



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, THE BUCKINGHAM CENTRE,
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Town Clerk: Mr. C. P. Wayman

01 November 2016

Councillor,

You are summoned to a meeting of the **Resources Committee** of Buckingham Town Council to be held on **Monday 7th November 2016** at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Mr. C. P. Wayman
Town Clerk

Please note that the Resources Committee will be preceded by a Public Session in accordance with Standing Order 1.3, which will last for a maximum of 15 minutes.

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from Members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes of last meeting

To receive the minutes of the Resources Committee meeting held on Monday 19th September 2016 ratified at the Full Council meeting held on Monday 3rd October 2016.

R/03/16 previously circulated

4. Minutes of CSG Committee

4.1 To receive the minutes of the CSG Committee meeting held on Wednesday 5th October 2016.

CSG /02/16 previously circulated

5. Action Report

Appendix A

6. Accounts and Budgets

6.1 To receive and consider the attached Income and Expenditure reports.

Appendix B

6.2 To receive and consider the attached schedule of invoices paid.

Appendix C

7. Shopmobility

To discuss the following recommendation from Environment Committee (E/04/16)

RECOMMENDED to Resources Committee to undertake a survey on the current usage of the Shopmobility service.

Buckingham



Twinned with Mouvaux, France



8. Christmas opening hours – Town Council offices

9. Chairman's Announcements

10. Date of next meeting

Tuesday 3rd January 2017

COMMITTEE IN PRIVATE SESSION

11. Exclusion of Public and Press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

12. Staff Grading

- 12.1 To receive a report from the LGA
- 12.2 To receive a written report from the Town Clerk

**Appendix D
R/46/16**

To:

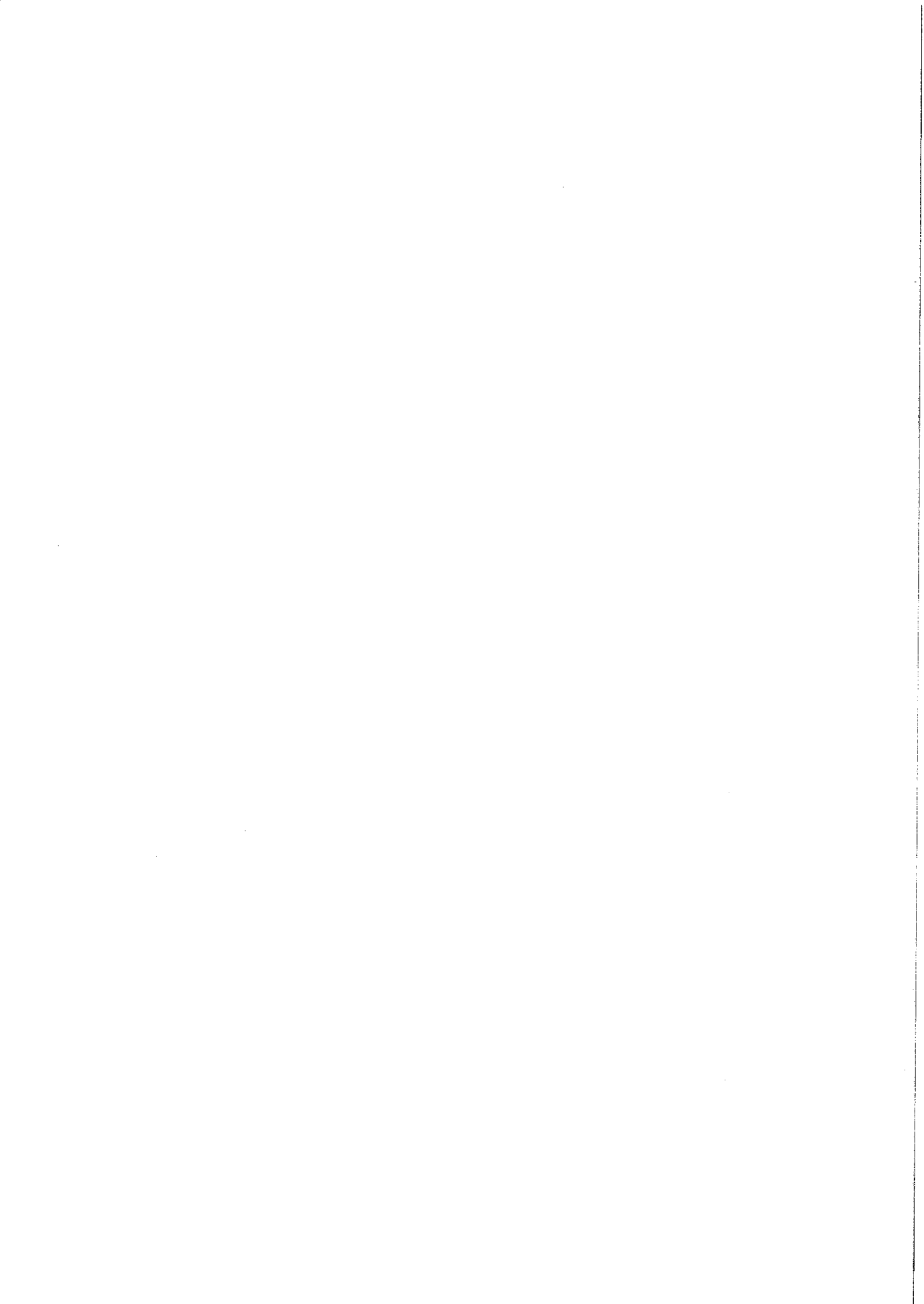
Cllr Ms. J. Bates
Cllr. T. Bloomfield
Cllr. Mrs. G. Collins
Cllr. P. Collins
Cllr. J. Harvey
Cllr. P. Hirons
Cllr. D. Isham
Cllr. A. Mahi

Chairman

Mayor

Cllr. H. Mordue
Cllr. Ms. Newell
Cllr. Mrs. O'Donoghue Vice Chairman
Cllr. M. Smith
Cllr. Mrs. Strain-Clark
Cllr. R. Stuchbury
Cllr. M. Try

Min No	Title	Meeting Date	Work undertaken	Completed On/Update
625/13	Apprenticeship	06.01.14	Delay decision	On hold
749/14	Strategic Planning	23.03.15	Regular report to be provided to monitor the performance indicators, suggested every other meeting.	Ongoing
874/14	Red Cross Centre	13.04.15	Review Community Right to bid Annually until expiry in January 2020	
660/15	Finance software reporting	04.01.16	Review options for better software and reporting	Currently being investigated. More work to be done after the internal audit.
800/15	Car Parks	29.02.16	Investigate taking over running town's car parks from AVDC	On hold. Town Clerk to provide report once Unitary proposals have concluded.
873/15	Ideas	18.04.16	Organise workshop	
140/16	Town Action Commission	13.06.16	Forward report to AVDC with a request for additional parent/ child parking towards the rear of the car park.	Sent can be completed as part of the work around the new public toilets line marking
432/16	Staff Grading	19/9/16	External company to undertake grading of posts.	On Agenda item 12.2



01/11/2016

Buckingham Town Council

11:50

Detailed Income & Expenditure by Budget Heading 01/11/2016

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Month No : 7

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
RESOURCES								
<u>101</u>	<u>PERSONNEL COSTS</u>							
4000	WAGES & SALARIES ADMIN	158,860	83,475	162,610	79,135		79,135	51.3 %
4001	WAGES & SALARIES EXTERNAL	61,717	32,320	62,620	30,300		30,300	51.6 %
4002	PENSION DEFICIT	9,696	3,389	9,300	5,911		5,911	36.4 %
4003	APPRENTICESHIP	0	0	6,500	6,500		6,500	0.0 %
4004	WAGES & SALARIES LACE HILL	0	0	16,000	16,000		16,000	0.0 %
4005	ERS NATIONAL INS	14,718	9,588	18,000	8,412		8,412	53.3 %
4006	ERS PENSION CONT	24,039	12,152	31,700	19,548		19,548	38.3 %
4007	STAFF TRAVEL	541	166	550	384		384	30.1 %
4008	OCCUPATIONAL HEALTH	263	0	500	500		500	0.0 %
4009	WAGES & SALARIES	0	0	12,400	12,400		12,400	0.0 %
	PERSONNEL COSTS :- Expenditure	269,833	141,091	320,180	179,089	0	179,089	44.1 %
1001	APPRENTICESHIP GRANT	0	0	2,500	-2,500			0.0 %
	PERSONNEL COSTS :- Income	0	0	2,500	-2,500			0.0 %
	Net Expenditure over Income	269,833	141,091	317,680	176,589			
<u>102</u>	<u>OFFICE EXPENSES</u>							
4010	STATIONERY	1,067	874	1,650	776	96	679	58.8 %
4011	POSTAGE	579	-13	650	663		663	-2.0 %
4012	PHOTOCOPIER	1,574	813	1,800	987		987	45.2 %
4013	EQUIPMENT PURCHASE	224	0	200	200		200	0.0 %
4015	ADVERTISMENT	291	2,088	200	-1,888		-1,888	1044.2
4017	SUBSCRIPTIONS	2,853	2,113	3,300	1,187		1,187	64.0 %
4018	TELEPHONE	4,097	5,217	4,500	-717	50	-767	117.1 %
4019	HIRE OF HALL	99	182	250	68		68	72.9 %
4021	HOSPITALITY	99	0	300	300		300	0.0 %
4023	TRAINING	4,419	3,197	5,500	2,303		2,303	58.1 %
4032	PUBLICITY	6,457	4,770	7,300	2,530		2,530	65.3 %
4038	COMPUTER EQUIP/MAINT	3,025	1,337	2,100	763		763	63.7 %
4041	WEB SITE PROVISION &	4,835	942	1,000	58		58	94.2 %
4043	PROTECTIVE CLOTHING /	405	126	1,000	874	172	702	29.8 %
4052	HEAT LIGHT POWER	2,651	194	2,500	2,306		2,306	7.8 %
4055	ALARM	310	0	370	370		370	0.0 %
4156	BUCKINGHAM CENTRE RENT	7,084	12,322	11,000	-1,322		-1,322	112.0 %
	OFFICE EXPENSES :- Expenditure	40,067	34,165	43,620	9,455	318	9,137	79.1 %
1010	CHAMBER HIRE	973	221	1,000	-779			22.1 %
1012	PHOTOCOPIER USE	8	4	50	-46			7.4 %
	OFFICE EXPENSES :- Income	981	225	1,050	-825			21.4 %
	Net Expenditure over Income	39,087	33,940	42,570	8,630			

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>103</u>	<u>COUNCILLORS</u>							
4020	MAYOR'S DUTIES	1,800	0	1,800	1,800		1,800	0.0 %
4029	MAYOR'S CIVIC	1,200	1,207	1,200	-7		-7	100.6 %
4044	COUNCILLORS MILEAGE / EXPS	383	212	500	289		289	42.3 %
4045	COUNCILLORS ALLOWANCE	7,363	0	8,282	8,282		8,282	0.0 %
	COUNCILLORS :- Expenditure	10,746	1,419	11,782	10,363	0	10,363	12.0 %
	Net Expenditure over Income	10,746	1,419	11,782	10,363			
<u>104</u>	<u>LEGAL REQUIREMENTS</u>							
4014	AUDIT FEE	1,720	-1,394	2,420	3,814		3,814	-57.6 %
4022	INSURANCE	13,962	11,538	15,000	3,462		3,462	76.9 %
	LEGAL REQUIREMENTS :- Expenditure	15,682	10,144	17,420	7,276	0	7,276	58.2 %
	Net Expenditure over Income	15,682	10,144	17,420	7,276			
<u>120</u>	<u>GRANTS (PREV 137)</u>							
4077	OLD GAOL FUNDING	3,000	0	3,000	3,000		3,000	0.0 %
4150	FILM PLACE FUNDING	1,250	0	1,250	1,250		1,250	0.0 %
	GRANTS (PREV 137) :- Expenditure	4,250	0	4,250	4,250	0	4,250	0.0 %
	Net Expenditure over Income	4,250	0	4,250	4,250			
<u>125</u>	<u>COMMEMORATIVE ITEMS</u>							
4504	REMEMBRANCE WREATH	17	0	20	20		20	0.0 %
4505	MAYORS SALVER	150	540	170	-370		-370	317.6 %
	COMMEMORATIVE ITEMS :- Expenditure	167	540	190	-350	0	-350	284.2 %
	Net Expenditure over Income	167	540	190	-350			
<u>130</u>	<u>ADMIN RESERVES</u>							
1176	PRECEPT	565,193	680,632	0	680,632			0.0 %
1190	INTEREST RECEIVED	607	0	3,500	-3,500			0.0 %
	ADMIN RESERVES :- Income	565,800	680,632	3,500	677,132			19446.6
	Net Expenditure over Income	-565,800	-680,632	-3,500	677,132			
<u>131</u>	<u>GRANTS</u>							
4084	COMMUNITY CENTRE CAPITAL	0	0	5,000	5,000		5,000	0.0 %
4085	COMMUNITY CENTRE	8,760	0	0	0		0	0.0 %
4087	OTHER	18,802	19,104	19,702	598		598	97.0 %
	GRANTS :- Expenditure	27,562	19,104	24,702	5,598	0	5,598	77.3 %
	Net Expenditure over Income	27,562	19,104	24,702	5,598			

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>132</u> <u>CONTINGENCIES</u>							
4500 CONTINGENCIES	149,054	25,404	10,000	-15,404	3,600	-19,004	290.0 %
CONTINGENCIES :- Expenditure	149,054	25,404	10,000	-15,404	3,600	-19,004	290.0 %
Net Expenditure over Income	149,054	25,404	10,000	-15,404			
<u>304</u> <u>BUCKINGHAM TOWN YOUTH COUNCIL</u>							
4237 YOUTH COUNCIL BUDGET	900	0	900	900		900	0.0 %
4238 YOUTH COUNCIL ADMIN	100	0	100	100		100	0.0 %
BUCKINGHAM TOWN YOUTH COUNCIL :- Expenditure	1,000	0	1,000	1,000	0	1,000	0.0 %
Net Expenditure over Income	1,000	0	1,000	1,000			
RESOURCES :- Expenditure	518,361	231,866	433,144	201,278	3,918	197,359	54.4 %
Income	566,780	680,857	7,050	673,807			9657.5
Net Expenditure over Income	-48,420	-448,991	426,094	875,085			
ENVIRONMENT							
<u>201</u> <u>ENVIRONMENT</u>							
4068 COMMUNITY SERVICE	4,680	0	6,750	6,750	6,240	510	92.4 %
4069 GRIT / SALT BINS	600	0	900	900		900	0.0 %
4101 SEATS AND BINS	556	0	3,000	3,000		3,000	0.0 %
4112 ENVIRONMENT EQUIPMENT	5,738	2,532	6,000	3,468	692	2,776	53.7 %
4113 EDIBLE WOODLAND	0	0	130	130		130	0.0 %
4118 GREEN WASTE DISPOSAL	300	371	300	-71		-71	123.7 %
ENVIRONMENT :- Expenditure	11,874	2,903	17,080	14,177	6,932	7,245	57.6 %
Net Expenditure over Income	11,874	2,903	17,080	14,177			
<u>202</u> <u>ROUNDAABOUTS</u>							
4108 ROUNDABOUT	9,181	676	1,622	946	946	0	100.0 %
ROUNDAABOUTS :- Expenditure	9,181	676	1,622	946	946	0	100.0 %
1051 ROUNDABOUT NO 1 OPEN	2,014	2,024	2,054	-30			98.5 %
1052 ROUNDABOUT NO 2 ELLA	1,074	1,079	1,564	-485			69.0 %
1053 ROUNDABOUT NO 3	1,762	1,771	1,798	-27			98.5 %
1054 ROUNDABOUT NO 4 R & B	374	2,258	2,235	23			101.0 %
1056 ROUNDABOUT NO 6 EUROLANE	2,405	2,417	2,453	-36			98.5 %
1057 ROUNDABOUT NO 7 RING ROAD	1,226	1,232	1,251	-19			98.5 %
ROUNDAABOUTS :- Income	8,856	10,781	11,355	-574			94.9 %
Net Expenditure over Income	325	-10,106	-9,733	373			

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>203</u> <u>MAINTENANCE</u>							
4063 VEHICLE HIRE AND RUNNING	4,554	2,964	6,000	3,036	628	2,408	59.9 %
4082 ALLOTMENTS	1,500	1,500	1,500	0		0	100.0 %
4102 DOG BINS	4,282	0	4,320	4,320		4,320	0.0 %
MAINTENANCE :- Expenditure	10,336	4,464	11,820	7,356	628	6,728	43.1 %
Net Expenditure over Income	10,336	4,464	11,820	7,356			
<u>204</u> <u>DEVOLVED SERVICES EXPENSES</u>							
4124 DEVOLVED SERVICES	25,668	13,721	24,102	10,381	4,835	5,546	77.0 %
DEVOLVED SERVICES EXPENSES :- Expenditure	25,668	13,721	24,102	10,381	4,835	5,546	77.0 %
1017 DEVOLVED SERVICES INCOME	39,992	20,353	27,992	-7,639			72.7 %
DEVOLVED SERVICES EXPENSES :- Income	39,992	20,353	27,992	-7,639			72.7 %
Net Expenditure over Income	-14,324	-6,631	-3,890	2,741			
<u>248</u> <u>DEPOT</u>							
4013 EQUIPMENT PURCHASE	0	1,388	4,740	3,352		3,352	29.3 %
4055 ALARM	0	1,420	370	-1,050		-1,050	383.8 %
4225 RATES	0	4,398	4,500	102		102	97.7 %
4601 REPAIRS& MAINTENANCE FUND	0	6,036	6,740	704		704	89.6 %
4602 ELECTRICITY	0	734	2,500	1,766		1,766	29.4 %
4603 WATER	0	0	1,500	1,500		1,500	0.0 %
DEPOT :- Expenditure	0	13,977	20,350	6,373	0	6,373	68.7 %
Net Expenditure over Income	0	13,977	20,350	6,373			
<u>249</u> <u>PUBLIC TOILETS</u>							
4074 TOILET CAPITAL	0	0	0	0	226,222	-226,222	0.0 %
4225 RATES	0	0	8,000	8,000		8,000	0.0 %
4602 ELECTRICITY	0	0	1,000	1,000		1,000	0.0 %
4603 WATER	0	0	2,500	2,500		2,500	0.0 %
4612 CONTRACTOR CHARGE	0	0	15,000	15,000		15,000	0.0 %
4709 MAINTENANCE	0	65	1,000	935		935	6.5 %
PUBLIC TOILETS :- Expenditure	0	65	27,500	27,435	226,222	-198,787	822.9 %
1078 NEW HOMES BONUS	0	75,407	0	75,407			0.0 %
PUBLIC TOILETS :- Income	0	75,407	0	75,407			
Net Expenditure over Income	0	-75,342	27,500	102,842			

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		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>250</u>	<u>LACE HILL</u>							
4050	LACE HILL PLAYING FIELDS	11,693	725	7,500	6,775	6,149	625	91.7 %
4158	LACE HILL GAS	0	1,392	2,500	1,108		1,108	55.7 %
4159	LACE HILL ELECTRICITY	0	977	2,500	1,523		1,523	39.1 %
4160	LACE HILL WATER	0	0	2,500	2,500		2,500	0.0 %
4161	LACE HILL REPAIRS & MAINT	0	4,392	5,000	608		608	87.8 %
4162	LACE HILL CONTRACTOR	0	0	20,000	20,000	350	19,650	1.8 %
4163	LACE HILL ALARM	0	175	500	325		325	35.0 %
4164	LACE HILL EQUIPMENT	0	9,949	11,250	1,301	3,999	-2,699	124.0 %
4225	RATES	0	0	8,000	8,000		8,000	0.0 %
	LACE HILL :- Expenditure	11,693	17,611	59,750	42,139	10,499	31,641	47.0 %
1026	LACE HILL COMMUNITY CENTRE	0	10,902	14,000	-3,098			77.9 %
	LACE HILL :- Income	0	10,902	14,000	-3,098			77.9 %
	Net Expenditure over Income	11,693	6,709	45,750	39,041			
<u>251</u>	<u>CHANDOS PARK</u>							
4106	PLAY AREA MAINTENANCE	483	111	500	389		389	22.2 %
4601	REPAIRS& MAINTENANCE FUND	2,174	2,968	7,180	4,212	627	3,584	50.1 %
4602	ELECTRICITY	533	0	400	400		400	0.0 %
4603	WATER	1,284	373	1,500	1,127		1,127	24.9 %
4605	HORTICULTURAL CONTRACT	15,254	1,150	2,968	1,818	1,731	87	97.1 %
	CHANDOS PARK :- Expenditure	19,728	4,603	12,548	7,945	2,359	5,587	55.5 %
1030	BOWLS INCOME	550	550	550	0			100.0 %
1035	TENNIS COURT RENT	625	0	625	-625			0.0 %
	CHANDOS PARK :- Income	1,175	550	1,175	-625			46.8 %
	Net Expenditure over Income	18,553	4,053	11,373	7,320			
<u>252</u>	<u>BOURTON PARK</u>							
4106	PLAY AREA MAINTENANCE	546	329	500	171		171	65.9 %
4122	TREE WORKS	0	0	6,129	6,129		6,129	0.0 %
4601	REPAIRS& MAINTENANCE FUND	5,741	622	12,000	11,378	1,417	9,961	17.0 %
4605	HORTICULTURAL CONTRACT	26,501	4,149	10,278	6,129	5,809	319	96.9 %
	BOURTON PARK :- Expenditure	32,788	5,101	28,907	23,806	7,226	16,580	42.6 %
	Net Expenditure over Income	32,788	5,101	28,907	23,806			

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Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>253</u>	<u>CEMETERY</u>							
4225	RATES	960	580	1,300	720		720	44.6 %
4601	REPAIRS& MAINTENANCE FUND	1,642	1,165	4,000	2,835		2,835	29.1 %
4602	ELECTRICITY	774	220	400	180		180	54.9 %
4605	HORTICULTURAL CONTRACT	22,094	2,553	6,380	3,827	3,722	105	98.4 %
4620	EXPENSES RE BURIAL DUTIES	9,637	3,612	6,500	2,888		2,888	55.6 %
4621	NEW CEMETERY PLANNING	0	0	20,000	20,000		20,000	0.0 %
	CEMETERY :- Expenditure	35,107	8,129	38,580	30,451	3,722	26,729	30.7 %
1041	BURIAL FEES	19,054	9,586	12,500	-2,914			76.7 %
	CEMETERY :- Income	19,054	9,586	12,500	-2,914			76.7 %
	Net Expenditure over Income	16,053	-1,457	26,080	27,537			
<u>254</u>	<u>CHANDOS PARK TOILETS</u>							
4612	CONTRACTOR CHARGE	8,115	0	12,500	12,500		12,500	0.0 %
4709	MAINTENANCE	68	0	1,000	1,000		1,000	0.0 %
	CHANDOS PARK TOILETS :- Expenditure	8,183	0	13,500	13,500	0	13,500	0.0 %
	Net Expenditure over Income	8,183	0	13,500	13,500			
<u>255</u>	<u>RAILWAY WALK & CASTLE HILL</u>							
4120	FRIENDS OF GROUPS	437	258	2,000	1,742		1,742	12.9 %
4122	TREE WORKS	2,803	0	1,500	1,500		1,500	0.0 %
	RAILWAY WALK & CASTLE HILL :- Expenditure	3,240	258	3,500	3,242	0	3,242	7.4 %
	Net Expenditure over Income	3,240	258	3,500	3,242			
<u>256</u>	<u>STORAGE PREMISES</u>							
4053	GRENVILLE	1,243	0	0	0		0	0.0 %
4066	GRENVILLE GARAGE RENT	0	299	650	351		351	46.0 %
4073	COLLEGE FARM	3,250	-1,083	1,000	2,083		2,083	-108.3
	STORAGE PREMISES :- Expenditure	4,493	-784	1,650	2,434	0	2,434	-47.5 %
	Net Expenditure over Income	4,493	-784	1,650	2,434			
<u>257</u>	<u>KEN TAGG PLAYGROUND</u>							
4106	PLAY AREA MAINTENANCE	460	111	500	389		389	22.2 %
4122	TREE WORKS	280	0	500	500		500	0.0 %
4123	PLAYGROUND REFURBISHMENT	30,584	1,113	0	-1,113		-1,113	0.0 %
4605	HORTICULTURAL CONTRACT	1,041	93	223	130	130	0	99.9 %
	KEN TAGG PLAYGROUND :- Expenditure	32,365	1,317	1,223	-94	130	-224	118.3 %

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1079 GRANTS FOR PLAYGROUND	29,851	0	0	0			0.0 %
KEN TAGG PLAYGROUND :- Income	29,851	0	0	0			
Net Expenditure over Income	2,514	1,317	1,223	-94			
<u>258</u> <u>CEMETERY LODGE</u>							
4034 PWLB REPAYMANTS INCL	4,702	2,351	4,702	2,351		2,351	50.0 %
4609 CEMETERY LODGE MAINT	56	316	500	184		184	63.2 %
CEMETERY LODGE :- Expenditure	4,759	2,667	5,202	2,535	0	2,535	51.3 %
1061 CEMETERY LODGE RENTAL	9,294	7,084	9,450	-2,366			75.0 %
CEMETERY LODGE :- Income	9,294	7,084	9,450	-2,366			75.0 %
Net Expenditure over Income	-4,536	-4,417	-4,248	169			
<u>259</u> <u>OTTERS BROOK</u>							
4106 PLAY AREA MAINTENANCE	134	111	500	389		389	22.2 %
4122 TREE WORKS	80	0	150	150		150	0.0 %
4605 HORTICULTURAL CONTRACT	3,314	374	898	524	524	0	100.0 %
OTTERS BROOK :- Expenditure	3,528	485	1,548	1,063	524	539	65.2 %
Net Expenditure over Income	3,528	485	1,548	1,063			
<u>260</u> <u>CCTV</u>							
4100 CCTV ONGOING COSTS	0	0	2,400	2,400	450	1,950	18.8 %
CCTV :- Expenditure	0	0	2,400	2,400	450	1,950	18.8 %
Net Expenditure over Income	0	0	2,400	2,400			
ENVIRONMENT :- Expenditure	212,943	75,193	271,282	196,089	264,471	-68,382	125.2 %
Income	108,222	134,663	76,472	58,191			176.1 %
Net Expenditure over Income	104,721	-59,470	194,810	254,280			

TOWN CENTRE & EVENTS

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>301</u> <u>TOWN CENTRE & EVENTS</u>							
4078 NEW SIGNS	282	0	500	500		500	0.0 %
4079 FAIR TRADE PROMOTION	352	66	400	334		334	16.5 %
4094 YOUTH PROJECT	1,410	2,840	3,000	160		160	94.7 %
4104 TOWN IN BLOOM	5,529	3,370	6,887	3,517	2,040	1,477	78.6 %
4107 PRIDE OF PLACE	267	62	250	188		188	24.8 %
4112 ENVIRONMENT EQUIPMENT	0	350	0	-350		-350	0.0 %

Month No : 7

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4115 RIVER RINSE	320	49	400	351		351	12.3 %
4165 WINTER HANGING BASKET	0	0	1,000	1,000	803	197	80.3 %
4201 CHRISTMAS LIGHTS	9,847	3,247	10,000	6,753		6,753	32.5 %
4202 FIREWORK DISPLAY	3,665	28	4,000	3,972		3,972	0.7 %
4203 COMMUNITY FAIR	358	0	500	500		500	0.0 %
4205 CHRISTMAS PARADE	2,799	0	3,000	3,000		3,000	0.0 %
4208 SPRING FAIR	0	0	500	500		500	0.0 %
4209 TRAFFIC ORDERS FOR EVENTS	126	0	300	300		300	0.0 %
4210 PANCAKE RACE	109	0	75	75		75	0.0 %
4211 BAND JAM	2,878	3,164	3,500	336		336	90.4 %
4212 CHRISTMAS LIGHT SWITCH ON	375	100	600	500		500	16.7 %
4213 DOG AWARENESS	236	277	300	23		23	92.5 %
4215 EVENTS PA SYSTEM	200	0	0	0		0	0.0 %
4216 MAY DAY EVENT	43	0	50	50		50	0.0 %
4220 MUSIC IN THE MARKET	3,549	3,515	3,500	-15		-15	100.4 %
4228 ENTERTAINMENTS	1,070	750	1,070	320		320	70.1 %
4241 COMEDY NIGHT EXPENDITURE	2,935	0	3,000	3,000		3,000	0.0 %
4243 CHARTER FAIR EXPENDITURE	1,800	0	1,800	1,800		1,800	0.0 %
TOWN CENTRE & EVENTS :- Expenditure	38,150	17,820	44,632	26,812	2,843	23,969	46.3 %
1013 HANGING BASKETS	542	333	1,000	-667			33.3 %
1062 COMMUNITY FAIR - TABLE	200	0	300	-300			0.0 %
1063 TRAFFIC ORDERS RECHARGED	114	0	150	-150			0.0 %
1066 COMEDY NIGHT INCOME	1,335	0	3,000	-3,000			0.0 %
1069 CHARTER FAIR INCOME	6,146	0	6,330	-6,330			0.0 %
TOWN CENTRE & EVENTS :- Income	8,336	333	10,780	-10,447			3.1 %
Net Expenditure over Income	29,814	17,486	33,852	16,366			
302 STREET MARKET							
4017 SUBSCRIPTIONS	0	0	330	330		330	0.0 %
4225 RATES	3,696	2,235	4,000	1,765		1,765	55.9 %
4226 SUPERVISORS	4,550	1,913	4,000	2,087		2,087	47.8 %
4235 MARKET INFRASTRUCTURE &	2,568	593	2,400	1,807	173	1,634	31.9 %
STREET MARKET :- Expenditure	10,814	4,741	10,730	5,989	173	5,817	45.8 %
1005 STREET MARKET	18,331	8,009	19,000	-10,991			42.2 %
1006 FLEA MARKET	4,340	2,177	5,000	-2,823			43.5 %
1007 CONTINENTAL MARKET	166	0	0	0			0.0 %
STREET MARKET :- Income	22,837	10,186	24,000	-13,814			42.4 %
Net Expenditure over Income	-12,023	-5,445	-13,270	-7,825			

Month No : 7

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
303 SPECIAL EVENTS							
4242 FOOD FAIR	343	0	1,200	1,200		1,200	0.0 %
4260 TWINNING	0	0	1,000	1,000		1,000	0.0 %
SPECIAL EVENTS :- Expenditure	343	0	2,200	2,200	0	2,200	0.0 %
1020 FOOD FAIR INCOME	350	0	450	-450			0.0 %
SPECIAL EVENTS :- Income	350	0	450	-450			0.0 %
Net Expenditure over Income	-7	0	1,750	1,750			
TOWN CENTRE & EVENTS :- Expenditure	49,307	22,560	57,562	35,002	3,016	31,986	44.4 %
Income	31,523	10,519	35,230	-24,711			29.9 %
Net Expenditure over Income	17,784	12,041	22,332	10,291			
<u>PARTNERSHIPS</u>							
505 AYLESBURY VALE SHORTFALL							
4219 BUCKINGHAM FRINGE	8,519	4,487	9,000	4,513		4,513	49.9 %
5001 TIC GRANT	26,000	26,000	26,000	0		0	100.0 %
AYLESBURY VALE SHORTFALL :- Expenditure	34,519	30,487	35,000	4,513	0	4,513	87.1 %
1065 BUCKINGHAM FRINGE INCOME	2,460	2,267	4,000	-1,733			56.7 %
1068 COUNCIL TAX TOP UP GRANT	18,130	0	0	0			0.0 %
AYLESBURY VALE SHORTFALL :- Income	20,590	2,267	4,000	-1,733			56.7 %
Net Expenditure over Income	13,929	28,220	31,000	2,780			
PARTNERSHIPS :- Expenditure	34,519	30,487	35,000	4,513	0	4,513	87.1 %
Income	20,590	2,267	4,000	-1,733			56.7 %
Net Expenditure over Income	13,929	28,220	31,000	2,780			
<u>PLANNING</u>							
601 PLANNING							
4623 DISPLAY EQUIPMENT	0	0	5,000	5,000		5,000	0.0 %
PLANNING :- Expenditure	0	0	5,000	5,000	0	5,000	0.0 %
Net Expenditure over Income	0	0	5,000	5,000			
PLANNING :- Expenditure	0	0	5,000	5,000	0	5,000	0.0 %
Income	0	0	0	0			0.0 %
Net Expenditure over Income	0	0	5,000	5,000			

EARMARKED RESERVES

Month No : 7

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>901</u> <u>EARMARKED RESERVES</u>							
4226 SUPERVISORS	0	435	0	-435		-435	0.0 %
9006 NAG	372	0	1,598	1,598		1,598	0.0 %
9009 CAPITAL RESERVE	43,547	66,453	66,453	0		0	100.0 %
9011 WAR MEMORIAL	0	0	931	931		931	0.0 %
9012 CHRISTMAS LIGHTS	0	0	6,753	6,753		6,753	0.0 %
9013 YOUTH PROJECTS	0	0	3,270	3,270		3,270	0.0 %
9015 CHARTER FAIRS	1,606	-5,688	7,795	13,483		13,483	-73.0 %
9018 REPAIR OF FOOTPATHS	2,965	2,966	2,966	0		0	100.0 %
9019 MEMORIAL TESTING	0	0	2,874	2,874		2,874	0.0 %
9025 PLAY AREA REPLACEMENT	0	0	17,121	17,121		17,121	0.0 %
9027 GREEN BUCKINGHAM GROUP	0	0	226	226		226	0.0 %
9029 CIRCULAR WALK MAINT	0	0	5,399	5,399		5,399	0.0 %
9030 TOURISM LEAFLETS	0	0	3,402	3,402		3,402	0.0 %
9032 BUCK NEIGHBOURHOOD DEV	18,601	0	1,200	1,200		1,200	0.0 %
9033 DESTINATION BUCKINGHAM	9,717	3,113	4,451	1,338		1,338	69.9 %
9034 RIVER AND POND MAINTENANCE	1,507	0	0	0		0	0.0 %
9035 PARKS DEVELOPMENT	11,355	35,842	43,192	7,350	3,075	4,275	90.1 %
9036 ELECTION COSTS	2,812	0	3,188	3,188		3,188	0.0 %
9037 JUBILEE BOOK	1,358	0	0	0		0	0.0 %
9038 NEW VEHICLE	15,180	13,815	13,815	0		0	100.0 %
9039 BARRIERS FOR EVENTS	560	0	2,608	2,608		2,608	0.0 %
9040 PARK RUN	98	20	0	-20		-20	0.0 %
9041 MVAS	1,818	0	0	0		0	0.0 %
9042 HOSTING OF TWINNING EVENT	0	47	2,000	1,953		1,953	2.4 %
9043 NEW BAGS AND LEAFLETS	0	0	1,532	1,532		1,532	0.0 %
9044 COMEDY NIGHT	0	0	2,057	2,057		2,057	0.0 %
9045 ACCESS FOR ALL	-500	0	500	500		500	0.0 %
9046 PLANNING DISPLAY EQUIPMENT	0	0	5,242	5,242		5,242	0.0 %
9047 FUTURE EVENTS	0	335	2,760	2,425	335	2,090	24.3 %
EARMARKED RESERVES :- Expenditure	110,997	117,337	201,333	83,996	3,410	80,586	60.0 %
Net Expenditure over Income	110,997	117,337	201,333	83,996			
EARMARKED RESERVES :- Expenditure	110,997	117,337	201,333	83,996	3,410	80,586	60.0 %
Income	0	0	0	0			0.0 %
Net Expenditure over Income	110,997	117,337	201,333	83,996			

Ledger No 1 for Month No 6

Supplier A/c Order

Items marked with a * are disputed invoices.

Date	Invoice No	Own Ref No	Supplier Account Name	Supplier A/c Code	Net Value	VAT	Invoice	Nominal Ledger Analysis			Analysis Detail
								A/C	Centre	Amount	
29/09/2016	376327		MAXWELL AMENITY	A033	48.00	9.60	57.60	4161	250	48.00	instant paint
12/09/2016	40647		ABBOT FIRE	A054	260.00	52.00	312.00	4609	258	250.00	install fire alarm system
		10111155									
01/09/2016	M4674		AES	A057	450.00	90.00	540.00	4161	250	10.00	install fire alarm system
09/09/2016	2529		COMMUNITY CENTRE	B002	21.35	0.00	21.35	4500	132	450.00	preventative maint site chrgs
30/09/2016	2553		COMMUNITY CENTRE	B002	47.02	0.00	47.02	9042	901	21.35	disabled go
20/09/2016	MOBILESEPT		B.T.	B003	158.92	31.78	190.70	4018	102	47.02	glass and jug hire
09/09/2016	390920		BUILDBASE	B013	8.55	1.71	10.26	4112	201	158.92	mobiles sept
28/09/2016	2207029265		BCC	B022	2,750.00	0.00	2,750.00	4156	102	8.55	silicone and grout
12/09/2016	198012		BROXAP	B027	635.00	127.00	762.00	4500	132	2,750.00	half yearly rental apr - sept
01/09/2016	329337		BROWNS	B031	10.38	2.08	12.46	4112	201	635.00	memorial bench hogan
01/09/2016	330796		BROWNS	B031	66.64	13.33	79.97	4112	201	10.38	visor
01/09/2016	333129		BROWNS	B031	107.31	21.46	128.77	4112	201	66.64	battery
07/09/2016	3190		CODEC	C050	595.80	119.17	714.97	4601	253	107.31	crankshaft, bearing, key
		10111162									
30/09/2016	351840		CLARITY	C053	208.80	41.76	250.56	4012	102	714.97	memorial bench
08/09/2016	H1371D8E2		E-ON	E006	32.36	1.62	33.98	4602	253	-119.17	memorial bench
01/09/2016	8641		GANDERTON	G008	248.82	49.77	298.59	4063	203	208.80	copies
01/09/2016	2032633		GRUNDON	G050	47.53	9.51	57.04	4161	250	32.36	chapel a
01/09/2016	2032634		GRUNDON	G050	34.58	6.92	41.50	4112	201	248.82	fuel
05/09/2016	71907		JANITORIAL DIRECT	J013	64.00	12.80	76.80	4164	250	47.53	wheelie bins
		10111163									
01/09/2016	71269		PARAGON	P008	38.80	7.76	46.56	4601	252	34.58	wheelie bins
17/09/2016	71640		PARAGON	P008	24.40	4.88	29.28	4112	201	64.02	mop heads
30/09/2016	71881		PARAGON	P008	18.00	3.60	21.60	4112	201	-0.02	mop heads
30/09/2016	71931		PARAGON	P008	128.25	25.65	153.90	4112	201	38.80	billy goat mower
08/09/2016	344807666		PARKER	P027	676.00	135.20	811.20	9015	901	24.40	cement mixer, memorial bench
		10111166									
											cat scan detector
											consumables
											cones
											cones

Ledger No 1 for Month No 6

Supplier A/c Order

Items marked with a * are disputed invoices.

Date	Invoice No	Own Ref No	Supplier Account Name	Supplier A/c Code	Net Value	VAT	Invoice	Nominal Ledger Analysis			Analysis Detail
								A/C	Centre	Amount	
22/09/2016	636242		QUEST	Q002	31.20	6.24	37.44	4115	301	31.20	gloves
26/09/2016	636661		QUEST	Q002	8.60	1.72	10.32	4112	201	8.60	bolt
26/09/2016	636662		QUEST	Q002	18.20	3.64	21.84	4115	301	18.20	gloves
30/09/2016	CORRECT		SEAHAWKS	S007	-0.01	0.00	-0.01	4104	301	-0.01	CORRECT/Seahawks Supplies
14/09/2016	9000580524		STAPLES	S020	212.33	42.47	254.80	4010	102	212.33	stat
28/09/2016	9000597907		STAPLES	S020	83.90	15.78	99.68	4010	102	83.90	stat
28/09/2016	9304290332		SETON	S025	16.45	3.29	19.74	4112	201	16.45	h & s posters
05/09/2016	8801594		SAGE	S027	288.00	57.60	345.60	4023	102	288.00	remote pensions course
01/09/2016	738157112		SCREWFIX	S044	21.61	4.32	25.93	4161	250	21.61	thermometer
01/09/2016	739058428		SCREWFIX	S044	25.45	5.09	30.54	4050	250	26.29	key cabinet
		10111164									
01/09/2016	5026ADB49		TRAVIS	T010	29.22	5.84	35.06	4601	252	-0.84	key cabinet
01/09/2016	5026ADB25		TRAVIS	T010	21.34	4.27	25.61	4601	251	29.22	macadam
01/09/2016	5026ADB50		TRAVIS	T010	48.70	9.74	58.44	4601	252	21.34	cement and ballast
05/09/2016	5026ADB62		TRAVIS	T010	51.71	10.34	62.05	4601	252	48.70	macadam
05/09/2016	5026ADB63		TRAVIS	T010	60.50	12.10	72.60	4161	250	51.71	cement, ballast
08/09/2016	5026ADB76		TRAVIS	T010	116.88	23.38	140.26	4601	252	60.50	ballast, cement
15/09/2016	5026ADC03		TRAVIS	T010	128.96	25.79	154.75	4161	250	116.88	macadam
16/09/2016	5026ADC09		TRAVIS	T010	32.24	6.45	38.69	4601	252	128.96	post fix
01/09/2016	53867		WELLING	W022	300.50	60.10	360.60	4161	250	32.24	postfix
											master keys
				TOTAL INVOICES	8,176.29	1,065.76	9,242.05				8,176.29

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Buckingham Town Council

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Cash Book 1

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For Month No : 6

Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		240,864.28				240,864.28	
Banked on : 06/09/2016		714.96					
	Sales Recpts Page 246	714.96	714.96		100		Sales Recpts Page 246
Banked on : 07/09/2016		1,414.00					
500732	var	1,414.00			1006 302	371.00	flea
					1005 302	1,043.00	market
Banked on : 14/09/2016		250.00					
	Sales Recpts Page 247	250.00	250.00		100		Sales Recpts Page 247
Banked on : 14/09/2016		6.00					
500733	buck almhouses	6.00			1010 102	6.00	buck almhouses
Banked on : 30/09/2016		1,192.22					
	Sales Recpts Page 248	1,192.22	1,192.22		100		Sales Recpts Page 248
Banked on : 30/09/2016		337,726.83					
bacs	mind the gap	500.00			1026 250	500.00	mind the gap
bacs	psi	108.33			1026 250	108.33	psi
bacs	buck rugby club	1,335.00			1026 250	1,335.00	buck rugby club
bacs	precept	335,783.50			1176 130	335,783.50	precept
Total Receipts for Month		341,304.01	2,157.18	0.00		339,146.83	
Cash Book Totals		582,168.28	2,157.18	0.00		580,011.10	

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Buckingham Town Council

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Cash Book 1

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For Month No : 6

Payments for Month 6

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/09/2016	British Telecom	dd1	190.51	190.51		501		mobiles
01/09/2016	GRUNDON	dd2	98.54	98.54		501		wheelie bins
01/09/2016	E-ON	dd3	33.98	33.98		501		chapel a
01/09/2016	British Telecom	dd4	190.70	190.70		501		mobiles sept
05/09/2016	newman event security	008166	332.64			4211 301	332.64	newman event security
05/09/2016	huck nets	008167	2,212.18		368.70	4161 250	1,843.48	huck nets
05/09/2016	panelwarehouse	008186	179.88		29.98	4161 250	149.90	panelwarehouse
05/09/2016	Aylesbury Vale District Council	008168	2,840.00	2,840.00		501		play around the parishes
05/09/2016	MAXWELL AMENITY LTD	008169	763.08	763.08		501		line marking
05/09/2016	Buckingham Community Centre	008170	80.85	80.85		501		hall hire disabled go
05/09/2016	GRAFTON GB MERCHANTING	008171	11.92	11.92		501		paint
05/09/2016	Bucks County Council	008172	2,361.46	2,361.46		501		7% charges for cleaning/maint
05/09/2016	broxap street furniture	008173	660.00	660.00		501		site survey lace hill
05/09/2016	geo browns implements ltd	008174	37.00	37.00		501		yellow line
05/09/2016	The Festive Lighting Company L	008175	3,896.99	3,896.99		501		yr 2 hire charges
05/09/2016	johnston press (buck advertis	008176	840.48	840.48		501		sits vac adverts
05/09/2016	Janitorial Direct Ltd	008177	160.27	160.27		501		mopheads etc
05/09/2016	Paragon Tool Hire	008178	854.42	854.42		501		gloves etc
05/09/2016	Parker Merchanting	008179	51.84	51.84		501		torches
05/09/2016	Quest	008180	217.86	217.86		501		impact socket
05/09/2016	RBS Accounting Solutions	008181	2,098.08	2,098.08		501		rbis booking software / trainin
05/09/2016	staples	008183	196.80	196.80		501		stat
05/09/2016	travis perkins	008184	13.59	13.59		501		paint
05/09/2016	TGMS Ltd	008185	270.00	270.00		501		project monitoring
05/09/2016	avdc rates	DD1	97.00			4225 253	97.00	avdc rates
05/09/2016	avdc rates	DD2	240.00			4156 102	240.00	avdc rates
05/09/2016	avdc rates	DD3	373.00			4225 302	373.00	avdc rates
12/09/2016	a & J Cox	008187	504.00		84.00	4601 253	420.00	a & J Cox
12/09/2016	stewkely enterprise	008188	877.99			4124 204	877.99	stewkely enterprise
14/09/2016	mainstream digital	DD4	2,808.06		468.01	4018 102	2,340.05	mainstream digital
15/09/2016	vaht	DD5	49.87			4066 256	49.87	vaht grenville rent
15/09/2016	eon elec	DD6	216.74		10.32	4159 250	206.42	eon elec
19/09/2016	bourton drain services	008190	78.00		13.00	4709 249	65.00	bourton drain services
19/09/2016	eon gas	DD6	182.98		8.71	4158 250	174.27	eon gas
30/09/2016	AES Energy Services Ltd	008189	540.00	540.00		501		preventative maint site chrgs
30/09/2016	wages	DD7	16,770.14			516	16,770.14	wages sept
30/09/2016	Seahawks Supplies	008182	94.98	94.98		501		perpetual shield
Total Payments for Month			41,425.83	16,503.35	982.72		23,939.76	
Balance Carried Fwd			540,742.46					
Cash Book Totals			582,168.28	16,503.35	982.72		564,682.22	

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CURRENT

List of Payments made between 12/09/2016 and 01/11/2016

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
12/09/2016	a & J Cox	008187	504.00		a & J Cox
12/09/2016	stewkely enterprise	008188	877.99		stewkely enterprise
14/09/2016	mainstream digital	DD4	2,808.06		mainstream digital
15/09/2016	vaht	DD5	49.87		vaht grenville rent
15/09/2016	eon elec	DD6	216.74		eon elec
19/09/2016	bourton drain services	008190	78.00		bourton drain services
19/09/2016	eon gas	DD6	182.98		eon gas
30/09/2016	AES Energy Services Ltd	008189	540.00		preventative maint site chrgs
30/09/2016	wages	DD7	16,770.14		wages sept
30/09/2016	Seahawks Supplies	008182	94.98		perpetua! shield

	Total Payments	<u>22,122.76</u>
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