



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, BUCKINGHAM CENTRE,
VERNEY CLOSE, BUCKINGHAM. MK18 1JP

Telephone/Fax: (01280) 816 426

Email: Townclerk@buckingham-tc.gov.uk
www.buckingham-tc.gov.uk

Town Clerk: Mr. C. P. Wayman

Tuesday, 08 September 2015

Councillor,

You are summoned to a meeting of the Planning Committee of Buckingham Town Council to be held on **14th September 2015 at 7.00pm** in the Council Chamber, Cornwalls Meadow, Buckingham.

C.P. Wayman
Town Clerk

Please note that the meeting will be preceded by a Public Session in accordance with Standing Order 1.3, which will last for a maximum of 15 minutes, and time for examination of the plans by Members.

AGENDA

1. **Apologies for Absence**

Members are asked to receive apologies from Members.

2. **Declarations of Interest**

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. **Minutes**

To receive the minutes of the Planning Committee Meeting held on Monday 24th August 2015 to be put before the Full Council meeting held on 5th October 2015.

Copy previously circulated

4. **Buckingham Neighbourhood Development Plan**

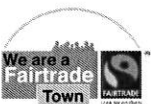
To receive any update from the Town Clerk.

5. **Action Reports**

To receive action reports as per the attached list.
5.1 (284/15; RLS Travel Plan) response from RLS
5.2 (341.2; Brookfield Lane) response from RLS
5.3 (344.3; LTP4) Response from BCC

Appendix A
Appendix B
Appendix C
Appendix D

Buckingham



Twinned with Mouvaux, France



6. Planning Applications

For Member's information the next scheduled Development Management Committee meetings are 24th September 2015 and 15th October 2015, with SDMC meetings on 23rd September 2015 and 14th October 2015.

To consider planning applications received from AVDC and other applications

1. 15/02552/APP Land South of A421 and East of A413 [*Lace Hill*]
Variation of condition on Non Material ref 13/A2832/NON relating to amendments to make provision for the addition of wind catchers to the hall roofs, kitchen extract and nursery canopy
Bovis/Barratt Homes
2. 15/02684/ALB 51A Well Street, MK18 1EP
Internal alterations to the ground floor area
Thomson
3. 15/02929/APP 9 Little Balmer, MK18 1TF
Change of use from Class B1 light industrial to Class D2 leisure/gym
Ramshaw
4. 15/02685/APP Wards Hardware, 7 High Street, MK18 1NT
Change of use of part of ground floor from dental practice (D1) to optical practice (mixed use A1/D1)
Pearce
5. 15/02958/APP Former Railway Station site [*Land behind Station Terrace*]
Erection of 6 dwellings
Stellco Lenborough Park Ltd.
6. 15/03007/APP 27 Stratford Road, MK18 1NY
Provision of new vehicle crossover and parking space to front
Sutherland

The following Minor Amendment has been received, for information only:

7. 15/02200/APP 8 Beech Close
Single storey rear extension, conversion of loft space comprising insertion of rear dormer window and roof light to front.
Sercombe

Minor Amendment: Dormer window has been reduced in width

7. Planning Decisions

To receive for information details of planning decisions made by AVDC as per 'Bulletin' and other decisions.

		BTC response	Officer recommⁿ.	
Approved				
15/01349/ALB	1 Ford Street	Conv.2-st.garage to living accomm ⁿ	No objections	-
15/01968/ALB	13 Castle Street	Internal alterations & repaint wall	No objections	-
15/02274/APP	122 Moreton Road	S/st. Side & rear extensions	No objections	-
Refused				

Not Consulted on:

Approved

15/01758/ATC Hamilton House Works to trees n/a

8. **Case Officer Reports (& Recommendations)**

Reports have been received for the following applications, and are available in the office

8.1 Strategic Development Control

(2nd September)

14/02601/AOP Moreton Road Phase III (Approval)

8.1.1 To receive a verbal report on the meeting – Cllrs. Cole & Bates - and record a vote of thanks to Cllr. Harvey for his successful involvement of the Secretary of State.

8.2 Development Control

(3rd September) No Buckingham applications

9. **Enforcement**

9.1 (13 High Street) To receive an update from Ms. Hack.

Appendix E

9.2 To report any new breaches

10. **Transport**

10.1 (341.1/15) To discuss the notes of the meeting held on 14th August 2015

Circulated at 24th August meeting

10.2 To report any damaged superfluous and redundant signage in the town.

11. **s106 Quarterly update**

To receive and discuss the quarterly update for s106 matters. Note that this has been reformatted per Minute 136.2/15

Appendix F

12. **Access**

To report any access-related issues.

13. **Correspondence**

13.1 To discuss the invitation from the District Councils to attend a forum on HEDNA on Monday 28th September 2015, and agree a representative to attend.

Appendix G

14. **News releases**

15. **Chairman's items for information**

16. **Date of the next meeting:** Monday 12th October 2015 at 7pm.

To Planning Committee:

Cllr. Ms. J. Bates

Cllr. M. Cole

Cllr. J. Harvey

Cllr. P. Hirons (Chairman)

Cllr. D. Isham

Cllr. A. Mahi

Cllr. Mrs. L. O'Donoghue

Cllr. M. Smith

Cllr. Mrs. C. Strain-Clark (Vice Chairman)

Cllr. R. Stuchbury

Cllr. M. Try

Mr. I. Orton (co-opted member)

ACTION LIST
Planning responses

Appendix A

Minute	Responses emailed or added to website	Responses posted
337/15	24/8/15 (all 6)	27/8/15

Subject	Meeting date/ minute	Action taken on	Form	Response received	Prompt/ reminder sent	Response received
Transport (signage)	1/7/13 186/13	All Members	Reduction of sign clutter	To be standard agenda item		
	18/5/15 46.4.2	17/6/15	Look into byelaw possibility	DTC investigating		
	6/7/15 211/15 279.3 27/7/15	9/7/15 28/7/15	Check expiry date of funding Send MS contact details for HBOs	See Agenda 5.3 acknowledged	24/8/15:MS reported order placed & work to be completed by Christmas	
Councillor Training	12/5/14 38.3/14 18/5/15 41.1/15	16/5/14 28/5/15	Letter as minuted Check date	Book Cllrs Bates & Isham; letter as minuted Acknowledged 31/7/15 and offer of venue noted		
	1/5/15 52/15	28/5/15	T&C ref'd at earlier meeting	S Kitchen to contact DRI direct		
S106 monies	9/6/14 108/14 8/6/15 136.2/15	 17/6/15	Quarterly update to be prepared Amend layout Inc BCC	Agenda 11		
Candleford Court	22/12/14 607.1/14 16/2/15 732.1	7/1/15 20/2/15	Letter as minuted Sandbags by sluice; flood warning system action	Chased 5/2/15 and 20/2/15 & 20/3/15	Chase of above added to new letter	Sandbags only → 7/4
	16/3/15 791/14	31/3/15	Letter to W Ryesdale	Passed to R.Newall, resp. 9/4/15 → 27/4		
	7/4/15 853/14 27/4/15 887.2	15/4/15	Letters to EA & Lagan Review planning process	EA reply → 6/7/15 → agenda 8/6/15		
	6/7/15 206/15	23/7/15	Copy correspondence to RS & WW			
	24/8/15 336/15	28/8/15	Letters to Cllr. Whyte, Guinness &			

Subject	Meeting date/ minute	Action taken on	Form	Response received	Prompt/ reminder sent	Response received
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			Lagan as minuted			
Travel Plans (effectiveness)	16/3/15 798.2	31/3/15	Letter as minuted	8/4/15		
	27/4/15 887.3	7/5/15	Ask schools about theirs	Royal Latin's response →8/6/15	Remind RLS	Agenda 10.2 27/7
	8/6/15 128.3/15	17/6/15	Request RLS Travel Plan when available; send to BCC for info			
	6/7/15 206/15	14/7/15	Lace Hill Travel Plans— report	Report to 27 July Agenda 10.1		
	27/7/15 284.1 & .2	6/8/15	Letters as minuted	No-one in RLS office until 1/9/15	Agenda 5.1	
4 The Villas	7/4/15 856/14	17/4/15	Letters AVDC & EA re remaining concerns	EA response → Agenda 18/5		
	27/4/15 887.1	18/6/15	Post-election, write to new AVDC Chairman re treatment of Mrs. Robinson	Holding response → 6/7/15		
BCC Transport matters	7/4/15 858.4		Cyclists Dismount signs	BCC have in hand	18/5/15 & 23/6/15 seek update	Prompt sent 18/8/15
			Cotton End steps		18/5/15 & 23/6/15 seek update	27/7/15 further letter as minuted
Street-lighting	6/7/15 212/15	7/7/15	Formulate written question for RS	Acknowledged by AVDC & actioned for full council meeting 22July	→27/7/15	
	18/5/15 46.3	28/5/15	Church St. lamp as minuted	Cllr. Whyte reports he is awaiting update on new required planning application to install lamp on Walnut Yard Response from BCC officer agenda 27/7		
Planning procedure & practice reports	6/7/15 211/15		Members to consider items for BCC Public Session & send to Clerk			
Dukes Court garden gate	7/4/15 859/14	17/4/15	Letter to managing agents	→agenda 8/6/15		
	8/6/15 128.2/15	18/6/15	New letter as minuted			

Awaiting response

Not yet done

Subject	Meeting date/ minute	Action taken on	Form	Response received	Prompt/ reminder sent	Response received
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AVDC website	7/4/15 860/14	ongoing	Continue listing problems for new Cabinet Member			
Access – Moreton Road II	27/4/15 894.2 8/6/15 128.4/15	7/5/15 18/6/15	Ask how entrance conforms with disability legislation Reply as minuted	Officers response → 8/6/15		
Moreton Road III – call-in (FC)	8/6/15 137/15	Draft circ. 17/6/15; Sent 23/6/15	Letter as minuted	AVDC Site visit planned 22/7/15 and postponed		
Padbury applications	18/5/15 52/15	5/6/15	Letter as minuted			
Amended plans	8/6/15 136.1 27/7/15 279.2 24/8/15 336.2/15	18/6/15 6/8/15 28/8/15	Find out what constitutes Amendment/ Minor Amendment/ permissible variation Ask about cumulative effect Send letter +photos as minuted	Response agenda 5.2 Agenda 5.2		
BNDP	6/7/15 205/15 27/7/15 278/15	7/7/15	Date of referendum, guidelines BuckSoc to organise meeting	7/7/15; info circulated		
Toilets	6/7/15 212/15	Noted	Incorporate Changing Places unit			
Hamilton Precision appeal	27/7/15 281/15	4/8/15	Letter to Inspector as minuted			
Cornwalls Meadow access	27/7/15 285/15	10/7/15	AVDC contacted with photos	20/7 Steve Harding to inspect		
Employment development	24/8/15 343.3		Letter as minuted			
LTP4	24/8/15 344.3	27/8/15	Response as minuted			

Enforcement reports and queries						
13 High Street	16/3/15 795.3	17/3/15 with photo	New signage & lighting	“13” needs permission; remainder	18/6/15 + 8/7/15 advised that	Agenda 5.3

Awaiting response

Not yet done

Subject	Meeting date/minute	Action taken on	Form	Response received	Prompt/reminder sent	Response received
	24/8/15 336.3	1/9/15	Letter to Cllr. Paternoster	awaiting HBO decision	sign on side elevation also illuminated	
Tesco banner			Banner on verge of London Rd.			
Buckingham Butcher	18/5/15 45.2.2/15	28/5/15	Check previous use class, report to Environmental Health & Enforcement	EH aware - on list for inspection; Enf. case no. 15/00200/CO N3		
Pursuit of applications to remedy breaches	6/7/15 210/15 24/8/15 336.1/15	23/7/15 1/9/15	Letter to A Small as minuted Follow-up letter as minuted	Agenda 5.1		
Devolve enforcement to BTC	24/8/15 340.2/15	1/9/15	Letter as minuted			
News releases						
Cotton End steps	6/7/15 216/15		To await further information			
Addington Road						
Referendum	27/7/15 288/15	6/8/15	Publicise and seek public views on how to enthuse voters	Advertiser 7/8/15		

Action awaiting response

Action yet to be taken

Action completed **new response**

Awaiting response

Not yet done

Office@buckingham-tc.gov.uk

From: Karen Bishop <kbishop@royallatin.org>
Sent: 04 September 2015 09:33
To: office@buckingham-tc.gov.uk
Subject: RE: School Travel Plan

Thank you for your reply. Mr Hudson has asked me to pass on his thanks to the councillors for their comments which the school will take into account as we review the travel plan this year.

I can confirm that the letter has also been forwarded to our Chair of Governors who is Mrs Katrine Brown.

Regards

Karen Bishop
 PA to the Headteacher - David Hudson
 The Royal Latin School
 Direct Line 01280 827348
<mailto:kbishop@royallatin.org>

From: Office@buckingham-tc.gov.uk <office@buckingham-tc.gov.uk>
Sent: 06 August 2015 4:55 PM
To: Office
Subject: School Travel Plan

Please find attached a response to your letter. Members asked that it be copied to the Chair of the Governing Board, but I do not have Mr. Mulholland's contact details, so I would be obliged if you could forward the letter on for me.

Katharine McElligott
 Clerical Assistant to the Town Clerk
 Buckingham Town Council
 01280 816426
 Email: office@buckingham-tc.gov.uk
 Web Site www.buckingham-tc.gov.uk

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Office@buckingham-tc.gov.uk

From: Karen Bishop <kbishop@royallatin.org>
Sent: 03 September 2015 08:00
To: office@buckingham-tc.gov.uk
Subject: RE: Brookfield Lane

Dear Katharine McElligott

Thank you for your recent email regarding Brookfield Lane. We have worked hard to stop car parking by 6th Formers on the Lane in order to improve pedestrian safety. Local residents have been very happy with the orange fencing and have expressed their desire for it to remain. We have, therefore, tried to support their request.

Members are, I am sure, aware that most of the length of Brookfield Lane is unadopted. The Royal Latin has never, therefore, taken a role in the maintenance of the verges. If the Town Council is able to provide assistance in this area I would, of course, be grateful.

Yours sincerely
 David Hudson
 Headteacher
 Royal Latin School

The Royal Latin School needs to raise £5 million by 2015 to build a pioneering new 12 laboratory Discovery Centre. Please visit www.rls600.com to discover more, decide how you can help and donate if you can - thank you.

From: Office@buckingham-tc.gov.uk <office@buckingham-tc.gov.uk>
Sent: 28 August 2015 6:00 PM
To: Office
Subject: Brookfield Lane

Members have expressed concern at the orange plastic fencing left by the RLS Science block contractors along Brookfield Lane, which is unsightly in itself, and the associated extensive bramble and weed growth, which forces pedestrians into the centre of the Lane.

It appears there are also Deadly Nightshade berries which look very like blackcurrants, and fears were expressed that modern children may not be aware these are very poisonous.

We trust you will arrange suitable action before the start of term

Katharine McElligott

Clerical Assistant to the Town Clerk

Buckingham Town Council

01280 816426

Email: office@buckingham-tc.gov.uk

Web Site www.buckingham-tc.gov.uk

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Office@buckingham-tc.gov.uk

From: Bunce, Ryan <RBUNCE@buckscc.gov.uk>
Sent: 27 August 2015 19:04
To: townclerk@buckingham-tc.gov.uk; Office@buckingham-tc.gov.uk
Cc: Desai, Anushka; Stuchbury, Robin - (County Councillor); Whyte, Warren - (County Councillor)
Subject: RE: Local Transport Plan - consultation

Dear Ms McElligott (and/or Town Clerk, as requested),

As the officer leading this consultation I wanted to respond to your message. I recognise that the short consultation period won't allow bodies like town or parish councils to make a collective response; however, this stage of our engagement is designed to gain a 'snapshot' of individuals' views. We hope the two week consultation period will be sufficient to allow a good number of people to complete the relatively short online exercise we have developed.

This does not replace the need for a more traditional formal consultation, which will take place towards the end of the year on a draft plan informed by the results of this initial consultation. This consultation is planned to last six weeks and should allow bodies such as town and parish councils to formulate their formal collective responses.

We chose to include parish councils in the promotion of this initial consultation as we felt their members would want to be aware of the consultation and might be able to help us reach people in their areas. I apologise that this purpose wasn't made clearer. I appreciate that some people may not wish to promote the consultation but others have, and have helped us to reach a far wider audience.

We encourage anybody without internet access to use Buckinghamshire's libraries to complete the consultation. Our libraries provide internet access and support using the internet for less experienced users (see <http://www.buckscc.gov.uk/leisure-and-culture/libraries/computer-and-internet-access/>).

However, any consultation method will have an impact on the response received. We collect information on the people responding to help us identify any biases in the responses we receive and take account of them in how we use the results. We selected an interactive online tool in order to reach groups which are normally underrepresented in our more traditional consultations, particularly younger people and people from minority ethnic groups. Nevertheless, we will analyse the responses we receive carefully to ensure sectors of the population which are less likely to have internet access are properly represented. Again, as this initial consultation is in addition to a more traditional consultation, we hope it will expand rather than narrow the range of people we are able to reach.

Regards,
Ryan Bunce

Transport Strategy Lead Officer
Growth and Strategy

Transport, Economy and Environment
Buckinghamshire County Council

Office@buckingham-tc.gov.uk

From: Hack, Christine <CHack@aylesburyvaledc.gov.uk>
Sent: 28 August 2015 15:36
To: office@buckingham-tc.gov.uk
Subject: 13 High Street Buckingham 15/00085/214/295/CON3

Hello good afternoon Catherine

I thought I would drop you a brief update with regards to the above.

The owner Ashley Brown attended AVDC Offices this morning by appointment in order to facilitate a formal PACE interview with regards to the signs which have been affixed to the property.

The interview was productive and will now be subject of further discussion as to how matters need to progress and will of course keep you notified of our progress.

With regards to the Shisha marquee and extension to the single storey element of the listed building I have after extensive negotiations agreed an extended time scale for their removal in totality. This is to be the 10 September 2015.

I am confident that this will be the case and will of course be visiting the site thereafter to check removal.

I hope the above will enable you to update your records accordingly.

Have a nice bank holiday weekend.

Regards

Christine

Christine Hack
Planning Enforcement Officer
Aylesbury Vale District Council
Tel: 01296 585468
'e' mail address: chack@aylesburyvaledc.gov.uk

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S106 payments: SEPTEMBER 2015

Development	Planning application	AVDC/BCC	Sum agreed	Amount spent	Amount committed	Amount remaining	Date payment due	Use by /lose by date	classification	For	Comments
CHANDOS RD	09/01205	AVDC	£29,975	£0	£19,825	£10,150	n/a	31/01/2024	SPORTS AND LEISURE CONTRIBUTION	Meadway Play Area	
TESCO	10/00360	AVDC	£9,147	£0	£0	£9,147	n/a	02/05/2019	POLICING CONTRIBUTION	to be spent by TVP	
GAWCOTT ROAD	11/01352	BCC	£96,000	£0	£0	£96,000				Cycle/footway network	
		AVDC	£10,175	£0	£10,175	£0	n/a	12/11/2022	SPORTS AND LEISURE CONTRIBUTION	Meadway Play Area	
THE SALE ROOM, MORETON RD	13/01367	AVDC	£11,000	£0	£0	£11,000	n/a	19/12/2023	SPORTS AND LEISURE CONTRIBUTION	not yet known	
MORETON ROAD PHASE I	06/01309	AVDC	£118,776	£118,776	£0	£0	n/a			Otters Brook & Overn Avenue play areas	
		AVDC	£38,458	£38,458	£0	£0	n/a			Maids Moreton floodlighting	
		AVDC	£40,000	£40,000	£0	£0	n/a			Bourton Park Play area	
		AVDC	£46,855	£46,855	£0	£0	n/a			Bridge Street Play Area	
		AVDC	£115,344	£115,344	£0	£0	n/a			Swan Pool	
										15K to spend on Embleton Way + £2400 retention fee	
		AVDC	£159,934	£0	£115,000	£44,934		22/07/2019	SPORTS AND LEISURE CONTRIBUTION	has been released for Swan Pool	Completed
		BCC	£36,500			£0				Maids Moreton Avenue cycle link	Completed
		BCC	£15,000			£0				Avenue Road crossing	Meeting with developer to discuss how scheme will be taken forward
										Addington Road Traffic Calming	Awaiting confirmation of payment from developer. Ongoing funding to improvements in Line 60 service. Included in 2015/16 programme and ASB approval
		BCC	£10,000			estimated					
LACE HILL	09/01035	BCC	£52,000			£26,000				Public Transport contribution	
		AVDC	£197,162	£3,122	£0	£194,040		01/10/2022	FLOOD ALLEVIATION	flood mitigation for properties at 'medium' risk of flooding	
		AVDC	£113,795	£100,341	£0	£17,954		06/02/2023	EXTRA CAR PARKING AT BUCK ATH	additional parking facilities at Buckingham Athletic FC	
		AVDC	£420,952	£0	£420,952	£0	n/a		not yet known SPORTS AND LEISURE CONTRIBUTION	Swan Pool	
		AVDC	£5,338	£0	£0	£5,338	n/a	n/a	CONSULTANCY FEES	to engage consultant for delivery/approval of sports pitches and community hall	
		AVDC	£130,330	£0	£0	£130,330	n/a		not yet known POLICING CONTRIBUTION	to be spent by TVP; projects to be advised	Contribution received and awaiting ASB approval for 2015/16 programme
		BCC	£50,000			£250,000				Footway/Cycleway contribution	Contribution received and given ASB approval for 2015/16 programme. Await Cabinet Member approval
		BCC	£100,000							Adult learning & library contribution	
		BCC	£95,000			£380,000				Bus/Public Transport subsidy	Ongoing revenue support for Line 60 extension to Moreton Road. £125,000 Lace Hill service X60 enhancements. Awaiting ASB approval for 2015/16 programme. Money transferred
		BCC	£400,000							School fixtures and fittings	Contribution received and ASB approval given. Money transferred to school project
		BCC	£1,241,810							Secondary education contribution	Milestone for payment not yet received
		BCC	£437,256							Special education contribution	Milestone for payment not yet received
STATION ROAD	14/02685	AVDC	£29,547	0	0	£29,547	n/a	12/06/2025	SPORTS AND LEISURE CONTRIBUTION	not yet known	

MONIES TO BE PAID LATER IN DEVELOPMENT

LACE HILL	09/01809	AVDC	£66,396		POLICING CONTRIBUTION	plus indexation
		AVDC	£181,391		SPORTS AND LEISURE CONTRIBUTION	plus indexation
		AVDC	£177,000		HEALTH CONTRIBUTION	provision will be secured via Sainsbury's s106
MORETON ROAD (PHASE II)	13/01325	AVDC	£313,482		SPORTS AND LEISURE CONTRIBUTION	payment due at 40th occupation
		BCC	£153,120	£153,120		transport contribution
MONIES DUE IF/WHEN DEVELOPMENT COMES FORWARD						
FLEECE YARD	07/01787	AVDC	£13,200			<i>ALL BELOW SUBJECT TO INDEXATION</i>
MARKET HILL	12/02104	AVDC	£125,125		SPORTS AND LEISURE CONTRIBUTION	
		AVDC	£69,705		SPORTS AND LEISURE CONTRIBUTION	
TINGEWICK ROAD	13/03139	AVDC	£279,033		AFFORDABLE HOUSING CONTRIBUTION	
					SPORTS AND LEISURE CONTRIBUTION	increased

50:50 contribution split etween Bellway Homes and Bellcross Homes. Amounts invoiced and awaiting payment.

Our ref: WDLP/HEDNA
Enquiries to: Charlotte Morris
Email: charlotte.morris@wycombe.gov.uk
Direct Line: 01494 421064
Date: 2 September 2015



Dear Sir / Madam,

Central Buckinghamshire Housing and Economic Development Needs Assessment

You are invited to attend a forum on the Housing and Economic Development Needs Assessment (HEDNA) for 'Central Buckinghamshire' on behalf of Aylesbury Vale, Chiltern and Wycombe District Councils. This study has been jointly commissioned by the three authorities to identify the future homes and jobs requirements for each district and will form a key piece of evidence for the emerging Local Plans. The purpose of the forum will be to share the draft findings of the report and an opportunity for questions and initial feedback.

For further information please see the [Central Buckinghamshire HEDNA Methodology](#).

The forum will take place on **Monday 28 September, 2.00pm - 4.30pm** at **Aylesbury Vale District Council**, The Gateway, Gatehouse Road, Aylesbury Bucks, HP19 8FF.

Please RSVP to emily.hadley@wycombe.gov.uk or call 01494 421029 by Wednesday 23 September. If you have not responded by this date it will be assumed that you cannot make the forum. Please note we can only accept one person from each organisation due to space limitations. This will be allocated on a first come first serve basis.

We look forward to hearing from you.

Kind regards

A handwritten signature in black ink, appearing to read 'Charlotte Morris'.

Charlotte Morris
Planning Policy Officer

Head of Planning and Sustainability - Penelope Tollitt, Head of Service
Wycombe District Council, Queen Victoria Road, High Wycombe, Bucks HP11 1BB
Tel: 01494 461000 DX 4411 High Wycombe -1 www.wycombe.gov.uk Twitter: @wycombedc