



BUCKINGHAM TOWN COUNCIL

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Town Clerk: Claire Molyneux

FULL COUNCIL

Wednesday, 05 October 2022

Councillors,

You are summoned to a meeting of the Full Council of Buckingham Town Council to be held on Monday 10th October 2022 at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Please note that the meeting will be preceded by a Public Session in accordance with Standing Orders 3.e and 3.f, which will last for a maximum of 15 minutes. Members of the public can attend the meeting in person. If you would like to address the meeting virtually, please email committeeclerk@buckingham-tc.gov.uk or call 01280 816426 for details.

The meeting can be watched live on the Town Council's YouTube channel here:
<https://www.youtube.com/channel/UC89BUTwVpjAOEIdSIfcZC9Q/>.

Claire Molyneux
Town Clerk

AGENDA

1. Apologies for absence

Members are asked to receive apologies for absence.

2. Declarations of interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To agree as a correct record the minutes of the meeting of the Full Council meeting held on 18th July 2022. [Copy previously circulated](#)

4. Interim minutes

To agree as a correct record the minutes of the Interim Council meeting held on 23rd September 2022. [Copy previously circulated](#)



Twinned with Mouvaux, France; Neukirchen-Vluyn, Germany

Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't. All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk can send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

5. Planning Committee

To receive the minutes of the Planning Committee meetings held on 25th July 2022 and 15th August 2022.

[Copy previously circulated](#)
[Copy previously circulated](#)

6. Town Centre and Events Committee

To receive the minutes of the Town Centre and Events Committee meeting held on 5th September 2022.

[Copy previously circulated](#)

7. Bleed Kits

To receive a presentation from Bletchley Milton Keynes Lions Club.

8. External Audit.

To receive and note the external auditor report and certificate (Section 3 of the Annual Governance & Accountability Return Part 3.

[Appendix A](#)

9. Ward boundaries

To note that the Local Government Boundary Commission consultation on proposed new ward boundaries for Buckinghamshire has been extended. The new deadline is 5th December 2022. Members who have not already made a submission may do so at [Local Government Boundary Commission for England Consultation Portal \(lgbce.org.uk\)](https://www.lgbce.org.uk)

10. 2023 Committee meetings calendar

To receive the 2023 Committee meeting calendar.

[Appendix B](#)

11. Statutory Consultation for introduction of Emergency access, double yellow lines, and a bus stand clearway

To receive a consultation from Buckinghamshire Council on changes to the bus layby outside the Buckingham School and agree a response. Consultation end date is 14th October.

[Appendix C](#)

12. To receive and question reports from Buckinghamshire Council Councillors**13. Action list**

[Appendix D](#)

14. Staffing update – Deputy Town Clerk

To receive a verbal update from the Town Clerk.

15. Reports from representatives on outside bodies

Members are asked to note the reports listed below:
AVTUG – Minutes from 14th June 2022

[Appendix E](#)

16. Mayoral engagements

To receive a list of events attended by the Mayor and Deputy Mayor.

Functions the Mayor has attended:

- 20.07.22 Handover of Command RAF Croughton.
- 22.07.22 Presentation of Grants Cheques.
- 04.08.22 BACAB Trustees' Meeting.
- 17.08.22 Visited Buckingham Children's Summer Club.
- 26.08.22 Buckingham in Bloom Awards Presentation.
- 23.09.22 High Sheriff's Justice Service, Olney.
- 01.10.22 Met with group from Valmadrera, including their Mayor, and members of Buckingham Twinning Association.
- 06.10.22 Mayor of Newport Pagnell's Musical Evening.
- 08.10.22 Buckinghamshire Scouts presentation at Claydon Estate.

Functions the Deputy Mayor has attended:

- 03.09.22 Merchant Navy Day – Raising of the Red Ensign, outside community centre in Buckingham.
- 13.09.22 Attended reading of the Proclamation by the Buckinghamshire High Sherriff and received a copy of the proclamation for Buckingham – Aylesbury.
- 13.09.22 Reading of the Proclamation in Buckingham.
- 17.09.22 Attended Bucks Council commemorative service in St Mary's Church, Aylesbury.
- 18.09.22 Participated in commemorative service, Parish Church, Buckingham.

17. Chair's announcements

18. Date of the next meeting:

- Interim Council: Monday 7th November 2022
- Full Council: Monday 28th November 2022

COMMITTEE IN PRIVATE SESSION

Exclusion of Public and Press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

19. Future Planning

To receive a written report from the Town Clerk.

[BTC/76/22](#)

20. Staffing Update – Confidential Information

To receive a verbal update from the Town Clerk.

21. Moreton Road Phase III development

To receive a verbal report from the Town Clerk.

To:

All Councillors

Section 3 – External Auditor Report and Certificate 2021/22

In respect of **Buckingham Town Council – BU0028**

1 Respective responsibilities of the body and the auditor

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with Proper Practices which:

- summarises the accounting records for the year ended 31 March 2022; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor report 2021/22

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2021/22

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2022.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

[Handwritten Signature] SIGNATURE REQUIRED

Date

22/09/2022

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)



Transport for Buckinghamshire

Directorate for Communities

Contract Director: Andrew Sellors
Transport for Buckinghamshire
Aylesbury Vale Area Office
Corrib Industrial Park, Griffin Lane
Aylesbury
HP19 8BP
01296 382416
www.buckinghamshire.gov.uk



Ref: BSDK 210922

Dear Sir/Madam,

Statutory Consultation for introduction of Emergency access, double yellow lines, and a bus stand clearway

Transport for Buckinghamshire (TfB) on behalf of The Buckingham School are proposing to introduce an emergency access point on London Road, Buckingham. This will involve a section of kerbing to be dropped and the surrounding footway to be re-profiled. As part of these works, we will also be introducing a bus stand clearway in the layby operating Monday - Friday 8am - 5pm. This will be accompanied by some double yellow lines at both ends of the layby on London Road.

What can you do?

If you would like to view or comment on the proposals, please visit the *Your Voice Bucks* website at <https://yourvoicebucks.citizenspace.com/> and look for "Buckingham School - Statutory Consultation" where you will find a link to an online survey, please complete it by the 14th October 2022. Alternatively, you can email parkingtro@buckinghamshire.gov.uk or write to us at the address at the top of this letter with your comments. If you do not have access to the internet, you can see a copy of the proposed plans by visiting Buckinghamshire Council, Council Access Plus, Walton Street Offices, Walton Street, Aylesbury, HP20 1UA Monday to Friday, 9am to 5pm. Or Buckingham Library, Verney Close, Buckingham, MK18 1JP on Tuesday 9:30 – 6pm, Wednesday – Friday 9:30 – 5pm and Saturday 9:30 – 1pm.

What happens next?

Following the Statutory Consultation, we may be required to provide your response to anyone who wishes to see it; but we will remove your name and any other personal information. If you have any further questions about the proposed measures, or require assistance to take part, please call our contact centre on 01296 382416.

Yours faithfully

Daniel Pearson
Engineer – Design Services Team

STATEMENT OF REASONS

BUCKINGHAMSHIRE COUNCIL

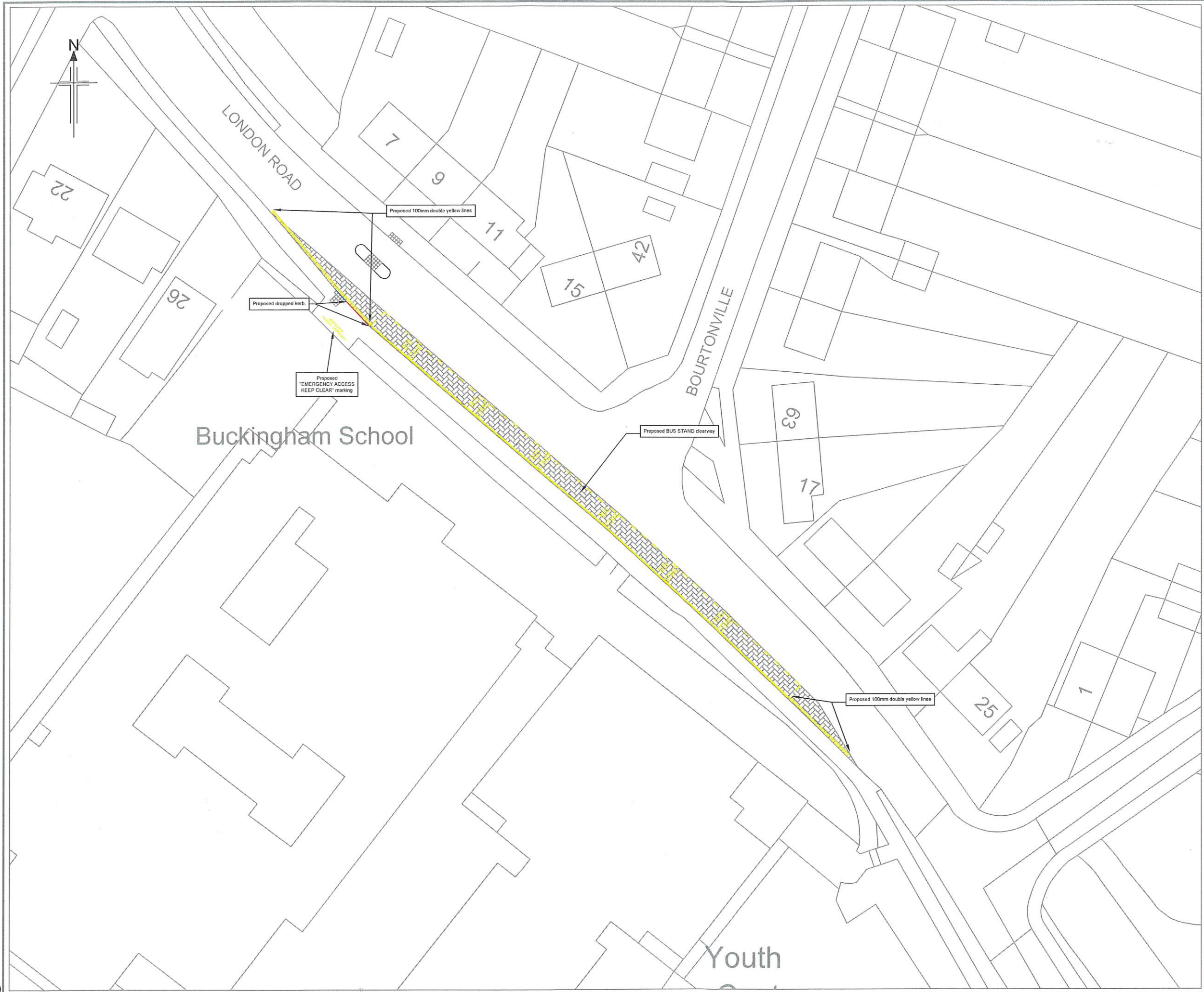
(TRAFFIC STATIC)

(AMENDMENT No.)* ORDER 202*

It is proposed to introduce double yellow lines on a section of London Road outside The Buckingham School.

The table below identifies proposed changes to restrictions for the streets named and the reasons for proposing the restriction.

<u>Road name</u>	<u>Amendment</u>	<u>Reasons</u>
A413 London Road	Introduction of double yellow lines	<p><i>(a) For avoiding danger to persons or other traffic using the road or any other road or for preventing the likelihood of any such danger arising.</i></p> <p><i>(c) For facilitating the passage on the road or any other road of any class of traffic (including pedestrians).</i></p>



- NOTES :**
- 1) The proposals shown are for providing an emergency access on London Road for The Buckingham School and introducing a bus stand clearway within the lay-by.
 - 2) The proposals indicated on this plan are based on OS Mapping data, and will be limited to the accuracy of this information.
 - 3) This plan forms part of the consultation documentation to conform with the Road Traffic Regulation Act 1984.

- KEY :**
- Existing dropped kerb
 - Proposed dropped kerb

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0	D1/09/2022	ORIGINAL ISSUE	DP	DC	JP
Rev	Rev. Date	Purpose of revision	Originator	Checker	Approver

Client
Buckinghamshire Council
 The Gateway
 Grethouse Road
 Aylesbury
 Buckinghamshire
 HP19 8FF

Transport for Buckinghamshire
 KEVIN GOAD
 SERVICE DIRECTOR
 HIGHWAYS AND TECHNICAL SERVICES

Project
BUCKINGHAM SCHOOL DROPPED KERB

Drawing title
BUCKINGHAM SCHOOL DROPPED KERB GENERAL ARRANGMENT

Drawing status
CONSULTATION

Scale
 1:500 @ A3 **DO NOT SCALE**

Project No.
 15213104190000035

Drawing number
CB-RNGJ-11-ZZ-CD-C-0001

Rev
0

N:\Transportation\shared\AREA SCHEMES DELIVERY\PROJECTS\2021-22 Community Board Schemes\Buckingham School, dropped kerbs and APM\00 - Drawings\Working\Consultation\Buckingham School - London Rd A3-Rev1.dwg - 01/09/2022 14:14:17 - TFB A3-Layout - t-pearsen

This drawing is not to be used in whole or part other than for the intended purpose and project as defined on this drawing.

Minute No.	Action	Action Required	Update	Deadline
512/19	Climate Emergency Action Plan	The Climate Emergency Action Plan to be reviewed yearly by Full Council, with previously rejected suggestions reviewed and new suggestions added.	Currently reviewed within each Committee. Next annual review at Full Council	Mar-23
386.2/21	Public Health Meeting to discuss healthcare provision in Buckingham	Members AGREED to leave it on the action list and review it at an appropriate time.	Ongoing	
353	TVP Counter Closures	353/21 Motion – Cllr. M. Cole JP Proposed by Cllr. Cole and seconded by Cllr. Stuchbury that this Council, having been involved in the 2021 consultation about closing Thames Valley Police front desks as a cost-saving exercise, asks how TVP can justify wasting £14.4m of taxpayers' money in pulling out of the Equip IT venture being developed with Surrey and Sussex forces, in which it was the major partner. Prior to the May 2021 elections, TVP was also asking for an increase to its council tax precept to provide more officers. This waste of council taxpayers' money appears to be at odds with that, and we would ask the TV Police Commissioner to justify this profligacy. We would also ask what is the latest situation on counter closures, given that TVP itself noted 51%, a majority, of those taking part in the consultation were opposed to it. Members voted unanimously in favour of Cllr. Cole's motion and the Town Clerk was tasked with writing to the TV Police Commissioner. ACTION TOWN CLERK	PCC to attend on 7th November. Councillors need to provide advice beforehand regarding the subjects for discussion.	7th November 2022
631/21	Lack of response from Police and Crime Commissioner (353/21)	Cllr. Cole raised concerns about the lack of response from the Police and Crime Commissioner (353/21) to the letter from the Town Council, dated 27th September 2021. There has been no response to the request for answers regarding expenditure and county closure. Cllr. Cole requested that the Town Council write again, demanding an answer to the questions and deploring Thames Valley Police and Crime Commissioner's discourtesy towards Buckingham Town Council. Members AGREED for the Town Clerk to write and email Thames Valley Police and Crime Commissioner along with the Police and Crime Panel Chair and Buckinghamshire representative on the Crime Panel. ACTION TOWN CLERK	Complaint submitted and acknowledged; awaiting hearing date. Update 020822 The PCC panel were unable to agree a Chair.	Ongoing

Minute No.	Action	Action Required	Update	Deadline
632/21	Two-part approach and arts and cultural centre funding	<p>1.1 It is recommended that from now onwards the Council takes a two-part approach to all large new developments, of providing a response to the planning applications, but also providing a S106 request in detail at the earliest possible stage, making it clear that this in no way detracts from any overall opposition to a development.</p> <p>1.2 The Council requests that the Sport and Leisure contributions for both Osier Way and Moreton Road requests are allocated towards the cost of providing an arts and cultural venue in Buckingham.</p> <p>Members agreed unanimously ACTION TOWN CLERK</p>	Requests submitted. Meetings with developers being sought.	Ongoing
773/21	River pollution 2018	<p>Members AGREED unanimously that Buckingham Town Council should write to the Environment Agency requesting a case number as soon as it is available and an approximate time before it will appear before a court. ACTION TOWN CLERK</p>	<p>Reply received "Unfortunately, there is no real update at present. It is still sitting with the legal team who are working with the company on a way forward. There are 2 options – prosecution where any fine levied goes back into the Treasury, or (and this is better for the environment) an Enforcement Undertaking whereby the company agrees to pay a sum which can be used to restore the watercourse and improve the water environment in the area."</p> <p>Unfortunately, these cases take time, and with Covid, this has made things even worse. Once we hear anything further I or a colleague will be in touch.</p>	Ongoing
776/21	Community Health Hubs	<p>Cllr. Stuchbury proposed that the Mayor write to the Chief Executive of the Health Trust to request that Buckingham Town Council is part of future consultation regarding the Community Health Hubs. Cllr. Harvey seconded. Members unanimously AGREED. ACTION TOWN CLERK</p>		Ongoing

Minute No.	Action	Action Required	Update	Deadline
844/21	Code of Conduct process	For the Town Clerk to write to the Hearings sub-committee of Buckinghamshire Council to ask them to consider altering their code of conduct investigation process such that all those who are impacted by a breach of the code, should have an opportunity to be consulted on the actions to be recommended. In this case this would have meant all the complainants and the Town Council (since our reputation has been damaged) being able to offer their ideas as to what would constitute proportionate actions.	Letter sent	
182/22	New ICS	Cllr. Gateley proposed writing to the new Integrated Care System and copying in the Health and Social Care Select Committee to express current concerns. Cllr. Mahi seconded.	Action Town Clerk	
260/22.2	Moreton Road Phase III	Letter to be sent to Mr. Greg. Smith MP, to ask him to liaise with the Secretary of State on the feasibility of a call-in of this application on the grounds described by Cllr. Cole; the resulting response to be circulated to the Full Council at the next suitable meeting, and the call-in decision to be ratified accordingly. The Town Council will put a formal complaint to Buckinghamshire Council as the level of scrutiny at Strategic Sites Committee was insufficient.”	Action Town Clerk	Letter to MP sent. Verbal update on agenda.

Minutes of the General meeting of Aylesbury Vale Transport Users Group (AVTUG) held at Aylesbury Town Council (Council Chamber), Town Hall, 5 Church Street, Aylesbury, Bucks HP20 2QP at 2.00pm on Tuesday 14th June 2022

1.0 Present

Colin Higgs (CH) B.E.M (Chairman) (Aston Abbots PC), Jonathan Clover (JC) (Secretary) and Richard Clark (RC) (Treasurer). Cllr T Cawte (TC) (Winslow Town Council) Janet Gowin (JG), Sandra Bunyan (SB), Bronwen Lee (BL) and Oliver Baden (OB).

2.0 Apologies

2.1 The following apologies had been received: David Horsler (DH), Graham Aylett (AOTRA), Alan Wallwork (Chesham TUG), Christine Dodds, Betty Rose, and Janet Davies.

3.0 Chairman's welcome and opening remarks

The Chairman welcomed all those present to the meeting. He would raise several bus issues under his report item.

4.0 **The Minutes of the meeting of 29.3.22 (version 2) were approved** by the meeting and signed by the Chairman.

4.1 There were **no matters arising** from the above- mentioned Minutes.

5.0 The Chairman's report and discussions arising from his report, and generally, on Bus Services

5.1 CH raised the following matters: -

- He had received a lot of complaints, 10-12 calls, about the withdrawal of the 150 service from Aylesbury to MK via Buckingham on Sundays. This direct service was much valued. There were also no services to MK via Leighton Buzzard (LB) as the 100 service (Aylesbury to MK via LB) had no Sunday services. The X5 service operates on Sundays but this runs from Oxford to Buckingham and then to Milton Keynes in our area. TC pointed out that there was a 60 service from Aylesbury to Buckingham operated by Redline (4 each way services on a Sunday). This service would allow a link with the X5 service at Buckingham.
- He had, after consultation with DH, conducted a survey of users on the 167 service (from Ivinghoe to LB on Tuesdays only via the villages to the south of LB). This was linked to the need to assess services for villages on Tuesdays (LB's market day). Results of the survey would be distributed later. CH said that there had been and were problems in that the service did not always go to Mentmore and Ledburn and there were long waits (30 minutes on one occasion) at Mentmore.

5.2 OB raised the issue (following up 5.1 bullet 1) as to what counted as to "not enough passengers" which was the answer given when services such as the 150 were withdrawn. For example, 6 or 7 passengers had been using the 150 service on Sundays (based on Arriva's comments to DH) - that service remained important for

those users. OB compared this with the 133 service (currently running on Tuesdays once per week and serving villages to the west of Buckingham) on which he had travelled and had observed fewer passengers and was sometimes empty. He had used the service in the past getting on at Barton Hartshorn. Demand at different stops was very variable (once 3 at Chetwode but often few or none at this or other stops). Another service mentioned was the 112. From Aylesbury for example, there was only one bus per day (currently Wednesdays and Fridays), in one direction, and if you used this service to visit Brill itself, or someone in Brill, you would have to stay the night. In summary, it was felt that there was less logic in continuing these services in their present form (with few passengers) than withdrawing the 150 on Sundays which provided an important link for more people.

5.3 Other points discussed were: -

- The issues raised at 5.2 had highlighted what was the best way in which buses could serve villages across Aylesbury Vale.
- OB and RC drew attention to the narrow roads on housing estates in Buckingham and Aylesbury which were not wide enough for buses.
- OB, RC, and others raised the issues of the huge expansion of Aylesbury and across Bucks (45% growth in housing) and the need for expanded bus services to help people get to work.
- The East - West Rail link would also generate more need for bus services to feed the new link and reduce car traffic and again help people get to work.
- All regretted the loss of the 55 service (again due to little use it had been stated).
- OB said that the additional needs identified above should be funded out of taxation.
- RC again referred to the fact that the timetable for the 50 service did not match the arrival of buses at a stop. Regular customers had to ensure they arrived at the stop they used very early; users unused to its quirks risked missing the service completely as the bus would arrive early and leave early. RC said there seemed to be some difference of approach between Arriva and Red Rose.
- OB said that the issues of lack of management and confusion at ABS continued. No-one appeared to be in charge, and buses continued to leave from the wrong bays. Buses were often late leaving.
- TC raised the general point about the difficulties in reporting faults or getting a response to complaints from companies and organisations including bus companies. In respect of complaints about many companies and organisations including those relating to bus companies, she had tried the relevant websites, and emails with no response. The BC website enabled complaints about bus services to be recorded and these were copied to DH which was helpful. TC said she had now tried tweeting some companies and organisations (not bus companies) and tweeting had proved successful. Her suggestion was to try tweeting bus service operators in the hope that this worked as it had done for her with other companies and organisations.

- OB said that on 22.5.22 he had tried Arriva's customer service line and the number used (and advertised) had not been recognised. 5.4. All the above issues raised at paragraphs 5.1. to 5.3 **were noted**.

5.4 In view of the number and range of issues over bus services, the meeting agreed that a letter be sent to Cllr M Tett, Leader of BC, and the 2 MPs for the area to try to arrange a meeting and seek improvements to bus service provision. **Action by the Secretary.**

6.0 Secretary's report

6.1.1 JC referred to his reports of 17.5.22 and 27.5 22. He said no reply had been received from BC to the Chairman's letter of the 17.2.22.

6.1.2 JC referred to the concerns on services to MK (the 150 and X60) raised by Jools Thomas. These concerns were referred to in paragraph 7.0 of his report of 14.5.22, Agenda item 7 bullet point 2, and the attached copy email referred to therein from Mr Thomas, and in paragraph 8.0 and Appendix 1 of his Supplementary report of 26.5.22. Mr Thomas's concerns could be referred to in the proposed letter to Cllr Tett and the MPs in addition to those raised by AVTUG.

6.2 CH said he had now signed and delivered to BC's offices a letter to Cllr MacPherson prepared by the Secretary asking for a reply to the letter of 17.2.22.

6.3 The Secretary's reports and the further action at paragraph 6.3 **were noted**.

7.0 Treasurer's report

7.1 RC reported that BC had now paid the £500 grant agreed towards AVTUG's expenses. The current balance in the bank account was £524.80 and would rise to £574.70 when the deposit required for this meeting was returned by ATC. The improved financial position and Treasurer's report **were noted**.

8.0 Bus matters

8.1 In view of the many issues raised at paragraph 5 on bus issues only a few further matters were discussed.

8.2 The meeting was disappointed that the Government had not agreed funding for BC to take further action to progress the BSIP. OB said that whilst some centres of historic or other places of interest were listed in the BSIP not all were: Claydon House, Askett, and Waterperry Gardens were either not mentioned or in limited detail. Both OB and TC pointed out that the emphasis in some of BC's reports and transport planning was that everyone had a car and computer. People who could not drive, young people, and those living in rural areas were all disadvantaged. OB referred also to the damage to the environment of not providing public transport (due to excessive car use).

9.0 Train issues.

9.1 The meeting noted the forthcoming industrial action on local and national train services.

10.00 Any other business

10.1 There was a discussion on what further action the group could take on specific issues. The role of Community Boards (CBs) was considered with the Secretary raising the possibility of funding for a feeder bus service. It was felt by TC that CBs in her area tended to concentrate on car issues (cars speeding for example), not public transport.

10.2 Concerns over the performance of bus destination signs and the real time information were raised by several at the meeting. The lack of reliability of these, particularly at ABS, were very frustrating. There were also issues of bus services being cancelled with only seconds' notice.

10.3.1 OB raised the decision by Chiltern Railways to stop printing timetables. He felt this decision was wrong, and that all stations should have wall mounted large font timetables. This would help all customers, but particularly those without smart phones. Such displays would also help all users when the electronic display boards fail as they often do, or where it is not possible to access train times or other information via hand- held electronic devices.

10.3.2 OB raised the issue of whether timetables could be printed for users who inquired at ticket offices. This was not always possible at stations. It depended on staff at the station doing this, and those users of rail services without a computer and printer were disadvantaged.

10.4 It was noted that many of the matters raised would need to be referred to DH for action or further discussion.

10.5 No specific actions for the group were agreed.

11.0 Dates for next meetings.

It was agreed that the next 2 meetings be held at the following venues and on the dates below: -

Tuesday 20th September 2022 at 11.00am at the Small Hall, Buckingham Community Centre, Cornwalls Meadow Buckingham MK18 1RP and on

Tuesday 6th December 2022 at 2pm at the Aylesbury Town Council offices (the Council Chamber) Town Hall, 5 Church Street, Aylesbury, Bucks HP20 2QP

The meeting concluded at 3.45pm

Chairman

Colin Higgs B.E.M

Glossary

Abbreviations used in the Minutes, where not identified in the body of the Minutes, are as follows: -

BC is Buckinghamshire Council, ABS is Aylesbury Bus Station, BSIP is the Bus Services Improvement Plan, and Aylesbury Vale refers to the administrative area of the former district Council -Aylesbury Vale District Council.