

BTC/04/22

Minutes of a meeting of **The Full Council** of Buckingham Town Council held on Monday 10th October 2022 at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Present: Cllr. M. Cole JP
Cllr. F. Davies
Cllr. M. Gateley Town Mayor/Chair
Cllr. S. Hetherington
Cllr. L. O'Donoghue
Cllr. A. Ralph
Cllr. A. Schaefer Vice-Chair
Cllr. R. Stuchbury
Cllr. M. Try
Cllr. R. Willett

Also present: Ms. C. Molyneux Town Clerk
Ms. P. Cahill Committee Clerk

No members of the public attended and so there was no public session.

297/22 Apologies

Members received apologies for absence from Cllr. Ahmed, Cllr. Harvey, Cllr. Mahi, Cllr. Mordue, Cllr. Osibogun and Cllr. Whyte.

298/22 Declarations of interest

There were none.

299/22 Minutes

Members agreed as a correct record the minutes of the meeting of the Full Council meeting held on 18th July 2022.

300/22 Interim minutes

Members agreed as a correct record the minutes of the Interim Council meeting held on 23rd September 2022.

301/22 Planning Committee

Members received the minutes of the Planning Committee meetings held on 25th July 2022 and 15th August 2022.

302/22 Town Centre and Events Committee

Members received the minutes of the Town Centre and Events Committee meeting held on 5th September 2022. Cllr. Stuchbury informed members that the town centre lights have been replaced, that the recent River Rinses were successful and that the Charter Fair arrives this week.

303/22 Bleed Kits

Members received a presentation about Public Access Bleed Kits from Mike Lee and Victor Wright from the Bletchley Milton Keynes Lions Club.

Cllr. Davies arrived 19:05pm.

Mr Wright informed members that if Buckingham Town Council purchased 10 kits, the Lions will match this and purchase 10 kits for the town. The cost of each kit is £80. Bleed kits are not just for stabbings but for other injuries that cause bleeding. The aim is to have as many kits available as possible; these kits will stop a catastrophic bleed and can save a life whilst waiting for an ambulance. Members were given the opportunity to inspect the Bleed Kits.

Cllr. Cole asked if the kits can be linked to the defibrillators in town. Mr. Wright explained that this is possible but can compromise the defibrillator due to the use of the code; the Kits are usually situated in late night venues.

Cllr. O'Donoghue asked about training to operate the kits. Mr. Wright explained that training is very short (approximately half an hour) and consists of 8 videos.

Cllr. Willett believes that this is a good investment of public money and suggested that the training videos could be accessed via the Buckingham Town Council website.

Mr. Lee has spoken to landlords in the town and 9 premises have said that they would like a kit.

Cllr. Try asked if there is a 'best before' date. Mr. Wright said that there is a lifespan, but it is lengthy.

The Town Clerk will put a report together for the Interim Council on 7th November 2022.

ACTION TOWN CLERK

304/22 External Audit

Members received and noted the external auditor report and certificate (Section 3 of the Annual Governance & Accountability Return Part 3.

305/22 Ward boundaries

Members noted that the Local Government Boundary Commission consultation on proposed new ward boundaries for Buckinghamshire has been extended. The new deadline is 5th December 2022. Members who have not already made a submission may do so at [Local Government Boundary Commission for England Consultation Portal \(lgbce.org.uk\)](http://lgbce.org.uk).

Cllr. Shaefer noted that they seem to be particularly keen that the wards have a similar number of councillors. Cllr. Stuchbury has responded but feels that the boundary changes should be discussed before December as this could have future implications for the wards within the town; he feels that Buckingham Town Council should respond.

Cllr. Gateley said that Councillors should perhaps respond individually but requested clarification from the Town Clerk. The Town Clerk said that a common view from Buckingham Town Council could be submitted, but it may be that Councillors are impacted in different ways and would therefore prefer to respond individually.

Cllr. Stuchbury proposed an informal sub-committee meet to debate the changes. Cllr. Shaefer Seconded. Cllr. O'Donoghue asked if this can be an online meeting. A vote was taken, and members unanimously **AGREED**.

ACTION TOWN CLERK

306/22 2023 Committee meetings calendar

Members received the 2023 Committee meeting calendar.

Cllr. Gateley noted an incorrect date: Annual Town Meeting should be 23rd March, not 25th March.

307/22 Statutory Consultation for introduction of Emergency access, double yellow lines, and a bus stand clearway

Members received a consultation from Buckinghamshire Council on changes to the bus layby outside the Buckingham School and agreed a response. Consultation end date is 14th October.

Cllr. Stuchbury declared that he has been working with the School Governors regarding access. Cllr. O'Donoghue thanked Cllr. Stuchbury for his hard work in gaining access at the School. Cllr. Stuchbury Proposed writing to support access but didn't have enough information to support the double yellow lines. Cllr. O'Donoghue Seconded. A vote was taken, and members unanimously **AGREED**. **ACTION PLANNING CLERK**

308/22 To receive and question reports from Buckinghamshire Council Councillors

Cllr. Stuchbury

Attending Cabinet tomorrow to seek further clarification regarding the skeletons found at West End Farm.

Children are waiting over 2 years for an EHCP report, and he has questioned the Oxford Health Foundation who applied for a grant in January, but they have still not received a response from the government.

There has been no further information on the management of development contributions. It seems that this will be part of the Buckinghamshire Plan. He will be asking when they will consult Buckinghamshire Councillors about the Development Plan.

He has followed up the contribution from s106 for the A421.

Positive outcome for Buckingham Hospital with the reopening of beds.

Childhood mental health – no answers have been received on how this is to be funded.

The Cabinet Member has still not given a full answer regarding the new skate park.

Succeeded in getting disability access at Clarendon Park.

309/22 Action list

Regarding the Police and Crime Commissioner's attendance at the Interim meeting in November, the Town Clerk requested that members pass questions to her prior to the meeting to ensure that these can be forwarded in advance.

Cllr. Stuchbury requested a question regarding firefighting being run by the Police and Crime Commission: how will this work?

Cllr. Cole asked if a response has been received regarding the Thames Valley Police counter closures now that Cllr. Keith McClean has been appointed. The Town Clerk informed him that no reply had been received.

River pollution 2018: Cllr. Cole pointed out that Covid should no longer be used as an excuse by the Environment Agency to justify a lack of response.

Code of Conduct process: The Town Clerk will chase up the lack of response.

ACTION TOWN CLERK

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310/22 Staffing update – Deputy Town Clerk

Members received a verbal update from the Town Clerk.

The Town Clerk informed members that the recommendation of the interview panel is to appoint Louise Stubbs as Deputy Town Clerk. Members voted and unanimously **AGREED**.

311/22 Reports from representatives on outside bodies

Members noted the reports listed below:

Cllr. Ralph undertook licensing training. Slide 24 has useful contacts. The slides have been passed to the Town Clerk.

AVTUG – Minutes from 14th June 2022

Cllr. Gateley asked if there is a Buckingham Town Council representative on the AVTUG. The Town Clerk will check.

Cllr. Willett has passed the report from the Buckingham Youth Club AGM to the Town Clerk who will circulate it to members.

312/22 Mayoral engagements

Members received a list of events attended by the Mayor and Deputy Mayor.

Functions the Mayor has attended:

- 20.07.22 Handover of Command RAF Croughton.
- 22.07.22 Presentation of Grants Cheques.
- 04.08.22 BACAB Trustees' Meeting.
- 17.08.22 Visited Buckingham Children's Summer Club.
- 26.08.22 Buckingham in Bloom Awards Presentation.
- 23.09.22 High Sheriff's Justice Service, Olney.
- 01.10.22 Met with group from Valmadrera, including their Mayor, and members of Buckingham Twinning Association.
- 06.10.22 Mayor of Newport Pagnell's Musical Evening.
- 08.10.22 Buckinghamshire Scouts presentation at Claydon Estate.

Functions the Deputy Mayor has attended:

- 03.09.22 Merchant Navy Day – Raising of the Red Ensign, outside community centre in Buckingham.
- 13.09.22 Attended reading of the Proclamation by the Buckinghamshire High Sherriff and received a copy of the proclamation for Buckingham – Aylesbury.
- 13.09.22 Reading of the Proclamation in Buckingham.
- 17.09.22 Attended Bucks Council commemorative service in St Mary's Church, Aylesbury.
- 18.09.22 Participated in commemorative service, Parish Church, Buckingham.

313/22 Chair's announcements

Cllr. Gateley and members offered congratulations to Louise Stubbs on her appointment as Deputy Town Clerk.

314/22 Date of the next meeting: Interim Council: Monday 7th November 2022
Full Council: Monday 28th November 2022

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COMMITTEE IN PRIVATE SESSION

Exclusion of Public and Press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded. **AGREED.**

315/22 Power Cut Planning

Members received a written report from the Town Clerk.

The Town Clerk explained that a small number of torches and power packs have been purchased to enable staff to put equipment away safely, and a plan has been put in place for any potential power cuts.

316/22 Staffing Update – Confidential Information

Members received a verbal update from the Town Clerk.

317/22 Moreton Road Phase III development

Members received a verbal report from the Town Clerk.

Meeting closed at 20:08pm

Signed

Date