



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

Telephone/Fax: (01280) 816 426

Email: Townclerk@buckingham-tc.gov.uk
www.buckingham-tc.gov.uk

Town Clerk: Mr. C. P. Wayman

Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 8th February 2016** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm.

Mr. C.P. Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.3, which will last for a maximum of 15 minutes

AGENDA

1. **Apologies for Absence**
Members are asked to receive apologies from Councillors.
2. **Declarations of Interest**
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.
3. **Minutes**
To receive the minutes of the Meeting held on Monday 7th December 2015 ratified at Full Council on 26th January 2015. (TCE/05/15) **Copy previously circulated**
4. **Action List** **Appendix A**
To receive action reports and updates
5. **Markets** **TCE/46/15**
To receive a written report from the Deputy Town Clerk
6. **Budget** **Appendix B**
To receive the latest budget figures
7. **Forthcoming Events**
16th February Pancake Race
27th February Food Fair
17th April Spring Fair
8. **Commonwealth Day (14th March)**
To receive a verbal details of what will happen on the day

Buckingham



Twinned with Mouvaux, France



9. **(607/15) Winter Baskets**
To receive and agree a quotation as requested **Appendix C**
10. **Planters and Hanging Baskets**
To discuss and agree a colour scheme of gold, red, yellows and orange
11. **(606/15) Clean for the Queen (4th – 6th March)**
To agree to contact local groups and businesses and aid them in choosing areas to clean; and to facilitate residents in cleaning their own areas
12. **Flags**
To discuss and agree a date for display – Queen’s birthday 21st April, then remove or keep up
13. **Beacon – Queen’s Birthday (Thursday 21st April)**
To consider in view of the midweek date, whether to participate and support the Church Tower being lit **Appendix D**
14. **Queen’s Birthday Lunch (12th June)**
To agree to hold a joint event with the Church as in previous years
15. **Spring Fair**
To receive a verbal update from Cllr Newell
16. **Christmas Parade**
To receive a verbal report from Cllr Mordue
17. **Music Events**
To receive and note a quotation for the events **Appendix E**
18. **St George’s Day Parade**
To note for information that Buckingham and Winslow District Scouts have requested a parade, but not yet sent a proposal
19. **Event Reviews**
Comedy night – to receive a verbal update from the Events Coordinator
20. **Youth Council**
To receive a verbal report from Cllr O’Donoghue, as agreed at the last meeting
21. **Visitor Information Centre**
To receive the latest visitor and accommodation statistics, and note that Aylesbury TIC will now close in April 2016 **Appendix F**
22. **Shop Buckingham**
To receive a report from the Traders Association.
Mr Wallis was contacted and sends his apologies, no meetings had taken place and no report was presented
23. **Twining**
To agree attendees and Civic lunch arrangements, and consider ballot for 3 members of the public to attend
24. **Correspondence**
To receive a letter of thanks for information **Appendix G**
25. **News Releases**

26. Chairman's Items

27. Date of the next meeting: Tuesday 29th March 2016

To:

Cllr. Ms. J. Bates
Cllr. T. Bloomfield Vice Chair
Cllr. Mrs. G. Collins
Cllr. D. Isham
Cllr. A. Mahi Mayor
Cllr. H. Mordue

Cllr. Ms. Newell
Cllr. L. O'Donoghue
Cllr. M. Smith Chairman
Cllr. Mrs. C. Strain-Clark
Cllr. R. Stuchbury

Events - Action list

Appendix A

Subject	Action to be taken		Response/ Agenda no.
	Date	Action	
Meeting 21/05/12			
Disabled Access to Public events	02/02/15	Incorporate relevant parts into Event Management plan Continue to look at access requirements for the less able Deputy Town Clerk to compile list of venues within the town including disabled access details.	Ongoing Cllr Strain - Clark to assist with assessment of venues for disabled access Ongoing Cllr Strain-Clark Ongoing
Meeting 25/03/13			
Public Entertainment License		Find out if temporary license could be obtained as Council do not have a Performing Rights License	Ongoing – Events Coordinator to look into following Deputy Town Clerk departure. Report for January meeting
Meeting 01/09/15			
Venue list	09/10/15	Emailed Bourton Meadow and Lace Hill Administrator for venue details and pricelist	On-going – Awaiting further details from Venues for updates.
Outside Toilet for Music Events		To look into the provision of outside toilet for Music In The Market and Bandjam 2016	On going
Meeting 19/10/15			
Western Ave parking	23/12/15 20/01/16	To contact residents of Western Ave regarding parking issues during Charter Fair	Letter sent to all residents of Western Ave asking them to complete a survey on survey monkey – ongoing Letter sent to all residents of Western Ave asking for feedback. Ongoing – some feedback has come back. Need to go over it with the Town Clerk
Teenage Market			Due to be discussed at the Youth Council meeting on 5 th

			December
Meeting 07/12/015			
Winter Hanging Baskets		To get a cost from Preston Bissett Nursery for hanging baskets for winter 2016/17	Quote received from Preston Bissett Nurseries

BUCKINGHAM TOWN COUNCIL

TOWN CENTRE AND EVENTS COMMITTEE

Monday 8th February 2016

Agenda Item no. 5

Committee Chairman: Cllr. M Smith

Contact Officer: Mr Dean Jones
01280 816426

Market Report – Matters to Note

Traders have mentioned that the Market has felt particularly quiet over the last 3 months. The main cause, it is thought, is due to the wet weather throughout December 2015. The Market Video produced by Omar Badr Films is now up and running on the website and the Film Place will be playing it regularly pre-film. Feedback from members of the public has been very positive. We hope that this will increase footfall and also attract other traders.

Income Analysis

Market takings are up slightly on last year but this isn't necessarily an indication of overall market performance.

Income from April 2015 to the end January 2016 is **£19,070**, compared with **£18,090** for the same period last year.

The Flea market and Street Market has seen an increase in takings.

	April '14 to Jan '15 (£)	April '15 to Jan '16 (£)
Street Market	14,740	15,094
Flea Market	3,350	3,976

Note: Street Market takings for Saturday 29th August not yet included

Budget

During October, and into December, market infrastructure budget has been spent on advertising in local magazines and trade publications.

The budget report attached to this agenda shows expenditure of **£2271** this financial year.

There is a remaining budget of **£230** for winter and spring advertising. Typically focus changes to attracting traders and releasing standard market adverts (times and dates). With the remaining budget we will just focus on general local advertising.

Summary

The street market continues to struggle with a high turnover of casual traders causing the variable income, Traders have commented that the market is the quietest it has been in some time, however the market stalwarts continue to trade. Typically it is the Flea Market that attracts people to the markets as a whole and is proving a valuable asset.

Buckingham Market does get a reasonable amount of interest from potential traders who have seen adverts, however not all are appropriate for the market. The Market Manager will continue to work with new stalls in an effort to encourage more regular traders. We hope the Market video will encourage traders and member of the community to support the market over the coming months

A meeting has been scheduled with the Market Manager over the coming weeks to discuss the options of growth and improvement in order that it continues to attract a variety of traders and customers into the Town Centre.

02/02/2016

Buckingham Town Council

10:04

Detailed Income & Expenditure by Budget Heading 31/01/2016

Page No 1

Month No : 10

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>TOWN CENTRE & EVENTS</u>							
<u>301</u>	<u>TOWN CENTRE & EVENTS</u>						
4078	0	282	200	-82		-82	141.0 %
4079	106	319	432	113		113	73.8 %
4094	1,908	1,410	2,000	590		590	70.5 %
4104	5,113	5,529	6,887	1,358		1,358	80.3 %
4107	244	267	250	-17		-17	106.8 %
4115	136	320	400	80		80	80.0 %
4201	10,666	9,847	10,000	153		153	98.5 %
4202	3,621	3,323	4,000	677		677	83.1 %
4203	333	232	500	268		268	46.5 %
4205	2,998	2,799	3,000	201		201	93.3 %
4208	0	0	500	500		500	0.0 %
4209	290	126	300	174		174	42.0 %
4210	59	0	75	75	34	41	45.3 %
4211	3,128	2,787	3,150	363		363	88.5 %
4212	210	375	300	-75		-75	125.1 %
4213	0	144	300	156		156	48.1 %
4215	400	200	600	400		400	33.3 %
4216	42	43	50	7		7	85.6 %
4220	3,639	3,549	3,700	151		151	95.9 %
4228	300	1,070	1,070	0		0	100.0 %
4241	4,653	1,463	5,000	3,538		3,538	29.3 %
4243	1,799	3,406	1,800	-1,606		-1,606	189.2 %
	39,646	37,492	44,514	7,022	34	6,988	84.3 %
TOWN CENTRE & EVENTS :- Expenditure							
1013	400	542	500	42			108.3 %
1062	250	200	300	-100			66.7 %
1063	98	114	150	-36			75.9 %
1066	3,077	520	4,000	-3,481			13.0 %
1069	5,967	6,146	6,000	146			102.4 %
	9,792	7,521	10,950	-3,429			68.7 %
TOWN CENTRE & EVENTS :- Income							
Net Expenditure over Income							
	29,853	29,971	33,564	3,593			
<u>302</u>	<u>STREET MARKET</u>						
4017	318	0	330	330		330	0.0 %
4225	3,627	3,326	4,000	674		674	83.2 %
4226	4,487	3,782	4,000	218		218	94.6 %
4235	5,044	2,325	2,500	175		175	93.0 %
	13,476	9,433	10,830	1,397	0	1,397	87.1 %
STREET MARKET :- Expenditure							

Continued on Page No 2

Month No : 10

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1005	STREET MARKET	19,045	15,094	21,000	-5,906			71.9 %
1006	FLEA MARKET	4,264	3,976	5,000	-1,024			79.5 %
1007	CONTINENTAL MARKET	288	-134	600	-734			-22.4 %
	STREET MARKET :- Income	23,597	18,936	26,600	-7,664			71.2 %
	Net Expenditure over Income	-10,122	-9,502	-15,770	-6,268			
<u>303</u>	<u>SPECIAL EVENTS</u>							
4240	JUBILEE MEMORY BOOK	0	-20	0	20		20	0.0 %
4242	FOOD FAIR	379	21	1,200	1,179	21	1,158	3.5 %
4260	TWINNING	854	0	2,000	2,000		2,000	0.0 %
	SPECIAL EVENTS :- Expenditure	1,233	1	3,200	3,199	21	3,178	0.7 %
1020	FOOD FAIR INCOME	425	125	450	-325			27.8 %
	SPECIAL EVENTS :- Income	425	125	450	-325			27.8 %
	Net Expenditure over Income	808	-124	2,750	2,874			
<u>305</u>	<u>PUBLIC CONVENIENCES</u>							
4054	INSTALLATION NEW TOILETS	0	0	121,000	121,000		121,000	0.0 %
	PUBLIC CONVENIENCES :- Expenditure	0	0	121,000	121,000	0	121,000	0.0 %
1080	NHB GRANT TOILETS	0	0	121,000	-121,000			0.0 %
	PUBLIC CONVENIENCES :- Income	0	0	121,000	-121,000			0.0 %
	Net Expenditure over Income	0	0	0	0			
	TOWN CENTRE & EVENTS :- Expenditure	54,354	46,927	179,544	132,617	55	132,563	26.2 %
	Income	33,815	26,581	159,000	-132,419			16.7 %
	Net Expenditure over Income	20,539	20,345	20,544	199			

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
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PARTNERSHIPS**505 AYLESBURY VALE SHORTFALL**

4219	BUCKINGHAM FRINGE	8,727	8,519	12,000	3,481	3,481	71.0 %
5001	TIC GRANT	25,000	26,000	26,000	0	0	100.0 %
5003	VALE OF AYLESBURY PLAN	2,500	0	0	0	0	0.0 %

AYLESBURY VALE SHORTFALL :- Expenditure		36,227	34,519	38,000	3,481	0	3,481	90.8 %
1065	BUCKINGHAM FRINGE INCOME	3,763	2,460	8,000	-5,540			30.8 %
1068	COUNCIL TAX TOP UP GRANT	27,192	18,130	0	18,130			0.0 %
AYLESBURY VALE SHORTFALL :- Income		30,955	20,590	8,000	12,590			257.4 %

Net Expenditure over Income	5,272	13,929	30,000	16,071				
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PARTNERSHIPS :- Expenditure		36,227	34,519	38,000	3,481	0	3,481	90.8 %
Income		30,955	20,590	8,000	12,590			257.4 %
Net Expenditure over Income		5,272	13,929	30,000	16,071			

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>EARMARKED RESERVES</u>							
901	<u>EARMARKED RESERVES</u>						
9006	NAG	78	97	1,598	1,501	330	1,171 26.7 %
9009	CAPITAL RESERVE	0	0	110,000	110,000	66,453	43,547 60.4 %
9011	WAR MEMORIAL	750	0	931	931	931	0.0 %
9012	CHRISTMAS LIGHTS	0	0	4,369	4,369	4,369	0.0 %
9013	YOUTH PROJECTS	0	0	3,270	3,270	3,270	0.0 %
9015	CHARTER FAIRS	0	0	11,140	11,140	11,140	0.0 %
9018	REPAIR OF FOOTPATHS	28,035	2,965	5,931	2,966	2,966	0 100.0 %
9019	MEMORIAL TESTING	2,663	0	2,874	2,874	2,874	0.0 %
9025	PLAY AREA REPLACEMENT	0	0	17,121	17,121	17,121	0.0 %
9026	TRIM TRAIL	4,810	0	0	0	0	0.0 %
9027	GREEN BUCKINGHAM GROUP	0	0	226	226	226	0.0 %
9029	CIRCULAR WALK MAINT	8,894	0	5,247	5,247	5,247	0.0 %
9030	TOURISM LEAFLETS	524	0	3,402	3,402	3,402	0.0 %
9031	YOUTH MUSIC EVENT	0	0	1,200	1,200	1,200	0.0 %
9032	BUCK NEIGHBOURHOOD DEV	10,242	1,088	18,601	17,513	17,513	5.9 %
9033	DESTINATION BUCKINGHAM	4,631	1,911	4,815	2,904	2,904	39.7 %
9034	RIVER AND POND MAINTENANCE	0	0	5,000	5,000	5,000	0.0 %
9035	PARKS DEVELOPMENT	14,315	11,355	32,129	20,774	20,774	0 100.0 %
9036	ELECTION COSTS	0	2,812	6,000	3,188	3,188	46.9 %
9037	JUBILEE BOOK	0	1,358	1,600	242	242	84.9 %
9038	NEW VEHICLE	0	15,180	28,995	13,815	13,815	0 100.0 %
9039	BARRIERS FOR EVENTS	0	560	3,168	2,608	2,608	17.7 %
9040	PARK RUN	-250	98	250	152	152	39.2 %
9041	MVAS	-1,177	1,818	1,177	-641	-641	154.5 %
9042	HOSTING OF TWINNING EVENT	0	0	2,000	2,000	2,000	0.0 %
9043	NEW BAGS AND LEAFLETS	0	0	1,532	1,532	1,532	0.0 %
9044	COMEDY NIGHT	0	0	2,057	2,057	2,057	0.0 %
9045	ACCESS FOR ALL	0	-500	0	500	500	0.0 %
	EARMARKED RESERVES :- Expenditure	73,515	38,744	274,633	235,889	104,338	131,551 52.1 %
1070	DESTINATION BUCKINGHAM	10,000	0	10,000	-10,000		0.0 %
	EARMARKED RESERVES :- Income	10,000	0	10,000	-10,000		0.0 %
	Net Expenditure over Income	63,515	38,744	264,633	225,889		
	EARMARKED RESERVES :- Expenditure	73,515	38,744	274,633	235,889	104,338	131,551 52.1 %
	Income	10,000	0	10,000	-10,000		0.0 %
	Net Expenditure over Income	63,515	38,744	264,633	225,889		



The Queen's 90th Birthday Beacons
21st April 2016

YOUR GUIDE TO TAKING PART

Introduction

There is a long and unbroken tradition in our country of celebrating Royal jubilees, weddings, coronations and special birthdays with the lighting of beacons - on top of mountains, churches and castle battlements, on town and village greens, farms, country parks and estates, and along the beaches surrounding our shores. The last major beacon celebration was on Her Majesty The Queen's Diamond Jubilee on 4th June 2012, which many of those receiving this guide successfully took part in.

There will be a further opportunity to celebrate on Thursday 21st April 2016, when beacons will be lit throughout the United Kingdom, Channel Islands, Isle of Man and UK Overseas Territories in celebration of Her Majesty The Queen's 90th Birthday that day. To date, 255 local communities, including town and parish councils, local authorities, youth groups and organisations such as the Royal Agricultural Benevolent Institution, the Crown Estates, Windsor, Historic Houses Association, English Heritage, National Trust, Country Land and Business Association, Trinity House, the Royal Air Force, National Association of Local Councils, Local Government Association, Once Voice Wales, National Association of Civic Officers and the Convention of Scottish Local Authorities have agreed to take part (see Acknowledgements page). We hope that you too will wish to participate by lighting a beacon, joining us in uniting the nation in common celebration of this important milestone in The Queen's life. The beacon lighting time will be confirmed at a later date but please plan around lighting it in the early evening.

The Beacon Project, by agreement with The Royal Household, will form an important part of The Queen's 90th birthday celebrations, and Her Majesty The Queen has graciously agreed to light the Principle Beacon on 21st April 2016.

Your event could be large or small. There are three types of beacons that may be used - **1**) the traditional bonfire beacon, **2**) a beacon brazier on top of a tall wooden post that has been previously erected for similar occasions and **3**) a gas-fuelled

beacon of the kind lit for The Queen's Diamond Jubilee in 2012 and VE Day in May 2015. The choice is yours.

However, if you wish to purchase one of the gas-fuelled beacons being specially manufactured for this unique occasion, please go to page 4. You can order your bottled gas from Flogas Britain Ltd, whose details are provided on this page.

For the first time in history, members of the Army Cadet Force, representing the youth of our nation, will be taking gas-fuelled beacons to the top of the four highest peaks in the United Kingdom - Ben Nevis, Scotland; Mount Snowdon, Wales; Scaffell Pike, England, and Slieve Donard, Northern Ireland.

You may use your beacon lighting and associated events as a way of raising funds for local or national charities. Or you can simply enjoy the occasion with family and friends, one of whom may even share a 90th birthday with Her Majesty.

If you wish to take part, please go to page 3 and follow the instructions to insure that your beacon is correctly listed and that we can liaise with you regarding further information. We wish you well with your planning and with the event itself.



Bruno Peek

Bruno Peek LVO OBE OPR
Pageantmaster
The Queen's 90th Birthday Beacons



How to take part and Beacon Lighting Ceremony

How to take part

Step 1: To confirm your involvement and assist us in easy communication and correct registration of your event, please be kind enough to undertake the following in FULL as soon as possible, sending it to Bruno Peek LVO OBE OPR, Pageanimaster, The Queen's 90th Birthday Beacons at - brunopeek@mac.com

If your event is a private occasion and NOT open to the public, and you do not want your involvement shown on any public or media listing, it is important that you confirm this when providing information requested below. Your participation will still be noted as part of this historic occasion but NOT made public.

However, if your event is open to the public your contact details will be shared with the media so that they can contact you direct to arrange any publicity and/or coverage of your event on 21st April 2016.

Name of Contact/Coordinator
Name of Council or Organisation
Job title of Coordinator
Full postal address including postcode
County
Country: England, Wales, Scotland, Northern Ireland, Channel Islands, Isle of Man, UK Overseas Territory
Telephone number - landline
Mobile number
Email Address
Beacon Location if known when registering, including postcode

Please ensure you have undertaken all the safety aspects etc, outlined on page 6 and before the lighting of your Bonfire Beacon on page 5 and you have alerted the emergency services, including the Fire Brigade, undertaken any risk assessments required and ensure all are happy with your plans. (This is your responsibility as coordinator of your Beacon lighting event).

Beacon Lighting Ceremony - 21st April 2016

The Beacon lighting ceremony should be undertaken as follows:

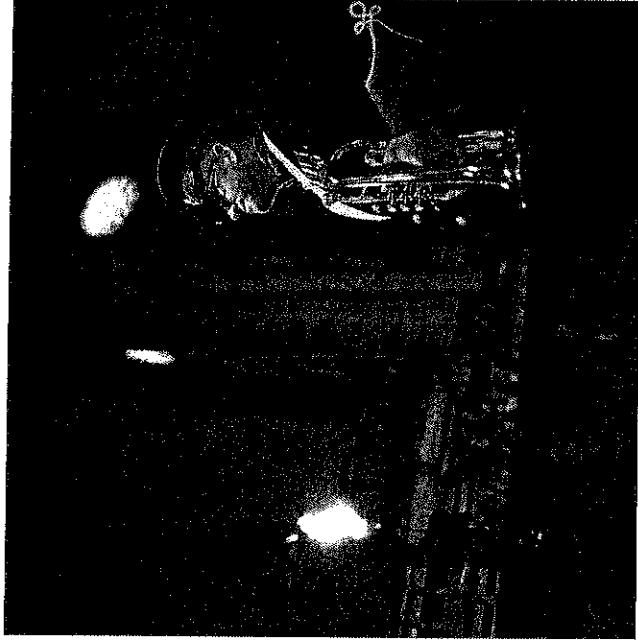
Step 2: Invite your Lord Lieutenant, Deputy Lieutenant, Lord Mayor, Mayor, High Sheriff, High Steward, Lord Provost, Chairman or Leader of the Council to light your Beacon, or you may wish to consider running a competition in partnership with your local media, with the winner having the honour of lighting it that night.

Step 3: Please arrange to have professional photographs taken during your event, and immediately after, please send NO more than THREE high quality, copyright-free photographs to tomea9@hotmail.com including the name of the photographer, the Beacon location, including post code, along with the name of the Council or Organisation.

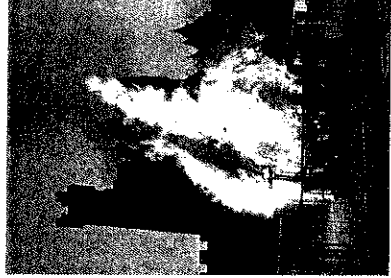
Step 4: If appropriate, please use social media channels - Twitter, Facebook etc - to promote your event. On Facebook, post photographs of your Beacon lighting ceremony on the 21st April 2016.

Step 5: We will be providing you with an outline Press Release for your use, so please localise it, providing as much or as little information as you wish regarding your event, along with your contact details before YOU send it to all areas of your local media to enable them to contact YOU direct.

Step 6: Please arrange to light your Beacon early evening - exact time will be confirmed early March 2016.



Wood fuelled Beacon Brozter, Hilton, Derbyshire, England.



Bonfire Beacon, Killybegh, County Down, Northern Ireland.



Gas fuelled Beacon, East Antrim, Northern Ireland.

Gas fuelled Beacon

The Beacon is of lightweight construction and comes assembled and complete with the exception of the gas cylinders that will need to be purchased separately. One 47kg propane cylinder or 2 x 19kg cylinders are recommended to give a full flame for half an hour. These cylinders can be purchased from Flogas Britain Ltd by calling 0800 085 6225 quoting Gas Fuelled Beacons or by going to their website www.flogas.co.uk which allows you to find a local stockist by entering your postcode. You may also download a propane cylinder safety data sheet from the Flogas website (www.flogas.co.uk/product-safety-data-sheets).

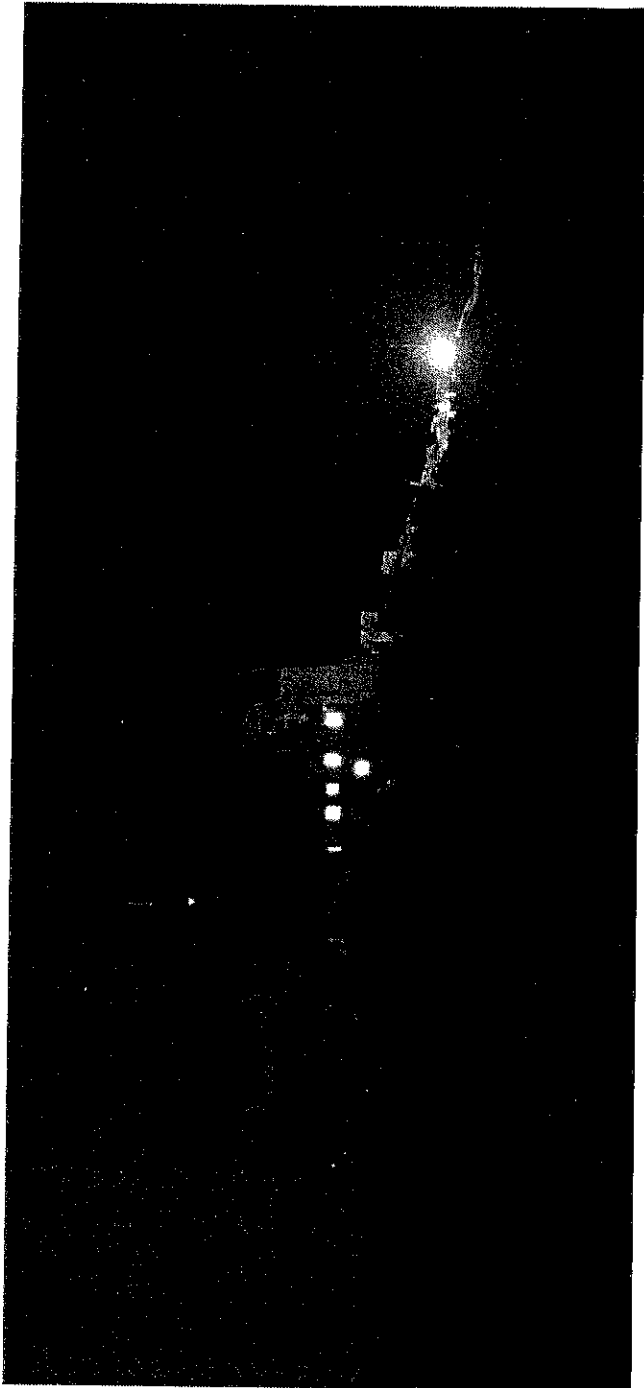
The Gas Fuelled Beacon package will contain the following:

- Burner unit
- 2m high stand with an anchor for fixing to the ground
- 10m hose with the regulator for connecting to the gas cylinders
- Gas lighter with propane fuel
- Spanner
- Leak detecting fluid
- Hose assembly and Y manifold to link 2 cylinders
- Lighting and safety instructions

The above items are packed into 2 strong cartons

The tripod describes a circle area of about 1.32m diameter and the beacon has an extended height of about 2.15m.

The Beacon is stable in the wind. It is supplied with a ground anchor and rope for securing to the ground if this is possible, or else we would recommend the use of sand bags. Full instructions are provided for this. The Beacon must be supervised by 2 people at all times when lit and a fire extinguisher must be provided. It is important that the supervision should be undertaken those who are competent and it is essential that a trial be undertaken before the event to ensure that everyone is fully trained and familiar with the operation.



Gas fuelled Beacon, St Michael's Mount, Cornwall.

The price is £299 plus VAT including carriage within the UK Mainland. There will be an extra carriage charge for other areas.

To order please contact:

Bullfinch Gas Equipment,
Kings Road, Tyseley, Birmingham, B11 2AJ.

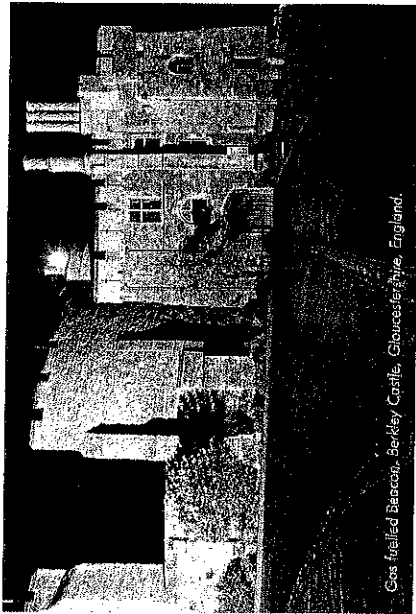
Tel: 0121 765 2000

Fax: 0121 707 0995

Email: sales@bullfinch-gas.co.uk

Web: www.bullfinch-gas.co.uk

Payment by cheque, BACS transfer, or Credit/Debit Card. Last date to order to guarantee delivery by 14th April is 29th February 2016. However please enquire after this date for availability.



Gas fuelled Beacon, Berkeley Castle, Gloucestershire, England.

Amanda Brubaker

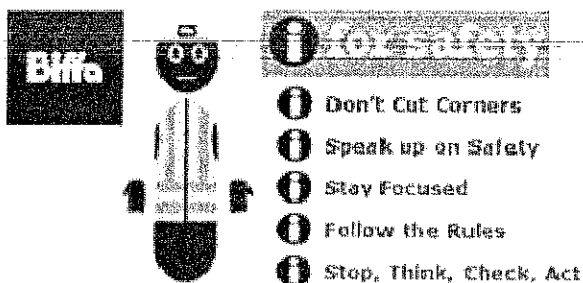
From: Chris Thornton <Chris.Thornton@biffa.co.uk>
Sent: 18 January 2016 10:22
To: Amanda Brubaker
Subject: RE: Buckingham Music Events

Hi Amanda,

Sorry for the delay, the total cost of each event is £196.50 +VAT. Please advise if you wish to continue and I will arrange the delivery and collections as per the below

Kind Regards

Chris Thornton
 Milton Keynes Collection Depot & Transfer Station Manager
 Biffa Waste Services Ltd | Chesney Wold | Bleak Hall | Milton Keynes | MK6 1NE
 Tel: 01908 870 029 | Mob: 07736 598 773 | Ext: 3379001



From: Amanda Brubaker [mailto:events@buckingham-tc.gov.uk]
Sent: 14 January 2016 09:02
To: Chris Thornton
Subject: RE: Buckingham Music Events

Hi Chris

We usually pay by cheque on a pro forma invoice.

Regards

Amanda

Amanda Brubaker
 Events Co-Ordinator
 Buckingham Town Council
 Tele: 01280 816426
 Mobile: 074 3681 2415

Email: events@buckingham-tc.gov.uk
 Web Site www.buckingham-tc.gov.uk



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From: Chris Thornton [<mailto:Chris.Thornton@biffa.co.uk>]

Sent: 14 January 2016 08:30

To: Amanda Brubaker

Subject: RE: Buckingham Music Events

Good Morning Amanda,

My thanks for the opportunity to quote for the below, just before I confirm the details can you please advise if we do this on account or do pay separately via debit card/cheque as my memory has failed me

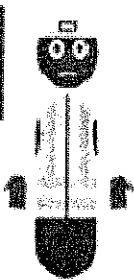
Many Thanks

Chris Thornton

Milton Keynes Collection Depot & Transfer Station Manager

Biffa Waste Services Ltd | Chesney Wold | Bleak Hall | Milton Keynes | MK6 1NE

Tel: 01908 870 029 | Mob: 07736 598 773 | Ext: 3379001



- 1 Don't Cut Corners
- 1 Speak up on Safety
- 1 Stay Focused
- 1 Follow the Rules
- 1 Stop, Think, Check, Act

From: Amanda Brubaker [<mailto:events@buckingham-tc.gov.uk>]

Sent: 13 January 2016 15:16

To: Chris Thornton

Cc: mns47@tiscali.co.uk; deputytownclerk@buckingham-tc.gov.uk

Subject: Buckingham Music Events

Pease can you provide quotes for 1100 ltr containers for the following events

Music In The Market

Sunday 29th May 2016

4 x 1100 ltr containers

Delivery date – Friday 27th May

Collection Date – Tuesday 31st May

Bandjam

Sunday 28th August

4 x 1100 ltr containers

Delivery Date – Friday 26th August

Collection Date – Tuesday 30th August

These will need to be delivered to the paved area outside the Old Gaol Museum in Buckingham Town Centre. The address is

Market Hill
Buckingham
MK18 1JX

I look forward to hearing from you shortly.

Regards

Amanda

Amanda Brubaker
Events Co-Ordinator
Buckingham Town Council
Tele: 01280 816426
Mobile: 074 3681 2415

Email: events@buckingham-tc.gov.uk
Web Site www.buckingham-tc.gov.uk



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TIC Daily Enquires 15/16

Buckingham Monthly Visitor & Accommodation Statistics 2015-16

Buckingham	Personal		Personal	Postal	Telephone	Fax	Email	Total number of enquiries	Local bookings		Incoming BABA				Outgoing BABA					
	Walk-in visitors	Walk-in overseas visitors	Letters received	Calls received	Faxes received	Emails received	Local bookings		Telephone bookings	Bed nights booked	Total People booked	Value of local bookings	Incoming BABA Bookings	Incoming BABA Bed nights	Incoming BABA People booked	Incoming BABA value	Value of local bookings & BABA in	Outgoing BABA Bookings	Outgoing BABA bed nights booked	Outgoing BABA people booked
April	2,727	78	0	106	0	2	2,913	0	0	0	0.00	0	0	0	0.00	0.00	0	0	0	0.00
May	3,017	93	1	112	0	7	3,230	2	0	4	140.00	0	0	0	0.00	140.00	0	0	0	0.00
June	2,101	121	0	123	0	2	2,347	0	0	0	0.00	0	0	0	0.00	0.00	0	0	0	0.00
July	2,632	157	0	155	0	1	2,945	1	0	2	70.00	0	0	0	0.00	70.00	0	0	0	0.00
August	3,434	230	0	114	0	4	3,782	1	2	2	60.00	0	0	0	0.00	60.00	0	0	0	0.00
September	2,293	185	1	112	0	0	2,591	1	2	1	35.00	0	0	0	0.00	35.00	0	0	0	0.00
October	3,303	104	0	121	0	7	3,535	0	0	0	0.00	0	0	0	0.00	0.00	0	0	0	0.00
November	1,689	65	0	114	0	3	1,871	0	0	0	0.00	0	0	0	0.00	0.00	0	0	0	0.00
December	1,796	30	0	91	0	2	1,919	0	0	0	0.00	0	0	0	0.00	0.00	0	0	0	0.00
January	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	0	0	0	0.00
February	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	0	0	0	0.00
March	0	0	0	0	0	0	0	0	0	0	0.00	0	0	0	0.00	0.00	0	0	0	0.00
Total	22,992	1,063	2	1,048	0	28	25,133	5	0	8	305.00	0	0	0	0.00	305.00	0	0	0	0.00

BUCKINGHAM OLD GAOL MUSEUM & TIC VISITOR NUMBERS

YEAR	MUSEUM			TOURIST INFORMATION CENTRE		
	Adults	Children	Families Tickets* Number	UK Local	Wider UK	Overseas
2010	2,233	237	128 512	2,982		35,470
2011	2,422	371	140 564	3,357	NO BREAKDOWN OF FIGURES AVAILABLE	41,005
2012	2,513	254	187 748	3,515		33,392
2013	2,655	270	165 660	3,585	32,708	28,821
2014	2,635	320	145 580	3,535	20,574	30,833
				14,616	15,010	

YEAR	MUSEUM			TOURIST INFORMATION CENTRE		
	Adults	Children	Families Tickets* Number	UK Local	Wider UK	Overseas
2015	115	41	8 32	188	1,065	42
Jan **	174	62	14 56	292	976	67
Feb	150	92	10 40	282	1,173	62
Mar	252	78	18 72	402	1,213	78
Apr	279	15	18 72	366	1,533	93
May	212	12	4 16	240	1,088	121
Jun	299	38	21 84	421	1,619	157
Jul	402	90	49 196	688	1,959	230
Aug	290	25	9 36	351	1,282	185
Sep	214	20	14 56	290	1,320	104
Oct	144	3	7 28	175	836	65
Nov	313	7	4 16	336	694	30
Dec	2844	483	176 704	4031	14,758	1,234
TOTALS				15,210	14,758	31,202

** Museum closed for 11 days for new lighting installation

25th. November. 2015

Chippings,
Fulwell Road, Finmere,
Buckingham MK18 4QS

Tel: 01280 847908 - E-Mail: wdsmith.32@gmail.com

Dear Amanda,

Just a line to say
congratulations to you on producing
such a lovely little book on our
Coronation experiences.

I know what a problem it has
been to you dealing with all the
copyrights. I have thoroughly
enjoyed reading all the interesting
stories.

With all my best wishes,

David Smith.