



BUCKINGHAM TOWN COUNCIL

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Town Clerk: Mr. P. Hodson

ENVIRONMENT
COMMITTEE

Wednesday, 15 June 2022

Councillor,

You are summoned to a meeting of the Environment Committee of Buckingham Town Council which will be held on Monday 20th June 2022 following the Extraordinary meeting of the Full Council at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Please note that the meeting will be preceded by a Public Session in accordance with Standing Orders 3.e and 3.f, which will last for a maximum of 15 minutes. Members of the public can attend the meeting in person. If you would like to address the meeting virtually, please email committeeclerk@buckingham-tc.gov.uk or call 01280 816426 for details.

The meeting can be watched live on the Town Council's YouTube channel here:

<https://www.youtube.com/channel/UC89BUTwVpjAOEIdSlfcZC9Q/>

Paul Hodson
Town Clerk

AGENDA

1. Election of Chair

Members to elect a Chair of the Environment Committee for 2022-2023.

2. Election of Vice Chair

Members to elect a Vice Chair of the Environment Committee for 2022-2023.

3. Apologies for absence

Members are asked to receive apologies for absence.

4. Declarations of interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

5. Minutes

To receive the minutes of the Environment Committee meeting held on 25th April 2022 and received at Full Council on 30th May 2022. [Copy previously circulated](#)



Twinned with Mouvaux, France;



Neurkirchen-Vluyn, Germany



Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't. All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk can send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

6. Action Report

To receive the report and note the updated information.

[Appendix A](#)

7. Budgets

To receive the latest figures.

[Appendix B](#)

8. Compliments and Complaints Log

To receive and review the log of recent Green Spaces compliments and complaints. [Appendix C](#)

9. Railway Walk

a. Footpath

To receive and discuss a written report from the Estates Manager.

[E/24/22](#)

10. Chandos Park

a. Public art in Chandos Park

To receive and discuss a written report from the Estates Administrator.

[E/25/22](#)

b. Lighting

To receive and discuss a submission from Buckingham University Students Union and a written report from the Estates Manager.

[Appendix D](#)

[E/26/22](#)

11. Bourton Park Toddlers Play Area

To receive and discuss a written report from the Estates Administrator.

[E/27/22](#)

12. Climate Emergency Action Plan

To receive and discuss an updated version of the Action Plan.

[Appendix E](#)

13. Litter Picking Equipment

To receive and discuss a written report from the Estates Administrator.

[E/28/22](#)

14. Access Awareness**15. Update from Representatives on Outside Bodies**

To receive verbal updates from Councillors.

16. Buckingham Community Wildlife Project**17. News releases****18. Chair's announcements****19. Date of next meeting:** Monday 12th September 2022**COMMITTEE IN PRIVATE SESSION****Exclusion of Public and Press**

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

20. New Cemetery and Allotment Site

a. To receive a verbal update from the Town Clerk on the purchase of the land

b. To receive a verbal update from the Town Clerk on progress with costs for the project.

21. Railway Conservation Group Coordinator

To receive and discuss a written report from the Estates Administrator.

[E/29/22](#)

22. Chandos Play Area

To receive and discuss a written report from the Estates Manager.

[E/30/22](#)

23. Tingewick Road Green Spaces

To receive and recommend to Full Council a proposal to take on green spaces subject to confirmation from the Council's solicitor that no issues of concern have been identified.

[E/31/22](#)

24. Further Devolved Services

To receive and discuss a verbal report from the Town Clerk.

25. Buckingham Ford

To receive and discuss a written report from the Estates Manager.

[E/32/22](#)

To Committee members:

Cllr. R. Ahmed
Cllr. F. Davies
Cllr. Mrs. M. Gateley Town Mayor
Cllr. J. Harvey
Cllr. S. Hetherington
Cllr. L. O'Donoghue
Cllr. A. Osibogun
Cllr. A. Ralph
Cllr. A. Schaefer
Cllr. R. Stuchbury
Cllr. R. Willett

Action List

Appendix A

	Committee	Minute No.	Action	Action required	Action Owner	Update	Deadline
1	Environment	92/15; 904/15;64 0/16; 309.4/17- 463; 206/18; 126/19	Sports Pitch Provision	Historical correspondence and agreements to be reviewed by the Town Clerk.	Town Clerk	To be reviewed following the new SPD introduction	Ongoing
2	Environment	884/18	Compliments and Complaints	Members AGREED the report be brought back to Environment Committee in six months time in the same format.	Committee Clerk		Agenda
3	Environment	314/20;10 78/20	New Cemetery	Full Council Min 1160/20 Proposed by Cllr. Stuchbury, seconded by Cllr. O'Donoghue and unanimously AGREED that the Town Council proceed with the immediate purchase of the allotment and cemetery land outlined from money held with the Council's general reserve for a total cost of £87,000. The Council's solicitor has been instructed accordingly.	Town Clerk	Town Clerk to provide verbal update	Agenda
4	Environment	319/20	Lace Hill Doors	AGREED for a report regarding an additional external fire exit door is brought back to the next committee meeting.	Estates Manager	Estates Manager awaiting designs.	Sep-22
5	Environment	771/20	Tingewick Road Greenspaces	Members AGREED for the Town Council to take on the green spaces and play areas, provided that Barratts agree a suitable initial payment, and that the development of the green spaces are completed satisfactorily, in line with the agreed plans.	Town Clerk		Agenda

Action List

Appendix A

	Committee	Minute No.	Action	Action required	Action Owner	Update	Deadline
6	Environment	897/20	Clarence Park Ramp	<p>To receive a report on the action taken by Taylor Wimpy to resolve the footpath's access issue. Our Communications Clerk has been chasing Taylor Wimpey on a regular basis and on the 25th May we received the following reply:</p> <p>The specialist consultant has finally been to the development (we struggled to get them to do a site visit due to Covid) and they are now drafting their proposal to resolve the access issues. Due to the nature of the issue and the area to be worked on they have not been able to confirm a timescale for their proposal</p>	Town Clerk	<p>Buckinghamshire council have now met with Taylor Wimpy and confirmed what adjustments to the original proposal they want. This has been fed back to the consultants who did the original design and once we have the amended design we will be able to instruct the contractors. There has been ongoing email correspondence but no works to date.</p>	Ongoing

Action List

Appendix A

	Committee	Minute No.	Action	Action required	Action Owner	Update	Deadline
7	Environment	123/21	'Buckingham Community Flood Response Plan'	Proposed by Cllr. Whyte, seconded by Cllr. O'Donoghue and unanimously AGREED to note the draft Buckingham Community Flood Response Plan and recommend to establish a Working Group after the publication of Buckinghamshire Council's Section 19 report. The Working Group would include representatives from all local stakeholders and their remit would be to review the Section 19 report and reflect any changes within the draft Buckingham Community Flood Response Plan	Town Clerk	The report has been published. Committee members have been asked who would like to take part. Once all responses are received a date will be set.	To be scheduled for early autumn

Action List

Appendix A

	Committee	Minute No.	Action	Action required	Action Owner	Update	Deadline
10	Environment	323/21	Ford	to RECOMMEND to form a working party to formulate recommendations for a future meeting of the Environment Working Group and to launch a public consultation in liaison with the Buckingham Society.	Estates Manager	Onsite meeting with EA and confirmation that they would not agree to having the Ford reinstated. Favoured options are desilting and sowing native wildflowers in the surrounding riverbank. EA are not opposed to the incorporation of an information board but did not feel a bench would be utilised as Ford Street is frequently full of parked cars. Prices are being sought for desilting the site, and Community Board bid being drafted.	Agenda
11	Environment	397/21	Community Centre Survey	Members AGREED to add the survey of the Buckingham Community Centre on the Action Report to report back for next time.	Town Clerk	Contractor appointed	Ongoing
12	Environment	398/21	Play Area Replacement	Play Areas Replacement – Members AGREED for the town Clerk to revisit agreements with the unitary Council regarding Section 106 funding the replacement of play area equipment	Town Clerk (Estates Administrator to carry forward in the New Year	Agenda

Action List

Appendix A

	Committee	Minute No.	Action	Action required	Action Owner	Update	Deadline
20	Environment	543	Castle Hill Information Board	It is recommended that Members agree to allow the proposed board to be installed on the Church Green, conditional on the exact location and final design being agreed by the Town Clerk in consultation with the Chair of the Environment Committee		Buckingham Society are progressing	Ongoing
21	Environment	536/21	Quick Litter Pick	<p>AGREED to fund the installation of an additional Quick Litter Pick Station in Chandos Park from budget code 251/4601 (Chandos Park Repairs and Maintenance).</p> <p>Members were in agreement that if the scheme continued to be successful then it could be promoted to Buckinghamshire Council for consideration in the Heartlands Park.</p>	Estates Administrator	Ongoing; may link to the litter lotto	Completed
22	Environment	679/21	Community Centre Survey	Agreed that 397/21 Community Centre Survey be presented as a confidential report alongside the lease.	Estates Manager	Contractor appointed	Ongoing
26	Environment	690	Railway Walk Conservation Group	It was agreed that the Town Council works with relevant organisations to support training for a new coordinator, or possibly a shared role for two coordinators. Cllr. Hetherington will pass on relevant information and contacts to the Town Clerk who will talk to the group and to relevant partners and put it on a future agenda if necessary.	Estates Manager	A positive meeting has been held with the Trust for Conservation Volunteers to review options with. Once a proposal is received it will be discussed with the Committee.	Agenda

Action List

Appendix A

	Committee	Minute No.	Action	Action required	Action Owner	Update	Deadline
27	Environment	826	Pollution	To ask Buckinghamshire Council to conduct a new survey into the levels of noise, air pollution and particulates, particularly on the A421, and furnish Buckingham Town Council with the results of all previous surveys on record and what steps it is taking to deal with any unsafe levels of pollution.	Town Clerk	Awaiting response	Ongoing
28	Environment	835	Tingewick Road Green spaces	Members AGREED for the Town Clerk to request a more detailed, accurate drawing and further information regarding the trees on the land.	Town Clerk		Agenda

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Detailed Income & Expenditure by Budget Heading 30/06/2022

Month No: 3

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
ENVIRONMENT						
<u>201 Environment</u>						
3995 NI Environment	2,997	17,139	14,142		14,142	17.5%
3996 Pensions ERS Environment	8,043	47,391	39,348		39,348	17.0%
4004 Salaries environment	33,416	201,836	168,420		168,420	16.6%
4068 Community Service	0	11,006	11,006	4,000	7,006	36.3%
4112 Environment Equipment	1,987	9,688	7,701	721	6,981	27.9%
4168 Defibrillators	0	518	518		518	0.0%
Environment :- Indirect Expenditure	46,443	287,578	241,135	4,721	236,414	17.8%
Net Expenditure	(46,443)	(287,578)	(241,135)			
<u>202 Roundabouts</u>						
1051 Roundabout no. 1	2,288	2,288	0			100.0%
1052 Roundabout no. 2	1,219	1,219	0			100.0%
1053 Roundabout no. 3	2,288	2,002	(286)			114.3%
1054 Roundabout no. 4	2,551	2,551	0			100.0%
1056 Roundabout no. 6	1,386	2,718	1,332			51.0%
1057 Roundabout no. 7	1,386	1,386	0			100.0%
Roundabouts :- Income	11,118	12,164	1,046			91.4%
4108 Roundabout	1,411	1,366	(45)		(45)	103.3%
Roundabouts :- Indirect Expenditure	1,411	1,366	(45)	0	(45)	103.3%
Net Income over Expenditure	9,707	10,798	1,091			
<u>203 Maintenance</u>						
4082 Allotments	0	2,101	2,101		2,101	0.0%
Maintenance :- Indirect Expenditure	0	2,101	2,101	0	2,101	0.0%
Net Expenditure	0	(2,101)	(2,101)			
<u>204 Devolved services expenses</u>						
1017 Devolved services income	20,992	20,964	(28)			100.1%
Devolved services expenses :- Income	20,992	20,964	(28)			100.1%
4124 Devolved services	2,483	7,500	5,017		5,017	33.1%
Devolved services expenses :- Indirect Expenditure	2,483	7,500	5,017	0	5,017	33.1%
Net Income over Expenditure	18,509	13,464	(5,045)			

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Detailed Income & Expenditure by Budget Heading 30/06/2022

Month No: 3

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>205 Grounds maintenance</u>						
4033 Waste disposal	319	3,000	2,681		2,681	10.6%
4035 Machinery	398	2,500	2,102	940	1,162	53.5%
4036 Fuel (Mower)	0	1,200	1,200		1,200	0.0%
4037 Sundries	85	2,606	2,521		2,521	3.3%
4063 Vehicle hire and running costs	2,386	16,884	14,498	3,663	10,834	35.8%
Grounds maintenance :- Indirect Expenditure	3,189	26,190	23,001	4,603	18,398	29.8%
Net Expenditure	(3,189)	(26,190)	(23,001)			
<u>248 Depot</u>						
4013 Equipment purchase	2,000	4,070	2,070		2,070	49.1%
4055 Alarm	0	431	431		431	0.0%
4225 Rates	4,142	4,412	270		270	93.9%
4601 Repairs & maintenance fund	0	840	840	70	770	8.3%
4602 Electricity	227	1,000	773		773	22.7%
4603 Water	100	850	750		750	11.8%
Depot :- Indirect Expenditure	6,469	11,603	5,134	70	5,064	56.4%
Net Expenditure	(6,469)	(11,603)	(5,134)			
<u>249 C Meadow toilets & Shopmobilit</u>						
1085 Shopmobility income	0	40	40			0.0%
C Meadow toilets & Shopmobilit :- Income	0	40	40			0.0%
4602 Electricity	0	518	518		518	0.0%
4603 Water	0	518	518		518	0.0%
4608 Shopmobility	0	1,077	1,077		1,077	0.0%
4612 Contractor charge	1,742	9,600	7,858		7,858	18.1%
4709 MAINTENANCE	0	539	539		539	0.0%
C Meadow toilets & Shopmobilit :- Indirect Expenditure	1,742	12,252	10,510	0	10,510	14.2%
Net Income over Expenditure	(1,742)	(12,212)	(10,470)			
<u>250 Lace Hill</u>						
1026 Lace Hill Community Centre	8,291	45,929	37,638			18.1%
1027 Solar income	0	2,000	2,000			0.0%
Lace Hill :- Income	8,291	47,929	39,638			17.3%
4050 Lace Hill playing fields	0	500	500		500	0.0%
4118 Solar panels	0	362	362		362	0.0%

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Detailed Income & Expenditure by Budget Heading 30/06/2022

Month No: 3

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4158 Lace Hill gas	996	4,202	3,206		3,206	23.7%
4159 Lace Hill electricity	434	1,500	1,066		1,066	28.9%
4160 Lace Hill water	69	300	231		231	23.0%
4161 Lace Hill repairs & Maintenance	294	3,707	3,413		3,413	7.9%
4162 Lace Hill contractor charge	319	6,800	6,481		6,481	4.7%
4164 Lace Hill equipment	0	3,717	3,717	1,090	2,627	29.3%
4225 Rates	9,731	10,072	342		342	96.6%
Lace Hill :- Indirect Expenditure	11,842	31,160	19,318	1,090	18,228	41.5%
Net Income over Expenditure	(3,551)	16,769	20,320			
<u>251 Chandos Park</u>						
1030 Bowls income	0	592	592			0.0%
1035 TENNIS COURT RENT	0	674	674			0.0%
Chandos Park :- Income	0	1,266	1,266			0.0%
4601 Repairs & maintenance fund	1,059	3,570	2,511	239	2,272	36.4%
4602 Electricity	148	539	391		391	27.4%
4603 Water	351	1,346	995		995	26.1%
4606 Bowls Club Maintenance	124	2,000	1,876		1,876	6.2%
Chandos Park :- Indirect Expenditure	1,682	7,455	5,773	239	5,534	25.8%
Net Income over Expenditure	(1,682)	(6,189)	(4,507)			
<u>252 Bourton Park</u>						
4601 Repairs & maintenance fund	317	7,839	7,522	3,262	4,259	45.7%
Bourton Park :- Indirect Expenditure	317	7,839	7,522	3,262	4,259	45.7%
Net Expenditure	(317)	(7,839)	(7,522)			
<u>253 Cemeteries</u>						
1041 Burial fees	1,274	24,000	22,726			5.3%
Cemeteries :- Income	1,274	24,000	22,726			5.3%
4225 Rates	2,096	500	(1,596)		(1,596)	419.2%
4265 New cemetery maintenance	0	3,500	3,500		3,500	0.0%
4601 Repairs & maintenance fund	492	4,198	3,706	935	2,771	34.0%
4602 Electricity	32	250	218		218	12.6%
4617 Memorial testing	0	2,156	2,156		2,156	0.0%
4619 New cemetery repayments	0	58,647	58,647	20,683	37,964	35.3%
4620 Expenses for burial duties	541	5,175	4,634		4,634	10.5%
Cemeteries :- Indirect Expenditure	3,161	74,426	71,265	21,618	49,647	33.3%
Net Income over Expenditure	(1,887)	(50,426)	(48,539)			

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Detailed Income & Expenditure by Budget Heading 30/06/2022

Month No: 3

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>254 Chandos Park toilets</u>						
4612 Contractor charge	1,742	10,736	8,994		8,994	16.2%
4709 MAINTENANCE	(136)	1,077	1,213		1,213	(12.6%)
Chandos Park toilets :- Indirect Expenditure	1,606	11,813	10,207	0	10,207	13.6%
Net Expenditure	(1,606)	(11,813)	(10,207)			
<u>255 Railway Walk & Castle Hill</u>						
4120 Friends of Groups	0	1,077	1,077		1,077	0.0%
4709 MAINTENANCE	0	1,035	1,035		1,035	0.0%
Railway Walk & Castle Hill :- Indirect Expenditure	0	2,112	2,112	0	2,112	0.0%
Net Expenditure	0	(2,112)	(2,112)			
<u>256 Storage Premises</u>						
4066 Grenville garage rent	100	722	622		622	13.8%
Storage Premises :- Indirect Expenditure	100	722	622	0	622	13.8%
Net Expenditure	(100)	(722)	(622)			
<u>258 Cemetery Lodge</u>						
1061 Cemetery Lodge rental income	1,644	11,350	9,706			14.5%
Cemetery Lodge :- Income	1,644	11,350	9,706			14.5%
4034 PWLB repayments inc. interest	0	4,072	4,072		4,072	0.0%
4609 Cemetery Lodge maintenance	0	3,105	3,105		3,105	0.0%
Cemetery Lodge :- Indirect Expenditure	0	7,177	7,177	0	7,177	0.0%
Net Income over Expenditure	1,644	4,173	2,529			
<u>260 CCTV</u>						
4100 CCTV maintenance	0	3,400	3,400		3,400	0.0%
CCTV :- Indirect Expenditure	0	3,400	3,400	0	3,400	0.0%
Net Expenditure	0	(3,400)	(3,400)			
<u>261 Community Centre</u>						
4085 Structural repairs	0	7,000	7,000		7,000	0.0%
4091 Chamber	44	1,051	1,007		1,007	4.2%
Community Centre :- Indirect Expenditure	44	8,051	8,007	0	8,007	0.6%
Net Expenditure	(44)	(8,051)	(8,007)			

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Detailed Income & Expenditure by Budget Heading 30/06/2022

Month No: 3

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>262 Parks General</u>						
4101 Seats and bins	406	1,483	1,077		1,077	27.4%
4102 Dog bins	0	4,502	4,502	4,350	152	96.6%
4106 Play area maintenance	776	5,266	4,490		4,490	14.7%
4122 Tree works	5,245	17,000	11,755		11,755	30.9%
4270 Bridges	1,015	2,066	1,051		1,051	49.1%
4275 Play area replacement fund	0	5,000	5,000		5,000	0.0%
4276 Tree wardens	0	1,035	1,035		1,035	0.0%
Parks General :- Indirect Expenditure	7,442	36,352	28,910	4,350	24,560	32.4%
Net Expenditure	(7,442)	(36,352)	(28,910)			
ENVIRONMENT :- Income	43,319	117,713	74,394			36.8%
Expenditure	87,930	539,097	451,167	39,954	411,214	23.7%
Movement to/(from) Gen Reserve	(44,611)					
Grand Totals:- Income	43,319	117,713	74,394			36.8%
Expenditure	87,930	539,097	451,167	39,954	411,214	23.7%
Net Income over Expenditure	(44,611)	(421,384)	(376,773)			
Movement to/(from) Gen Reserve	(44,611)					

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Detailed Income & Expenditure by Budget Heading 30/06/2022

Month No: 3

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>EARMARKED RESERVES</u>						
901 Ear-marked reserves						
9001 Youth Council	0	2,015	2,015		2,015	0.0%
9002 Cemetery development	13,825	56,460	42,635		42,635	24.5%
9003 Legal Costs	0	2,000	2,000		2,000	0.0%
9004 Solar panels at Lace Hill	0	6,379	6,379		6,379	0.0%
9005 Website	0	4,000	4,000		4,000	0.0%
9006 Speedwatch	0	598	598		598	0.0%
9010 Flood relief fund	0	826	826		826	0.0%
9011 War memorial	0	500	500		500	0.0%
9012 Christmas lights	0	2,279	2,279		2,279	0.0%
9013 Youth projects	0	3,000	3,000		3,000	0.0%
9015 Charter fairs	0	5,471	5,471	330	5,141	6.0%
9025 Play area replacement	(2,491)	64,379	66,870	15,852	51,018	20.8%
9027 Green Buckingham	0	226	226		226	0.0%
9029 Circular Walk	0	5,399	5,399		5,399	0.0%
9030 Tourism leaflets	0	2,404	2,404		2,404	0.0%
9035 Parks Development	0	21,405	21,405		21,405	0.0%
9040 Park run	0	89	89		89	0.0%
9045 Access for All	0	251	251		251	0.0%
9049 Neighbourhood Plan	0	22,000	22,000		22,000	0.0%
9050 Bridge Repairs	14,566	40,450	25,884	25,884	(0)	100.0%
9051 Office development / furniture	4,386	6,172	1,786	21	1,765	71.4%
9052 Depot equipment	0	15,000	15,000		15,000	0.0%
9053 AEDs	0	555	555		555	0.0%
9054 Lace Hill repairs & Maintenance	0	25,000	25,000		25,000	0.0%
9055 River rinse	0	250	250		250	0.0%
9057 Cemetery Lodge repairs	4,820	10,000	5,180		5,180	48.2%
9058 Bowls Club Pavillion repairs	7,230	8,000	770		770	90.4%
9059 Making good / boundary repairs	0	45,000	45,000		45,000	0.0%
9061 Covid bounce back events	0	906	906		906	0.0%
9062 Grants	0	2,280	2,280		2,280	0.0%
9063 Twinning	0	361	361		361	0.0%
9065 Purchase cemetery & allotment	0	87,000	87,000		87,000	0.0%
9066 Swan Sculpture Project	0	1,474	1,474		1,474	0.0%
9067 Training	0	2,000	2,000		2,000	0.0%
9068 Insurance	0	2,937	2,937		2,937	0.0%
9069 Computer Equipment	0	1,000	1,000		1,000	0.0%
9070 Rates	0	1,706	1,706		1,706	0.0%
9071 Community Service	0	2,769	2,769		2,769	0.0%
9072 One Off Events	0	1,000	1,000		1,000	0.0%
9073 Tourism Events	0	700	700		700	0.0%
9074 Accessibility	0	2,513	2,513		2,513	0.0%
9075 Recruitment	0	1,000	1,000		1,000	0.0%
Ear-marked reserves :- Indirect Expenditure	42,336	457,754	415,418	42,087	373,331	18.4%
Grand Totals:- Income	0	0	0			0.0%
Expenditure	42,336	457,754	415,418	42,087	373,331	18.4%
Net Income over Expenditure	(42,336)	(457,754)	(415,418)			

COST CENTRE	CODE	AMOUNT	EXPLANATION
253	4225	-£1,596.00	Cemetery rates, review pending expecting partial refund of charges

Please note that the EMR report is just highlighted to show which EMR belongs to the Environment Committee's EMR's and not to show an overspend in budget

Compliments and Complaints

Appendix C

Ref	Date	How was complaint made?	Problem	Location	Does complainant want feedback?	Who is responsible for area?	Action required	Completed?
s86	07-Feb	Website	Grass cutting doesn't cover whole area	Addington Rd	Yes	Vale of Aylesbury Housing Trust	Passed on to VAHT	Yes
s87	28-Feb	Website	Hedge not cut properly and cut branches left against living hedge branches which could damage it.	Wharfside place	Yes	Buckinghamshire council (AV team)	passed on to Parks at BC	Yes
s88	07-Mar	Social Media	The green spaces team are a great bunch. Always happy to explain what they are doing and always cheerful. It's obvious they take great pride in their work. We are lucky to have people like this working in our town	Green spaces	No	Buckingham Town Council	Passed on to green spaces team	Yes
s89	10-Mar	Website	Request to list the height of the height restricted car park entries, so that they know in advance whether their disabled accessible vehicle will fit.	Website/Bourton Park	Yes	Buckingham Town Council	Green Spaces/website team	Yes

Key	Compliment
	Complaint

Buckingham Town Council
Environment committee
Monday 20th June 2022.

Contact Officer: Lee Phillips, Estates Manager.

Railway Walk Footpath

1. Recommendations

- 1.1. It is recommended that Members note the current issues with the condition of the footpath and agree what further action is planned, this includes:
 - a. Attempt to excavate drainage channels to alleviate the high-water levels when access is possible most likely in the summer.
 - b. Seek further prices for a raised section of concrete path to match the existing path.
 - c. Investigate the possibility of external funding for the new section of footpath.

2. Background

- 2.1. A section of the Railway Walk footpath has become intermittently waterlogged and due to this mud has been deposited on to the path from time to time particularly in time of high rainfall.
- 2.2. The Greenspaces Team have been maintaining and monitoring the footpath as best as possible by clearing the mud on the path when required and opening some small channels to help the water run away off the path. Warning signs have been installed. This however is a temporary solution and a permanent answer is needed.
- 2.3. Last summer it was intended that once the land down hill from the effected area dried out sufficiently the team would dig a drainage channel to try and lower the water level enough to solve or alleviate the problem. The channel would then have been maintained to keep it at this level. Unfortunately, this didn't work as the area did not dry out at all last summer to allow access for this to happen.



Railway Walk – Footpath

What 3 Words: [///attention.sedated.list](#)



3. Options

- 3.1. The team will again try and dig the channels again this summer if the area dries out enough to dig a drainage channel. However, in doing so, we are trying to fight what naturally wants to happen in this area. This is after all a man-made cutting and it is a low point that will always want to naturally fill with water. When it was a railway there would have had maintained drainage to deal with

this which has now long since gone. It is a boggy area and has been for some time. As such alternative solutions now need to be considered.

- 3.2. Raising the path above the level of the water would help keep it dry. The site is however challenging in terms of wet conditions, shade and poor access but there is also an opportunity to highlight the 'Wet Woodland' habitat. The two methods of raising the footpath that are being considered are:
 1. **Raised re-cycled plastic board walk along the waterlogged section of the path.** This would need to be in the region of 70m in length and to match the existing path 2m wide. The cost of recycled plastic is high but will last well in the difficult environment as it won't rot. Although the deck will not be any higher than an estimated 30cm high safety will have to be considered in the design with either kick rails or a hand rail to prevent the chance of people falling off. There is however an opportunity for a possible viewing platform with possibly an educational element. This would require further investigation. Initial prices for budgeting have been sought and are in the region of £46,000.
 2. **Raise the path using concrete to match the existing path.** This would match in with what is already there. The existing surface would need breaking up and a new concrete path will need to be laid over the top. Prices for this are being sought.
- 3.3 Budget: These options could have financial/budget implications and will be brought back to this committee for consideration with further information.

Buckingham Town Council**Environment Committee****Monday 20th June 2022**

Contact Officer: Nina Stockill, Estates Administrator

Public art, Chandos Park**1. Recommendation**

- 1.1. It is recommended that Members note the report and, should an application be successful, receive funding from the Community Board toward the commissioning of a sculpture for Chandos Park.
- 1.2. It is recommended that members agree to match fund £5,000 from earmarked reserves for Parks Development (901 9035).
- 1.3. It is recommended that a working group be set up, consisting of councillors and partners, at the appropriate time.

2. Background

- 1.4. The Economic Development Working Group decided to support the development of a Culture & Arts Strategy for the town. (795/20) A Culture & Arts Strategy for the town would identify and map the town's unique assets and opportunities, and set out a vision which was agreed by local cultural organisations and partnerships; creative industries and artists, public sector organisations, businesses, voluntary groups and residents. The strategy would guide future investment in cultural developments in the town, and could underpin bids and fundraising for substantial projects, such as the new cultural arts centre alluded to in the Neighbourhood Development Plan.
- 1.5. As a precursor to the Strategy there is an opportunity to create an artistic landmark in Buckingham that reflects contemporary, environmental and socially engaging artistic approaches. Through a funding bid to the Community Board, a local artist can commission the first piece of artwork in the trail that reflects and enhances the landscape of Chandos Park. The long term ambition of the project is to see 8-10 artworks located across the town and greenspaces. The sculptures are to be made of sustainably sourced materials which will allow for minimal maintenance and be durable enough to weather the elements for at least 20 years. They are to be located at carefully preselected sites in consultation with key stakeholders through the development of Buckingham's Cultural Strategy. Longer term, the sculpture trail would be accompanied with a booklet available from the Tourist Information indicating starting point and local venues along the route that may financially support future artwork within the trail.
- 1.6. In July 2021 The Town Council launched The Buckingham Otter Trail, a temporary public art installation featuring ten 3ft tall otter sculptures and one smaller version, made out of resin and fibreglass. The art trail was a great

success, it provided a fantastic free activity for people of all ages to enjoy which was its own reward. The otters kept residents and visitors thoroughly entertained throughout summer of 2021 and created a high level of excitement about town. The #BuckinghamOtters have starred in many family photos and have made lots of happy memories. As well as encouraging locals to explore the trail, it attracted tourists providing footfall to parts of town that people may not normally visit.

- 1.7. It is hoped that a permanent installation, together with possible smaller community events, can recreate the same level of excitement, pride and ownership whilst generating spending in town.
- 1.8. It is possible that the Town Council's Greenspaces Team can be involved with the installation of the final artwork. A local artist has been identified that has previously worked with local community groups, Councils, schools, and businesses in the early stages of the design and modelling phase to produce a piece of art that provides the whole community with a sense of ownership.

2. Budget

- 2.1. The Town Council would need to match fund this project, the proposal provides a good fit in terms of value for money because the cost of the scheme is not exorbitant given the initiative's long-term ambition. We have been in consultation with a local artist and anticipate that the initial artwork can be delivered for £10,000, including all costs associated with design development, fabrication, and installation. The Town Council could fund £5,000 from its ear marked reserves.
- 2.2. There are currently no other partners involved in the commissioning of this first installation. However, if funding were to be successful then the design process would involve consultation with the residents, local businesses and community groups in Buckingham.

3. Environmental implications

- 3.1. The suggested location for the first piece of artwork is the grassy 'roundabout' in Chandos Park. The predominant access route to Chandos Park is via the Lime Tree avenue from Chandos Road and it is suggested the sculpture is cited in a position that is visible as a landmark from all directions of the park, thereby enticing visitors to explore the corridors of greenspaces and footpaths beyond the town centre.
- 3.2. Exploring public art in our parks and greenspaces is a comfortable way for people to experience art whilst connecting with the land and wildlife around them.
- 3.3. A local artist has been identified that can deliver this initial sculpture within budget, using sustainable materials and to a design with environmental and/or cultural significance to Buckingham.

3.4. Proposed location of initial sculpture, Chandos Park



Student's Union
Presidential report to council

(a) Summary

This report provides the Town council with an overview of a current key issue that the Students Union want to address: Chandos Park lighting. A student representative has also written her view point on the key issue.

(b) Action required of council

Council is asked to note the key issue and take action.

(c) Key Issues

1. The lighting in Chandos Park

1.1 Introduction and overview

The key issue that needs to be addressed is the lack of lighting in Chandos Park. Students from the University often walk from the Hunter street campus to the Venery park campus in the evenings and have reported that they feel unsafe.

From general knowledge, I acknowledge that women often feel more fearful when walking in dark lit areas. It is understandable that these issues are more common within winter months as the evenings become darker earlier in the day. After speaking with a student about the lighting in the park they reported: "Yes I feel uncomfortable, especially alone. With the company of my friends, I feel safer. There is a fear of being harassed or approached by unfamiliar men."

A survey was created at an event at the University last November which focussed on the issues that women face. 33 women answered this survey:

- **100%** of the women said that changes need to be made so that students can feel safer.
- **51%** of the women said that they feel the most unsafe during winter months.

- **97%** of the women reported that there should be better lighting along paths such as Chandos Park during darker hours.

After taking a walk with Dean Jones through the park in the evenings, I identified the main point of concern. The main issue within the park lighting is the area around the gym equipment and playground. This area has no lighting and from what I have been told this is due to preventing individuals to hang around those area in the evenings. As a past student I can confidently report that individuals continue to use these areas regardless of lack of lighting.

Moreover, after reading the statistics from the student survey and general comments from students, I think it would be beneficial to implement more lighting in playground and gym area of the park.

The photo below was taken at 17:28, as seen in the photo the lights are extremely dim and provide little to no sense of security. The photo would be much darker if I were to take it an hour later which showcases the current problem.



I am currently a psychology undergrad in their second year at the university. Despite living in Buckingham for over a year, I still avoid walking through the park, alone or not.

Being able to hear the shouts of grouped individuals gathering in the darker spots of the park, but not being able to see them clearly, makes myself and other students feel unsafe in their own town. Many of my friends live at Verney campus and would rather walk along the roads to get home, than the quicker journey through the park.

My friend 'Anna' mentions how she often looks over her shoulder whilst walking through the park to get home at night. She said "...If I had to explain it I'd say that I definitely could feel safer'

Additionally, Kelsie recalls her experiences walking through the park in darker hours. She specifically mentions how groups of sixth form age boys would gather in groups, and recalls being wolf-whistled and once followed by a group of boys. She then made the decision to only walk home to Verney campus along the road, completely avoiding the park after dusk.

1.3 – Solutions

A proposal that I would like to put forward consists of using light such as these:



These lights could be used on the path towards the playground and gym area and could possibly fill in any gaps that the original lights do not cover. These lights are small enough to fit around the problem areas.

These lights are dug into the ground therefore the light pollution impact will be minimal, which will not disturb the surrounding residents.

These lights also have no wires so therefore no in depth planning will need to take place.

**Buckingham Town Council
Environment Committee
Monday 20th June 2022.**

Contact Officer: Lee Phillips, Estates Manager.

Correspondence regarding Chandos Park street lighting

1. Recommendations

1.1. It is recommended that Members note and discuss the following report.

2. Background

2.1. This is being discussed following receipt of the attached submission from the Students Union.

2.2.

The issue has also been discussed with the neighbourhood Policing team who have not supported adding lighting.

Other considerations must also be taken into account; light pollution and energy usage.

The current lights are LEDs and directed down onto the path where needed. These were purchased recently, and are more energy efficient than the previous lights.

The Council does not provide lighting for play areas. This would encourage more people to congregate in the play area at night and possibly cause more ASB issues. If the Council did provide lighting it would need to be sufficient to make it safe to use the play equipment at night time. This would be bright and incur additional cost to maintain. The area is also overlooked by a number of houses and any additional lights would have a substantial impact on the residents. Overall, this would not make the area safer because it would be likely that people would gather in the area much more often in the evenings.

3. Actions

We will remove the low branches and ensure the lights are working correctly as soon as possible.

Continue to work with the local neighbourhood policing team to see if anything else can be done.

Buckingham Town Council
Environment committee
Monday 20th June 2022.

Contact Officer: Nina Stockill, Estates Admin.

Bourton Park's toddler play area renovation

1. Recommendations

- 1.1. It is recommended that Members note the current issues with the condition of Bourton Park's toddler play area and agree:
 - a. Development of tender documents for the supply and installation of play area equipment and safety surfacing in Bourton Park's toddler play area.
 - b. Application to Buckinghamshire Council to access Section 106 funds (12/02104/APP Market Hill) to fund the project.

2. Background

- 2.1. The Council has previously submitted a S106 wish-list for Buckingham and agreed a number of proposals for S106 projects that meet the (previous) District Council's Sport and Leisure Facility Provision Standards. The former District Council had agreed to proposed improvements to the Town's play areas and a schedule of play area replacement was created.
- 2.2. All the Town Council's play equipment, trim trail and other sport facilities have a weekly visual check undertaken by a member of Town Council staff. Staff members are trained in play area safety checks having undertaken the RPII Routine Inspector Course. Every 3 months there is an additional visual inspection by the Estates Manager and another Officer. Once a year the facilities are professionally checked by the Royal Society for the Prevention of Accidents (ROSPA) to ensure that everything is safe. Problems will aim to be resolved within a calendar month; however, this may be dependent on delivery of replacement parts.
- 2.3. The equipment and safety surfacing in Bourton Park's toddler play area has reached the end of its useful life. The play equipment is tired, and sourcing spare parts is becoming increasingly difficult. The play area is in need of renovation and upgrading to make it more accessible and suitable for children in the town to enjoy in a safe, inclusive and active environment. The surface is increasingly cracked and uneven and the latest ROSPA report noted wear to items on the multi-play unit that will be expensive to repair.
- 2.4. Over the past few years there have been an increasing number of popular play items that require repair or full replacement. The toddler park's standard swing set is out of commission as the rollers have to be sourced from abroad and the wait time is estimated at 3 months.
- 2.5. In 2019 section of the park's safety surfacing was replaced but this was only a short term measure and larger sections are now beginning to crack, with

large gaps forming around the perimeter of the play area. Concern over the condition of the safety surfacing and replacement of the play equipment has been a regular topic on a town's online discussion forum.

- 2.6. Bourton Park Junior Play Area was originally forecast to be replaced in 2025, but given the play areas popularity with park users and the rapid deterioration of the safety surfacing, it is now necessary to prioritised its refurbishment.

3. Information

- 3.1. The location of the toddler play area is to remain the same and the metal top fencing and any viable equipment will reused/repurposed. The design of the play area should provide an assortment of play experiences including:

- Standard and cradle swing sets
- Multi-play Area with slide, bridge, fire pole and interactive elements
- Two additional play elements, ideally woodland themed

- 3.2. The junior play area is extremely popular with local families and visited weekly by the nursery classes from two local Primary Schools. As part of the tender process, The Town Council will consult with the local nurseries on types of play equipment that could be incorporated. The design should provide equipment for ages 6m – 7yrs, offering children the option of playing alone or with friends on interactive play units and multi play areas. The design should also cater for the needs of younger children with disabilities plus the inclusion of adults and carers with disabilities. The play area has an existing metal accessible picnic bench, which will be incorporated into the new design along with an additional seating area for visitors to the play area.



**Buckingham Town Council
Climate Emergency Action Plan Updated
April 2022**

At Full Council on the 15th July 2019 Members AGREED:

“That Buckingham Town Council declares a climate emergency and commits to encourage Buckingham to become carbon neutral. This will help to raise the profile of this vital issue and secure external support and funding. It is also proposed that Buckingham Town Council also signs up to the Covenant of Mayors to track our progress and link with towns around the world who are cutting emissions. Our aim is to make the Town Council carbon neutral by 2030 and encouraging the town’s population, organisation and businesses to work with us in that aim.”

Local Councils that have declared a climate emergency tend to do so to provide leadership and help educate their communities about both the threat of and solutions to the climate crisis. This should then act to harness “people power” to make that change possible at all levels, especially driving higher levels of government to act and ultimately force them to pull the economic and legislative levers needed to reverse global warming and restore a safe climate.

This action plan sets locally determined actions with measures to deliver the objectives both within the Council and across the town. The actions are measurable with targets that hold the Council to account. This Climate Emergency Action Plan is an over-arching pledge that identifies the following priority areas of change:

Objectives

- a) Energy - to reduce energy demand, improve energy efficiency and convert to renewable, low or zero carbon technologies for energy and heat.
- b) Transport – to promote walking, cycling and public transport. Accelerating the move to Council owned electric vehicles.
- c) Food & Land - to promote sustainable land management, including tree planting to help absorb carbon & water.
- d) Economy, Housing & Waste – to support the local economy to ensure existing and new homes are climate resilient whilst reducing, re using and recycling materials and ongoing resources e.g. water
- e) Community Engagement - to engage local people in accelerating their own responses and building resilience to ongoing climate impacts.



Buckingham Town Council's Climate Emergency Action Plan

Community Engagement - to engage local people in accelerating their own responses and building resilience to ongoing climate impacts.				
	Action	Measure	Responsibility	Update
1.	Creation of a Climate Emergency webpage to enable discussion, idea sharing and extend public awareness of the issues.	Number of visitors per year	Resources Committee	<p>Feedback from the public meeting is to be added to the website.</p> <p>Creation of a link to the section on the climate emergency on the council's website should be promoted by a permanent banner at the top of the home page and the website pages relating to the environment should be more interactive to encourage more public involvement.</p>
2.	Information can be made available in Buckingham library and on notice boards to maximise public awareness and access to information	Number of contacts made	Resources Committee	Investigate a display for Summer 2022
3.	Encourage practical action by local people through proactive communication campaigns.	Number of visitors per year to webpage	TC&E and Environment Committee	Monthly social media content planning sessions allow for a



				<p>regular programme of environmental campaigns and initiatives</p> <p>The office has engaged with local schools to discuss our Action Plan and how they can get involved in community climate action. It is suggested that the office contract local schools and ask what additional information/input they would like from the Town Council.</p> <p>As a way of generating further engagement, competitions and awards for innovative approaches to tackle the climate emergency should be promoted by the council.</p>
4.	Consultation on the Buckingham Neighbourhood Plan refresh will enable detailed consultation on the proposed changes.		Planning Committee	Consultation to be rolled out in Summer 2022.
5.	Encourage the formation of Local Climate Action Groups.	One formed	Climate Champions	Due to lack of interest, it is suggested this action is revisited in 2023.



6.	Host a public meeting on the issue.	One per year	Climate Champions	It is suggested that the Town Council host an information stall on climate change at every public event in Buckingham, as deemed appropriate. Feedback from each event is to be reviewed in line with the objectives of the Climate Emergency Action Plan's objectives.
Energy - reduce energy demand, improve energy efficiency and convert to renewable, low or zero carbon technologies for energy and heat				
	Action	Measure	Responsibility	Updates
7.	Implement an Energy Audit of all Council buildings, operations and vehicles	Actions implemented	Resources Committee	Eco Audit is currently taking place across a number of stages. It is hoped that a final report will be ready for late Spring 2022.
8.	Change BTC energy provider to renewable/ green tariffs	Moved to green tariffs by 2022/23	Environment Committee	Solar Panels installed October 2021 at Lace Hill.



9.	Offset carbon emissions by planting more trees (whenever possible)	One tree planting project per year	Environment Committee	This year's event took place on the 16 th Jan 2022 to coincide with arrangements for the Queen's Platinum Jubilee/Commonwealth Canopy Project. There were 250 trees planted, including 12 x Black Poplars. An additional tree planting was undertaken by the Greenspaces Team at Lace Hill sport pitches on 17/02/2022 including 7 x Silver birch, 3 x Ginkgo and expansion of the hedge line with 125 hornbeam whips.
10.	Investigate the environmental impact of Town Council events	Publication of Environmental Impact Assessment for each relevant event	Town Centre & Event Committee	To introduce an Environmental Impact Assessment for Town Council led events with over 250 participants/attendees, as part of the existing Events Management Plan.
11.	Minimise the climate impact from development and encourage a low carbon economy through our Neighbourhood Development Plan by: <ul style="list-style-type: none"> • Encourage a sustainable pattern of development supported by a low carbon transport infrastructure 	% of new builds in the parish to be low carbon properties	Planning Committee	To be considered through consultation on the Buckingham Neighbourhood Plan refresh. Consultation to
		% of new builds in the parish to be	Planning Committee	



	<ul style="list-style-type: none"> • Promote sustainable design in and in the overall town by interrogating every planning application (large or small) with our developing set of 'zero carbon planning questions' • Protecting against the needless destruction and/or removal of tree from our parish 	low carbon properties		be rolled out in Summer 2022. Draft design guide prepared which takes account of this.
12.	Install renewable energy generation on Council owned buildings	Installation of Photovoltaic Panels on all the Lace Hill Centre, The Community Centre and the new cemetery building (once constructed).	Full Council and Resources Committee	Greenway Solar Panels commissioned and installed 55 Trina Solar Vertex S 380W all black split cell mono photovoltaic (solar) panels at the Lace Hill Sports and Community Centre. Plans in place to install Solar Panels on the Tingewick Road Cemetery building.
Economy, Housing & Waste – to support the local economy to ensure existing and new homes are climate resilient whilst reducing, re using and recycling materials and ongoing resources e.g. water				
	Action	Measure	Responsibility	Update
13.	Provide recycling facilities at all Town Council Events and within Town Council owned buildings.	One mixed recycling bin per event	TC&E /Environment	Recycling bins are now being provided at all Town Council events. In particular, noting the success of recycling Biffa



				bins at Music in the Market & Bandjam. Recycling in all BTC offices (including Lace Hill Centre's public areas) now implemented.
14.	Work with and support litter picking initiatives around town including the increased promotion of annual River rinse events.	One Town Council event per year in addition to the two annual river rinses.	TC&E Committee	<p>Quick Litter Pick project launched in Bourton Park in June 2020 and second bin to be placed in Chandos Park.</p> <p>Litterlotto scheme to be publicised in conjunction with the Chandos Park Quick Litter Pick bin.</p> <p>April 2022 - Assisted Lace Hill primary school with advice and the supply of litter pickers for this year's Great Big School Clean.</p> <p>Buckingham Community Board (from the Build Back Better fund) have donated: <i>30 x litter pickers & equipment.</i></p> <p>All of the equipment will be housed at the Town Council's depot for</p>



				community use. Advice and guidance on the website and first hire to Buckingham Primary School – June 2022.
14	Investigate possibilities of rainwater harvesting for all new town council buildings and use the water for planters and hanging baskets	One per new build (owned by BTC)	Resources Committee	To be considered within the construction design stage of the new cemetery buildings. Resources 5/7/21 all Town Council owned buildings are considered for retrofitting rainwater harvesting for watering the town's planters and hanging baskets.
15.	Promote the installation of the water bottle refill station in Chandos Park and the national refill initiative	Number of interactions through Social Media	Environment Committee and Resources Committee	COMPLETE <u>Water bottle refill</u> station installed and positively received.
16.	Actions implemented to eliminate the use of single-use plastics within Council offices/buildings.	No purchases of single use plastics	Resources Committee	The Council no longer purchases single use plastic items for events and for use within its offices. This is written within the town Council's Sustainable Purchasing Policy. The plastic-free message was promoted as part of the 'Rubbish Campaign' and launch of the water bottle refill station in Chandos Park. Example: Tetrapack



				water 'bottles' have been purchased for staff use at this year's Celebrate Buckingham.
17.	Implement waste education and promotional campaigns	Number of interactions through social media and with groups including schools	Resources Committee	October's Local Democracy Week was focus on Climate Change and the office met with both senior schools to further discuss how they can get involve in Climate Community Action. The Office Apprentice ran a Recycling Mosaics competition with the Buckingham School to create artworks for display in the Tourist Information Centre.
18.	Request a carbon footprint of any Town Council investment and seek to reduce this by switching to investments supporting renewable energy projects and eco-enhancements.	Measure and publish low carbon emission certification	Resources Committee	To be considered within the forthcoming Eco Audit commissioned by Resources.
19.	Buy local, fair-trade, recycled, plastic free, repairable and sustainable products wherever possible/available.	Consideration of a procurement strategy	Resources Committee	Wherever possible sustainable materials will always be sourced from local providers. July 2021: Full Council adopted a <u>Sustainable Purchasing and Procurement Policy</u>



20.	Ask grant applicants to consider the impact on the environment of their project and any steps they can take to mitigate them. Members to consider these responses when allocating grant funds.		Resources Committee	From 2021/21 each applicant must state how their organisation is working to reduce the environmental impact of their project.
Transport – to promote walking, cycling and public transport. Accelerating the move to Council owned electric vehicles.				
	Action	Measure	Responsibility	Updates
21.	Explore more bike parking facilities around the town, including local schools and businesses.	5 more racks by 2021	Planning Committee	All new development housing has either a shed big enough to house a bike, or (for flats) a room for cycle parking, generally at the rate of 1 per flat. Funding for three new bike racks in Bourton Park 2022.
22.	Consider holding an event that promotes cycling around the town	To be considered on a future agenda of TC&E	Town Centre & Events Committee	An electric bike company invited to the Spring Green fair in April 2022 with demo models.
23.	Replace BTC owned vehicles and green spaces equipment with suitable electric models when existing petrol, and diesel vehicles come to the end of their usable life, resulting in full replacement with electric vehicles by 2030.	Replace each vehicle at the appropriate point in its lifecycle.	Environment Committee	Electric vans (total - two Renault Kangoo) leased in Winter 2019 and Summer 2020. Aim for full replacement of all vehicles with electric



				alternatives by 2030. Once the new cemetery is up and running there are plan to purchase other electric powered machinery, such as ride-on mowers.
24.	Refurbish and promote the town's benches to assist walkers to take short rests. Advertise Buckingham as a 'pedestrian friendly town' on the Council's <u>'Walks and Maps'</u> section of the website.	Replace each bench at the appropriate point in its lifecycle.	Environment Committee	Walking trails regularly promoted via <u>Buxplore</u> along with healthy outdoor activities. Greenspaces team have refurbished or repaired a number of park benches throughout the town and funding has been approved for another 8 benches/picnic tables via the Buckingham & Villages Community Board.
25.	Work with Buckinghamshire Council to extend/ improve cycle/ walking network		Full Council	The Greenspaces Team have maintained walking and cycling routes across BTC land holdings and under agreement with others. The Town Council have provided feedback to Buckinghamshire Council to support the introduction of a cycle scheme between Gawcott and



				<p>Buckingham via the Emergency Active Travel fund.</p> <p>The Greenspaces Team are preparing a bid to the community board for the installation of 3 bike rack in Bourton Park.</p>
26.	Work with Buckinghamshire Council on increasing EV charge points on public land		Full Council	<p>Initial contact has been made with electric vehicle Induction charging company (Char.gy) to identify potential solutions.</p> <p>Chandos Road -street parking is being considered for a piolet project.</p> <p>Buckinghamshire Council have agreed to install 8 charging points in Cornwall's Meadow and Western Avenue.</p>
Food & Land - to promote sustainable land management, including tree planting to help absorb carbon & water.				
	Action	Measure	Responsibility	Updates
27.	Finalise Flood Plans with local partners	Number of contacts established	Environment & Resources Committee	Meetings have been held between



28.	Advise residents on steps to increase resilience	Increased number of residents signed up to the Flood Warden Scheme	Environment & Resources Committee	Buckinghamshire Council and the Town Council to discuss how to ensure a coordinated response to future flood plans. Flooding advice has been added to the town council website. All properties at risk will be written to each year with details of the Council's plan and sources of support.
29.	Promote the community flood warden scheme	Increased number of residents signed up to the Flood Warden Scheme	Environment & Resources Committee	
30.	Protect and enhance native species and habitats. Promoting and supporting opportunities for environmental enhancement and regeneration	One environmental campaign per year	Environment Committee	Installation of <u>wildflower boards in Bourton Park</u> to promote the planting of native wildflower species (April 2021). Thousands of native <u>Woodland bulbs</u> were planted around Bourton Park in September 2020. For 2022 the popular wild flower, meadow in Bourton Park will be reseeded with native flowering wildflowers. Within the Autumn 2022, additional bulb planting will be planned for sections of Lace Hill, the Holocaust Memorial and Otters Brook Play Area.



				Three new bird boxes are installed in Bourton Park by volunteer, Michael hunt. Providing nesting sites for small birds.
31.	Support local food production including the provision of more allotments for people to grow their own food.	Number of allotment holders at the new Tingewick Road Allotment site	Full Council	The Town Council continues to signpost new applicants to the Allotment society and <u>Edible Woodland</u> and is working with Buckinghamshire Council on potential sites for community gardening sites in 2022.
32.	Seek adequate garden space or community spaces for growing food in all future development.	One community space per new development	Full Council and Planning Committee	To be reviewed within the refresh of the NDP
33.	Purchase (where possible) locally produced and fair-trade food for the Council's use and civic events.	All BTC events	Town Centre & Events Committee	Incorporated within planning for all Town Council events. Referencing the town Council's Sustainable Procurement Strategy
34.	Review of grass verges and hedges to identify areas to be trimmed less and later in the year to support more wildflowers and insects	To be considered within Greenspaces Strategy and Management Plan for Parks	Environment Committee	The grass cutting plan is reviewed annually by Environment Committee in March. The paddocks and sections of the bypass are cut later in the year to support and promote biodiversity. There will be three large sections of the Bypass



				planted with wildflower seed, the rotavated sections are now visible along the bypass.
35.	Each year allocate a section of land to be planted with wildflowers.	One per year	Environment Committee	A new section of <u>wildflowers was planted</u> in 2020 in Bourton Park, on the car park side of the river. Plans are in place to 're-wild' sections of verge along the bypass with wildflowers and grasses during 2022. Wildflowers to be distributed at Spring Green Fair – April 2022.
36.	Plan a new eco-friendlier cemetery to include planting more trees and wildflowers.	Measure and publish plans and low carbon emission certification	Environment Committee	Proceeding with the tender process for the first phase of the planning and design of the new cemetery. To enable this a sustainable design approach is to be taken in all aspects of the new cemetery. In particular; to reduce energy demand, improve energy efficiency and convert to renewable, low or zero carbon technologies for energy and heat as well as recycling materials and ongoing resources e.g. water.



37.	Work with the Tree Wardens, in promotion of the town's trees and hedgerows	5 new Tree Wardens signed up per year.	Environment Committee	Tree Wardens are regularly contact by the Planning Clerk for input into Tree Applications and several Wardens took part in January's tree planting event in Heartlands Park. Full Council declared 2022 as 'year of the tree' with accompanying press release.
38.	Look to legally protect the future of the riverside parks in Buckingham, including Chandos Park, Bourton Park and Heartlands as parkland.	Future agenda of Environment Committee 2019/20	Planning Committee and Environment Committee	To be reviewed following resolution of devolution discussions.

Buckingham Town Council**Environment committee****Monday 20th June 2022.**

Contact Officer: Nina Stockill, Estates Admin

1. Recommendations

- 1.1. It is recommended that Members note the report and publicise the initiative within their own social networks.

2. Background

2.1 The Council own a stock of litter pickers that are used at annual public events, the equipment is stored at the Town Council's depot and within the Town's Quick Litter Pick stations.

2.2 Occasionally the office receives requests from neighbouring parishes or local organisations to borrow the equipment in order to conduct community-led litter picks.

3. Information

- 3.1. As part of the Government's Welcome Back Fund, Buckingham and villages community board received funding for the supply of 50 x litter picking kits, to help support efforts to keep the towns and villages looking great.
- 3.2. The equipment was divided between the community board areas, with Buckingham Town Council receiving 30 x litter pickers, collection hoops and high vis jackets for community use.
- 3.3. The equipment is stored at the Town Council's depot and can be accessed via information on the [Town Council's website](#) or calling the office on 01280 816426.
- 3.4. Anyone using the equipment does so at their own risk and Buckingham Town Council does not accept liability for the repair or replacement of any of the equipment, or for personal injury or damage from its use. Full guidance on how to access the [equipment and tips](#) on running a successful community litter pick can be found on our website.
- 3.5. Buckingham Primary School were the first to utilise the equipment (13-16th June) and relevant photographs and quotes will be included in a press release, to be issued week beginning 20th June 2022.
- 3.6. Local community groups, businesses and schools have been already been contacted and Members are asked to 'sign post' to the equipment's availability.