

# **BUCKINGHAM TOWN COUNCIL**

TOWN COUNCIL OFFICES, CORNWALLS MEADOW, BUCKINGHAM, MK18 1RP

Telephone/Fax: (01280) 816 426

Email: Townclerk@buckingham-tc.gov.uk

www.buckingham-tc.gov.uk

Town Clerk: Mr. C. P. Wayman

#### Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Tuesday 26<sup>th</sup> May 2015** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm.

Mr. C.P.Wayman Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.3, which will last for a maximum of 15 minutes

### **AGENDA**

1. Election of Chairman

To elect a Chairman of the Committee for 2015 - 2016

2. Election of Vice Chairman

To elect a Vice-Chairman of the Committee for 2015 – 2016

3. Apologies for Absence

Members are asked to receive apologies.

4. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

5. Minutes

To receive the minutes of the Meeting held on Monday 23<sup>rd</sup> March 2015 ratified at Full Council on 11th May 2015. (**TCE/07/14**) **Copy previously circulated** 

6. Terms of Reference

To discuss and agree the broad terms of reference for sub-committees; documents to be written by Town Clerk for next meeting.

6.1 Fringe Committee

6.2 Christmas Lights Committee

7. Action List

receive action reports and undates

To receive action reports and updates

8. Venues

To receive the draft Buckingham venue list

Appendix B

Appendix A







### 9. Budget

To receive the latest budget figures

Appendix C

### 10. 870/14 Christmas Parade Accounts TCE/07/14 (815.14)

To receive email correspondence following a request for a complete balance sheet from the Christmas Parade Committee as requested by the Town Centre and Events Committee on 23 March 2015 and referred to the Resources Committee

Cllr Mordue commented that income was shown, in the total collected from street collections; the Parade Committee did not hold any assets and only held one current account. Cllr Mordue confirmed the balance of the account at £2724.34.

ACTION: CLLR MORDUE

Members discussed the presentation of figures and **AGREED** that although almost there, it would be useful to have brought forward and carried forward totals, and for the Parade Committee to settle the bill for the P/A system. Further information to be presented at the next TC&E committee meeting. **ACTION: TC&E AGENDA MAY 2015 Appendix D** 

### 11. Christmas Lights Tenders

To receive a written report from the Events Co-ordinator

TCE/02/15

### 12. Magna Carter Trail

Verbal update from the Events Co-ordinator

### 13. Christmas light switch on

To receive and discuss a written report from the Events Co-ordinator

TCE/03/15

### 14. Advertising – Buckingham & Winslow Advertiser

To receive a verbal report from the Events Co-ordinator

### 15. Planters & Hanging Baskets

To receive a verbal update from the Events Co-ordinator

### 16. Forthcoming Events

To receive a verbal report from the Events Co-ordinator - Dog Event To receive a verbal update from the Events Co-ordinator Fringe Week

### 17. Event Reviews

17.1 To receive a written report from the Events Co-ordinator - Comedy night

TCE/04/15

17.2 To receive an email about the Comedy night

Appendix E

17.2 To receive a verbal report from the Events Co-ordinator – Music in the Market

## 18. Youth Projects

To receive a verbal update from Clir O'Donoghue

### 19. Access

To receive a verbal report from Cllr Strain-Clark

## 20. Best Kept Village

To receive a verbal report from the Events Co-ordinator

### 21. Ownership of Events

To receive the updated list and discuss changes

Appendix F

### 22. Visitor Information Centre

To receive the latest visitor and accommodation statistics

Appendix G

23. Twinning

(820/14) To discuss the next Twinning Event in 2016 and agree any required actions.

24. News Releases

25. Chairman's Items

**26.** Date of the next meeting: Monday 13<sup>th</sup> June 2015

To:

Cllr. T. Bloomfield

Cllr. Mrs. G. Collins

Cllr. D. Isham

Cllr. A. Mahi - Chairman

Cllr. H. Mordue

Cllr. Ms. Newell

Cllr. L. O'Donoghue

Cllr. M. Smith

Cllr. C. Stain-Clark

Cllr. R. Stuchbury - Vice Chairman

**Events - Action list** 

Appendix A

Subject	Action to	be taken	Response/
_	Date	Action	Agenda no.
Memory Book	14/10/13	Prices and quantities to be agreed	Ongoing
Meeting 21/05/12			
Disabled Access to Public events		Incorporate relevant parts into Event Management plan	Ongoing Cllr Strain - Clark to assist with assessment of venues for disabled access
		Continue to look at access requirements for the less able	Ongoing Cllr Strain- Clark
	02/02/15	Deputy Town Clerk to compile list of venues within the town including disabled access details.	Draft Item - On Agenda
Meeting 25/03/13			
Magna Carta Walk	20/05/13	To obtain more information from Mr Hewitt regarding the Magna Carta Walk Agreed to support Event, Mayor, Town Crier to be involved. Arrange publicity	Mr Hewitt has confirmed approx. arrival time.  Ongoing – On Agenda
Public Entertainment License		Find out if temporary license could be obtained as Council do not have a Performing Rights License	Ongoing – Deputy Town Clerk will update after rule changes

Buckingham Multi Agency Group Buckingham Summer Youth Activities

Participation   Costs   Conjugatory   Throne   Disabled Access   Disabled Incident   Costs   Conjugatory   Throne   Conjugatory   Throne   Conjugatory   Throne   Costs   Conjugatory   Throne   Costs   Cos	Indoor							
27 Per First   28 P	Venue		Occupancy	Times	Disabled Access	Disabled Toilet	Comment	Contact
The course of	Buckingham Knowledge Centre			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		19 · 通知的 19 · 19 · 19 · 19 · 19 · 19 · 19 · 19		01296387870
Part	Classroom (Next to Town Council Office		Max 30	9:00 - 5:30	Automatic Entrance Door Lift Access to floor	Yes - Accesed via lift	Could be made bookable in evening	Adult Education
The control of the					Automatic Entrance Door			
12   12   12   12   12   12   12   12	Mezzanine Room	Free	Max 40	9:00 - 5:30	Lift Access to floor	Yes - Accesed via IIII	Visitors to be buzzed in	Buckingham Library
CEX Port Float         Make 270         15:00-12:0-56         Easily accossisation         Ferrinde doubled following the Make 20         15:00-12:0-56         Easily accossisation         Ferrinde doubled following the Make 30         15:00-12:0-56         Easily accossisation         Pre-fined         Description	Royal Latin School	是我们的是我们的是我们的,我们就是一个人的,我们们的是我们的是一个人的。	A TOTAL STATE OF THE STATE OF T	A STATE OF THE STA	の影響を表現しています。 第一年の第一年の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の	SAME CANON BENEFIT OF STATES	大学の はない 大学の 大学の 大学 大学 大学 できない でんかい かん	01280-813065
EXPENDITION (2007)         EXPENDI	Main Hall	£25 Per Hour	Max 270	18:00 - 20:45	Easily accessable	Female disabled toilet only	Bookable on weekends & holidays	Debbie Donoghue
15.00 Per Hours         Mass 40         18.00 - 20.454         Study accessable         Are when the study accessable of ground floor diseasons         Pre-study when the properties of ground floor diseasons         Pre-study when the problem of weekends & Jedgers         10.00           2.0. For Hours         Mass 100         18.00 - 20.04         Study 20.04         Study accessable for ground floor diseasons         Yes - Accessed vie Ramp         Not accessable for ground floor diseasons         Not accessable of weekends & Jedgers         10.00           2.0. For Hours         Mass 200         18.00 - 20.04         Study 20.04         Study 20.04         Study 20.04         Study 20.04         Study 20.04         Mass 20.04 <td< td=""><td>Gvm</td><td>£25 Per Hour</td><td>Unknown</td><td>18:00 - 20:45</td><td>Easily accessable</td><td></td><td>Bookable on weekends &amp; holidays</td><td>Debbie Donochue</td></td<>	Gvm	£25 Per Hour	Unknown	18:00 - 20:45	Easily accessable		Bookable on weekends & holidays	Debbie Donochue
CEX.Port Float         Mail 20         18.00.1.20.45         Easily accreasable for ground float classerooms         The section of the sectio	Sports Hall	640 Per Hour	Max 40	18:00 - 20:45	Fasily accessable	Available at various points in		Dehbie Donochus
EST Per Flour   Mars 20   1950. 22.045   Early accessable for goard floor claserooms   Yes - Early Accessed via Ramp   Next reached to New York   Responsibility   New Y	Conference Room	£20 Per Hour	Max 60	18:00 - 20:45	Fasily accessable	the school - Not close to venue		Debbie Donoghue
227 Per Hourg (2012)   1944	Classrooms	£15 Per Hour	Max 30	18:00 - 20:45	Easily accessable for ordinal floor dissertions			Dahbia Donoghua
227 Per Huar (Stat E008/m E49)   Max 200   1800 2200   Starts for the part of the part o	ective Theatre	£25 Per Hour	Max 166	18:00 - 20:45	Easily accessable	Yes - Fasily Appead	Bookable on weekends & holidays	Debbie Donochue
Comparison (Comparison (Comp	TECHNOLING TO THE COLUMN	1000	OO! VEW!	CT-00001	Leasily accessable	Tes - Lesily Occessed	DOORAGIE OIL WEEKEINS & HOUNAYS	Pennie Donogiline
12.0 Per Hourt (28.8 £205.0 H. F.)   18.00 ± 2.200   18.00 ±	THE DUCKING HAM DONOR	COL D 1 ( 10 - 10 - 10 - 10 - 10 10 - 10 - 10 10 -	114-000	10.00		TO A CONTROL OF THE PROPERTY O	Arran de variante de la companya del companya de la companya del companya de la companya del la companya de la companya de la companya del la companya de la companya de la companya de la companya del la companya de l	9077 8 08710
200 Per Hours Size (200 Miles)   Max 350   18.00 - 22.00   Ramp to main internation of school   Yes - Accessed via Parin   Not available Fidilaties   Long 150 et al.     100 Per Hours Size (200 Miles)   Max 350   18.00 - 22.00   Ramp to main internation of school   Miles asset (200 Miles)   Max 350   18.00 - 22.00   Ramp to main internation of school   Miles asset (200 Miles)   Miles 250   Ramp to main internation of school   Miles asset (200 Miles)   Miles 250   Ramp to main internation of school   Miles asset (200 Miles)   Miles 250   Ramp to main internation of school   Miles 250   Miles 250   Ramp to main internation of school   Miles 250   Miles 250   Ramp to main internation of school   Miles 250   Ramp to main internation   R	Jubilee Hall/Humanities Hall	£25 Per Hour (Sat £40/Sun £45)	Max 200	18:00 - 22;00	Kamp to main enterance of school	Yes - Accessed via Kamp	Not available Fridays - Available holidays	Joanne Wilson
27.00 EH Hour (Set FoldSun Edg)         Max 300         (Set Do 2.200)         Ramp to main interaction of school         Analytic (Set Do 2.200)         Ramp to main interaction of school         Analytic (Set Do 2.200)         Ramp to main interaction of school         Analytic (Set Do 2.200)         Ramp to main interaction of school         Analytic (Set Do 2.200)         Ramp to main interaction of school         Analytic (Set Do 2.200)         Ramp to main interaction of school         Analytic (Set Do 2.200)         Ramp to main interaction of school         Analytic (Set Do 2.200)         Ramp to main interaction of school         Analytic (Set Do 2.200)         Ramp to main interaction of school         Analytic (Set Do 2.200)         Ramp to main interaction of school         Analytic (Set Do 2.200)         Ramp to main interaction of school         Analytic (Set Do 2.200)         Ramp to main interaction of school         Analytic (Set Do 2.200)         Ramp to main interaction of school         Analytic (Set Do 2.200)         Analytic (S	Conference Facilities	£20 Per Hour (Sat £35/Sun £40)	Seats 16	18:00 - 22:00	Ramp to main enterance of school	Yes - Accessed via Ramp	Not available Fridays - Available holidays	Joanne Wilson
12.55 Feet Hours (Statistical F	Maín Hall	£20 Per Hour (£25 with seating)	Max 300	18:00 - 22;00	Ramp to main enterance of school		Not available Fridays - Available holidays	Joanne Wilson
225 Fer Hour (3st ESSSNn £40)   Short Dependant 1800 ± 2200   Ramp to main entance of school   Available foliations — Language — L	Dance Studio	£25 Per Hour (Sat £40/Sun £45)	Max 25	18:00 - 22;00	Ramp to main enterance of school	Australia of conference and all of the	_	Joanne Wilson
E20 per Hour (261 ESUSSIUR E40)         Max 23         118.00 - 22.00         Available befolises - London of National Hour (261 ESUSSIUR E40)         Max 23         118.00 - 22.00         Available befolises - London of National Hour (261 ESUSSIUR E40)         Not available Fridges - Available holidings   London of National Hour (261 ESUSSIUR E40)         Not available Fridges - Available holidings   London of National Hour (261 E400S) in 18.00 - 22.00         Vota available Fridges - Available holidings   London of National Hour (261 E400S) in 18.00 - 22.00         Vota available Fridges - Available holidings   London of National Hour (261 E400S) in 18.00 - 22.00         Vota available Fridges - Available holidings   London of National Hour (261 E400S) in 18.00 - 22.00         Max 422         Responsible Pridges - Available holidings   London of National Hour (261 E400S) in 18.00 - 22.00         Max 422         Responsible Pridges - Available holidings   London of National Hour (261 E400S) in 18.00 - 22.00         Max 422         Responsible Pridges - Available holidings   London of National Hour (261 E400S) in 18.00 - 22.00         Max 422         Responsible Pridges - Available holidings   London of National Hour (261 E400S) in 18.00 - 22.00         Max 422         Responsible Pridges - Available holidings   London of National Hour (261 E400S) in 18.00 - 22.00         Max 422         Responsible Pridges - Available holidings   London of National Hour (261 E400S) in 18.00 - 22.00         Max 422         Responsible Pridges - Available holidings   London of National Hour (261 E400S) in 18.00 - 22.00         Max 422         Responsible Pridges - Available holidings   London of National Hour (261 E400S) in 18.00 - 22.00         Max 422	Queens Hall (Sports Hall)	£25 Per Hour (Sat £40/Sun £45)	Sport Dependant		Ramp to main enterance of school	the cohed Net clear to yours		Joanne Wilson
E15 Fe Hour (Satt 24/Son E47)   Max 30   1850 - 2200   Yeas Hour (Satt 24/Son E47)   Max 30   Sourt Dependant 1820 - 2200   Yeas Hour (Satt 24/Son E47)   Sourt Dependant 1820 - 2200   Yeas Hour (Satt 24/Son E47)   Sourt Dependant 1820 - 2200   Yeas Hour (Satt 24/Son E47)   Sourt Dependant 1820 - 2200   Yeas Hour (Satt 24/Son E47)   Sourt Dependant 1820 - 2200   Yeas Hour (Satt 24/Son E47)   Sourt Dependant 1820 - 2200   Yeas Hour (Satt 24/Son E47)   Not Available Indicates 1820   Sourt Dependant 1820 - 2200   Yeas Hour (Satt 24/Son E47)   Not Available Indicates 1820   Yeas Hour (Satt 24/Son E47)   Not Available Indicates 1820   Yeas Hour (Satt 24/Son E47)   Not Available Indicates 1820   Yeas Hour (Satt 24/Son E47)   Not Available Indicates 1820   Yeas Hour (Satt 24/Son E47)   Not Available Indicates 1820   Yeas Hour (Satt 24/Son E47)   Not Available Indicates 1820   Yeas Hour (Satt 24/Son E47)   Not Available Indicates 1820   Yeas Hour (Satt 24/Son E47)   Not Available Indicates 1820   Yeas Hour (Satt 24/Son E47)   Not Available Indicates 1820   Yeas Hour (Satt 24/Son E47)   Not Available Indicates 1820   Yeas Hour (Satt 24/Son E47)   Not Available Indicates 1820   Yeas Hour (Satt 24/Son E47)   Not Available Indicates 1820   Yeas Hour (Satt 24/Son E47)   Not Available Indicates 1820   Yeas Hour (Satt 24/Son E47)   Yeas Hour (Satt	Drama Studio	£20 per Hour (Sat £35/Sun £40)	Max 25	18:00 - 22;00	Ramp to main enterance of school	וופ פרווססו - ואחר מוספה גם עבוותר		Joanne Wilson
ESD Per Hour         Rout Dependant (1800 - 2200)         Yes         No         Not accellable Fridges - Available Indicates   Lough   Lou	Classroom	£15 Per Hour (Sat £35/Sun £40)	Max 30	18:00 - 22:00	Available Classrooms on ground floor		Not available Fridays - Available holidays	Joanne Wilson
12.02 For Hour (Sat 240/Shin £49)   Sort Dependant (18.00 - 22-200   NA     18.00 - 22-200   Sundand based on the Few with easy access for the Partial Pricings - Available Including   100	Sports Field	£20 Per Hour	Sport Dependant	18:00 - 22:00	Yes	o <sub>Z</sub>	Not available Fridays - Available holidays	Joanne Wilson
157 Per Session   NA   15.00 - 25.00   Na   15.00   Na   Na   15.00   Na   Na   Na   Na   Na   Na   Na	MIGA	£25 Per Hour (Sat £40/Sun £45)	Sport Dependant	18:00 - 22:00	Yes	2	Not available Fridays - Available holidays	Loanne Wilson
State   Petrol	School Henipmont	£5 per Session	ΔN	18:00 - 22:00	₹N	NA	Not available Eridave - Available holidave	Loanne Wileon
EX3 Per Hour         Max 614         08:00 - 23:00         Building based on one level with easy access for 1633 Per Hour         Yes - Easily Accessed         Discount of 10/20% regolable         Tempodable         Tempodab	Supplied Community Control	TO POR COCCURA		2000			ekening property - stements and the control	10001110 VIII.001
ESG Per Hour         Max 61         6000 - 23:00         Wheeld all Signed Access and disabled seating area         Yee - Easily Accessed         Discount of 1020% regolable         Terr           ESG Per Hour         Max 61         1000 - 23:00         Easy access and disabled seating area         Yee - Teally Accessed         E200 Memoring/Altermon E400 per day         G9           ESG Per Hour         Max 166         09:00 23:00         Disabled Access Confirmed by Unit         Yee - Teally Accessed         E200 Memoring/Altermon E400 per day         G9           EXG Per Hour         Max 166         09:00 23:00         Disabled Access Confirmed by Unit         Yee - Teally Accessed         E200 Memoring/Altermon E400 per day         G9           EXG Per Hour         Max 100         19:00 - 23:00         Ramped entrance         Yee - Combod W/C         Firidays (inc Kitchen)         Ton           EXG Per Hour         Max 25         10:00-15:00         Access via shop enterance         Yee - Combod W/C         Charity - E3 Per Hour E30 Per Day         Milk           EXG Per Hour         Max 35         10:00-15:00         Access via shop enterance         Yee - Combod W/C         Charity - E3 Per Hour	Total Paris Continued Science	FAQ Dar Hour	Max 452	NG-DU - 23-DU	Building based on one level with easy access for	7.50	Discount of 10/20% penotiable	Tern, Ricomfield
EX.S.P. Fer Hour         Max 61 (800 2-3.30)         Ensy access and disabled seating area         Yes - Ensity Accessed         EXCON Montrigoffermon £400 per day (500 2-3.00)         Ensy access and disabled seating area         Yes - Ensity Accessed         EXX 60 Montrigoffermon £400 per day (500 2-3.00)         Ensy access and disabled Acess Confirmed by Unit (500 Per Hour         Yes - Ensity Accessed         EXX 60 Montrigoffermon £400 per day (500 per	100	130 Dec 1	May 04	00.00	Wheelchairs/Scooters/Prome		Discount of 40,000/ nonetable	Torni Dicompania
1950 Fet Hour   Max 167   99:00 2:200   Easy access and disabled seating area   Yes - Easily Accessed   12:00 Morning/Afternoon 2:00 per day   Gap   1950	Shiaii riaii	Too Let Lon	Mex o	00:00 00:00			Discoult of 10/20 % Hagorable	T C Digorialiero
ESD Per Hour         Max 160         09:00 23:00         Easy access and disabled seating area         Yes - Teally Accessed         E200 Monting/Afternoon E400 per day         Gap (23:00)         Disabled Acess Confirmed by Unit         Yes         E150 Monting/Afternoon E400 per day         Gap (23:00)         Disabled Acess Confirmed by Unit         Yes         E150 Monting/Afternoon E400 per day         Gap (23:00)         Disabled Acess Confirmed by Unit         Yes         E150 Monting/Afternoon E400 per day         Gap (23:00)         Disabled Acess Confirmed by Unit         Yes         E150 Monting/Afternoon E400 per day         Gap (23:00)         Disabled Acess Confirmed by Unit         Yes         E150 Monting/Afternoon E400 per day         Gap (23:00)         Page (23	Sotn Halls	roo her noul	IVIGA O 14	03:00 - 23:00		Security and the designation designation of the security of th	Discoult of 10/20% negodable	l erry bioomineid
ESD Per Hourr         Max 150 Max 150	Suckingham University		の記録など 関係できる でんだい いんこう	SCHOOL SERVICE SERVICES CO.				0128U 814 USU
ESED Per Hour         Max 166         09:00 23:00         Disabled Access Confirmed by Unit         Yes         EXDRO Moningightemoon E300 per day         Gap           E40 Per Hour         Max 54         09:00 23:00         Disabled Access Confirmed by Unit         Yes         E150 Moningightemoon E300 per day         Gap           E173 Der Hour         Max 100         19:00 23:00         Ramped entrance         Yes - Comibed W/C         Monday to Thursday cmy (Inc Kitchen)         To           E173 Der Hour E39 Per Day         Max 25         10:00-18:00         Access via shop enterance         Yes - Comibed W/C         Charity - E5 Per Hour E39 Per Day         Milk           E22 Per Hour E30 Per Day         Max 26         16:00-18:00         Access via shop enterance         Yes - Comibed W/C         Charity - E5 Per Hour E39 Per Day         Milk           E32 Per Hour E39 Per Day         Max 40         16:00-18:00         Access via shop enterance         Yes - Comibed W/C         Charity - E5 Per Hour E39 Per Day         Milk           E32 Per Hour         Max 40         09:00-22:00         Fully Accessable         Yes - Multiple         Charity - E5 Per Hour E39 Per Day         Milk           E25 Per Hour         Max 10         09:00-22:00         Fully Accessable         Yes - Multiple         Limited Parking Available         Craft Available           E	Radcliffe Centre (Lecture   heatre)	£60 Per Hour	Max 150	09:00 Z3:00	Easy access and disabled seating area	Yes - Easily Accessed	£200 Morning/Atternoon £400 per day	Gaynor Oliver
£40 Per Hour         Max 54         09:00 23:00         Disabled Access Confirmed by Unit         Yes         £155 Monthigh Attendoon £300 per day         Gas           £173 SP Per Hour         Max 100         9:00 - 23:00         Ramped entrance         Yes - Comfbed W/C         Monday to Trunsday crink (Inc Kitchen)         Ton           £173 SP Per Hour         Max 100         19:00 - 23:00         Access via shop enterance         Yes - Comfbed W/C         Charity - £1 Per Hour (£5 Per Hour (£5 Per Day)         Mik           £22 Per Hour (£98 Per Day)         Max 50         10:00 - 18:00         Access via shop enterance         Yes - Comfbed W/C         Charity - £1 Per Hour (£5 Per Day)         Mik           £9 Ext Per Hour (£188 Per Day)         Max 50         10:00 - 23:00         Access via shop enterance         Yes - Comfbed W/C         Charity - £1 Per Hour (£5 Per Day)         Mik           £9 Ext Per Hour (£180 Per Day)         Max 50         10:00 - 23:00         Fully Accessable         Yes - Comfbed W/C         Charity - £1 Per Hour (£1 Per Hour (£2 Per Hour Max 50)         Charity - £5 Per Day         Mik           £0 Per Hour         Max 10         09:00 - 22:00         Fully Accessable         Yes - Multiple         Limited Parking Available         Car           £20 Per Hour         Max 20         09:00 - 28:00         On One level, however narrow doors         No - Difficul	an Fairbank (Lecture Theatre)	£60 Per Hour	Max 186	09:00 23:00	Disabled Acess Confirmed by Uni	Yes	£200 Moming/Affernoon £400 per day	Gaynor Oliver
£13.50 Per Hour         Max 100         9100-23:00         Ramped entrance         Yes - Comibed W/C         Monday to Thursday cnly (Inc Kitchen)         To Fird (Inc Kitchen)         Milk         EST Per Hour (Est Per Four (Inc Kitchen)         Milk         EST Per Hour (Est Per Four (Inc Kitchen)         Milk         EST Per Hour (Est Per Hour	Sunley (Lecture Theatre)	£40 Per Hour	Max 54	09:00 23:00	Disabled Acess Confirmed by Uni	Yes	£150 Moming/Afternoon £300 per day	Gaynor Oliver
£13 50 Per Hour         Max 100         9:00 - 23:00         Ramped entrance         Yes - Comibed WIC         Monday to Thursday cmy (Inc Kitchen)         Ton           £100         Max 100         19:00 - 23:00         Access via shop enterance         Yes - Comibed WIC         Charity - £5 Per Hour/E39 Per Day         Milk           £21 Per Hour/E39 Per Day         Max 50         10:00-16:00         Access via shop enterance         Yes - Comibed WIC         Charity - £5 Per Hour/E39 Per Day         Milk           £22 Per Hour/E39 Per Day         Max 50         10:00-16:00         Access via shop enterance         Yes - Comibed WIC         Charity - £1 Per Hour/E39 Per Day         Milk           £22 Per Hour         Max 50         16:00-23:00         Access via shop enterance         Yes - Comibed WIC         Charity - £5 Per Hour         Charity - £5 Per Hour         Charity - £1 Per Hour/E39 Per Day         Milk           £30 Per Hour         Max 50         08:00 - 22:00         Bis 00 - 22:00         Bis	Suckingham Athletic Club				The second secon			01280 816 945
£100         Max 50         19-00 - 23:00         Ramped sittance         Test-Commod WIC         Firidays (inc kitchen)           £21 Per Hour/ESS Per Day         Max 50         10:00-18:00         Access via shop enterance         Yes - Comibed WIC         Charity - ES Per Hour/ESS Per Day           £22 Per Hour/E1SS Per Day         Max 50         16:00-123:00         Access via shop enterance         Yes - Comibed WIC         Charity - ES Per Hour/ESS Per Day           £22 Per Hour/E1SS Per Day         Max 50         16:00-123:00         Access via shop enterance         Yes - Comibed WIC         Charity - E11 Per Hour/ESS Per Day           £22 Per Hour/E1SS Per Day         Max 60         16:00-123:00         Fully Accessable         Yes - Multiple         Charity - ESS           £30 Per Hour         Max 10         09:00 - 22:00         Fully Accessable         Yes - Multiple         Limited Parking Available           £20 Per Hour         Max 15         06:00 - 22:00         Fully Accessable         Yes - Multiple         Limited Parking Available           £20 Per Hour         Max 15         06:00 - 22:00         On One level, however namow doors         No - Difficult access         Facility aimed at toddlers           £20 Per Hour         Max 25         06:00 - 22:00         On One level, however namow doors         No - Difficult access         Facility aimed at toddlers	Function Room (Tables & Seating)	£13.50 Per Hour	Max 100	9:00 - 23:00			Monday to Thursday only (Inc Kitchen)	Tony Checkley
E2 Per HourtS9 Per Day         Max 25         1 tuo0-16:00         Access via shop enterance         Yes - Comibed W/C         Charity - E5 Per HourtE39 Per Day           (E2) Per HourtE39 Per Day         Max 50         10:00-16:00         Access via shop enterance         Yes - Comibed W/C         Charity - E11 Per HourtE39 Per Day           (E2) Per HourtE38 Per Day         Max 50         16:00-12:00         Access via shop enterance         Yes - Comibed W/C         Charity - E11 Per HourtE39 Per Day           (E3) Per Hour Catering Fee E21)         Max 49         16:00-12:00         Access via shop enterance         Yes - Comibed W/C         Charity - E15 Per HourtE39 Per Day           (E30 Per Hour Catering Fee E21)         Max 49         16:00-12:00         Fully Accessable         Yes - Multiple         Limited Parking Available           (E30 Per Hour Catering Confirmation         Max 10         09:00-12:00         On One level, however narrow doors         No - Difficult access         Imited Parking Available           (E0 Per Hour Catering Confirmation         Max 25         09:00-18:00         On One level, however narrow doors         No - Difficult access         Facility aimed at toodilers           (E10 Per Hour Freez         Max 20         09:00-12:00         Very accessable         Yes - Several         Morning bookings only           (E10 Per Hour Max 80         199:00-12:00         No - Advance	Function Room (Tables & Seating)	£100	Max 100	19:00 - 23:00		Yes - cominged vv/C	Fridays (Inc Kitchen)	Tony Checkley
£21 Per Hourf£99 Per Day         Max 50         10:00-16:00         Access via shop enterance         Yes - Comibed W/C         Charity - £5 Per Hourf£39 Per Day           £22 Per Hourf£99 Per Day         Max 50         10:00-16:00         Access via shop enterance         Yes - Comibed W/C         Charity - £5 Per Hourf£59 Per Day           £9 E42 Per Hourf (Catering Fee £21)         Max 450         16:00-23:00         Fully Accessable         Fully Accessable         Yes - Comibed W/C         Charity - £5 Per Hourf Catering Fee £21           £1 89         Max 100         09:00-22:00         Fully Accessable         Yes - Multiple         Limited Parking Available           £20 Per Hour         Max 15         06:00-22:00         Fully Accessable         Yes - Multiple         Limited Parking Available           £20 Per Hour         Max 15         06:00-22:00         On One level, however namow doors         No - Difficult access           £80 Per Hour         Max 25         06:00-22:00         On One level, however namow doors         No - Difficult access           £90 Per Hour         Max 26         06:00-22:00         On One level, however namow doors         No - Difficult access           £10 Per Hour         Max 20         06:00-22:00         Very accessable         Yes - Several         Morning bookings only           £20 Per Hour         May 200 <td< td=""><td>Buckingham Old Gaol</td><td></td><td></td><td></td><td></td><td>· 在 · · · · · · · · · · · · · · · · · ·</td><td></td><td></td></td<>	Buckingham Old Gaol					· 在 · · · · · · · · · · · · · · · · · ·		
E22 Per Hour/E139 Per Day         Max 50         10:00-16:00         Access via shop enterance         Yes - Comibed W/C         Charity - £11 Per Hour/E35 Per Day           \$42 Per Hour (Catering Fee £21)         Max 50         16:00-23:00         Access via shop enterance         Yes - Comibed W/C         Charity - £11 Per Hour           \$42 Per Hour (Catering Fee £21)         Max 10         09:00-22:00         Fully Accessable         Fully Accessable         Yes - Multiple         Limited Parking Available           £26 Per Hour (Sa Per Hour Max 15         Max 15         09:00-22:00         Fully Accessable         Yes - Multiple         Limited Parking Available           £26 Per Hour (Sa Per Hour Max 15         Max 15         09:00-22:00         Fully Accessable         Yes - Multiple         Limited Parking Available           £26 Per Hour Max 15         Max 15         00:00-22:00         On One level, however narrow doors         No - Difficult access         Frea Multiple         Immined Parking Available           £20 Per Hour Max 15         Max 25         09:00-22:00         On One level, however narrow doors         No - Difficult access         Frea Multiple         Frea Multiple         Frea Freathy accessable           £10 Per Hour Max 25         Max 26         09:00-22:00         Very accessable         Yes - Several         Morning bookings only           £10 Per Hour Max 26	Salery	£21 Per Hour/£99 Per Day	Max 25	10:00-16:00			Charity - £5 Per Hour/£39 Per Day	Mike Smith
E42 Per Hour (Catering Fee £21)   Max 50   16:00 - 23:00   Access via shop enterance   Yes - Comibed WIC   Charity - £11 Per Hour	Mibole Vard	£32 Per Hour/£159 Per Day	Max 50	10-00-16:00			Charity - £11 Per Hour/£55 Per Day	Mike Smith
pp         £189         Inax 49         16:00 - 23:00         Fully Accessable         Charity - E55           £40 Per Hour         Max 100         09:00 - 22:00         Fully Accessable         Yes - Multiple         Limited Parking Available           £25 Per Hour         Max 10         09:00 - 22:00         Fully Accessable         Yes - Multiple         Limited Parking Available           £25 Per Hour         Max 10         09:00 - 22:00         On One level, however narrow doors         No - Difficult access           £6 Per Hour         Max 25         09:00 - 21:00         On One level, however narrow doors         No - Difficult access           Free Hour (£3 Per Hour Charity)         Max 25         09:00 - 21:00         On One level, however narrow doors         No - Difficult access           Free Hour (£3 Per	Whole Yard (Evenining)	£42 Per Hour (Caterino Fee £21)	Max 50	16-00 - 23-00	Access via shop enterance	Yes - Comibed W/C	Charity - £11 Per Hour	Mike Smith
£40 Per Hour         Max 100         09:00-22:00         Fully Accessable         Yes - Multiple         Limited Parking Available           £25 Per Hour         Max 15         09:00-22:00         Fully Accessable         Yes - Multiple         Limited Parking Available           £25 Per Hour         Max 15         06:00-22:00         Available         No - Difficult access           £20 Per Hour         Max 15         06:00-22:00         Available         No - Difficult access           £20 Per Hour         Max 25         06:00-22:00         On One level, however narrow doors         No - Difficult access           £8 Per Hour (£3 Per Hour         Max 25         06:00-22:00         On One level, however narrow doors         No - Difficult access           £70 Per Hour         Max 20         09:00-18:00         Easily accessable         Yes         Fear Foulty aimed at toddlers           £70 Per Hour         Max 60         09:00-18:00         Very accessable         Yes         Fear Fourier allowed at toddlers           £70 Per Hour         Available of Minnation         Very accessable         Yes         Staff assistance needed for fire shall access. Like of service allowed accessible of the december of the de	Whole Yard (Evening)		May 49	16:00 - 23:00	• .		Charity - £55	Mike Smith
£30 Per Hour         Max 50         09:00 - 22:00         Fully Accessable         Yes - Multiple         Limited Parking Available           £25 Per Hour         Max 15         09:00 - 22:00         Fully Accessable         Yes - Multiple         Limited Parking Available           £20 Per Hour         Max 15         06:00 - 22:00         Available         Imax 15         O6:00 - 22:00         Available         Imax 15         O6:00 - 22:00         Available         Imax 15         Imax 15         O6:00 - 22:00         On One level, however namow doors         No - Difficult access         No - Difficult access           £70 Per Hour         Free         Max 25         06:00 - 22:00         On One level, however namow doors         No - Difficult access         Facility aimed at tookliers           Free         Free         Free         Max 20         Og:00 - 18:00         Very accessable         Yes         Facility aimed at tookliers           Free         Free         May 60         Og:00 - 22:00         Very accessable         Yes         No - Difficult access           Free         Availing Confirmation         Max 60         Og:00 - 22:00         Very accessable         Yes         No - Difficult access	Wilder I and Livering Livering accepted	1	CT VICTOR	20:01			CHAIR CONTRACTOR	DITIO CHIMI
£20 Per Hour         Max 10         09:00 - 22:00         Fully Accessable         Yes - Multiple         Limited Parking Available           £20 Per Hour         Max 10         09:00 - 22:00         Foundation         Foundation         Max 25         09:00 - 21:00         On One level, however narrow doors         No - Difficult access           £6 Per Hour         Max 25         09:00 - 21:00         On One level, however narrow doors         No - Difficult access           Awaiting Confirmation         Max 20         09:00 - 18:00         Easily accessable - Perpously designed         Yes - Several         Morning bookings only           Free         Awaiting Confirmation         Max 60         09:00 - 22:00         Very accessable - Perpously designed         Yes - Several         Morning bookings only	Dooles Doom (E.d. Lim)	EAO Der Hour	May 100	09-00 - 22-00		V.O	The second secon	Carolina Pointer
ESP Fer Hour   Max 15   09:00 - 22:00   Fully Accessable   Yes - Multiple   Limited Parking Available   Limited	Similary Noon (Law File)	730 Por Hour	May 50	09-00 - 22-00				Caroline Pointer
£20 Per Hour         Max 15         06:00 - 22:00         On One level, however narrow doors         No - Difficult access           £8 Per Hour (£3 Per Hour Charity)         Max 25         06:00 - 21:00         On One level, however narrow doors         No - Difficult access           £10 Per Hour         Max 20         09:00 - 18:00         Easily accesssable         Yes         Free           Free         Free         Max 60         09:00 - 22:00         Very accesssable         Yes         Free           Availing Confirmation         Max 60         09:00 - 22:00         Very accesssable         Yes         Staff assistance needed for disabled access	Training Noon (Tight Line)	Por Dor Hour	May 10	00-22-00-60	Fully Accessable	Yes - Multiple	Limited Parking Available	Caroline Pointer
ES Per Hour (E3 Per Hour Charity)   Max 25   09:00 - 21:00   On One level, however narrow doors   No - Difficult access   Facility aimed at toddlers	Halling Nichell	DOO DOO DOO	Mar 45	00:00				Carolino Daintor
ER Per Hour (E3 Per Hour Charity)   Max 25   09:00 - 21:00   On One level, however narrow doors   No - Difficult access     Awarting Confirmation   Max 20   09:00 - 18:00   Eastly accessable   Perpousity designed   Yes   Facility aimed at toddlers     Facility aimed at toddlers   Facility aimed at toddlers     Facility aimed at toddlers   Max 20   09:00 - 22:00   Very accessable   Perpousity designed   Yes   Several   Morning bookings only     Awarting Confirmation   Max 20   09:00 - 22:00   No disabled acrees   Its of severine pleurator only   Yes   Staff assistance predict for desibled acrees   Its of severine pleurator only   Yes   Staff assistance predict for desibled acrees	Weeting Room	ZZO Fel Hudi	IVIEW 13	09:00 - 22:00				Calcillia r Cillia
Available Confirmation   Max 20   09:00 - 18:00   Easily accessable   Yes   Facility aimed at toddiers   Facility aimed at toddier	Dudington Tour Council Chamber	28 Dor Hour (C3 Dor Hour Charity)	May 25	ING-00 - 24-00	On One level however parrow doors	No - Difficult access	And the state of t	Town Council
Free         Nax 20         (99:00 - 18:00)         Easily accessable         Yes         Facility aimed at toddlers           £10 Per Hour         Morning bookings only         Washing bookings only         Ves - Several         Morning bookings only           Amazing confirmation         Amazing confirmation         No disabled across a lise of sewing allowants only         Ves         Staff assistance peopled for disabled across a lise of sewing across a list of sewing a list of sewing across a list of sewing across a list of	Salvation Army - Moreton Road	Awaiting Confirmation	2					
### Etro Per Hour Max 60 [09:00 - 22:00 Very accessiable - Perpously designed Yes - Several Morning bookings only    Awaiting Confirmation   Max 200   109:00 - 22:00   North accession   North	Grenville Childrens Centre	Free	Max 20	09:00 - 18:00	Easily accessable	Yes	Facility aimed at toddlers	Elizabeth Martin
Awaiting Continuation [670] Awaiting Continuation [670] May 200 [00:0] No disabled across a lise of service elevator only Vas   Staff sessistance needed for disabled across	Well Street Church	£10 Per Hour	Max 60	09:00 - 22:00	Very accessiable - Perpously designed	Yes - Several	Morning bookings only	Erik Undritz
6200 ner avanim Churui Discount) Max 200 100:00 No disabled access. He of service player only	Buckingham Brighy Club	Awaiting Confirmation						
	Old Town Hall	6200 per evening (Council Discount)	Max 200	09:00 - 24:00	No disabled access - Use of service elevator only	Yes	Staff assistance needed for disabled acce	sel. Iean Rush

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Detailed Income & Expenditure by Budget Heading 30/04/2015

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
TOW	N CENTRE & EVENTS							
<u>30</u> -	TOWN CENTRE & EVENTS							
4078	NEW SIGNS	0	0	200	200		200	0.0 %
4079	FAIR TRADE PROMOTION	106	0	432	432		432	0.0 %
4094	YOUTH PROJECT	1,908	0	2,000	2,000		2,000	0.0 %
4104	TOWN IN BLOOM	5,113	0	6,887	6,887		6,887	0.0 %
4107	PRIDE OF PLACE	244	15	250	235		235	6.0 %
4115	RIVER RINSE	136	0	400	400		400	0.0 %
4201	CHRISTMAS LIGHTS	10,666	0	10,000	10,000		10,000	0.0 %
4202	FIREWORK DISPLAY	3,621	0	4,000	4,000		4,000	0.0 %
203	COMMUNITY FAIR	333	0	500	500		500	0.0 %
4205	CHRISTMAS PARADE	2,998	0	3,000	3,000		3,000	0.0 %
4208	SPRING FAIR	0	0	500	500		500	0.0 %
4209	TRAFFIC ORDERS FOR EVENTS	290	0	300	300		300	0.0 %
4210	PANCAKE RACE	59	0	75	75		75	0.0 %
4211	BAND JAM	3,128	0	3,150	3,150		3,150	0.0 %
4212	CHRISTMAS LIGHT SWITCH ON	210	0	300	300		300	0.0 %
4213	DOG AWARENESS	0	0	300	300		300	0.0 %
4215	EVENTS PA SYSTEM	400	0	600	600		600	0.0 %
4216	MAY DAY EVENT	42	0	50	50		50	0.0 %
4220	MUSIC IN THE MARKET	3,639	3,356	3,700	344		344	90.7 %
4228	ENTERTAINMENTS	300	0	1,070	1,070		1,070	0.0 %
4241	COMEDY NIGHT EXPENDITURE	4,653	0	5,000	5,000		5,000	0.0 %
4243	CHARTER FAIR EXPENDITURE	1,799	0	1,800	1,800		1,800	0.0 %
	TOWN CENTRE & EVENTS :- Expenditure	39,646	3,371	44,514	41,143		41,143	7.6 %
√ ຳງ13	HANGING BASKETS	400	0	500	-500			0.0 %
1062	COMMUNITY FAIR - TABLE	250	0	300	-300			0.0 %
1063	TRAFFIC ORDERS RECHARGED	98	0	150	-150			0.0 %
1066	COMEDY NIGHT INCOME	3,077	0	4,000	-4,000			0.0 %
1069	CHARTER FAIR INCOME	5,967	0	6,000	-6,000			0.0 %
	TOWN CENTRE & EVENTS :- Income	9,792	0	10,950	-10,950			0.0 %
	Net Expenditure over Income	29,853	3,371	33,564	30,193			
302	STREET MARKET							
4017	SUBSCRIPTIONS	318	0	330	330		330	0.0 %
4225	RATES	3,627	0	4,000	4,000		4,000	0.0 %
4226	SUPERVISORS	4,487	0	4,000	4,000		4,000	0.0 %
4235	MARKET INFRASTRUCTURE &	5,044	0	2,500	2,500		2,500	0.0 %
	STREET MARKET :- Expenditure	13,476	<b>0</b>	10,830	10,830		10,830	0.0 %

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Buckingham Town Council

Detailed Income & Expenditure by Budget Heading 30/04/2015

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Committee Report

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1005	STREET MARKET	19,045	1,363	21,000	-19,637			6.5 %
1006	FLEA MARKET	4,264	462	5,000	-4,538			9.2 %
1007	CONTINENTAL MARKET	288	0	600	-600			0.0 %
	STREET MARKET :- Income	23,597	1,825	26,600	-24,775		-	6.9 %
	Net Expenditure over Income	-10,122	-1,825	-15,770	-13,945			
<u>303</u>	SPECIAL EVENTS							
4242	FOOD FAIR	379	0	1,200	1,200		1,200	0.0 %
4260	TWINNING	854	0	2,000	2,000		2,000	0.0 %
1	SPECIAL EVENTS :- Expenditure	1,233		3,200	3,200		3,200	0.0 %
1020	FOOD FAIR INCOME	425	0	450	-450			0.0 %
	SPECIAL EVENTS :- Income	425		450	-450		-	0.0 %
	Net Expenditure over Income	808	0	2,750	2,750			
<u>305</u>	PUBLIC CONVENIENCES							
4054	INSTALLATION NEW TOILETS	0	0	121,000	121,000		121,000	0.0 %
	PUBLIC CONVENIENCES :- Expenditure			121,000	121,000	0	121,000	0.0 %
1080	NHB GRANT TOILETS	0	0	121,000	-121,000			0.0 %
	PUBLIC CONVENIENCES :- Income	0		121,000	-121,000		-	0.0 %
	Net Expenditure over Income	0	0	0	0			
TOV	/N CENTRE & EVENTS :- Expenditure	54,354	3,371	179,544	176,173	0	176,173	1.9 %
	Income	33,815	1,825	159,000	-157,175		•	1.1 %
(	Net Expenditure over Income	20,539	1,546	20,544	18,998			

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Detailed Income & Expenditure by Budget Heading 30/04/2015

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			Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
	PARTI	NERSHIPS							
	<u>505</u>	AYLESBURY VALE SHORTFALL							
	4219	BUCKINGHAM FRINGE	8,727	21	12,000	11,979		11,979	0.2 %
	5001	TIC GRANT	25,000	0	26,000	26,000		26,000	0.0 %
	5003	VALE OF AYLESBURY PLAN	2,500	0	0	0		0	0.0 %
	AYLE	SBURY VALE SHORTFALL :- Expenditure	36,227	21	38,000	37,979	0	37,979	0.1 %
	1065	BUCKINGHAM FRINGE INCOME	3,763	0	8,000	-8,000			0.0 %
	1068	COUNCIL TAX TOP UP GRANT	27,192	0	0	0			0.0 %
(	Δ	YLESBURY VALE SHORTFALL :- Income	30,955	0	8,000	-8,000		-	0.0 %
*		Net Expenditure over Income	5,272	21	30,000	29,979			
,		PARTNERSHIPS :- Expenditure	36,227	21	38,000	37,979	0	37,979	0.1 %
		Income	30,955	0	8,000	-8,000			0.0 %
		Net Expenditure over Income	5,272	21	30,000	29,979			

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Detailed Income & Expenditure by Budget Heading 30/04/2015

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Committee Report

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
EARN	ARKED RESERVES							
<u>901</u>	EARMARKED RESERVES							
9006	NAG	78	0	1,598	1,598		1,598	0.0 %
9009	CAPITAL RESERVE	0	0	110,000	110,000		110,000	0.0 %
9011	WAR MEMORIAL	750	0	931	931		931	0.0 %
9012	CHRISTMAS LIGHTS	0	0	4,369	4,369		4,369	0.0 %
9013	YOUTH PROJECTS	0	0	3,270	3,270		3,270	0.0 %
9015	CHARTER FAIRS	0	0	11,140	11,140		11,140	0.0 %
9018	REPAIR OF FOOTPATHS	28,035	0	5,931	5,931	2,965	2,966	50.0 %
9019	MEMORIAL TESTING	2,663	0	2,874	2,874		2,874	0.0 %
( <sub>)25</sub>	PLAY AREA REPLACEMENT	0	0	17,121	17,121		17,121	0.0 %
9026	TRIM TRAIL	4,810	0	0	0		0	0.0 %
9027	GREEN BUCKINGHAM GROUP	0	0	226	226		226	0.0 %
9029	CIRCULAR WALK MAINT	8,894	0	5,247	5,247		5,247	0.0 %
9030	TOURISM LEAFLETS	524	0	3,402	3,402		3,402	0.0 %
9031	YOUTH MUSIC EVENT	0	0	1,200	1,200		1,200	0.0 %
9032	BUCK NEIGHBOURHOOD DEV	10,242	0	18,601	18,601		18,601	0.0 %
9033	DESTINATION BUCKINGHAM	4,631	0	4,815	4,815		4,815	0.0 %
9034	RIVER AND POND MAINTENANCE	0	0	5,000	5,000		5,000	0.0 %
9035	PARKS DEVELOPMENT	14,315	0	32,129	32,129	11,355	20,774	35.3 %
9036	ELECTION COSTS	0	0	6,000	6,000		6,000	0.0 %
9037	· JUBILEE BOOK	0	0	1,600	1,600		1,600	0.0 %
9038	NEW VEHICLE	0	0	10,000	10,000		10,000	0.0 %
9039	BARRIERS FOR EVENTS	0	0	3,168	3,168		3,168	0.0 %
9040	PARK RUN	<b>-</b> 250	0	0	0		0	0.0 %
9041	MVAS	-1,177	0	0	0		0	0.0 %
( 42	HOSTING OF TWINNING EVENT	0	0	2,000	2,000		2,000	0.0 %
9043	NEW BAGS AND LEAFLETS	0	0	1,532	1,532		1,532	0.0 %
9044	COMEDY NIGHT	0	0	2,057	2,057		2,057	0.0 %
	EARMARKED RESERVES :- Expenditure	73,515		254,211	254,211	14,320	239,891	5.6 %
1070	DESTINATION BUCKINGHAM	10,000	0	0	0			0.0 %
	EARMARKED RESERVES :- Income	10,000	0	0	0		•	
	Net Expenditure over Income	63,515	0	254,211	254,211			
EA	RMARKED RESERVES :- Expenditure	73,515	0	254,211	254,211	14,320	239,891	5.6 %
	Income	10,000	0	0	0			0.0 %
	Net Expenditure over Income	63,515		254,211	254,211			

Buckingham Christmas Parade Balance sheet 2014

Income

Outgoings

5.35 Paid	18 Paid	185 Paid	360 Paid	band 350 Paid	250 Paid	350 Paid	90 Paid	80 Paid	£82 Paid	445 Paid	106.44 Paid	200 Paid	18.84 Paid	24.85 Paid	189.6 paid	77 Paid	6 Paid		80 Paid	100 paid	211.16 Paid	3229.24	2431.39
Stamps	Andy Uniform	Jeff Travel	Milton Keynes Pipe Band	The Oxford Caledonian Pipe band	The Shires RBL Youth Band	Brackley and district Band	The Earl of Northampton	Black Diamonds Majorettes	Chrismas Parade Signs	Cash prizes	Rosettes	Circus unlimited Mr J Mount	Phillips Print Patrick	Stottex Ltd Buckets	High Viz Vests	Ted for uniforms	Seahawks	PA system BTC	Frame Art Display	Photographer	Swan 138.95 + 72.21		Closing balance
2121.99	91.49	97.29	27.86	2975	347										5660.63								S)
Opening balance 28th Oct 2014	Aldi	Waitrose street collection 29 Nov	M & Co collection 29th NovDec	Bucking Town Council	Waitrose Community Matters																		

# BUCKINGHAM TOWN COUNCIL TOWN CENTRE AND EVENTS COMMITTEE TUESDAY 26<sup>th</sup> MAY 2015.

Agenda item no.: 11 Contact Officer: Amanda Brubaker

Christmas Lights in Buckingham

The three year contract for hire of the Christmas lights came to an end last year and we have gone out to tender for another three years.

The Christmas lights will be placed in the same positions as before in the town centre. Installation and storage will be carried out by Sparkx Electrical and this would be an extra cost for which we have budgeted for on top of the hire of new lights.

At the end of the 3 year contract there would be an option to renew the contract and hire new lights which would keep the display current and fresh as trends change.

A comprehensive quotation with illustrations from the companies we invited to tender has been attached to the agenda and a brief description follows.

# **Company One**

Snowflake Sail 2.3m high x 0.6m wide

Unit price £135.00 x 10

Christmas Bell 2.0m high x 0.6m high

Unit price £140.00 x 10

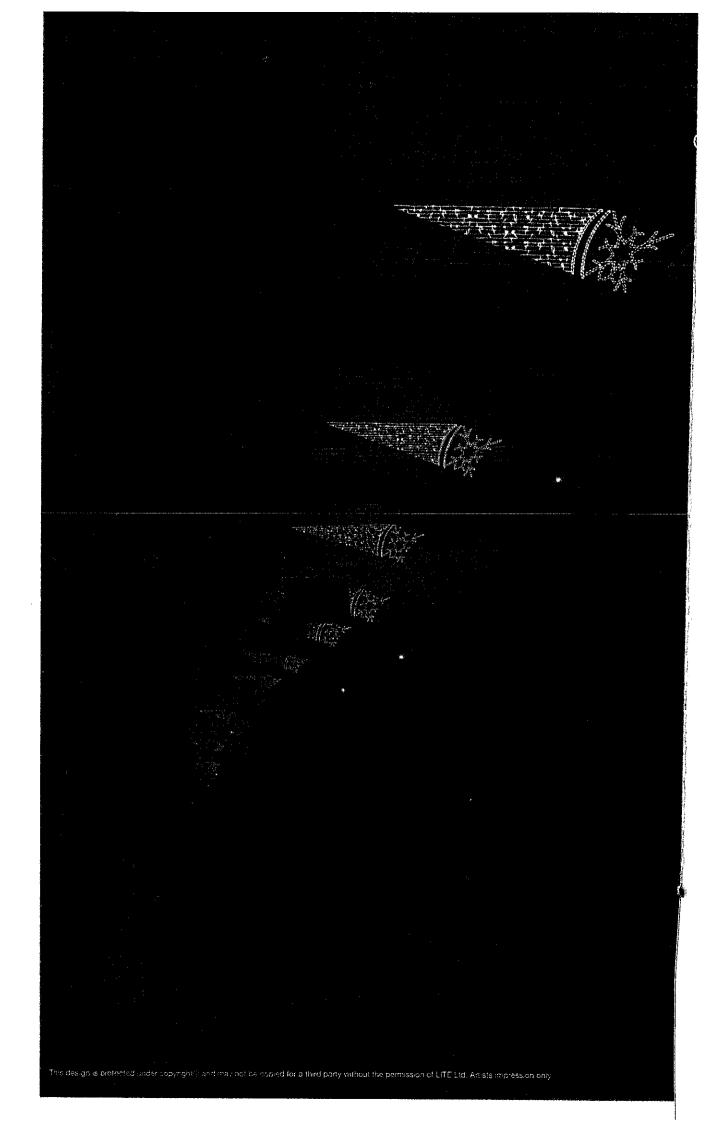
£1,400.00

£1,350.00

Total Cost £2,750.00

Hire charge x 3 years £2,750.00 per annum





# **Company Two**

Stars & Crosses 2m high x 0.7m wide with animated blue minibulbs

Unit Price

£295.00 x 10

£2,950.00

Crosses & Minibulbs 2.25m high x 0.8m wide animated blue minibulbs

Unit Price

£395.00 x 11

£4,345.00

**Total Cost** 

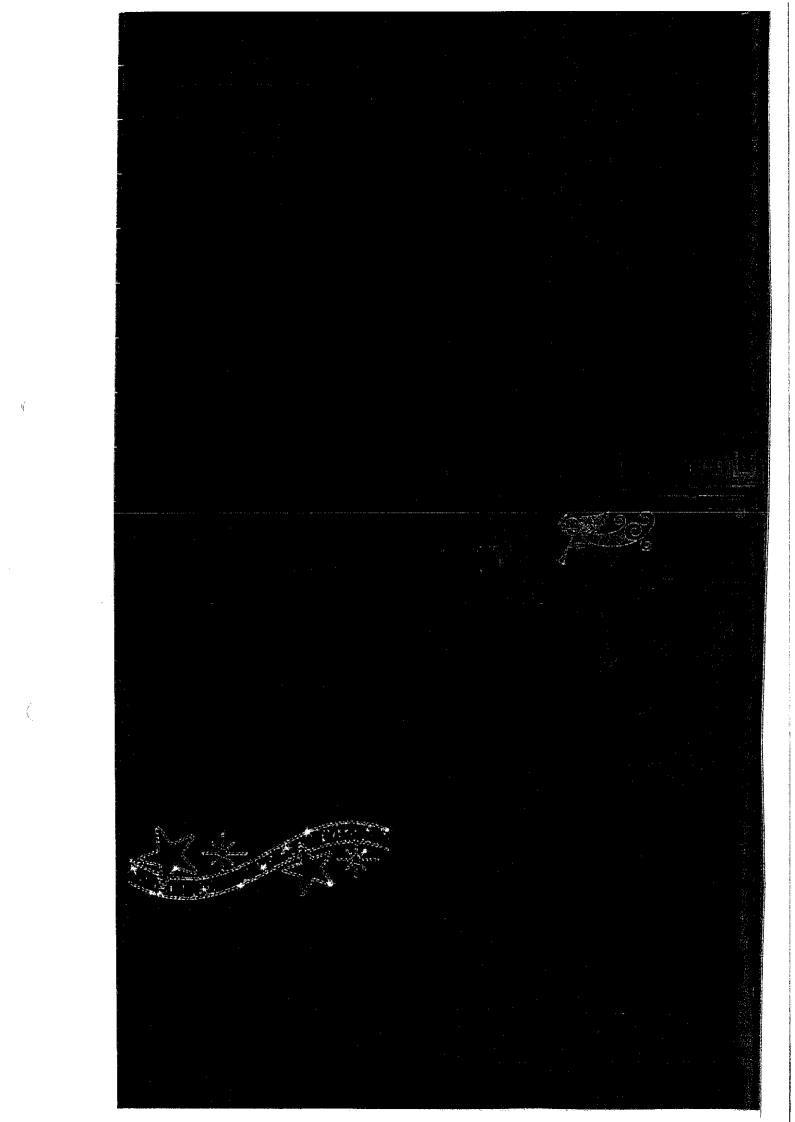
£7,295.00

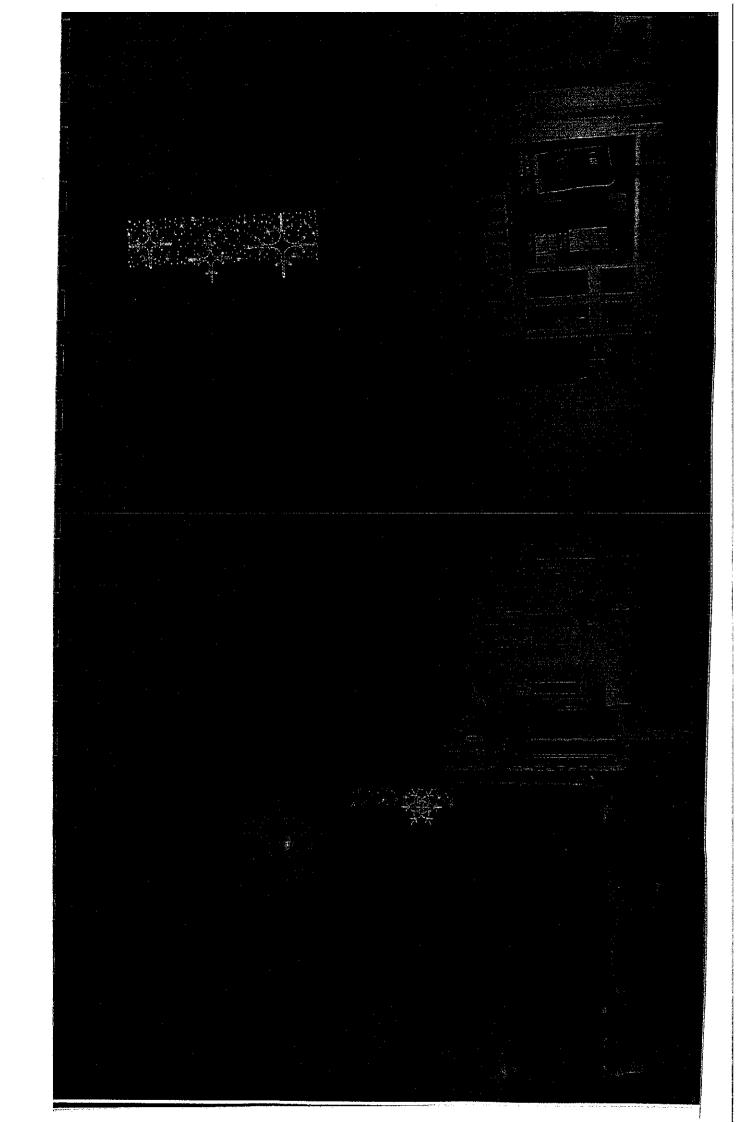
3 Year Hire service per year

£2,432.00 per annum

The total cost for this Company includes brackets and fixings which we do not require.

The 3 year hire service per year does not include the brackets and fixings and would be the actual cost.





# **Company Three**

Baguette Magique 2m high x 0.95 L

Unit Price

£139.99 x 10

£1,399.99

Ligne Blue 2m high x 0.70m L

Unit Price

£140.00 x 10

£1,400.00

**Total Cost** 

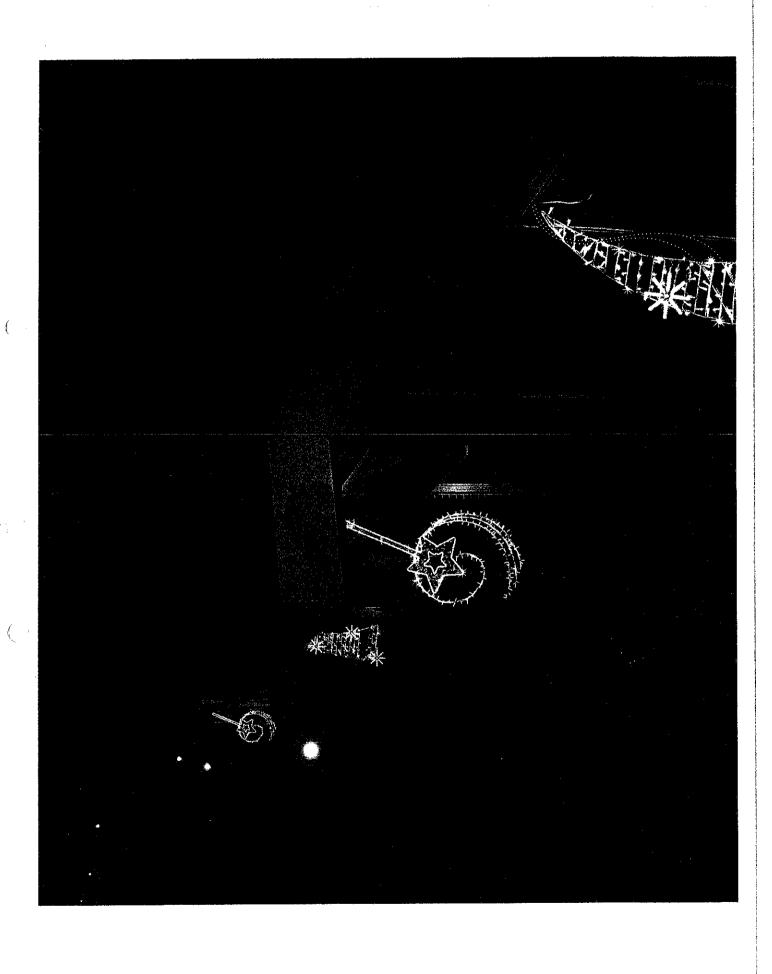
£2,800.00

3 year hire service per year

£2,800.00 per annum

### Officer Recommendation:

I recommend that we go with Company 2 as the cost over the 3 year contract is £900 cheaper than last year's cost and the lights will fit in nicely with the current icicle lights.



# BUCKINGHAM TOWN COUNCIL TOWN CENTRE AND EVENTS COMMITTEE TUESDAY 26<sup>th</sup> May 2015

Agenda item no. 11

Contact Officer: Amanda Brubaker

# Christmas Light Switch On 28th November 2015

### Background

Last year's Christmas Light Switch On was a great success and it is estimated approx. 500 people were in attendance. Following various conversations and viewing the attached picture, taken from the Old Gaol, it was decided to review the event to see how best to continue it's success and enhance the experience for the audience.

In January we were approached by a member of the public, Mr Lionel Weston, who had attended the event and was impressed. However, Mr Weston found that from where he was standing he could not hear or see the speakers or choir. This was echoed in other comments given to officers. Mr Weston, who has experience running community events, offered suggestions that he felt would help improve the event for the audience, including an elevated stage and the repositioning of speakers.

Cllr. M Smith (lead Councillor for the event) the Deputy Town Clerk and Events Coordinator met with Lionel Western and Richard Watkins, who does the sound, stage and lighting for the Comedy Nights and Music in the Market to discuss the event and suggested changes.

## Suggested New Format

Currently event participants gather round the front door of the Old Gaol and the children's choir by the Christmas tree. The Winslow concert band is seated on the cobbles in the parking bay.

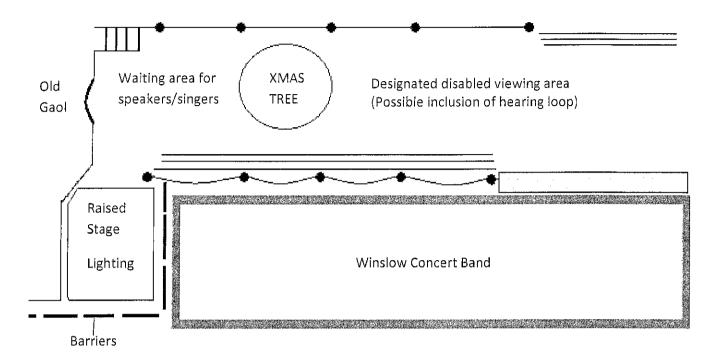
It is suggested that a 16 inch raised stage be erected on the pavement area to the left of the front door of the Old Goal facing up towards the pet shop. **Please see the below plan.** This would help provide a visible focus point for the audience in a position which can be seen by a greater number of people.

The choir and those doing the readings will be on stage only when it is their turn and would stand at the side of the stage by the Old Gaol doors when not required on stage.

The Winslow Concert Band would remain in the same place as previous years.

A disabled persons viewing area could then be cordoned off by the Christmas tree, this area can also include a hearing loop which can be advertised to the audience.

### **New Format Plan**



### **Current Event Costs**

Xmas Light Switch On Budget	£300
Events PA Budget (Xmas Switch on portion)	£200
Total Budget for Event	£500
Cost of Hiring Winslow Concert Band	-£200
Cost of PA System (Separate Events PA Budget Code)	-£200
Total Cost of Event	£400

### **Costs for New Format**

Mr Watkins has put together a quote for stage, lighting and sound and this is attached. A hearing loop has also been included in the quote which we do not have to go with.

Provision	Details	Cost (£)
Provision of Sound System	Radio mic for speeches/guest celebrity	£150
	3off special choir mics for main stage area	
	Connection for keyboard/electric piano	
	Connection for iPod/CD player	
	2off speakers by Old Gaol	
	Repeater speaker on upper service road by Bartlett's	
	All necessary audio cabling	

Including the cost of the Wir	slow Concert Band the event cost would total	£515
Certificates are available for		ici iodi salety.
a) We hold Public Liability In b) All of our mains powered	surance in the sum of £5m electrical equipment is subject to regular PAT testing for elec	trical safety
Additional information	augus a in the augus of CT as	
	added) for the provision of all 5 items listed above.	
	to contain budget spend and we are prepared to offer a	
Discounted Price		£315
Total Price		£350
Cabling	RCD protection at commencement of cabling run(s)	in above prices)
Provision of Electric	Mains power run in Ceeform cabling resistant to IP44	Free (included
	2off LED flood lights (non switchable)	
	2off lighting bars	
Provision of Stage Lighting	2off lighting towers	£25
	Single step at Old Gaol end	
	for front and side of stage	
	Provision of guardrails for rear of stage plus kickboards	
	levels	
	Adjustable stage legs to accommodate sloping ground	
Provision of Raised Stage	16' x 12' heavy duty raised stage (approximately 16" high)	£150
	Connection to main PA	this event only)
	Hearing loop field strength meter/listener	applicable for
	Hearing loop amplifier	(Trial price
Trovision of realing book	area by Christmas tree	1 123
Provision of Hearing Loop	Temporary hearing loop installation in disabled persons'	£25
	Experienced sound engineer and assistant	

## Recommendation

Based on the volume of people that attended the event last year I recommend that we go ahead with Mr Watkins quote for stage, lighting and sound.

# BUCKINGHAM TOWN COUNCIL TOWN CENTRE AND EVENTS COMMITTEE Tuesday 26<sup>th</sup> May 2015

Agenda item no.

Contact Officer: Amanda Brubaker

# Comedy Night Sunday 17th May 2015

The acts for the Comedy night entertained a smaller than usual audience with lots of humour and magic. The comedian asked who was a regular and if there were any new people there and I was pleased to see that we had attracted not only some of our regulars but some newcomers as well. It was also noted that some of the audience members were younger than the normal age group we get.

The MC for the evening did a wonderful job and had everyone laughing when he talked about the antics of his three year old daughter and later on about his trip to the Doctors.

Two new comics Jack Campbell and Tom Lucy who is only 18 years old went down very well with the audience.

The main act Comedian and Magician Pete Firman entertained the audience with some magic as well as comedy and involved a member of the audience assisting him with a rope trick and another member of the audience handing over a £20 note on which he was asked to write his name. The magician burnt the note, but somehow it ended up in the magician's wallet intact in a sealed envelope.

Speaking to the comedians at the end of the night and explaining that the audience numbers were lower than normal, they said that it was a great audience and that it did not matter what the size was.

An announcement was made informing everyone that Shappi Khorsandi was going to be here on 14<sup>th</sup> June and a poster was displayed on the bar. Two tickets for Shappi were sold after that.

Three weeks ago I was informed by The Old Gaol that The Woolpack was hosting a Comedy night two days before ours. I spoke to the landlord and he said that he did not know we were holding one. Apparently an agent had approached them and asked if they could host a comedy night. From what I understand this is going to be a monthly thing.

The Woolpack has assured me that their Comedy Night in June will not affect the Fringe Week.

### Recommendation

Based on the information from the Woolpack I have spoken to the agent that we get our Comedians from and he said not to worry as a lot of places do this when a Comedy Night is successful in the town. He googled The Woolpack to see what Comedians they were getting and he said that they were not people he would send us.

I recommend that after the Shappi Khorsandi Comedy Night on Sunday 14<sup>th</sup> June that we review the ticket sales but continue with the event until the end of this financial year and then review the situation again to see if we should continue into the next financial year.

### Amanda Brubaker

From:

Richard Watkin

Sent:

18 May 2015 22:57

To: Subject: Amanda Brubaker

Comedy Night 17th May

Attachments:

Buckingham Comedy Night 2015016.doc

Hi there Amanda

Good to see you and the rest of the Council team at last night's Comedy Show.

Curiously, I thought last night's show went pretty well.

All four comics really engaged with the audience. I particularly liked the way Rob Rouse handled the size of the audience issue and got people laughing from the off. Remember they will all be used to playing small clubs.

All the material was good, even the stuff from the youngster, and not too ridden with swear words.

Nice to see something different with Paul Firman doing some magic tied in with the comedic theme.

And good to see the doorman Mark coming on stage and taking it all in very good heart!

Also good to see a new profile of audience, particularly younger and also several groups of females only. Interesting that, bearing in mind you had local competition on Friday night, catering for the same audience make up.

So a potential seedcorn market for future nights?

Yet our older/regular supporters seemed to be missing for once?

I overheard one of the women (from the aforementioned all women group) say it was "a really good night and just a shame there weren't a few more people here".

Linda also heard comments such as "brilliant", "fab evening", "all of them were really good", "great show" as she cleared the stage.

And nice to see the room filling from the front rows for a change!

So all in all a number of good factors in play last night, and perhaps just a blip on the audience numbers - let's see what Shappi delivers for you next month.

Our invoice is attached.

See you on Sunday for Music in the Market.

All the very best

Richard & Linda

Please note that we will not be putting on events every day of the Fringe week, as other organisations like to get involved. Andy Mahi Jon Harvey/Robin Stuchbury Andy Mahi/Terry Bloomfield Robin Stuchbury Robin Stuchbury Terry Bloomfield Robin Stuchbury Andy Mahi Andy Mahi Deputy Robin Stuchbury (Music Night) Lisa O'Donoghue Andy Mahi Andy Mahi Robin Stuchbury Robin Stuchbury Terry Bloomfield Terry Bloomfield Robin Stuchbury isa O'Donoghue Howard Mordue Rob Lehmann Mike Smith Andy Mahi Andy Mahi Lead Cilr Andy Mahi Andy Mahi Fringe Week - Karaoke night Fringe Week - Flery Flamenco Fringe Week - Buckingham Civic Day/Colin Saunders Music Night Fringe Week - Roald Dahl Festival Workshop Fringe Week - Comedy Night Fringe Week Fringe Week - Oxford Fiddle Group Buckingham In Bloom Competition Local Democracy Week
Best Dressed Guy Competition
Bonfire & Fireworks Fringe Week - Youth Project Christmas Light Switch On Christmas Parade Community Fair Charter Fair Charter Fair River Rinse River Rinse Dog Event Bandlam Event September Weds 17th Thurs 18th Fri 19th December Sat 12th Sat 12th Mon 15th Tues 16th November July Sun 12th Sat 13th Sun 14th TBC August Sun 30th Sun 13th un 4th Fri 16th Fri 23rd TBC Sat 31st Sat 28th October Sat 31st Sat 20th

EVENTS 2015

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2014 Aug Sep Oct Nov Apr May Mar 2015 TOTALS 딥 Jun Feb Jan \*\* DATE TOTALS \* Family tickets are for up to five people (2 adults and up to 3 children) Adults 2635 174 115 439 150 Children 320 195 41 62 92 MUSEUM Tickets\* 145 Families 10 14 8 32 Number 580 128 32 56 40 TOTAL 3535 282 292 188 762 0 0000 0 0 UK Local | Wider UK | Overseas 14,616 1,063 1,358 1,265 3,686 TOURIST INFORMATION CENTRE 15,010 1,173 1,065 3,214 976 1,207 171 67 62 TOTAL 30,833 2,593 2,106 2,372 7,071

\*\* Museum closed for 11 days for new lights installation

Buckingham MONTHLY VISITOR & ACCOMMODATION STATISTICS 2014-15	SIA ATHING	SITOR & AC	COMMOD	ATION STA	TISTICS 20	14-15		Local bookings	okings				Incoming BABA	BABA			A CONTRACTOR OF THE PERSON OF	Outgoing BABA	ABA		- 160	
Buckingham	Personal	Personal	Postal	Telephone	Fax	Email	Total		Telephon	<del>D</del>	Total	Value of	Incomina	Incoming	Incoming	ncoming	Value of	Outooina	jing	$\stackrel{\leftarrow}{\rightarrow}$		
	Walk-in	Walk-in	Letters	Calls	Faxes	Emails	number of	bookings	· n	nights	People	local	BABA	BABA	BABA People	BABA	bookings	BABA			BABA	
	visitors	overseas visitors	received	received	received	received	enquiries	į.	bookings	booked	booked	bookings	Bookings	nights	booked	value	& BABA	0)	booked	people booked	value	
April	2,446	93	0	103	0	2	2,644	0	0	0	0	0.00	0	0	0	0.00	0.00	0	٥	0	0.00	
May	2,890	112	0	121	0	9	3,132		0	2	2	70.00	0	0	0	0.00	70.00	0	0_	Ģ	3	
June	2,370	128	0	151	0	C)	2,654		0	-	2	120.00	0	0	0	0.00	120.00	0	0	0	8	
July	2,726	232	0	128	0	2	3,088	0	0	0	0	0.00	0	0	0	0.00	0.00	0	0	0	0.0	
August	2,896	221	0	111	0	7	3,235	0	0	0	0	0.00	0	0	0	0.00	0.00	0	0	0	0.00	
September	2,843	147		129	0	ω	3,123	N	0	4	4	170.00	0	0	0	0.00	170.00	0	0	0	0.00	
October	2,673	64	0	125	0	0	2,862	0	0		 0	0.00	0	0	0	0.00	0.00	0	0	0	0.00	
November	2,098	42	0	96	0	0	2,236	0	0		0	0.00	0	0	0	0.00	0.00	0	0	0	0.00	
December	1,776	38	0	81	0	2	1,897	0	0	0		0.00	0	0	0	0.00	0.00	0	0	0	0.00	
January	2,325	42	N	123	0	4	2,496		0	4	N	220.00	0	0	0	0.00	220.00	0	0	0	0.00	
February	2,029	67	0	91	0	4	2,191	0	0	0	0	0.00	0	0	0	0.00	0.00	0	0	0	0.00	
March	2,521	62	0	114	0	2	2,699	_	٥	2		90.00	0	0	0	0.00	90.00	0	0	0	0.00	
Total	29,593	1,248	ω	1,373	0	8	32,257	6	0	16		670.00	0	0	0	0.00	00.07	0	0	0	00	