchen-Vluyn, where there was no cost to the Council. What it does do though is to give us the chance to explore and grow links between groups and associations and interested individuals.

We very much hope that you will put a resolution to the Town Council as both the team in Valmadrera and here are raring to go! If there is any further information you need, we should be happy to supply it.

Kind regards

A handwritten signature in blue ink that reads 'Jane Mordue'.

Jane Mordue
Secretary

Copy:

Stephanie Scrase (Chair); Steve Haines (lead, link with Valmadrera)
Beppe Castelnovo (lead, link with Buckingham)



2023 Calendar

2023		Meeting	Clerk	Meeting	Clerk	Meeting/Events	Clerk
	2	Bank Holiday					
	9	Interim	Paula	Planning	Paula		
Jan	16	Resources	Paula			CSG - Thurs 19th Jan @ 1pm - Online	Bethanie
	23						
	30	Precept	Paula				
Feb	6	Planning	Paula				
	13	TC&E	Paula				
	20	Environment	Paula			21st Feb Pancake Race	
	27	Interim (Informal Precedes)	Paula	Planning	Paula		
	6	Resources (Grants)	Paula			CSG - Thurs 9th Mar @ 1pm - Chamber	Bethanie
Mar	13						
	20	Full Council	Paula			Annual Town Meeting Thurs 23rd March	
	27	Planning	Paula				
	3	TC&E	Paula				
Apr	10	Easter Monday BH				CSG - Thurs 13th Apr @ 1pm - Online	Bethanie
	17	Environment	Paula				
	24	Interim	Paula	Planning	Paula		
May	1	Early Spring BH					
	8	Coronation BH					
	15	Resources	Paula	Planning	Paula		
	22	ASM & Full Council	Paula				
	29	Late Spring BH				Mayor Making Friday 2nd June	
	5	TC&E	Paula			CSG - Thurs 8th Jun @ 1pm - Chamber	Bethanie
June	12	Environment	Paula				
	19	Interim	Paula	Planning	Paula		
	26	Staffing & Resources	Paula				
	3						
	10	Full Council	Paula				
July	17	Planning	Paula			CSG - Thurs 20th Jul @ 1pm - Online	Bethanie
	24	TC&E	Paula				
	31	Environment	Paula				
	7	School Summer Holidays					
Aug	14						
	21	Planning	Paula				
	28	Late Summer BH					
	4	Resources	Paula			CSG - Thurs 7th Sept @ 1pm - Chamber	Bethanie
Sept	11	Full Council	Paula				
	18	Planning	Paula				
	25	TC&E	Paula				
	2	Environment	Paula				
Oct	9	Interim	Paula	Planning	Paula	CSG - Thurs 12th Oct @ 1pm - Online	Charter Fair 14th
	16	Resources	Paula			Charter fair 21st	
	23						
	30	Full Council	Paula			Bonfire 4th Nov	
	6	Planning	Paula			Remembrance 12th Nov	
	13	TC&E	Paula				
Nov	20	Environment	Paula			CSG - Thurs 23rd Nov @ 1pm - Chamber	Christmas Lights Switch On 25th Nov
	27	Interim	Paula	Planning	Paula		
	4					Christmas Parade 9th Dec	
Dec	11	Resources	Paula				
	18	Full Council	Paula	Planning	Paula		
	25					Christmas BH	



Buckingham Town Council Climate Emergency Action Plan

At Full Council on the 15th July 2019 Members AGREED:

"That Buckingham Town Council declares a climate emergency and commits to encourage Buckingham to become carbon neutral. This will help to raise the profile of this vital issue and secure external support and funding. It is also proposed that Buckingham Town Council also signs up to the Covenant of Mayors to track our progress and link with towns around the world who are cutting emissions. Our aim is to make the Town Council carbon neutral by 2030 and encouraging the town's population, organisation and businesses to work with us in that aim."

Local Councils that have declared a climate emergency tend to do so to provide leadership and help educate their communities about both the threat of and solutions to the climate crisis. This should then act to harness "people power" to make that change possible at all levels, especially driving higher levels of government to act and ultimately force them to pull the economic and legislative levers needed to reverse global warming and restore a safe climate.

This action plan sets locally determined actions with measures to deliver the objectives both within the Council and across the town. The actions are measurable with targets that hold the Council to account. This Climate Emergency Action Plan is an over-arching pledge that identifies the following priority areas of change:

Objectives

- a) Energy - to reduce energy demand, improve energy efficiency and convert to renewable, low or zero carbon technologies for energy and heat.
- b) Transport – to promote walking, cycling and public transport. Accelerating the move to Council owned electric vehicles.
- c) Food & Land - to promote sustainable land management, including tree planting to help absorb carbon & water.
- d) Economy, Housing & Waste – to support the local economy to ensure existing and new homes are climate resilient whilst reducing, re using and recycling materials and ongoing resources e.g. water
- e) Community Engagement - to engage local people in accelerating their own responses and building resilience to ongoing climate impacts.

Buckingham Town Council's Climate Emergency Action Plan

Community Engagement - to engage local people in accelerating their own responses and building resilience to ongoing climate impacts.				
	Action	Measure	Responsibility	Update
1.	Creation of a Climate Emergency webpage to enable discussion, idea sharing and extend public awareness of the issues.	Number of visitors per year	Resources Committee	<p>Feedback from the public meeting is to be added to the website.</p> <p>Creation of a link to the section on the climate emergency on the council's website should be promoted by a permanent banner at the top of the home page and the website pages relating to the environment should be more interactive to encourage more public involvement.</p>
2.	Information can be made available in Buckingham library and on notice boards to maximise public awareness and access to information	Number of contacts made	Resources Committee	Investigate a display for 2022/2023
3.	Encourage practical action by local people through proactive communication campaigns.	Number of visitors per year to webpage	TC&E and Environment Committee	<p>Monthly social media content planning sessions allow for a regular programme of environmental campaigns and initiatives</p> <p>The office has engaged with local schools to discuss our Action Plan and how they can get involved in community climate action.</p>



				As a way of generating further engagement, competitions and awards for innovative approaches to tackle the climate emergency should be promoted by the council.
4.	Consultation on the Buckingham Neighbourhood Plan refresh will enable detailed consultation on the proposed changes.		Planning Committee	Consultation to be rolled out 2022/2023
5.	Encourage the formation of Local Climate Action Groups.	One formed	Climate Champions	Due to lack of interest, it is suggested this action is revisited in 2023.
6.	Host a public meeting on the issue.	One per year	Climate Champions	It is suggested that the Town Council host an information stall on climate change at every public event in Buckingham, as deemed appropriate. Feedback from each event is to be reviewed in line with the objectives of the Climate Emergency Action Plan's objectives
Energy - reduce energy demand, improve energy efficiency and convert to renewable, low or zero carbon technologies for energy and heat				
	Action	Measure	Responsibility	Updates
7.	Implement an Energy Audit of all Council buildings, operations and vehicles	Actions implemented	Resources Committee	Eco Audit is currently taking place across a number of stages. It is hoped that a final report will be ready for late Summer 2022.



8.	Change BTC energy provider to renewable/ green tariffs	Moved to green tariffs by 2022/23	Environment Committee	Solar Panels installed October 2021 at Lace Hill.
9.	Offset carbon emissions by planting more trees (whenever possible)	One tree planting project per year	Environment Committee	16 th Jan 2022 were 250 trees planted, including 12 x Black Poplars. An additional tree planting was undertaken by the Greenspaces Team at Lace Hill sport pitches on 17/02/2022 including 7 x Silver birch, 3 x Ginkgo and expansion of the hedge line with 125 hornbeam whips. In November 2022 there will be 420 trees planted within hedging at Brackley Road Cemetery and Bourton Park, along with a memorial tree donated by the WI.
10.	Investigate the environmental impact of Town Council events	Publication of Environmental Impact Assessment for each relevant event	Town Centre & Event Committee	Introduced an Environmental Impact Assessment for Town Council led events with over 250 participants/attendees, as part of the existing Events Management Plan.
11.	Minimise the climate impact from development and encourage a low carbon economy through our Neighbourhood Development Plan by: <ul style="list-style-type: none"> • Encourage a sustainable pattern of development supported by a low carbon transport infrastructure • Promote sustainable design in and in the overall town by interrogating every planning application 	% of new builds in the parish to be low carbon properties	Planning Committee	To be considered through consultation on the Buckingham Neighbourhood Plan refresh. Consultation to be rolled out in 2022/2023 Draft design guide prepared which takes account of this.
		% of new builds in the parish to be low carbon properties	Planning Committee	



	(large or small) with our developing set of 'zero carbon planning questions'			
	<ul style="list-style-type: none"> Protecting against the needless destruction and/or removal of tree from our parish 			
12.	Install renewable energy generation on Council owned buildings	Installation of Photovoltaic Panels on all the Lace Hill Centre, The Community Centre and the new cemetery building (once constructed).	Full Council and Resources Committee	Greenway Solar Panels commissioned and installed 55 Trina Solar Vertex S 380W all black split cell mono photovoltaic (solar) panels at the Lace Hill Sports and Community Centre.
Economy, Housing & Waste – to support the local economy to ensure existing and new homes are climate resilient whilst reducing, re using and recycling materials and ongoing resources e.g. water				
	Action	Measure	Responsibility	Update
13.	Provide recycling facilities at all Town Council Events and within Town Council owned buildings.	One mixed recycling bin per event	TC&E /Environment	Recycling bins are now being provided at all Town Council events. In particular, noting the success of recycling Biffa bins at Music in the Market & Bandjam. Recycling in all BTC offices (including Lace Hill Centre's public areas) now implemented.



14.	Work with and support litter picking initiatives around town including the increased promotion of annual River rinse events.	One Town Council event per year in addition to the two annual river rinses.	TC&E Committee	<p>April 2022 - Assisted Lace Hill primary school with advice and the supply of litter pickers for this year's Great Big School Clean.</p> <p>Buckingham Community Board (from the Build Back Better fund) have donated:</p> <p><i>30 x litter pickers and hoops</i> <i>50 x rolls of biodegradable bin bags (these come in boxes of 20)</i> <i>30 x hi-vis</i> <i>30 sets of gloves</i> <i>1 x pop-up storage bins</i></p> <p>All of the equipment will be housed at the Town Council's depot for community use.</p>
14	Investigate possibilities of rainwater harvesting for all new town council buildings and use the water for planters and hanging baskets	One per new build (owned by BTC)	Resources Committee	To be considered within the construction design stage of the new cemetery buildings.
15.	Promote the installation of the water bottle refill station in Chandos Park and the national refill initiative	Number of interactions through Social Media	Environment Committee and Resources Committee	<p>COMPLETE</p> <p><u>Water bottle refill</u> station installed and positively received.</p>
16.	Actions implemented to eliminate the use of single-use plastics within Council offices/buildings.	No purchases of single use plastics	Resources Committee	The Council no longer purchases single use plastic items for events and for use within its offices. This is written within the town Council's Sustainable Purchasing Policy. The plastic-free message was promoted as part of the 'Rubbish Campaign' and launch of the water bottle refill station in Chandos Park. Example: Tetrapack water 'bottles' have been purchased for staff use at this year's Celebrate Buckingham.



17.	Implement waste education and promotional campaigns	Number of interactions through social media and with groups including schools	Resources Committee	<p>2021 and 2022's Local Democracy Week was focus on Climate Change. In 2021, at the request of pupils, the office met with both senior schools to answer questions and further discuss how they can get involve in Climate Community Action. Both schools were progressing their own climate action plans and asked for signposting to best practice and useful resources. Pupils from the Royal Latin attended the Annual Town Meeting (themed on climate change) during March 2022.</p> <p>The Office Apprentice ran a Recycling Mosaics competition with the Buckingham School to create artworks for display in the Tourist Information Centre.</p>
18.	Request a carbon footprint of any Town Council investment and seek to reduce this by switching to investments supporting renewable energy projects and eco-enhancements.	Measure and publish low carbon emission certification	Resources Committee	To be considered within the forthcoming Eco Audit commissioned by Resources.
19.	Buy local, fair-trade, recycled, plastic free, repairable and sustainable products wherever possible/available.	Consideration of a procurement strategy	Resources Committee	<p>Wherever possible sustainable materials will always be sourced from local providers.</p> <p>July 2021: Full Council adopted a <u>Sustainable Purchasing and Procurement Policy</u></p>
20.	Ask grant applicants to consider the impact on the environment of their project and any steps they can take to mitigate them. Members to consider these responses when allocating grant funds.		Resources Committee	From 2021/21 each applicant must state how their organisation is working to reduce the environmental impact of their project.
Transport – to promote walking, cycling and public transport. Accelerating the move to Council owned electric vehicles.				



	Action	Measure	Responsibility	Updates
21.	Explore more bike parking facilities around the town, including local schools and businesses.	5 more racks by 2021	Planning Committee	All new development housing has either a shed big enough to house a bike, or (for flats) a room for cycle parking, generally at the rate of 1 per flat. Funding for three new bike racks in Bourton Park 2022.
22.	Consider holding an event that promotes cycling around the town	To be considered on a future agenda of TC&E	Town Centre & Events Committee	An electric bike company invited to the Spring Green fair in April 2022 with demo models.
23.	Replace BTC owned vehicles and green spaces equipment with suitable electric models when existing petrol, and diesel vehicles come to the end of their usable life, resulting in full replacement with electric vehicles by 2030.	Replace each vehicle at the appropriate point in its lifecycle.	Environment Committee	Electric vans (total - two Renault Kangoo) leased in Winter 2019 and Summer 2020. Aim for full replacement of all vehicles with electric alternatives by 2030. Once the new cemetery is up and running there are plan to purchase other electric powered machinery, such as ride-on mowers.
24.	Refurbish and promote the town's benches to assist walkers to take short rests. Advertise Buckingham as a 'pedestrian friendly town' on the Council's <u>'Walks and Maps'</u> section of the website.	Replace each bench at the appropriate point in its lifecycle.	Environment Committee	Walking trails regularly promoted via <u>Buxplore</u> along with healthy outdoor activities. Greenspaces team have refurbished or repaired a number of park benches throughout the town and are seeking funding for additional picnic benches in Bourton Park.



25.	Work with Buckinghamshire Council to extend/ improve cycle/ walking network		Full Council	The Greenspaces Team have maintained walking and cycling routes across BTC land holdings and under agreement with others. The Town Council have provided feedback to Buckinghamshire Council to support the introduction of a cycle scheme between Gawcott and Buckingham via the Emergency Active Travel fund. The Greenspaces Team are preparing a bid to the community board for the installation of 3 bike rack in Bourton Park.
26.	Work with Buckinghamshire Council on increasing EV charge points on public land		Full Council	Initial contact has been made with electric vehicle Induction charging company (Char.gy) to identify potential solutions. Chandos Road -street parking is being considered for a pilot project. Buckinghamshire Council have agreed to install 8 charging points in Cornwall's Meadow and Western Avenue.

Food & Land - to promote sustainable land management, including tree planting to help absorb carbon & water.

	Action	Measure	Responsibility	Updates
27.	Finalise Flood Plans with local partners	Number of contacts established	Environment & Resources Committee	Meetings have been held between Buckinghamshire Council and the Town Council to discuss how to ensure a coordinated response to future flood plans. Flooding advice has been added to the town council website. All properties at risk will be written to each year with details of the Council's plan and sources of support.
28.	Advise residents on steps to increase resilience	Increased number of residents signed up to the Flood Warden Scheme	Environment & Resources Committee	



29.	Promote the community flood warden scheme	Increased number of residents signed up to the Flood Warden Scheme	Environment & Resources Committee	
30.	Protect and enhance native species and habitats. Promoting and supporting opportunities for environmental enhancement and regeneration	One environmental campaign per year	Environment Committee	Installation of <u>wildflower boards</u> in Bourton Park to promote the planting of native wildflower species (April 2021). Thousands of native <u>Woodland bulbs</u> were planted around Bourton Park in September 2020. For 2022 the popular wild flower, meadow in Bourton Park will be reseeded with native flowering wildflowers. Within the Autumn 2022, additional bulb planting will be planned for sections of Lace Hill, the Holocaust Memorial and Otters Brook Play Area. Three new bird boxes are installed in Bourton Park by volunteer, Michael hunt. Providing nesting sites for small birds.
31.	Support local food production including the provision of more allotments for people to grow their own food.	Number of allotment holders at the new Tingewick Road Allotment site	Full Council	The Town Council continues to signpost new applicants to the Allotment society and <u>Edible Woodland</u> and is working with Buckinghamshire Council on potential sites for community gardening sites in 2022.
32.	Seek adequate garden space or community spaces for growing food in all future development.	One community space per new development	Full Council and Planning Committee	To be reviewed within the refresh of the NDP
33.	Purchase (where possible) locally produced and fair-trade food for the Council's use and civic events.	All BTC events	Town Centre & Events Committee	Incorporated within planning for all Town Council events. Referencing the town Council's Sustainable Procurement Strategy



34.	Review of grass verges and hedges to identify areas to be trimmed less and later in the year to support more wildflowers and insects	To be considered within Greenspaces Strategy and Management Plan for Parks	Environment Committee	The grass cutting plan is reviewed annually by Environment Committee in March. The paddocks and sections of the bypass are cut later in the year to support and promote biodiversity. There will be three large sections of the Bypass planted with wildflower seed, the rotavated sections are now visible along the bypass.
35.	Each year allocate a section of land to be planted with wildflowers.	One per year	Environment Committee	A new section of <u>wildflowers was planted</u> in 2020 in Bourton Park, on the car park side of the river. Plans are in place to 're-wild' sections of verge along the bypass with wildflowers and grasses during 2022. The Town Council has planted the equivalent of 16 tennis courts of wildflowers since 2017. Wildflowers were distributed at Spring Green Fair – April 2022.
36.	Plan a new eco-friendlier cemetery to include planting more trees and wildflowers.	Measure and publish plans and low carbon emission certification	Environment Committee	Proceeding with the tender process for the first phase of the planning and design of the new cemetery. To enable this a sustainable design approach is to be taken in all aspects of the new cemetery. In particular; to reduce energy demand, improve energy efficiency and convert to renewable, low or zero carbon technologies for energy and heat as well as recycling materials and ongoing resources e.g. water.
37.	Work with the Tree Wardens, in promotion of the Tree Charter.	5 new Tree Wardens signed up per year.	Environment Committee	Tree Wardens are regularly contact by the Planning Clerk for input into Tree Applications and several Wardens took part in January's tree planting event in Heartlands Park.
38.	Look to legally protect the future of the riverside parks in Buckingham, including Chandos Park, Bourton Park and Heartlands as parkland.	Future agenda of Environment Committee 2019/20	Planning Committee and Environment Committee	To be reviewed following resolution of devolution discussions.

Minute No.	Action	Action Required	Update	Deadline
512/19	Climate Emergency Action Plan	The Climate Emergency Action Plan to be reviewed yearly by Full Council, with previously rejected suggestions reviewed and new suggestions added.	Currently reviewed within each Committee. Next annual review at Full Council	Mar-23
386.2/21	Public Health Meeting to discuss healthcare provision in Buckingham	Members AGREED to leave it on the action list and review it at an appropriate time.	Ongoing	
632/21	Two-part approach and arts and cultural centre funding	<p>1.1 It is recommended that from now onwards the Council takes a two-part approach to all large new developments, of providing a response to the planning applications, but also providing a S106 request in detail at the earliest possible stage, making it clear that this in no way detracts from any overall opposition to a development.</p> <p>1.2 The Council requests that the Sport and Leisure contributions for both Osier Way and Moreton Road requests are allocated towards the cost of providing an arts and cultural venue in Buckingham.</p> <p>Members agreed unanimously ACTION TOWN CLERK</p>	Requests submitted. Meetings with developers being sought. To be discussed by NHP committee	Ongoing
773/21	River pollution 2018	Members AGREED unanimously that Buckingham Town Council should write to the Environment Agency requesting a case number as soon as it is available and an approximate time before it will appear before a court. ACTION TOWN CLERK	Letter sent to Cllr Whyte.	On agenda
776/21	Community Health Hubs	Cllr. Stuchbury proposed that the Mayor write to the Chief Executive of the Health Trust to request that Buckingham Town Council is part of future consultation regarding the Community Health Hubs. Cllr. Harvey seconded. Members unanimously AGREED . ACTION TOWN CLERK		Ongoing
844/21 & 309/22	Code of Conduct process	For the Town Clerk to write to the Hearings sub-committee of Buckinghamshire Council to ask them to consider altering their code of conduct investigation process such that all those who are impacted by a breach of the code, should have an opportunity to be consulted on the actions to be recommended. In this case this would have meant all the complainants and the Town Council (since our reputation has been damaged) being able to offer their ideas as to what would constitute proportionate actions. 309/22 The Town Clerk will chase up the lack of response.	Letter sent. Email chasing also sent.	Ongoing
182/22	New ICS	Cllr. Gateley proposed writing to the new Integrated Care System and copying in the Health and Social Care Select Committee to express current concerns. Cllr. Mahi seconded.	Action Town Clerk	Ongoing

Minute No.	Action	Action Required	Update	Deadline
260/22.2	Moreton Road Phase III	Letter to be sent to Mr. Greg. Smith MP, to ask him to liaise with the Secretary of State on the feasibility of a call-in of this application on the grounds described by Cllr. Cole; the resulting response to be circulated to the Full Council at the next suitable meeting, and the call-in decision to be ratified accordingly. The Town Council will put a formal complaint to Buckinghamshire Council as the level of scrutiny at Strategic Sites Committee was insufficient."	Called in by MP. Decision now needed on pursuing complaint.	Interim
303/22	Bleed Kits	Following the presentation by Bletchley MK Lions Club on 10th October, it was agreed that the Town Clerk will compile a report for the Interim meeting in November.	Action Town Clerk	Completed
395	Consultation on future development - Motion by Cllr. Stuchbury.	That Buckingham Town Council seeks an early meeting with the appropriate Buckinghamshire Council officers to obtain the maximum amount of information relating to future development plans for Buckingham. Key areas include, but are not limited to, housing numbers, highways development infrastructure and education provision as they relate to the revised Buckingham Neighbourhood Plan. Any such plan needs to be drafted in a robust and legal manner, thus recognising and being capable of informing future decisions by Buckingham Town Council.	Action Town Clerk	Ongoing
397	Ward boundary changes response	Cllr. Mordue said that it is important that the Standards Board and the Boundaries Commission are both informed of the response.	Completed	Completed

creating a better place
for people and wildlife



Cllr Warren Whyte
warren.whyte@buckinghamshire.gov.uk

Our ref: AMC/2021/10058-3

Date: 21 November 2022

Dear Cllr Whyte,

Thank you for your email of 3 November 2022 regarding the Great Ouse 2018 pollution incident - querying the absence of an update on the status of the case and highlighting your concern at 'the lack of engagement with the council's environment select committee' regarding this incident.

When we responded to you on the same issue in January 2022, we explained how the enforcement process can take time to conclude. We highlighted the fact that we were only just bringing a case to court from an incident on 25 May 2017 and that we were, at that time, expecting the case against Anglian Water Services Ltd to be heard in Peterborough Magistrates Court between 11 and 14 July 2022. Unfortunately, the case was postponed and is now due in court on 9 January 2023 which goes to demonstrate the lengthy processes we deal with.

The 2018 pollution incident remains an active investigation and, as stated previously, whilst we appreciate that people would like to know more, we are not able to provide information other than to say that our work continues. Any information we share could prejudice and potentially undermine our investigation if found inappropriate. Bearing this in mind, any engagement with Buckinghamshire's environment select committee, could be detrimental to our case.

Until such a time that the investigation concludes this remains an Environment Agency matter which it would not be appropriate to share with partners.

Please be assured that once we have news to share with regard to the outcome of our investigations, to both the 2017 and 2018 incidents, we will provide you and the community with an update.

Yours sincerely

A handwritten signature in black ink that reads "S. J. Hawkins".

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