



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

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Town Clerk: Mr. C. P. Wayman

Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 19th October 2015** in the Council Chamber, Cornwall's Meadow, Buckingham at 7.00pm.

Mr. C.P. Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.3, which will last for a maximum of 15 minutes

AGENDA

1. **Apologies for Absence**
Members are asked to receive apologies from Councillors.
2. **Declarations of Interest**
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.
3. **Minutes**
To receive the minutes of the Meeting held on Tuesday 1st September 2015 ratified at Full Council on 5th October 2015. (TCE/03/15) **Copy previously circulated**
4. **Western Avenue Parking (Charter Fair)**
To receive an email and to receive a verbal update from the Events Co-ordinator **Appendix A**
5. **Action List** **Appendix B**
To receive action reports and updates
6. **Markets** **TCE/26/15**
To receive a written report from the Deputy Town Clerk
7. **Teenage Market** **TCE/24/15**
To receive a written report from the Deputy Town Clerk
8. **Budget** **Appendix C**
To receive the latest budget figures
9. **Forthcoming Events**
To receive verbal updates from the Events Co-ordinator -
Bonfire & Fireworks
Best Dressed Guy/Best Carved pumpkin contest
Remembrance Day Parade

Buckingham



Twinned with Mouvaux, France



Christmas Parade
Community Fair

10. **Event Reviews**
River Rinse - To receive a written report from the Events Co-ordinator **TCE/25/15**
Democracy Event – To receive a verbal report from the Events Co-ordinator
Charter Fair – To receive a verbal report from the Events Co-ordinator
11. **Christmas Parade** **Appendix D**
To receive the notes from the Christmas Parade Committee Meeting 8th October
12. **Access**
To receive a verbal update from Cllr Strain-Clark
13. **Ownership of Events** **Appendix E**
To receive the updated list and review
14. **Visitor Information Centre** **Appendix F**
To receive the latest visitor and accommodation statistics
15. **Twining** **Appendix G**
To receive the minutes of the meeting 2nd September 2015
16. **News Releases**
17. **Chairman's Items**
18. **Date of the next meeting:** Monday 7th December 2015

To:

Cllr. Ms. J. Bates

Cllr. T. Bloomfield

Cllr. Mrs. G. Collins

Cllr. D. Isham

Cllr. A. Mahi Mayor

Cllr. H. Mordue

Vice Chair

Cllr. Ms. Newell

Cllr. L. O'Donoghue

Cllr. M. Smith Chairman

Cllr. Mrs. C. Strain-Clark

Cllr. R. Stuchbury

Committee Clerk

Subject: FW: Parking enquiry

Subject: RE: Parking enquiry

Good morning Christopher

Thanks for your prompt reply, I can understand these things have to be planned but really it's just a few extra cones an additional 50mtrs further up the road?

May I suggest then that someone who organises the town events comes and spends some time on the Friday evening between 4pm and 6pm prior to the Charter Fair and the Saturday and then again on the morning of the Christmas Parade to see just how bad it can get, it would be great if it can be brought up at your meeting on the 19th October which if need be I would be happy to attend to put a resident point of view across.

As for the traffic calming issue, it really does need addressing I believe in the first instance it needs more awareness, you see in many places LED flashing speed signs, you quite often see beware children playing signs on lampposts, surely these kind of things are standard off the shelf highway signs that could be looked into at low cost to the council?

The issue has been around for a number of years and is only going to get worse when the new estate on Moreton Road is finished, on Emberton Way there is speed humps and surely this has no more through traffic than Western Ave, I appreciate there is always a cost involved and I'm sure the residents would happily help put something towards, but also there must be something Buckingham Town council and the County council could help with? Is it not something that could be discussed in April when new budgets etc are discussed?

I think in things like this it is what the town council should be for helping to get problems like this raised made aware of and then the next step forward, could an action plan also be discussed at the meeting?

Another thought could be to have some of the grass verges removed and parking areas put in like they have been done on Burleys Road in Winslow, this may help?

I believe that the piece of land on the corner of Western Ave / Overn Ave was years ago left to be an area of green that children can play on this is also one area where the cars speed by, I have seen times when kids have come close to being knocked over sure the kids have a right to have surroundings that are safe?

Do the Town council have any input with the police in my 30 something years on Western Ave I don't think I have ever seen a police cars checking speeds?

I am sorry if I come across a little harsh but it's a problem that won't get any better and its only residents that suffer.

Regards,

Neal Phillips

From: Town Clerk [<mailto:townclerk@buckingham-tc.gov.uk>]
Sent: 05 October 2015 10:13
To: Neal Phillips; office@buckingham-tc.gov.uk
Cc: events@buckingham-tc.gov.uk
Subject: RE: Parking enquiry

Hello Mr. Phillips,

Unfortunately it is too late to alter the arrangements for this year. A traffic order is required which was approved in January. What we will do though is put the issue on the next Town Centre and Events committee meeting for the 19th of October with a recommendation that we consult with the residents of Western Avenue about what the solution should be and that this would take place before the next order is submitted for in January.

Regarding traffic calming. The County Council are the authority which normally deal with road issues. However they have previously stated regarding other areas of the town which are requesting traffic calming that they do not have the resources to fund such schemes and that residents should get in touch with Town Council. However, the Town Council does not have any set budget for these issues and if required would most likely have to raise the extra money from increasing the Town Council's proportion of the Council Tax. A 20mph zone around the Western Avenue area including speed cushions (as the preferred traffic calming measure) would require raising the Council Tax by at least £21 per house (on a band D house) and might be subject to extra fees from the County Council to arrange.

Christopher Wayman MILCM
Town Clerk
Buckingham Town Council
01280 816426

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From: Neal Phillips [<mailto:Neal@edwardwilliamsfurniture.co.uk>]
Sent: 05 October 2015 08:37
To: office@buckingham-tc.gov.uk; townclerk@buckingham-tc.gov.uk
Subject: Parking enquiry

Good morning

I am dropping you a line to express concern regarding parking for the up and coming Charter Fair and the Christmas Parade, I live up on Western Ave and every year we are finding the traffic during the above events getting worse and worse.

I live at just the top of the hill from Brackley Road, the whole hill gets Yellow cones both sides but a soon as they get to the top they stop, this causes total chaos because you then have people parking right from the very corner of Overn Crescent back along the street, you have people shooting up the hill to find parked cars and then take to the grass verges etc and with the increased traffic due to the town being shut it's a nightmare, sometimes you cannot even get on or off the drive with the amount of traffic.

Last year I was even stood outside on the path and people were driving on the verge in front of me and with it being wet they made a right mess of the verge, all year I try to keep it tidy cutting the grass verge but then people drive all over it with no regard, how would they like it if I turned up on their street and drove all over the verges?

Is there a way of this year of continuing the yellow cones both sides of the road all the way along to Grenville Road and then also at the other end of the street there should be yellow cones all the way from Moreton Road junction back to Overn Ave, is there any way of also getting signs for NO parking for the events along the street as well?

I have lived on Western Ave pretty much my whole life and I fully support the events in the town and I'm sure they bring added lots of business to the town but traffic on Western Ave is bad enough and the best of times and has got much worse since the new estates on Moreton Road have gone up in both the amount of traffic and the speed of it, a lot of people use it for a cut through but some days it seems more of a race track. I have even contacted Mr Bercow about seeing if it could be looked into some kind of traffic calming to be put in or even speed signs – that was a waste of time! According to the highways there is no problem with the amount of traffic – not that they ever come out to see.

Could someone please have a think about this and comeback to me as what they think might happen? What may be done? And could we possibly looking into the future about traffic calming or more signage regarding children playing and speed?

I am more than willing to come and meet to discuss this further if need be.

Look forward to hearing back from someone.

Regards,

Neal Phillips

Appendix B

Events - Action list

Subject	Action to be taken		Response/ Agenda no.
	Date	Action	
Memory Book	14/10/13	Prices and quantities to be agreed	Ongoing – Draft copy received through. Meeting with Black Dog Design to put together final book Completion of book due by October meeting.
	30/09/15		Memory book went to the printers
Meeting 21/05/12			
Disabled Access to Public events		Incorporate relevant parts into Event Management plan Continue to look at access requirements for the less able	Ongoing Cllr Strain - Clark to assist with assessment of venues for disabled access Ongoing Cllr Strain-Clark
	02/02/15	Deputy Town Clerk to compile list of venues within the town including disabled access details.	On Agenda
Meeting 25/03/13			
Public Entertainment License		Find out if temporary license could be obtained as Council do not have a Performing Rights License	Ongoing – Events Coordinator to look into following Deputy Town Clerk departure. Will report back at meeting of 19/10/15
Meeting 01/09/15			
Venue list	09/10/15	Emailed Bourton Meadow and Lace Hill Administrator for venue details and pricelist	On-going – Awaiting further details from Venues for updates.
Market Video		Agreed to the filming to go ahead	Filming was done on Saturday 3 rd October Complete
Outside Toilet for Music Events		To look into the provision of outside toilet for Music In The Market and Bandjam 2016	

BUCKINGHAM TOWN COUNCIL

TOWN CENTRE AND EVENTS COMMITTEE

Monday 19th October 2015**Agenda Item no.****Committee Chairman:** Cllr. M Smith**Contact Officer:** Mr Dean Jones
01280 816426**Market Report – Matters to Note**

There are no major issues with traders or the market to report.

Income Analysis

Total market income generated is down slightly from this time last year.

Income from April 2015 to the end August 2015 is **£11720**, compared with **£11894** for the same period last year.

The Flea market has seen an increase in takings, most likely down to a warmer summer than last year, while Street Market takings are lower for the same period.

	April to August 2014 (£)	April to August 2015 (£)
Street Market	9525	8759
Flea Market	2132	2961

Note: Street Market takings for Saturday 29th August not yet included

Budget

During September, and into October, market infrastructure budget has been spent on advertising in local magazines.

The budget report attached to this agenda shows expenditure of **£2172** this financial year.

There is a remaining budget of **£329** for winter and spring advertising, and the potential market video. Typically focus changes to attracting traders and releasing standard market adverts (times and dates). With the remaining budget we will just focus on general local advertising.

There is also an amount in Earmarked Reserves for bags and leaflets. All remaining bags were handed out at the beginning of October, new bags and flyers will be

ordered and may be redesigned in conjunction with a potential market facelift to be raised discussed end of 2015 and leading into 2016.

Summary

The street market continues to struggle with a high turnover of casual traders causing the variable income, however the market stalwarts continue to trade. Typically it is the Flea Market that attracts people to the markets as a whole and is proving a valuable asset.

Buckingham Market does get a reasonable amount of interest from potential traders who have seen adverts, however not all are appropriate for the market. The Market Manager will continue to work with new stalls in an effort to encourage more regular traders.

Teenage Market in 2016

Motion to put on a Teenage Market

Proposal (watch this you tube film <https://www.youtube.com/watch?v=WRdJLrOzBA8>)

Taking into account the Councils Core objectives (using youth project funds to buy licence and promotional material) and work towards a teenage market event encompassing youth council, young people, schools, youth groups, market traders, local stores and integration with local schools. Using tried and tested framework that engages young people, encourages entrepreneurial spirit and performing arts in the town for the community and in particular young people, to encourage greater footfall from a broader spectrum of the community. Getting young people in the community engaged in activities which are of interest, benefit and enjoyment to them and their peers.

When

First or last Saturday of fringe weekend in June or far enough away to ensure thorough planning, to fit with school commitments, holidays, on a weekend, Saturday to work alongside flea market and market traders, throughout the day, to coincide with other road closure dates perhaps like the Band Jam weekend or an additional road closure depending on how we see things progress

Where

Possibilities include cattle pens, alongside existing Saturday traders, Outside Town Hall, Making use of empty retail outlets like Willen Hospice, or the card shop in Meadow Walk

Purpose

To hold an event in the town which meets with 3 of the Council's 8 core objectives :

- 2) Improved community Spirit
- 3) Established greater active engagement with local Partners and Public
- 4) Promoted and improved economic activity within the town

The purpose of the Teenage Market is to engage the young people of Buckingham and those who would otherwise not have an interest in taking part in town events. In turn it will develop the entrepreneurial skills of our younger people, bringing them and their parents, friends and family into the town and encourage people to engage with the existing markets, shops and activities within the

town including the old gaol. The Teenage Market will provide the young people of Buckingham with an event which they can instigate, manage and run, thereby raising money for themselves or for other good causes. This event has the potential to put Buckingham and the market on the map as an inclusive, vibrant, colourful, community oriented place to visit.

How

The best template for this proposal is the Teenage Market promotional video - <https://www.youtube.com/watch?v=WRdJLrOzBA8>. By speaking to Teenage Market representatives, and attending a teenage market event in October in Kettering we will have a better idea of how we can make our own teenage market work.

Using the existing Youth Council and encouraging the need for a youth sub-committee to reinvigorate and reignite enthusiasm for participation and perhaps encourage a more varied age group from younger year groups. The committee can then speak to schools, youth groups, the young enterprise organisation, shop owners, flea market, charter and artisan traders to get their buy-in and ideas. We can do this by holding regular planning meetings providing regular marketing and publicity on social media, town notice boards, school websites, local publications like MK18 and local press television/news/press.

To alleviate the cost and time involved in creating our own marketing and trading licences we can buy a 2 yr licence from Teenage Market organisation for £700 giving us the traders licence, insurance and promotion material to get the ball rolling.

Other benefits /ideas

This could coincide with a market facelift – new canopies’, young talent highlighted on the streets of Buckingham from dancers, musicians, Poets, singers, Clowning and entertainers.

Risks

CRB

No commitment from local community

What is The Teenage Market?

The Teenage Market is the perfect opportunity for markets to connect with their town's large population of young people, by providing a free platform for them to be entrepreneurial, try out a new a business idea and sell creative products.

The Teenage Market gives young people who are already trading online, a chance to trade at their local market. It also inspires young people who have never considered the idea of trading on a market, the chance to have a go.

As well as a creative retail offer, a Teenage Market should also include some type of performance element, giving a platform for local performers and large community groups to showcase their unique skills and talents.

This fusion of creative retail and live performance, creates a thriving, bustling marketplace which can act as a catalyst to attract a new generation of shoppers and visitors to your town's market area and town centre.

Add to this a good quality food and drink offer, and this will create a boutique festival environment which brings the local community together through a celebration of the diversity and energy of your town's young people.

How did it all begin?

The Teenage Market was created by teenage brothers Tom and Joe Barratt in their hometown of Stockport, in order to find a way to revitalise the town's market area. Tom and Joe believed that there should be a specialist market offering young people in the town the chance to have a free platform to trade and perform.

The idea was developed with the help and support of Stockport's market manager Paul Downs and his team and immediately captured people's imaginations, becoming an instant hit with young people all over the North West. At the first event, in Stockport Market on April 1st 2012, there were over seventy traders and twenty performers taking part.

The event quickly gained local, regional and national media attention, and received online backing and support from the Queen of Shops herself, Mary Portas. The event was praised for the in which it was able to unite the local community and make a big impact on an area of the town which desperately needed more engagement.

Stockport Council and the local business community quickly recognised that The Teenage Market could play a big part in the town's regeneration strategy and, as a result, the brothers were awarded funding in order to develop the idea further and run events for two years.

Joe and Tom formulated a way in which towns and cities across the country could run their own Teenage Markets, in order to support a whole generation of young traders and performers.

They created a Teenage Market licence for towns and cities which included all The Teenage Market trademark branding, templates for marketing materials, a toolkit sharing their advice, and an online portal to create, manage, and promote each Teenage Market event.

The brothers launched the licence at the annual National Association of British Market Authorities summit in Torquay, inviting towns all over the country to become part of 'The Teenage Market national network.

What are the benefits for your town?

Running a Teenage Market brings with it many added social, cultural and economic benefits to your town and its people, including:

- Increased footfall, with the event attracting shoppers and visitors of all generations
- Increased spend in the area, positively affecting the town's local economy
- The creative animation of your town centre, through a range of interactive performances
- New customers and visitors introduced to your town's market area
- Increased publicity for your market area through press, radio and online coverage
- Increased connections created between young traders as established independents.

Engaging with schools, colleges, universities and academies.

The Teenage Market is the perfect vehicle to connect with local schools, colleges, universities and academies, by offering their students to chance to engage directly with their town centre.

By offering a free platform to specialist vocational departments like catering, hairdressing, art, music and fashion, their students will be able to gain valuable hands-on experience for their future careers.

Engaging with the media

The Teenage Market is also a great chance to get lots of publicity for your market in local media outlets including press, radio, and online, through blogs and social media platforms like Facebook and Twitter.

What is the impact of a Teenage Market?

Running The Teenage Market can act as a catalyst for community engagement and active participation across a wide-range of age-groups in your town.

The young traders and performers who take part will bring large groups of family and friends with them, ^las they come along to lend their support.

By providing young people with a platform to express themselves The Teenage Market will produce a feel good factor in and around your market area, generating positive stories to use in the local press.

How is it supported by reports?

Mary Portas, who was commissioned by the government to conduct a review into the future of our high streets, has given The Teenage Market her full support, describing it as being 'unique, innovative and inspiring'.

The whole ethic of The Teenage Market is underpinned by the values expressed in The Portas Review, in that it aims to "put the heart back into our high street, inspire that connection between local people and their home town, and instill pride in belonging to a unique place".

The Teenage Market is "about so much more than shopping, it is a multifunctional and social place which offers a clear and compelling purpose and experience that's not available elsewhere."

"The Teenage Market is game-changing. It's unique, innovative and inspiring."

- Mary Portas, Retail Expert and Government Advisor

The chair of the All Party Parliamentary Markets Group, Ann Coffey MP, ^lhas also praised The Teenage Market in Westminster as part of a debate on 'The Future of British Retail', describing the event as 'retail theatre'.

The Teenage Market encompasses the main objectives set out in the Retail Markets Alliance 'Markets 21' report, in that it

aims to attract visitors, develop skills, invest in new talent and create a new local economy.

The Teenage Market also promotes the RMA's aims to "help nurture small businesses, making use of markets' role as a hub to promote strong, safe and prosperous communities."

Crucially, The Teenage Market addresses the key issue of attracting "new blood" to markets. In their report, the RMA concluded that there is "a lack of new young traders entering the sector" and doing more to encourage this "remains one of the industry's key priorities."

There is certainly not a lack of young entrepreneurs in the country, in fact an increased access to technology, materials and skills has made it easier than ever to be entrepreneurial and start your own creative business.

However, one of the main problems is that many young people do all their trading online, through digital marketplaces like Etsy and ASOS. What The Teenage Market does is give these young people an opportunity to have a physical presence in the heart of their town, becoming part of their local community.

Being part of The Teenage Market national network

As we want everyone to benefit from the impact a Teenage Market event can make in a local community, we're offering local authorities and private operators the chance to run The Teenage Market in your town.

Being part of the Teenage Market national network gives you access to a wide range of marketing materials as well as a powerful online portal which will make creating, managing and promoting your event incredibly easy.

Online Portal After becoming part of the national network your town will be given its own page on our Teenage Market online portal.

From here, you will be able to create Teenage Market events and invite traders and performers to take part. From the click of a button you will be able to input the date, time and location of your Teenage Market, and then use social media tools to share it online.

You will be able to collect, store and manage information about all the young traders and performers who want to take part, making the running of your Teenage Market as easy as possible.

The more Teenage Markets you do, the bigger your database will become, making the process of identifying traders and performers for future Teenage Markets also easier each time.

In a nutshell, The Teenage Market online portal is a simple yet incredibly effective organisation and marketing tool, utilising the power of digital technology to run and manage a physical Teenage Market event.

Marketing Materials

After becoming part of the national network you will be given access to a number of graphic design templates for banners, posters, and flyers. Each can be customised for your town and be used as visual marketing tools to promote your event. You will be given access to the files to download but then it's up to you to print them off and have them made.

Large banners

These large banners can be customised for your town and can be attached to the sides of marquees at your Teenage Market. They are incredibly eye-catching and can be positioned near the entrance of your event to attract customers and visitors.

Pop-Up banners

These pop-up banners are easily assembled and can be set up wherever is most convenient to help draw in customers and visitors. They are incredibly eye-catching and can be positioned behind singers, dancers, and individual performers in performance areas for maximum impact.

13/10/2015

Buckingham Town Council

09:55 Detailed Income & Expenditure by Budget Heading 31/10/2015

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Month No : 7

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>TOWN CENTRE & EVENTS</u>							
<u>301</u>	<u>TOWN CENTRE & EVENTS</u>						
4078	NEW SIGNS	0	0	200	200	256	-56 128.0 %
4079	FAIR TRADE PROMOTION	106	38	432	394	394	8.8 %
4094	YOUTH PROJECT	1,908	0	2,000	2,000	2,000	0.0 %
4104	TOWN IN BLOOM	5,113	3,489	6,887	3,398	3,398	50.7 %
4107	PRIDE OF PLACE	244	267	250	-17	-17	106.8 %
4115	RIVER RINSE	136	160	400	240	240	40.0 %
4201	CHRISTMAS LIGHTS	10,666	0	10,000	10,000	10,000	0.0 %
4202	FIREWORK DISPLAY	3,621	28	4,000	3,972	3,972	0.7 %
4203	COMMUNITY FAIR	333	0	500	500	500	0.0 %
4205	CHRISTMAS PARADE	2,998	24	3,000	2,976	2,976	0.8 %
4208	SPRING FAIR	0	0	500	500	500	0.0 %
4209	TRAFFIC ORDERS FOR EVENTS	290	126	300	174	174	42.0 %
4210	PANCAKE RACE	59	0	75	75	75	0.0 %
4211	BAND JAM	3,128	2,787	3,150	363	363	88.5 %
4212	CHRISTMAS LIGHT SWITCH ON	210	10	300	290	290	3.4 %
4213	DOG AWARENESS	0	144	300	156	156	48.1 %
4215	EVENTS PA SYSTEM	400	0	600	600	600	0.0 %
4216	MAY DAY EVENT	42	43	50	7	7	85.6 %
4220	MUSIC IN THE MARKET	3,639	3,549	3,700	151	151	95.9 %
4228	ENTERTAINMENTS	300	0	1,070	1,070	1,070	0.0 %
4241	COMEDY NIGHT EXPENDITURE	4,653	1,463	5,000	3,538	3,538	29.3 %
4243	CHARTER FAIR EXPENDITURE	1,799	0	1,800	1,800	1,800	0.0 %
	TOWN CENTRE & EVENTS :- Expenditure	39,646	12,128	44,514	32,386	256	32,130 27.8 %
1013	HANGING BASKETS	400	542	500	42		108.3 %
1062	COMMUNITY FAIR - TABLE	250	0	300	-300		0.0 %
1063	TRAFFIC ORDERS RECHARGED	98	114	150	-36		75.9 %
1066	COMEDY NIGHT INCOME	3,077	520	4,000	-3,481		13.0 %
1069	CHARTER FAIR INCOME	5,967	0	6,000	-6,000		0.0 %
	TOWN CENTRE & EVENTS :- Income	9,792	1,175	10,950	-9,775		10.7 %
	Net Expenditure over Income	29,853	10,953	33,564	22,611		
<u>302</u>	<u>STREET MARKET</u>						
4017	SUBSCRIPTIONS	318	0	330	330	330	0.0 %
4225	RATES	3,627	2,350	4,000	1,650	1,650	58.8 %
4226	SUPERVISORS	4,487	2,364	4,000	1,636	1,636	59.1 %
4235	MARKET INFRASTRUCTURE &	5,044	2,172	2,500	329	329	86.9 %
	STREET MARKET :- Expenditure	13,476	6,886	10,830	3,944	0	3,944 63.6 %

Continued on Page No 2

Month No : 7

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1005	STREET MARKET	19,045	8,759	21,000	-12,241			41.7 %
1006	FLEA MARKET	4,264	2,961	5,000	-2,039			59.2 %
1007	CONTINENTAL MARKET	288	0	600	-600			0.0 %
	STREET MARKET :- Income	23,597	11,720	26,600	-14,880			44.1 %
	Net Expenditure over Income	-10,122	-4,834	-15,770	-10,936			
<u>303</u>	<u>SPECIAL EVENTS</u>							
4242	FOOD FAIR	379	0	1,200	1,200		1,200	0.0 %
4260	TWINNING	854	0	2,000	2,000		2,000	0.0 %
	SPECIAL EVENTS :- Expenditure	1,233	0	3,200	3,200	0	3,200	0.0 %
1020	FOOD FAIR INCOME	425	0	450	-450			0.0 %
	SPECIAL EVENTS :- Income	425	0	450	-450			0.0 %
	Net Expenditure over Income	808	0	2,750	2,750			
<u>305</u>	<u>PUBLIC CONVENIENCES</u>							
4054	INSTALLATION NEW TOILETS	0	0	121,000	121,000		121,000	0.0 %
	PUBLIC CONVENIENCES :- Expenditure	0	0	121,000	121,000	0	121,000	0.0 %
1080	NHB GRANT TOILETS	0	0	121,000	-121,000			0.0 %
	PUBLIC CONVENIENCES :- Income	0	0	121,000	-121,000			0.0 %
	Net Expenditure over Income	0	0	0	0			
	TOWN CENTRE & EVENTS :- Expenditure	54,354	19,014	179,544	160,530	256	160,274	10.7 %
	Income	33,815	12,895	159,000	-146,105			8.1 %
	Net Expenditure over Income	20,539	6,119	20,544	14,425			

Month No : 7

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
<u>PARTNERSHIPS</u>								
505	<u>AYLESBURY VALE SHORTFALL</u>							
4219	BUCKINGHAM FRINGE	8,727	8,219	12,000	3,781	3,781	68.5 %	
5001	TIC GRANT	25,000	26,000	26,000	0	0	100.0 %	
5003	VALE OF AYLESBURY PLAN	2,500	0	0	0	0	0.0 %	
	AYLESBURY VALE SHORTFALL :- Expenditure	36,227	34,219	38,000	3,781	0	3,781	90.1 %
1065	BUCKINGHAM FRINGE INCOME	3,763	2,460	8,000	-5,540		30.8 %	
1068	COUNCIL TAX TOP UP GRANT	27,192	18,130	0	18,130		0.0 %	
	AYLESBURY VALE SHORTFALL :- Income	30,955	20,590	8,000	12,590		257.4 %	
	Net Expenditure over Income	5,272	13,629	30,000	16,371			
	PARTNERSHIPS :- Expenditure	36,227	34,219	38,000	3,781	0	3,781	90.1 %
	Income	30,955	20,590	8,000	12,590		257.4 %	
	Net Expenditure over Income	5,272	13,629	30,000	16,371			

Month No : 7

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>EARMARKED RESERVES</u>								
<u>901</u>	<u>EARMARKED RESERVES</u>							
9006	NAG	78	0	1,598	1,598		1,598	0.0 %
9009	CAPITAL RESERVE	0	0	110,000	110,000		110,000	0.0 %
9011	WAR MEMORIAL	750	0	931	931		931	0.0 %
9012	CHRISTMAS LIGHTS	0	0	4,369	4,369		4,369	0.0 %
9013	YOUTH PROJECTS	0	0	3,270	3,270		3,270	0.0 %
9015	CHARTER FAIRS	0	443	11,140	10,697		10,697	4.0 %
9018	REPAIR OF FOOTPATHS	28,035	2,965	5,931	2,966		2,966	50.0 %
9019	MEMORIAL TESTING	2,663	0	2,874	2,874		2,874	0.0 %
9025	PLAY AREA REPLACEMENT	0	0	17,121	17,121		17,121	0.0 %
9026	TRIM TRAIL	4,810	0	0	0		0	0.0 %
9027	GREEN BUCKINGHAM GROUP	0	0	226	226		226	0.0 %
9029	CIRCULAR WALK MAINT	8,894	0	5,247	5,247		5,247	0.0 %
9030	TOURISM LEAFLETS	524	0	3,402	3,402		3,402	0.0 %
9031	YOUTH MUSIC EVENT	0	0	1,200	1,200		1,200	0.0 %
9032	BUCK NEIGHBOURHOOD DEV	10,242	922	18,601	17,679		17,679	5.0 %
9033	DESTINATION BUCKINGHAM	4,631	1,911	4,815	2,904		2,904	39.7 %
9034	RIVER AND POND MAINTENANCE	0	0	5,000	5,000		5,000	0.0 %
9035	PARKS DEVELOPMENT	14,315	11,355	32,129	20,774		20,774	35.3 %
9036	ELECTION COSTS	0	2,812	6,000	3,188		3,188	46.9 %
9037	JUBILEE BOOK	0	0	1,600	1,600		1,600	0.0 %
9038	NEW VEHICLE	0	15,180	28,995	13,815		13,815	52.4 %
9039	BARRIERS FOR EVENTS	0	560	3,168	2,608		2,608	17.7 %
9040	PARK RUN	-250	98	250	152		152	39.2 %
9041	MVAS	-1,177	2,752	1,177	-1,575		-1,575	233.8 %
9042	HOSTING OF TWINNING EVENT	0	0	2,000	2,000		2,000	0.0 %
9043	NEW BAGS AND LEAFLETS	0	0	1,532	1,532		1,532	0.0 %
9044	COMEDY NIGHT	0	0	2,057	2,057		2,057	0.0 %
	EARMARKED RESERVES :- Expenditure	73,515	39,000	274,633	235,633	0	235,633	14.2 %
1070	DESTINATION BUCKINGHAM	10,000	0	0	0			0.0 %
	EARMARKED RESERVES :- Income	10,000	0	0	0			
	Net Expenditure over Income	63,515	39,000	274,633	235,633			
	EARMARKED RESERVES :- Expenditure	73,515	39,000	274,633	235,633	0	235,633	14.2 %
	Income	10,000	0	0	0			0.0 %
	Net Expenditure over Income	63,515	39,000	274,633	235,633			

**BUCKINGHAM TOWN COUNCIL
TOWN CENTRE AND EVENTS COMMITTEE
MONDAY 19 October 2015**

Agenda Item No.

10

Contact Officer: Amanda Brubaker

River Rinse

The first of this year's annual river rinses took place on Sunday 13th September between Buckingham University and Fishers Field. This stretch of river had not been cleaned for a few years. Amongst the finds were two crayfish nets complete with crayfish and a ladies purse which was handed into the police.

As the rinse was taking place behind the university, they were notified but unfortunately, there were no members of staff or students present.

It was a beautiful sunny day for the second rinse which was on Sunday 4th October in Bourton Park. Members of the public joined Town Councillors, Stowe Sub Aqua Group and Bucks Fire & Rescue to help remove road cones, shopping trollies and an empty canister of 'laughing gas'.

The Stowe Sub Aqua Group who have supported the event for many years and the Bucks Fire & Rescue attended both events.

There was a better turn out of Cllrs and members of the public for the second rinse, even though the first one had been publicised in the same way as the second.

Christmas Parade 2015 – “A Children’s Story”

Notes of a Meeting held in the Council Chamber at Cornwalls Meadow, Buckingham, at 11am on Thursday 8th October 2015

Present: Cllr. M. Smith Chairman, Town Centre & Events Committee, BTC
 Mr. P. Fealey Christmas Parade Committee
 Ms. A. Brubaker BTC Events Co-ordinator
 Mr. D. Jones BTC Deputy Town Clerk
 Mrs. K. McElligott BTC

1. Apologies for Absence

Cllr. H. Mordue Chairman, Christmas Parade Committee
 Mr. L. Weston Christmas Parade Committee
 Mr. E. Fletcher Christmas Parade Committee

2. Communication

2.1 Cllr. Mrs Collins and Cllr. Mordue liaised between the Parade Committee and the Council on general matters.

2.2 Direct liaison with Ms. Brubaker on marshal training and placement and the actual event.

2.3 There was a short discussion on the drone which had been flown over the crowd at the 2014 Parade. It was thought to have belonged to a student, and – given the recent publicity about the use and misuse of drones – unlikely to be repeated.

2.4 There had been insufficient information passed to the town centre when the 2014 Parade’s start was delayed. The PA could drown out the ringtone of a mobile and made conversation difficult. Walkie-talkies had been mooted but would suffer from patchy coverage and ambient sound problems (PF could source if this was decided upon). Mobiles + earpieces would probably be better.

2.5 It was proposed for 2015 that the Black Diamonds (dance troupe) would perform in the Bull Ring rather than take part in the Parade itself. This had several advantages

- It would entertain the crowds before the Parade and during the turn;
- It would cut the need for PA music, which would make it easier for Cllr. Try to hear if any messages were sent about delays, etc.;
- It would cut out delays to the Parade movement caused by the dancers stopping to perform

A Morris team were also taking part this year, and could alternate with the Black Diamonds.

2.6 It was proposed for 2015 that judging start at 9.45am to allow time for the judges to get back easily to the front of the Parade (there were 64 entries in 2014) so that it could start on time.

3. Event Management Plan

The only change made by BTC was to update the name of the Deputy Town Clerk. Amendments suggested by HM in 2014 had been retained. PF had no changes to incorporate; HM was still Chairman.

The Risk Assessment covered animals; the Devil's Horsemen would be taking part again.

PF proposed assembling the Walking groups in the area from the Kings Head to the Bull Ring, separating them from the vehicles forming up in the High Street, and then filtering them in again for the return trip. To get the space, the market could move down to beside Waitrose, as they did for Charter Fair.

AB left the meeting briefly at this point. MS asked if PF knew how many participants there were to be this year; PF said there was a meeting the following week, but some had already been in contact.

PF continued: pedestrians crossing from the Meadow Walk arch were also a problem, diving across to the Old Gaol side when they perceived a gap.

It was felt that moving the market was not an option; there was room by Waitrose for only 2 or 3 stalls, and traders would be unwilling to miss a Saturday so close to Christmas, especially with so many extra people in town. Using Moreton Road itself was suggested, as if the town end was closed completely, perhaps with ATC cadets to marshal the groups, though spectators crossing the Moreton Road Kings Head ←→ Prezzo would get in the way. Possibly having the Black Diamonds performing in the Bull Ring would keep them entertained enough to keep them in place until the Parade was clear.

Returning to the EMP: AB said that its importance needed to be emphasised at the Wednesday briefing; she would provide paper copies of the Marshal Information Sheet included in the document to hand out. The full EMP could be emailed out via Lionel Weston. Some marshals had previously disregarded its terms; those who did not take it seriously would either have to withdraw or accept a site where it was not so important to prevent any vehicles from passing. DJ suggested a sign advising parents that they would have to use Brookfield Lane as a drop-off, to prevent cars having to be turned at the entrance to Chandos Road, though there might still be a problem with parents using Sainsbury's car park under the pretence of having come to shop.

PF said that less co-operative marshals could be stationed with more competent people.

The Wednesday briefing would be at 7pm on Wednesday 9th December at RLS and there would be one on Saturday 12th in Station Road for those who couldn't attend on the Wednesday.

AB would like marshals to sign that they read the information sheet; PF said that they had to sign in anyway on the day. MS suggested that the map be enlarged from that in the draft. More contact names could be added to the list. Marshals would be given their HiVis and location and would be told to remain at their post until the roads were re-opened.

4. Road Closure

AB to talk to Sainsbury's manager nearer the time. The road would be closed beyond their access. Craig Calder would be positioned at Chandos Road entrance, hopefully from 9am when his early morning work had been completed. He was barrier-trained.

PF said that Brookfield Lane had been made one-way in 2014 due to the building work, but would be two-way this year. One problem was the length of the vehicle bringing the Devil's Horsemen, but he thought this could go into Brookfield Lane and the Horsemen walk through into Chandos Road.

MS could not yet confirm their attendance, but noted that "Donny & Mooney" normally changed into costume at St. Bernadine's and so needed access; PF said they could also park at RLS and walk down Dark Alley.

MS recalled there had been a problem in 2014 with the School Lane diversion; a marshal had not turned up. PF said this was remedied as soon as he realised the marshal had not signed in. AB said that the Deputy Town Clerk had gone over. This year AB and DJ will do a walk-round to check everyone was in place.

St. Bernardine's had a service at 8.30am, finishing usually at about 9.15. There were usually a few cars parked in front of the church, but this had not proved a problem in the past.

AB would let PF know details of BTC marshals in good time.

PF said that some marshals never saw the Parade; it would be kind to reposition them so they had the chance.

5. Walking Groups

Dealt with above.

6. Marshals

Dealt with above.

7: Signage

AB reported that BTC had bought extra barriers and signs after a review of the existing holding. These were right and left arrows and Diversion signs.

PF said that the usual signs would go up around the town after the Charter Fair as usual. The large white banner had been replaced by several smaller ones; one would go on the corner opposite the Gaol, and the others at entrances to the town. One at Lace Hill entrance was suggested, for the new residents and parents doing the school run.

BTC would deliver letters to all premises on the Road Closure in mid-November to give all a month's notice.

8. Disabled Access

As the disabled parking spaces in the Bull Ring would not be accessible, it had been suggested that Verney Close could be used, but this would also be inaccessible during the Parade. The disabled spaces in Cornwall's Meadow were too far from the town centre for the less able. It was possible that Shopmobility might be able to acquire additional wheelchairs and scooters for the day; BTC would approach Mrs. Rossforth informally in the first instance. If the idea was feasible, Cllr. Mordue would be asked to write officially.

Suitable areas to be allocated to disabled spectators were discussed; the Old Gaol paving would not do, as the Christmas tree would be in place. A rank one-wheelchair deep would be allocated along the Cattle Pen railings; as the paving was somewhat above street level, this would provide a better view than pavement level. Cllr. Mordue would be asked to include this provision in his publicity for the event, and notices would be posted along the railings to keep the area clear.

Meeting closed at midday.

TIC Daily Enquires 15/16
Buckingham MONTHLY VISITOR & ACCOMMODATION STATISTICS 2015-16

Buckingham	Personal		Postal	Telephone		Fax	Email	Total number of enquiries	Local bookings			Incoming BABA				Outgoing BABA					
	Walk-in visitors	Walk-in overseas visitors		Letters received	Calls received				Faxes received	Emails received	Local bookings	Telephone bookings	Bed nights booked	Total People booked	Value of local bookings	Incoming BABA Bookings	Incoming BABA Bed nights	Incoming BABA People booked	Incoming BABA value	Value of local bookings & BABA in	Outgoing BABA Bookings
April	2,727	78	0	106	0	0	2	2,913	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
May	3,017	93	1	112	0	0	7	3,230	2	0	4	0	0	0	0	140.00	0	0	0	0	0.00
June	2,101	121	0	123	0	2	2,347	2,347	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
July	2,632	157	0	155	0	1	2,945	2,945	1	0	2	0	0	0	0	70.00	0	0	0	0	0.00
August	3,434	230	0	114	0	0	3,782	3,782	1	0	2	0	0	0	0	60.00	0	0	0	0	0.00
September	2,293	185	1	112	0	0	2,591	2,591	1	0	0	0	0	0	0	35.00	0	0	0	0	0.00
October	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
November	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
December	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
January	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
February	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
March	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00
Total	16,204	864	2	722	0	0	16	17,808	5	5	0	0	0	0	0	305.00	0	0	0	0	0.00

DATE	MUSEUM			TOURIST INFORMATION CENTRE			
	Adults	Children	Families, Tickets*	UK Local	Wider UK	Overseas	TOTAL
2014							
TOTALS	2635	320	145	14,616	15,010	1,207	30,833
2015							
Jan **	115	41	8	1,265	1,065	42	2,372
Feb	174	62	14	1,063	976	67	2,106
Mar	150	92	10	1,358	1,173	62	2,593
Apr	252	78	18	1,514	1,213	78	2,805
May	279	15	18	1,483	1,533	93	3,109
Jun	212	12	4	1,013	1,088	121	2,222
Jul	299	38	21	1,014	1,619	157	2,790
Aug	402	90	49	1,475	1,959	230	3,664
Sep	290	25	9	1,105	1,282	185	2,572
Oct						0	0
Nov						0	0
Dec						0	0
TOTALS	2173	453	151	11,290	11,908	1,035	24,233

* Family tickets are for up to five people (2 adults and up to 3 children)

** Museum closed for 11 days for new lights installation

TIC Daily Enquiries 15/16

Buckingham MONTHLY VISITOR & ACCOMMODATION STATISTICS 2015-16

Buckingham	Local bookings										Incoming BABA				Outgoing BAI				
	Personal Walk-in visitors	Personal Walk-in overseas visitors	Postal Letters received	Telephone Calls received	Fax Faxes received	Email Emails received	Total number of enquiries	Local bookings	Telephone bookings	Bed nights booked	Total People booked	Value of local bookings	Incoming BABA Bookings	Incoming BABA Bed nights	Incoming BABA People booked	Incoming BABA value	Value of local bookings & BABA in	Outgoing BABA Bookings	Outgoing BAI
April	2,727	78	0	106	0	2	2,913	0	0	0	0	0.00	0	0	0	0.00	0.00	0	0
May	3,017	93	1	112	0	7	3,230	2	0	4	4	140.00	0	0	0	0.00	140.00	0	0
June	2,101	121	0	123	0	2	2,347	0	0	0	0	0.00	0	0	0	0.00	0.00	0	0
July	2,632	157	0	155	0	1	2,945	1	0	2	2	70.00	0	0	0	0.00	70.00	0	0
August	3,434	230	0	114	0	4	3,782	1	0	2	2	60.00	0	0	0	0.00	60.00	0	0
September	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	0	0
October	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	0	0
November	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	0	0
December	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	0	0
January	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	0	0
February	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	0	0
March	0	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	0	0
Total	13,911	679	1	610	0	16	15,217	4	0	8	8	270.00	0	0	0	0.00	270.00	0	0

DATE	MUSEUM						TOURIST INFORMATION CENTRE			
	Adults	Children	Families		TOTAL	UK Local	Wider UK	Overseas	TOTAL	TOTAL
			Tickets*	Number						
2013	2635	320	145	580	3535	14,616	15,010	1,207	30,833	
2015										
Jan **	115	41	8	32	188	1,265	1,065	42	2,372	
Feb	174	62	14	56	292	1,063	976	67	2,106	
Mar	150	92	10	40	282	1,358	1,173	62	2,593	
Apr	252	78	18	72	402	1,514	1,213	78	2,805	
May	279	15	18	72	366	1,483	1,533	93	3,109	
Jun	212	12	4	16	240	1,013	1,088	121	2,222	
Jul	299	38	21	84	421	1,014	1,619	157	2,790	
Aug	402	90	49	196	688	1,475	1,959	230	3,664	
Sep					0				0	
Oct					0				0	
Nov					0				0	
Dec					0				0	
TOTALS	1883	428	142	568	2879	10,185	10,626	850	21,661	

* Family tickets are for up to five people (2 adults and up to 3 children)

BUCKINGHAM TWINNING ASSOCIATION
Minutes of meeting, Wednesday 2 September 2015

Present: Stephanie Scrase (Chairman), Cllr Terry Bloomfield, Janet May, Cllr Howard Mordue, Jane Mordue, Cllr Ruth Newell, Cllr Christine Strain Clark, Sue Watkins

1. **Apologies:** Cllr Paul Hirons, members Mike and Ginny Booth and Mike Kirby.
2. **Minutes** of the meeting held Wednesday 6 May 2015 were agreed and signed.
3. **Matters arising** - none
4. **Young people** – Stephanie reported on the visit in July of Sacha Credigne who she had kindly hosted. He had spent time at the Royal Latin School. The timing, after the end of the French summer school term but before the end of the English term, had worked well.
The Buckingham Town Youth Council continued to thrive. The previous chairman, Rory, now off to University, had presented to the Town Council recently and confirmed that he had gained confidence from the experience. It would be good to involve the Mouvaux and Buckingham youth councils in the next Civic Visit.
5. **News and general updates: Buckingham, Mouvaux, Neukirchen-Vluyn**
- 5.1 **Civic Visit to Buckingham 2016** – it was hoped to begin planning this soon, not least as the Town Council needed to budget for, say, the civic lunch. Annie and Ruth had previously been in touch and it was agreed that Ruth would contact Annie to offer dates in October/November 2016. She would also ask the Town Council to hold over the budget to the next financial year. **Action: Ruth Newell**
6. **Events**
- 6.1 **Review**
- 6.1.1 Royal Latin School Prize giving, BTA Prize, Thursday 2 July 2015 – this had gone well and a photo of the prize winner kindly taken by Robert Munday, would be sent by Ruth to Stephanie and on to Geoff Shaw for the website – and Facebook, see below. **Action: Ruth Newell**
- 6.1.2 Bastille Day Boules competition, Buckingham, Tuesday 14 July 2015 – sadly cancelled due to the wet weather and difficulty in sourcing straw bales. Hopefully both will be okay next year.
Ron Gleeson would be reimbursed for the wine bought. **Action: Ron Gleeson/Howard Mordue**
Howard had ensure the sand had been returned to AVDC.
- 6.2 **Future events**
- 6.2.1 'Castles and Gardens of the Rhine' Fri 11 to Sun 13 September 2015 – members were pleased to learn that Sue and a small group would be flying to Dusseldorf.
- 6.2.2 Visit to Flandres 25/27 September 2015 – sadly no takers but it was agreed that we need to review how we market small group visits to our Francophile members.
- 6.2.3 Harvest Festival in Neukirchen, 19,20 September – no takers and Sue had briefed N-V.
- 6.2.4 Inter Twin Town Tennis Tournament, Neukirchen-vluyn September 2015 – ditto.
- 6.2.5 Vluyn's St Martins Market 7,8 November 2015 – Sue to see if a small group could go, one or two members had expressed interest. Jane to check with Lisa Turan. **Action: Sue Watkins, Jane Mordue**
Agreed to hold a planning meeting to organise goods, if it's on.
- 6.2.6 BAFA – an invitation had been sent to Mouvaux and Stephanie would collect/deliver the artworks. **Action: Stephanie Scrase**
- 6.2.7 AGM and Film, 24 November 2015 – Stephanie to check room booking and decide on a film. **Action: Stephanie**
- 6.2.8 Mouvaux Christmas market 4-6 December 2015 – the date had now been confirmed. Stephanie and Jane to meet for planning session. Janet May volunteered to go. The plan would be to take as much of the goods over beforehand as possible so that only one vehicle need be taken on the weekend, thus making the event more profitable! **Action: Stephanie, Jane Mordue**
- 6.2.9 Buckingham Christmas Parade and Community Fair Saturday 12 December 2015 – agreed to have a stall. Terry to kindly book. Jane and Sue volunteered to be there. **Action: Terry Bloomfield**
- 6.2.11 Other links/events in the pipeline:
 - Lions Club link between N-Vluyn and Winslow Lions (home of Buckingham Lions) – Sue to kindly check with Franjo re interest. **Action: Sue Watkins**
 - Cycling – Stephanie reported that the Mouvaux Club would like to come on 14 July 2016 and cycle up from Folkestone. She would approach the new Buckingham club – contact, Chris Wayman. **Action: Stephanie**

Terry suggested a Valentine's Quiz in February 2016 at the Old Gaol. This was enthusiastically supported and he would check on availability at the Old Gaol on say Friday 12th or Saturday 13 February in the evening. It would be a good membership event. **Action: Terry**

7. **Finance Report** Howard Mordue
The current balance stood at £3,299.09.

8. **Membership report** Terry Bloomfield
Membership stood at 63.

9. **Communications**

Newsletter: Ron Gleeson – the summer newsletter had been well received. Terry agreed to circulate hard copies as well as those previously sent digitally. **Action: Terry**

Club Voice: Ruth and Lara Newell – would continue and they would also revitalize our Facebook page. **Action: Ruth and Lara Newell**

Website: Geoffrey Shaw continued to keep this up to date.

10. **Any Other Business**

11. **Date of next meeting** Wednesday 4 November 2015 at 7.30 p.m.

3/9/15