



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

Telephone/Fax: (01280) 816 426

Email: office@buckingham-tc.gov.uk
www.buckingham-tc.gov.uk



06 January 2016

Councillor,

You are summoned to the **Precept Meeting** of Buckingham Town Council to be held at 7pm on **Monday 11th January 2016** in the Council Chamber, Cornwalls Meadow, Buckingham.

Christopher Wayman
Town Clerk

Please note that the Full Council will be preceded by Public Question time in accordance with Standing Order 1.3, which will last for a maximum of 15 minutes.

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from Members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011, Sections 26-34 & Schedule 4.

3. Budgets 2016/17

FC/44/15

To discuss and agree the Town Council budgets for the financial year 2016/17

4. To resolve to provide sundry grants under the General Power of Competence as follows:

Resolved that the Council in accordance with its powers under the General Power of Competence should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:

The Council Agreed to funding **£19702** (**£10000** of this is to be made up by the two £5000 applications from Buckingham Winslow and District Citizens Advice Bureau and Buckingham Youth Clubs which will now form part of the Town's ongoing Budget)

Grants are as follows	Grant applied for	Grant Awarded by majority
Aylesbury Vale Fibromyalgia	£598	£598
Buckingham Camera Club	£500	£250
Buckingham Summer Festival	£1,500	£1,200
Buckingham Tennis Club	£1,500	£1,000
Buckingham Town Cricket Club	£5,000	£1,000
Buckingham West End Bowls	£300	£300
Buckingham Winslow and District	£5,000	£5,000
Buckingham Youth Clubs Ltd	£5,000	£5,000
Chandos Park Bowls Club	£500	£300
Friends of the Old Gaol		
Museum	£500	£500
Open House (Community Care	£200	£200



Project Street Life	£500	£500
Revitalise	£354	£354
Slade Recreation Club	£1,000	£500
Swan Credit Union	£2,000	£2,000
The Swan Community Hub	£1,000	£1,000

5. Precept 2016/17

To pass a resolution agreeing the Precept figure for 2016/17 as per the above discussions

6. Chairman's Announcements

BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL PRECEPT MEETING

Councillor: Cllr Andy Mahi Town Mayor

Officer: Dean Jones Deputy Town Clerk - Christopher Wayman Town Clerk

Recommendation

To adopt the below budgets and increase the precept by 35p per week on a band D property. This would raise the precept to £664,067 from £565,193 due to the proposed increase and a rise in the tax base of the town (from 4,653.33 to 4,762.48). The new cost per band D property would be £139.44 and would be a yearly increase of £17.98 or 14.8%.

To roll over any budgets on major projects e.g. monies associated with the cemetery paths, purchase of the new depot, the new toilets, Ken Tagg play area and Bourton Park ponds if these monies have not cleared before the year end.

Information

As Councillors are aware the Town Council has been working towards its 8 Critical Success Factors (CSF). This current financial year has seen the completion of Neighbourhood Development Plan (the main part of CSF 1), the transfer over of Lace Hill Playing Fields (expanding our green spaces as per CSF 5) and will see the purchase of a new depot (which will ensure that the outside maintenance will have a suitable base within town) and completion of the refurbishment of Ken Tagg play area (CSF 5). Late in this financial year or early in the new year the payment will be made for the new public toilets in Buckingham – with competition early in the new financial year. This will fulfil a long held desire and will make Buckingham an even more attractive town (CSF 8).

These new facilities and services (including taking on Shopmobility) however, have resulted in increased costs. These increases have been included within this budget, however, due to there being new facilities it is unclear what the exact cost will be in this first year and a more refined and accurate budget for 2017/2018 will be produced.

Members should be aware that for new major projects it may be required to take out loans to complete these, such as Chandos Park bank repair, purchase of the community centre, Bourton Park paths.

While the proposed budgets drop below the normal amount recommended for the general reserve the risk to the Council is minimal as largest income is the precept which would be received before the end of May and has regularly been paid over on time. The only problems with cash flow would come about as a result of this not being passed over by the District Council or a delay in payment occurring.

It is expected that the gap in the reserves may be filled over the course of the next financial year. As a result of a number of cost headings which have been included in the precept which will be on-going expenses in future years but may not be started by the time of the start of the financial year e.g. the town centre toilets have been budgeted for a full year but may not come online until the end of May.

In addition it could be replenished by the other homes coming online from Clarence Park as it is believed not all of these were factored into AVDC's calculation of the tax base.

In 2013/14 the Government removed Council Tax Benefit and replaced it with a series of locally designed Council Tax Reduction Schemes. The Government had fully funded the old system of Council Tax Benefit, but capped support for the new system at 90% and distributed this lower amount to councils as a compensatory grant, a share of this grant related to the impact caused to parishes. AVDC was left to determine the best way to distribute the Parish share, which in the past two years has been

done on a principle of 'no worse off' where the grant was distributed to Parishes with AVDC making up the shortfall caused by the 90% cap.

At a meeting of AVDC's Finance and Services Scrutiny Committee on 17 November 2014, AVDC Councillors recommended that their preferred option for the distribution would be the same as last year, distributing a further third to parishes. Therefore Buckingham Town Council can expect to receive **£9,062** in 2016/17. The payment in 2016/17 will be the final grant payment.

It is recommended that this grant is put into general reserves for various one off projects and is not added to the revenue. This will result in having less impact on the Precept in next year when the grant is lost and will increase the general reserve.

The Committee recommendations were the figures agreed by the individual committees within the last cycle of Committee Meetings or where no decision was made, they are the same as the Officer recommendations. The Officer Recommendation takes into account updated information received since the committee meeting and also adjusts totals to view the Council as a whole.

Resources Committee

Personnel Costs

Cost Centre	Account Code	Wages and Salaries - Admin	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
101	4000		£156,139	£158,736	£161,000	£162,610	£162,610
This is based on the current staffing levels and the increase in line with contracts and the cost of living increase							

Cost Centre	Account Code	Wages and Salaries - External	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
101	4001		£59,879	£61,500	£62,000	£62,620	£62,620
This is based on the current staffing levels and the increases in line with contracts and the cost of living increase as highlighted in the report before Resources; an estimate of overtime is included.							

Cost Centre	Account Code	Wages and Salaries Lace Hill	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
101	XXXX		£0	£0	£0	£16,000	£16,000
The proposed cost of 1-2 members of staff to be responsible for the day to day management of the Community Centre							

Cost Centre	Account Code	Shopmobility	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
101	400*		£0	£0	£0	£12,400	£12,400
To cover the running cost including taking on Sue as part of Shopmobility coming under Buckingham Council budget							

Cost Centre	Account Code	ERS National Ins	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
101	4005		£15,415	£14,900	£16,000	£18,000	£18,000
This is based on the estimate NI contribution to include additional Caretaker staff at Lace Hill and Shopmobility							

Cost	Account	ERS Pensions	2014/15	2015/16	2015/16	2016/17	2016/17
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Centre	Code	Deficit	Actual	Est.	Budget	Comm Rec	Officer Rec
101	XXXX		£0	£9,300	£0	£9,300	£9,300

fixed £775 monthly deficit payment.

Cost Centre	Account Code	ERS Pensions Contribution	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
101	4006		£17,790	£24,132	£35,000	£31,700	£31,700

This is based on all staff who are currently signed up to the LGPS and paying the contribution of 14.8% of their wage. Employer contributions are now also due on all over time paid. Expected others will join the scheme. Need to budget for potential contribution from Shop mobility and Apprentice. Splitting out Fixed £775 monthly deficit payment

Cost Centre	Account Code	Staff Travel	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
101	4007		£495	£500	£500	£550	£550

It is anticipated there will be more expenditure in 2016/17 due to the number of training courses that will need to be attended.

Cost Centre	Account Code	Occupational Health	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
101	4008		£229	£200	£500	£500	£500

This is based on the cost of ongoing health surveillance as agreed at Resources.

Cost Centre	Account Code	Apprenticeship	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
101	4003		£0	£0	£6,000	£6,500	£6,500

The expected costs of taking on an Outdoor Maintenance apprentice. This was budgeted for but did not go ahead in 2014/15/16 but is well underway this year. The minimum rate has increased and budget amended accordingly.

Cost Centre	Account Code	Apprenticeship Grants	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
101	1001		-£0	£0	-£2,500	-£2,500	-£2,500

Expected grants the Council would be eligible to receive for taking on an apprentice.

2014/15 Actual	£249,947	2015/16 Estimate	£269,268
2015/16 Budget	£278,500	2016/17 Committee Rec	£317,680
2016/17 Officer Rec	£317,680		

Difference in 2015/16 Budget and Committee Rec

increase of £30,560 or 10.90%

Difference in 2015/16 Budget and Officer Rec

increase of £30,560 or 10.90%

Office Expenses

Cost Centre	Account Code	Stationery	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	4010		£1,832	£1,650	£1,650	£1,650	£1,650

This is based on the usage of stationery over the past year.

Cost	Account	Postage	2014/15	2015/16	2015/16	2016/17	2016/17
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Centre	Code		Actual	Est.	Budget	Comm Rec	Officer Rec
102	4011		£752	£650	£650	£650	£650

Based on current years usage.

Cost Centre	Account Code	Photocopier	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	4012		£1,669	£1,659	£1,800	£1,180	£1,800

This is based on the new photocopier agreement and the current years printing costs.

Cost Centre	Account Code	Equipment Purchase	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	4013		£199	£200	£200	£200	£200

Small allocation in case of need to purchase equipment – As per minute 636.2/14.

Cost Centre	Account Code	Advertisement	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	4015		£296	£715	£200	£200	£200

This figure is based on advertising in the Buckingham and Winslow Advertiser for the Annual Town Meeting. This year's cost included the grounds maintenance tender advert.

Cost Centre	Account Code	Subscriptions	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	4017		£2,425	£4,000	£3,200	£3,300	£3,300

The Town Council pays for the subscriptions to: NALC (£1,578) Institute of Cemetery and Cremation Management (£90) Information Commission (£35) Zurich Local Councils Advisory Service (£145) Twinning Association (£15) North Bucks Parish Planning (£20) Bucks Playing Fields Association (£20) SLCC for the Town and Deputy Clerks (£500) DIS (£245) Campaign for the Protection of Rural England (£30) Best Kept Village (£10) Aylesbury Vales Sports Council (£10) Local Councils Update (£100) AVALC (£20) Increase in subscription fees is anticipated.

Cost Centre	Account Code	Telephone	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	4018		£3,321	£3,500	£3,500	£4,500	£4,500

This is based on a £175 per month contract for the mobile phones and £340 per quarter for the main lines, with an allowance for price increases and new phone line at Lace Hill

Cost Centre	Account Code	Hire of Hall	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	4019		£117	£100	£250	£250	£250

The cost of hire £210 for use of the Community Centre to hold the Annual Town Meeting. No allowance has been made for hiring the Red Cross Centre as currently there has been no discussion regarding price

Cost Centre	Account Code	Hospitality	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	4019		£237	£300	£300	£300	£300

Hospitality covers tea, coffee etc. for visitors to the Town Council Offices and for the Community Service workers – all products are FairTrade. Also includes purchasing of cleaning products etc.

Cost	Account	Training	2014/15	2015/16	2015/16	2016/17	2016/17
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Centre	Code		Actual	Est.	Budget	Comm Rec	Officer Rec
102	4019		£3,748	£5,500	£5,500	£5,500	£5,500

Based on the training report submitted to Resources Committee on 10 November 2014.

Cost Centre	Account Code	Publicity	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	4032		£6,600	£6,810	£7,000	£7,300	£7,300

Based on the cost of the production of Buckingham Town Council quarterly. Distribution levels have increased and change of delivery contractor is anticipated. Minute CSG minutes 591/15.

Cost Centre	Account Code	Computer Equipment	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	4038		£2,578	£2,000	£2,100	£2,100	£2,100

This budget encompasses the annual fees payable to companies for use and maintenance of their software, Antivirus £78 Cemetery Software £260, Local Council Risk System £100, Cara £500, Sage £300 and RBS £724. No new equipment was purchased.

Cost Centre	Account Code	Web Site Provision	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	4041		£355	£4,720	£4,245	£1,000	£1,000

The figure has previously been based on Cllr. Try maintaining the website. With additional budget to cover the costs of a new website. The 2016/17 budget is based on the quoted on going costs of running the website.

Cost Centre	Account Code	Protective Clothing and Uniforms	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	4043		£388	£355	£400	£1,000	£1,000

This is for various bits of protective clothing and uniform which needed for proposed new staff in the coming year, Lace Hill Community Centre, Shopmobility and Apprentice.

Cost Centre	Account Code	Heat Light Power	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	4052		£1,589	£1,600	£2,500	£2,500	£2,500

This based on the last few year's figures and budgeting for rate increases. The majority of bills come at the end of January 2016

Cost Centre	Account Code	Alarm	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	4055		£573	£370	£305	£370	£370

Based on the cost of switching to a separate alarm system from the Community Centre and maintaining the Chamber system.

Cost Centre	Account Code	Buckingham Centre Rent	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	4156		£5,197	£7,400	£11,000	£11,000	£11,000

To cover rent, rates and service charge on the Buckingham Centre.

Income

Cost Centre	Account Code	Chamber Hire	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	1010		-£1132	-£525	-£1,000	-£1,000	-£1,000
Income Estimated use of the Council Chamber.							

Cost Centre	Account Code	Photocopier Use	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
102	1012		-£55	-£10	-£50	-£50	-£50
Estimated use of the photocopier by other organisations.							

2014/15 Actual	£30,689	2015/16 Estimate	£40,994
2015/16 Budget	£43,750	2016/17 Committee Rec	£42,570
2016/17 Officer Rec	£42,570		

Difference in 2015/16 Budget and Committee Rec decrease of £1,180 or 2.7%
Difference in 2014/15 Budget and Officer Rec decrease of £1,180 or 2.7%

Councillors

Cost Centre	Account Code	Mayors Duties	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
103	4020		£1,800	£1,800	£1,800	£1,800	£1,800
Mayors allowance to fund the costs of carrying out the role (Tickets to events, transport costs, etc)							

Cost Centre	Account Code	Mayors Civic	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
103	4020		£1,200	£1,200	£1,200	£1,200	£1,200
To fund the Mayor's Civic duties, including Mayor Making, Twinning, etc.							

Cost Centre	Account Code	Councillor's Mileage/Expenses	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
103	4044		£101	£250	£500	£500	£500
Raised in line with minute 636.2/14 of FA&P.							

Cost Centre	Account Code	Councillor's Allowance	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
103	4045		£7,200	£7,200	£8,160	£8,282	£8,282
Raised in line with AVDC as agreed at Resources							

2014/15 Actual	£10,301	2015/16 Estimate	£10,450
2015/16 Budget	£11,660	2016/17 Committee Rec	£11,782
2016/17 Officer Rec	£11,782		

Difference in 2015/16 Budget and Committee Rec increase of £122 or 1.04%
Difference in 2015/16 Budget and Officer Rec increase of £122 or 1.04%

Legal Requirements

Cost Centre	Account Code	Audit Fee	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
104	4014		£1,401	£2,420	£2,420	£2,420	£2,420

This is based on £1,950 for the external auditor and £470 to Internal Auditor.

Cost Centre	Account Code	Insurance	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
104	4022		£13,307	£13,727	£13,500	£15,000	£15,000

This figure is based on the proposed new insurance agreement with additional buildings a such as Lace Hill, Toilets, the Depot. (£12,153.16 Zurich Insurance and £532.50 Quad & Trailer Insurance) Long term agreement ends on 31st March 2016. Increase factored in for possible costs associated with Devolved services.

2014/15 Actual	£14,708	2015/16 Estimate	£16,147
2015/16 Budget	£15,920	2016/17 Committee Rec	£17,420
2016/17 Officer Rec	£17,420		

Difference in 2015/16 Budget and Committee Rec increase of £1,500 or 9.4%
Difference in 2015/16 Budget and Officer Rec increase of £1,500 or 9.4%

Section 137 Grants

Cost Centre	Account Code	Old Gaol Funding	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
120	4077		£3,000	£3,000	£3,000	£3,000	£3,000

The amount agreed previously.

Cost Centre	Account Code	Film Place Funding	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
120	4150		£1,250	£1,250	£1,250	£1,250	£1,250

The amount previously agreed.

2014/15 Actual	£4,250	2015/16 Estimate	£4,250
2015/16 Budget	£4,250	2016/17 Committee Rec	£4,250
2016/17 Officer Rec	£4,250		

Difference in 2015/16 Budget and Committee Rec Increase of £0 or 0%
Difference in 2015/16 Budget and Officer Rec Increase of £0 or 0%

Commemorative Items

Cost Centre	Account Code	Remembrance Wreath	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
125	4504		£17	£17	£20	£20	£20

Assumed that the price will stay the same.

Cost Centre	Account Code	Mayor's Salver	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
125	4505		£165	£150	£170	£170	£170

Assumed that the Mayor will receive a Silver Salver, possible price increase included.

2014/15 Actual	£182	2015/16 Estimate	£167
2015/16 Budget	£190	2016/17 Committee Rec	£190
2016/17 Officer Rec	£190		

Difference in 2015/16 Budget and Committee Rec increase of £0 or 0%
 Difference in 2015/16 Budget and Officer Rec increase of £0 or 0%

Admin Reserves

Income

Cost Centre	Account Code	Interest Received	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
130	1190		-£2,318	-£2,825	-£2,500	-£3,500	-£3,500

Based on precept increase and proportional increase in interest.

2014/15 Actual	-£2,318	2015/16 Estimate	-£2,825
2015/16 Budget	-£2,500	2016/17 Committee Rec	-£3,500
2016/17 Officer Rec	-£3,500		

Difference in 2015/16 Budget and Committee Rec reduction of £1000 or 40%
 Difference in 2015/16 Budget and Officer Rec reduction of £1000 or 40%

Grants

Cost Centre	Account Code	Other Grants	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
131	4084		£16,956	£18,802	£18,802	£19,702	£19,702

Grants will be separated out once an analysis has been undertaken. These include the £5,000 for the CAB and £5,000 for the Youth Centre

Cost Centre	Account Code	Community Centre Capital	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
131	4084		£5,784	£8,760	£5,000	£5,000	£5,000

Spend on capital costs to repair the Community Centre

2014/15 Actual	£22,740	2015/16 Estimate	£27,562
2015/16 Budget	£23,802	2016/17 Committee Rec	£24,702
2016/17 Officer Rec	£24,702		

Difference in 2015/16 Budget and Committee Rec increase of £900 or 3.8%
 Difference in 2015/16 Budget and Officer Rec increase of £900 or 3.8%

Contingencies

Cost Centre	Account Code	Contingencies	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
132	4500		£2,044	£18,000	£10,000	£10,000	£10,000

The amount of contingencies was previously reduced to aid in the cost savings needing to be made.

2014/15 Actual	£2,044	2015/16 Estimate	£18,000
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2015/16 Budget £10,000 2016/17 Committee Rec £10,000
 2016/17 Officer Rec £10,000

Difference in 2015/16 Budget and Committee Rec increase of £0 or 0%
 Difference in 2015/16 Budget and Officer Rec increase of £0 or 0%

Finance, Administration and Personnel Committee Totals

2014/15 Actual £332,543
 2015/16 Estimate £384,013
 2015/16 Budget £385,572
 2016/17 Committee Recommendation £425,094
 2016/17 Officer Recommendation £425,094

Difference in 2015/16 Budget and Committee Rec increase of £39,527 or 10.3%
 Difference in 2015/16 Budget and Officer Rec increase of £39,527 or 10.3%

Environment Committee

Cost Centre	Account Code	Seats and Bins	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
201	4101		£576	£3,000	£3,000	£3,000	£3,000

Budget for the purchase of additional/replacement seats and bins.

Cost Centre	Account Code	Grit / Salt Bins	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
201	4069		£0	£900	£1,800	£1,800	£900

Provision for 3 grit and salt bins.

Cost Centre	Account Code	Environment Equipment	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
201	4112		£5,800	£5,710	£6,000	£6,000	£6,000

To cover the costs of replacing equipment in the next year and purchasing more equipment when needed.

Cost Centre	Account Code	Community Service	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
201	4068		£6,980	£6,750	£6,750	£6,750	£6,750

This is to cover the supervisors wage for one day a week for 50 weeks. The service is due to be privatised and a further increase may be likely. An additional 4% is included to cover any increase in charges.

Cost Centre	Account Code	Green Waste Disposal	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
201	4118		£300	£360	£360	£360	£300

Due to the increased work that the Council has been undertaking we are now charged for disposal of Green Waste.

2014/15 Actual £13,656 2015/16 Estimate £16,660
 2015/16 Budget £17,910 2016/17 Committee Rec £17,910
 2016/17 Officer Rec £16,950

Difference in 2015/16 Budget and Committee Rec
 Difference in 2015/16 Budget and Officer Rec

reduction of £0 or 0%
 reduction of £960 or 5.4%

Roundabouts

Cost Centre	Account Code	Roundabout	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
202	4108		£7,924	£8,438	£10,000	£1,622	£1,622
Grounds maintenance contract for upkeep of the roundabouts							

Income

Cost Centre	Account Code	Roundabout No 1	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
202	1051		-£1,982	-£2,032	-£2,032	-£2,054	-£2,054
Sponsored by Open Doors. Based on 2014 agreement and RPI Increase (1.1% Estimate)							

Cost Centre	Account Code	Roundabout No 2	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
202	1052		-£1,057	-£1,547	-£1,547	-£1,564	-£1,564
Sponsored by Ella Homes. Based on 2014 agreement and RPI Increase (1.1% Estimate)							

Cost Centre	Account Code	Roundabout No 3	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
202	1053		-£1,735	-£1,778	-£1,778	-£1,798	-£1,798
Sponsored by Thatched Inn Adstock. Based on 2014 agreement and RPI Increase (1.1% Estimate)							

Cost Centre	Account Code	Roundabout No 4	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
202	1054		-£0	-£0	-£2,211	-£2,235	-£2,235
Sponsorship was halted due to work being carried out on the roundabout. It is anticipated works on the roundabout will be finished by next financial year and sponsorship can recommence.							

Cost Centre	Account Code	Roundabout No 6	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
202	1056		-£2,367	-£2,426	-£2,426	-£2,453	-£2,453
Sponsored by MOT Centre. Based on 2014 agreement and RPI Increase (1.1% Estimate)							

Cost Centre	Account Code	Roundabout No 7	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
202	1057		-£1,207	-£1,237	-£1,237	-£1,251	-£1,251
Sponsored by Ring Road Garage. Based on 2014 agreement and RPI Increase (1.1% Estimate)							

2014/15 Actual	-£ 424	2015/16 Estimate	-£582
2015/16 Budget	-£1,241	2016/17 Committee Rec	-£9,733
2016/17 Officer Rec	-£9,733		

Difference in 2015/16 Budget and Committee Rec reduction of -£8492 or 690%
 Difference in 2015/16 Budget and Officer Rec reduction of -£8492 or 690%

Maintenance

Cost Centre	Account Code	Vehicle Hire and Running	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
203	4063		£3,880	£4,500	£6,000	£6,000	£6,000
Cost of petrol and any extra parts.							

Cost Centre	Account Code	Allotments	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
203	4082		£1,500	£1,500	£1,500	£1,500	£1,500
The amount for the new agreement.							

Cost Centre	Account Code	Dog Bins	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
203	4102		£2,867	£4,211	£4,000	£4,320	£4,320
Cost are based on the new price quoted to the Town Council following AVDC agreeing a new contract. An increase has been included to cover the potential cost of purchasing new bins for Lace Hill. An additional allowance is included in case of rising costs.							

2014/15 Actual	£8,247	2015/16 Estimate	£11,500
2015/16 Budget	£11,500	2016/17 Committee Rec	£11,820
2016/17 Officer Rec	£11,820		

Difference in 2015/16 Budget and Committee Rec	increase of £0 or 0%
Difference in 2015/16 Budget and Officer Rec	increase of £320 or 2.78%

Devolved Services

Cost Centre	Account Code	Devolved Services Expenditure	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
203	4102		£17,750	£25,000	£29,770	£20,000	£20,000
Potential expenditure for BCC Devolved Services.							

Income

Cost Centre	Account Code	Devolved Services Income	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
204	4124		-£17,750	-£39,992	-£32,000	-£20,000	-£20,000
Potential Income from BCC for Devolved Services.							

INCOME

2014/15 Actual	-£0	2015/16 Estimate	-£14,992
2015/16 Budget	-£2,230	2016/17 Committee Rec	-£0
2016/17 Officer Rec	-£0.00		

Difference in 2015/16 Budget and Committee Rec	increase of £2,230
Difference in 2015/16 Budget and Officer Rec	increase of £2,230

Lace Hill

Cost Centre	Account Code	Lace Hill Playing Fields	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
250	4050		£0	£7,500	£7,500	£7,500	£7,500
The cost of maintaining the Playing Fields							

Cost Centre	Account Code	Rates	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
250			£0	£2000	£0	£8,000	£8,000
The rates to pay on the community centre							

Cost Centre	Account Code	Gas	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
250			£0	£625	£0	£2,500	£2,500
The gas charge for the building							

Cost Centre	Account Code	Electricity	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
250			£0	£625	£0	£2,500	£2,500
The electricity charge for the building							

Cost Centre	Account Code	Water	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
250			£0	£625	£0	£2,500	£2,500
Water bill for the community centre							

Cost Centre	Account Code	Repairs & Maintenance Fund	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
250			£0	£0	£0	£10,000	£5,000
A Safeguard for any repairs that may need to be carried out after the snagging period has lapsed. This has been reduced since the committee meeting as the agreement which was signed had a 12 month defect period. This budget will be on-going to pay for the maintenance of the building							

Cost Centre	Account Code	Contractor Charge	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
250			£0	£2500	£0	£20,000	£20,000
Cleaning charge for the building							

Cost Centre	Account Code	Alarm	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
250			£0	£125	£0	£1,500	£500
Burglar alarm cost							

Cost Centre	Account Code	Equipment purchase	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
250			£0	£3750	£0	£15,000	£11,250
Purchasing of new equipment so that the facilities can be hired out. This has been reduced for the precept as the building has now been transferred and some equipment will need to be purchased in this financial.							

INCOME

Cost Centre	Account Code	Lace Hill Community Centre	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
250			-£0	-£0	-£0	-£14,000	-£14,000
Rent received from the property.							

2014/15 Actual	£0	2015/16 Estimate	£17,750
2015/16 Budget	£7,500	2016/17 Committee Rec	£54,500
2016/17 Officer Rec	£45,750		

Difference in 2015/16 Budget and Committee Rec increase of £47,000 or 627%
 Difference in 2015/16 Budget and Officer Rec increase of £38,250 or 510%

Chandos Park

Cost Centre	Account Code	Play Area Maintenance	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
251	4106		£139	£483	£500	£500	£500
With the new play area in Chandos Park there is only a nominal amount put in the budget in case there is a small problem and to pay for the ROSPA report.							

Cost Centre	Account Code	Repairs & Maintenance Fund	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
251	4601		£6,890	£7,180	£7,180	£7,180	£7,180
To carry out maintenance on Chandos Park including lighting and tree work in the Park.							

Cost Centre	Account Code	Electricity	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
251	4602		£371	£400	£500	£400	£400
The Electricity charge for the toilets and the lights in Chandos Park.							

Cost Centre	Account Code	Water	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
251	4603		£2,313	£1,500	£1,500	£1,500	£1,500
Based upon this year's estimated expenditure.							

Cost Centre	Account Code	Horticultural Contract	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
251	4605		15,014	£15,470	£15,470	£2,968	£2,968
Based on the new contract with Burley Ltd							

Income

Cost Centre	Account Code	Bowls Income	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
251	1030		-£550	-£550	-£550	-£550	-£550
Based on the new agreement.							

Cost Centre	Account Code	Tennis Court Rent	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
251	1035		-£625	-£625	-£750	-£625	-£625

Rent from the tennis club based on the new agreement

2014/15 Actual	£23,552	2015/16 Estimate	£23,858
2015/16 Budget	£23,850	2016/17 Committee Rec	£11,373
2016/17 Officer Rec	£11,373		

Difference in 2015/16 Budget and Committee Rec reduction of £12,477 or 50%
 Difference in 2015/16 Budget and Officer Rec reduction of £12,477 or 50%

Bourton Park

Cost Centre	Account Code	Play Area Maintenance	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
252	4106		£359	£640	£500	£500	£500

Money to undertake minor repairs to the play areas

Cost Centre	Account Code	Repairs & Maintenance	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
252	4601		£9,614	£8,000	£12,000	£12,000	£12,000

Money to carry out maintenance on the bridges, fencing etc in Bourton Park; this figure will also include tree works for the park.

Cost Centre	Account Code	Horticultural Contract	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
252	4605		£26,083	£26,867	£26,867	£9,958	£9,958

Based on the Burley tender quote for the new Grounds Maintenance Contract

2014/15 Actual	£36,056	2015/16 Estimate	£35,507
2015/16 Budget	£39,367	2016/17 Committee Rec	£22,458
2016/17 Officer Rec	£22,458		

Difference in 2015/16 Budget and Committee Rec reduction of £16,909 or 43%
 Difference in 2015/16 Budget and Officer Rec reduction of £16,909 or 43%

Cemetery

Cost Centre	Account Code	Rates	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
253	4225		£2,251	£942	£1,300	£1,300	£1,300

Based on last year's value from AVDC. Business Rates (£942)

Cost Centre	Account Code	Repairs & Maintenance Fund	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
253	4601		£2,725	£2,500	£4,760	£4,000	£4,000

To carry out work in the cemetery: This is to carry out work identified within the Cemetery Management Plan.

Cost	Account	Electricity	2014/15	2015/16	2015/16	2016/17	2016/17
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Centre	Code		Actual	Est.	Budget	Comm Rec	Officer Rec
253	4602		£295	£738	£400	£400	£400

The increase this year was based on unforeseen circumstances beyond the Councils control. There isn't any reason to increase the budget

Cost Centre	Account Code	Horticultural Contract	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
253	4605		£21,746	£22,510	£22,510	£6,380	£6,380

Based on the Burley tender quote for the new Grounds Maintenance Contract

Cost Centre	Account Code	Expenses re Burial Duties	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
253	4620		£3,489	£8,425	£5,000	£6,500	£6,500

Based on the amount of people who will be buried in the cemetery varies on a yearly basis.

INCOME

Cost Centre	Account Code	Burial Fees	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
253	1041		-£12,486	£-16,700	-£10,000	-£12,500	-£12,500

Income from burial fees.

Cost Centre	Account Code	Cemetery War Graves Comm	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
253	1045		-£60	-£0	-£60	-£00	-£0.00

This is an amount paid to us for the upkeep of the war graves in the cemetery.

2014/15 Actual	£17,960	2015/16 Estimate	£18,415
2015/16 Budget	£23,910	2016/17 Committee Rec	£6,080
2016/17 Officer Rec	£6,080		

Difference in 2015/16 Budget and Committee Rec reduction of £17,830 or 74.5%
Difference in 2015/16 Budget and Officer Rec reduction of £17,830 or 74.5%

Cost Centre	Account Code	New cemetery planning	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
253	1045		£0	£0	£0	£0	£20,000

Estimate for initial planning

2014/15 Actual	£0	2015/16 Estimate	£0
2015/16 Budget	£0	2016/17 Committee Rec	£20,000
2016/17 Officer Rec	£20,000		

Difference in 2015/16 Budget and Committee Rec increase of £ or % N/A
Difference in 2015/16 Budget and Officer Rec increase of £ or % N/A

Cost Centre	Account Code	Contractor Charge	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
254	4612			£11,984	£12,500	£12,500	£12,500

Based on figures supplied by AVDC.

Cost Centre	Account Code	Maintenance	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
254	4709			£1,035	£500	£1,000	£1,000

The maintenance previously increased due to vandalism; however, this account could also be used to purchase new signs for the toilets if required.

2015/16 Actual	£13,019	2015/16 Estimate	£13,000
2015/16 Budget	£13,500	2016/17 Committee Rec	£13,500
2016/17 Officer Rec	£13,500		

Difference in 2015/16 Budget and Committee Rec increase of £0 or 0%
Difference in 2015/16 Budget and Officer Rec increase of £0 or 0%

Railway Walk & Castle Hill

Cost Centre	Account Code	Friends of Group	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
255	4120			£434	£437	£2,000	£2,000

To cover Insurance & work of grounds. Insurance (£450). No events invoiced to date.

Cost Centre	Account Code	Tree Works	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
255	4122			£1,478	£1,943	£1,500	£1,500

This will be to carry out tree works at Railway Walk and at Castle Hill.

2014/15 Actual	£1,912	2015/16 Estimate	£2,380
2015/16 Budget	£3,500	2016/17 Committee Rec	£3,500
2016/17 Officer Rec	£3,500		

Difference in 2015/16 Budget and Committee Rec increase of £0 or 0%
Difference in 2015/16 Budget and Officer Rec increase of £0 or 0%

New Depot

Cost Centre	Account Code	Business Rates	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
XXX	XXXX			£0	£750	£0	£4,500

Business rates for the new depot based on information supplied by existing owner

Cost Centre	Account Code	Electricity	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
XXX	XXXX			£0	£420	£0	£2,500

Estimated electricity cost

Cost	Account	Water	2014/15	2015/16	2015/16	2016/17	2016/17
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Centre	Code		Actual	Est.	Budget	Comm Rec	Officer Rec
XXX	XXXX		-£0	£250	£0	£1,500	£1,500

Estimated water cost

Cost Centre	Account Code	Repairs and Maintenance Fund	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
0			£0,00	£3,000	£0,00	£10,000	£7,000

There are some remedial works required to the building, It is estimated that some will be carried out in this financial year

Cost Centre	Account Code	Alarm	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
0			£0	£125	£0	£500	£370

Burglar alarm based on the chamber alarm system

Cost Centre	Account Code	Equipment Purchase	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
0			£	£2,000	£	£5,000	£5,000

Purchasing of new storage equipment required for the building and work benches etc.

Cost Centre	Account Code	Purchase	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
0			£0	£130,000	£0	£0	£0

Part of the purchase price with remaining coming from Capital reserve and Neighbourhood Plan

2014/15 Actual	£0	2015/16 Estimate	£136,545
2015/16 Budget	£0	2016/17 Committee Rec	£24,000
2016/17 Officer Rec	£20,350		

Difference in 2015/16 Budget and Committee Rec increase of £24,000 or 0%(N/A)

Difference in 2015/16 Budget and Officer Rec increase of £20,350 or 0%(N/A)

Public Toilets

Cost Centre	Account Code	Installation of Public Toilets	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
XXX	XXXX		£0	£229,222	£0	£0	£0

Cost of building public toilets and accompanying ground work.

Cost Centre	Account Code	Public Toilet Grant Funding	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
XXX	XXXX		-£0	-£229,222	-£0	£0	£0

NHB funding to cover the cost of public toilet installation.

Cost Centre	Account Code	Contractor Charge	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
250			£0	£0	£0	£15,000	£15,000

Based on figures supplied by healthmatic

Cost Centre	Account Code	Electricity	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
250			£0	£0	£0	£2,000	£1,000
Estimated electricity cost for the toilets & Shopmobility, based on other electricity expenditure							

Cost Centre	Account Code	Water	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
250			£0	£0	£0	£2,500	£2,500
Estimated cost of water for the toilets & Shopmobility							

Cost Centre	Account Code	Rates	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
250			£0	£0	£0	£8,000	£8,000
Estimated rates for the toilets & Shopmobility							

Cost Centre	Account Code	Maintenance	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
254	4709		£0	£0	£0	£1,000	£1,000
The maintenance of the building this account could also be used to purchase new signs for the toilets if required.							

2014/15 Actual	£0	2015/16 Estimate	£0
2015/16 Budget	£0	2016/17 Committee Rec	£28,500
2016/17 Officer Rec	£27,500		

Difference in 2015/16 Budget and Committee Rec	increase of £28,500 or 0% (N/A)
Difference in 2015/16 Budget and Officer Rec	increase of £27,500 or 0% (N/A)

Storage

Cost Centre	Account Code	Grenville Garage Rent	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
256	4053		£0	£3,890	£650	£650	£650
This figure is based on the current year's figure. This years figure includes back rent which AVHT did not previously invoice.							

Cost Centre	Account Code	College Farm	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
256	4073		£3,250	£3,250	£3,250	£1,000	£1,000
Rent for the college farm will come to an end once the New depot comes on board.							

2014/15 Actual	£3,250	2015/16 Estimate	£7,140
2015/16 Budget	£3,900	2016/17 Committee Rec	£1,650
2016/17 Officer Rec	£1,650		

Difference in 2015/16 Budget and Committee Rec	reduction of £2,250 or 58%
Difference in 2015/16 Budget and Officer Rec	reduction of £2,250 or 58%

Ken Tagg Play Area

Cost Centre	Account Code	Play Area Maintenance	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
257	4106		£231	£65	£500	£500	£500

Recommended amount to carry out RoSPA report and other repairs.

Cost Centre	Account Code	Horticultural Contract	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
257	4605		£1,024	£1,150	£1,150	£223	£223

New Contract

Cost Centre	Account Code	Tree Works	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
257	4122		£0	£280	£500	£500	£500

Potential tree works which need to be carried out in the play area.

Cost Centre	Account Code	Ken Tagg Playground Refurbish	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
257	XXXX		£0	£40,000	£40,000	£0	£0

The anticipated costs of funding the refurbishment of the Ken Tagg play area. No budget for 2016

Cost Centre	Account Code	Ken Tagg Playground Refurbish Grants	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
257	XXXX		-£0	-£40,000	-£40,000	-£0	-£0

The anticipated grant funding expected to cover the costs of refurbishing the Ken Tagg play area.

2014/15 Actual	£1,255	2015/16 Estimate	£1,495
2015/16 Budget	£2,150	2016/17 Committee Rec	£1,223
2016/17 Officer Rec	£1,223		

Difference in 2015/16 Budget and Committee Rec

reduction of -£927 or 43%

Difference in 2015/16 Budget and Officer Rec

reduction of -£927 or 43%

Cemetery Lodge

Cost Centre	Account Code	PWLB repayments Incl	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
258	4034		£4,702	£4,702	£4,702	£4,702	£4,702

The PWLB is to pay back the loan taken out to do up cemetery lodge.

Cost Centre	Account Code	Rates	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
258	4034		-£1,309	£0	£0	£0	£0

There was a rate rebate last year.

Cost Centre	Account Code	Repair & Maintenance Fund	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
258	XXXX		£0	£60	£500	£500	£500

To cover the cost of maintaining the Cemetery Lodge.

INCOME

Cost Centre	Account Code	Cemetery Lodge Rental Income	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
258	1061		-£8,436	-£9,500	-£8,000	-£8,000	-£9,450

Rent received from the property.

2014/15 Actual	-£5,043	2015/16 Estimate	-£4,738
2015/16 Budget	-£2,798	2016/17 Committee Rec	-£2,798
2016/17 Officer Rec	-£4,248		

Difference in 2015/16 Budget and Committee Rec reduction of £0 or 0%
 Difference in 2015/16 Budget and Officer Rec reduction of £1,450 or 51.8%

Otters Brook

Cost Centre	Account Code	Play Area Maintenance	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
259	4106		£70	£135	£500	£500	£500

To cover the cost of the ROSPA report and other repairs.

Cost Centre	Account Code	Tree Works	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
259	4122		£0	£80	£230	£150	£150

Nominal amount to carry out any tree works for the area.

Cost Centre	Account Code	Horticulture Contract	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
259	4605		£3,262	£3,360	£3,360	£898	£898

New horticultural contract

2014/15 Actual	£3,332	2015/16 Estimate	£3,575
2015/16 Budget	£4,090	2016/17 Committee Rec	£1,548
2016/17 Officer Rec	£1,548		

Difference in 2015/16 Budget and Committee Rec reduction of £2,542 or 62.2%
 Difference in 2015/16 Budget and Officer Rec reduction of £2,542 or 62.2%

CCTV

Cost Centre	Account Code	CCTV	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
260	4100		£696	£700	£1,002	£2,400	£2,400

Ongoing costs of hosting and moving the camera, including additional amount in case of maintenance. Also purchasing of additional Camera to use in the town or at The lace Hill Community Centre.

2014/15 Actual	£696	2015/16 Estimate	£700
2015/16 Budget	£1,002	2016/17 Committee Rec	£2,400
2016/17 Officer Rec	£2,400		

Difference in 2015/16 Budget and Committee Rec increase of £1,402 or 140%
 Difference in 2015/16 Budget and Officer Rec increase of £1,402 or 140%

Environment Committee Totals

2014/15 Actual	£112,088
2015/16 Estimate	£260,924
2015/16 Budget	£138,410
2016/17 Committee Recommendation	£200,431
2016/17 Officer Recommendation	£184,621

Difference in 2015/16 Budget and Committee Rec
 Difference in 2015/16 Budget and Officer Rec

increase of £62,021 or 43%
 increase of £46,211 or 33%

Town Centre & Events Committee

Annual Events

Cost Centre	Account Code	New Signs	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4078		£0	£282	£200	£500	£500
This is a budget to replace signs that need renewing.							

Cost Centre	Account Code	Fair Trade Promotion	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4079		£106	£294	£432	£400	£400
To aid promotion of Fair Trade in the town.							

Cost Centre	Account Code	Youth Project	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4094		£1,908	£1,410	£2,000	£3,000	£3,000
Recommended to pay for 4 play around the parishes at £700 each to cover cost of any increases. Rename to 'Play around the parishes'							

Cost Centre	Account Code	Town in Bloom	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4104		£5,113	£5,529	£6,887	£6,887	£6,887
Provision of planters and hanging baskets in the town centre. Plus scope for an increase.							

Cost Centre	Account Code	Pride of Place	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4107		£244	£267	£250	£250	£250
Prizes for Buckingham in Bloom.							

Cost Centre	Account Code	River Rinse	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4115		£136	£320	£400	£400	£400
To provide one skip for use on each day (two) due to the large amount of material being pulled from the river. This year's expenditure is lower as AVDC paid for one skip to be used in the clearance of their river area. Allowance for £200 per skip.							

Cost Centre	Account Code	Christmas Lights Switch on	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4212		£210	£375	£300	£600	£600
Cost of the light switch on event.							

Cost Centre	Account Code	Christmas Lights	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4201		£10,666	£9,500	£10,000	£10,000	£10,000

The Recommended amount covers installation, take-down, maintenance and the hire cost of the new lights. A new contract has been agreed and we should see a reduction in costs.

Cost Centre	Account Code	Firework Display	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4202		£3,621	£3,243	£4,000	£4,000	£4,000

The cost of providing the free town fireworks display, includes allowance for increase in costs.

Cost Centre	Account Code	Community Fair	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4203		£333	£150	£500	£500	£500

Cost of running the Community Fair.

Cost Centre	Account Code	Christmas Parade	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4205		£2,998	£2,799	£3,000	£3,000	£3,000

Committee agreed previously.

Cost Centre	Account Code	Music In The Market	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4220		£3,639	£3,549	£3,700	£3,500	£3,500

This figure is based on the current year's figure. The organisers are being asked to incorporate the costs of hiring bins.

Cost Centre	Account Code	Traffic Orders for Events	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4209		£290	£126	£300	£300	£300

This budget heading is for dividing the payment for the road closures between the various events, the expenditure is in relation to those events which are not Town Council events and have to be recharged.

Cost Centre	Account Code	Pancake Race	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4210		£59	£75	£75	£75	£75

This is for the purchase of the trophies and engraving, drinks, biscuits, pancakes for the day.

Cost Centre	Account Code	Band Jam	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4211		£3,128	£2,787	£3,150	£3,500	£3,500

Based on costs for bands and equipment etc. An increase is recommended to cover the cost of hiring Biffa waste bins.

Cost Centre	Account Code	May Day Event	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4216		£42	£43	£50	£50	£50

To cover the road closure and refreshments for the event.

Cost Centre	Account Code	Entertainments	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4228		£300	£1,070	£1070	£1,070	£1,070

To allow small entertainments to be booked for the Town. Allowance for 2/3 music groups. Rename to 'Market entertainments'

Cost Centre	Account Code	Comedy Night	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4241		£4,653	£2,100	£5,000	£3,000	£3,000

Based on the cost for the hire of the room, PA, lights and the comedians.

Cost Centre	Account Code	Dog Awareness	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	XXXX		£0	£144	£300	£300	£300

A new budget to cover the proposed Dog Awareness event. Rename to 'Dog Show'

Cost Centre	Account Code	Hanging Baskets	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	1013		£0	£0	£0	£1,000	£1,000

Agreed in T.C & E meeting 08.12.15

Cost Centre	Account Code	Spring Fair	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	XXX		£0	£250	£500	£500	£500

As per Town Centre and Events Committee Meeting 8th December 2014

Cost Centre	Account Code	PA for events	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4215		£400	£200	£600	£0	£0

Removed and incorporated within Firework budget

Cost Centre	Account Code	Charter Fair	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	4243		£1,800	£1,800	£1,800	£1,800	£1,800

Cost of holding the Charter Fair. 2013/14 costs were higher due to purchase of new cones.

Income

Cost Centre	Account Code	Hanging Baskets Income	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	1013		-£400	-£542	-£500	-£1,000	-£1000

This is income from the Hanging Baskets that are sponsored by various shops and businesses.

Cost Centre	Account Code	Charter Fair Income	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	1069		-£5,967	-£6,146	-£6,000	-£6,330	-£6,330

Income generated from holding Annual Charter Fairs.

Cost Centre	Account Code	Community Fair Income	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	1062		-£250	-£190	-£300	-£300	-£300

Cost Centre	Account Code	Road Closure Income	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	1063		-£98	-£114	-£150	-£150	-£150

The income has been separated out to increase transparency and is based on the expected income for this year. Rename to 'Buckingham University Graduation'

Cost Centre	Account Code	Comedy Night Income	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
301	1066		-£3,077	-£1,500	-£4,000	-£3,000	-£3,000

Based on expected income from the Comedy Nights.

2014/15 Actual	£29,854	2015/16 Estimate	£27,821
2015/16 Budget	£33,564	2016/17 Committee Rec	£33,852
2016/17 Officer Rec	£33,852		

Difference in 2015/16 Budget and Committee Rec increase of £288 or 0.9%
 Difference in 2015/16 Budget and Officer Rec increase of £288 or 0.9%

Street Market

Cost Centre	Account Code	Subscriptions	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
302	4017		£318	£318	£330	£330	£330

Subscription to NABMA (£325). Allowance for possible increase.

Cost Centre	Account Code	Rates	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
302	4225		£3,627	£4,000	£4,000	£4,000	£4,000

Based on value from AVDC for the last year. Due to be revaluated in 2017.

Cost Centre	Account Code	Supervisors	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
302	4226		£4,487	£4,610	£4,000	£4,000	£4,000

To pay market supervisors based on expected hours.

Cost Centre	Account Code	Market Infrastructure and Promotion	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
302	4235		£5,044	£2,500	£2,500	£2,500	£2,400

Following the decision at Full Council on the 11th January 2010 it was agreed to set 10% of the estimated Market income to be used to promote the markets in the following year.

Cost Centre	Account Code	Street Market	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
302	1005		-£19,045	-£19,000	-£21,000	-£21,000	-£19,000

Based on last year and this year's estimate. The market saw a drop off in casual traders this year,

which is now starting to pick up again.

Cost Centre	Account Code	Flea Market	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
302	1006		-£4,734	-£5,000	-£5,000	-£5,000	-£5,000

Based on this year's estimate.

Cost Centre	Account Code	Continental Market	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
302	1007		-£300	£0	-£600	£0	£0

INCOME

2014/15 Actual	-£10,603	2015/16 Estimate	-£12,572
2015/16 Budget	-£15,770	2016/17 Committee Rec	-£15,170
2016/17 Officer Rec	-£13,270		

Difference in 2015/16 Budget and Committee Rec
 Difference in 2015/16 Budget and Officer Rec

increase of £600 or 3.8%
 increase of £2,500 or 15.8%

Special

Cost Centre	Account Code	Twinning	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
303	4260		£854	£0	£2,000	£1,000	£1,000

To cover expenses of twinning visits, and to place remainder in Ear Marked Reserves for future years.

Cost Centre	Account Code	Food Fair	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
303	4242		£379	£380	£1,200	£1,200	£1,200

To cover the cost of running an annual food fair in the community centre. (Created in 2014/15)

Cost Centre	Account Code	Food Fair Income	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
303			-£425	-£450	-£450	-£450	-£450

Based on the figure we received last year and project income for 2014/15.

2013/14 Actual	£808	2014/15 Estimate	-£ 70
2014/15 Budget	£2,750	2015/16 Committee Rec	£1,750
2015/16 Officer Rec	£1,750		

Difference in 2015/16 Budget and Committee Rec
 Difference in 2015/16 Budget and Officer Rec

reduction of £1,000 or -36.4%
 reduction of £1,000 or -36.4%

Youth Council

Cost Centre	Account Code	Youth Council Budget	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
304	4237		£830	£900	£900	£900	£900

Set aside for Youth Council organised projects.

Cost Centre	Account Code	Youth Council Admin	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
304	4238		£0	£100	£100	£100	£100

Set aside to cover potential costs of running the Youth Council Administration.

2014/15 Actual	£830	2015/16 Estimate	£1,000
2015/16 Budget	£1,000	2016/17 Committee Rec	£1,000
2016/17 Officer Rec	£1,000		

Aylesbury Vale Rate

Cost Centre	Account Code	TIC Grant	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
505	5001		£25,000	£26,000	£26,000	£26,000	£26,000

Based on renewal of existing contract. All AVR will be moved into appropriate fields from 16/17

Cost Centre	Account Code	Buckingham Fringe	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
505	4219		£8,727	£8,519	£12,000	£9,000	£9,000

Previously Festival Fortnight. To cover the cost of the Buckingham Fringe. All AVR will be moved into appropriate fields from 16/17

Cost Centre	Account Code	Buckingham Fringe	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
505	1055		-£3,763	-£2,460	-£8,000	-£4,000	-£4,000

Based on the income for this year.

Cost Centre	Account Code	Vale of Aylesbury Plan	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
505	5003		£2,500	£0	£0	£0	£0

All AVR will be moved into appropriate fields from 16/17

2014/15 Actual	£32,464	2014/15 Estimate	£32,059
2015/16 Budget	£30,000	2016/17 Committee Rec	£31,000
2016/17 Officer Rec	£31,000		

Difference in 2015/16 Budget and Committee Rec increase of £1,000 or 3.3%
 Difference in 2015/16 Budget and Officer Rec increase of £1,000 or 3.3%

Town Centre & Events Committee Totals

2014/15 Actual	£53,353
2015/16 Estimate	£48,238
2015/16 Budget	£51,444
2016/17 Committee Recommendation	£52,432
2016/17 Officer Recommendation	£54,332

Difference in 2015/16 Budget and Committee Rec increase of £988 or 1.9%
 Difference in 2015/16 Budget and Officer Rec increase of £2,888 or 5.6%

Planning

Cost Centre	Account Code	Planning	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9006		£0	£0	£5,000	£0	£0

As decided at Resources Committee Meeting on 5th January 2015. To fund the purchasing of screens

for the Council Chamber. This is to be vired over to earmarked reserves for future use.

2014/15 Actual	£0	2015/16 Estimate	£0
2015/16 Budget	£5,000	2016/17 Committee Rec	£0
2016/17 Officer Rec	£0		

Difference in 2015/16 Budget and Committee Rec reduction of £5,000 or 100%
 Difference in 2015/16 Budget and Officer Rec reduction of £5,000 or 100%

Earmarked Reserves

Cost Centre	Account Code	NAG	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9006		£78	£98	£1,598	£1,598	£1,598

There is currently approximately £1,500 in the account.

Cost Centre	Account Code	Capital Reserve	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9009		£0	£110,000	£110,000	£0	£0

This is to be used towards cemetery footpaths and purchase of new depot

Cost Centre	Account Code	War Memorial	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9011		£750	£0	£931	£931	£931

Recommended that this is earmarked for future use.

Cost Centre	Account Code	Feeder Pillar and Christmas Lights	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9012		£0	£0	£4,369	£6,753	£6,753

Recommended that this is earmarked for future use.

Cost Centre	Account Code	Youth Projects	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9013		£0	£0	£3,270	£3,270	£3,270

Recommended that this is earmarked for future use.

Cost Centre	Account Code	Charter Fairs	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9015		£0	£3,345	£11,140	£7,795	£7,795

Estimated based on the under spend in the current budget. Rename to 'Town Centre Improvements'

Cost Centre	Account Code	Repair of Footpaths	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9018		£28,035	£5,931	£5,931	£0	£0

Recommended that this is earmarked for future use. It is possible that the cemetery paths will be completed before the next financial new year in which case this figure will be zero.

Cost Centre	Account Code	Memorial Testing	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9019			£2,663	£0	£2,874	£2,874

For future memorial upkeep. To add a line in Environment budget as an ongoing precepted budget

Cost Centre	Account Code	Play Area Replacement	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9025			£0	£0	£17,121	£17,121

Play area sinking fund – earmarked to be left untouched until parks need replacing or major maintenance

Cost Centre	Account Code	Trim Trail	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9026			£4,810	£0	£0	£0

Budget which was used to construct new facility in Bourton Park

Cost Centre	Account Code	Green Buckingham Group	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9027			£0	£0	£226	£226

There is currently £226 in the budget.

Cost Centre	Account Code	Circular Walk Maintenance	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9029			£8,894	£0	£5,247	£5,247

Recommended that this money is carried forward into the next financial year.

Cost Centre	Account Code	Tourism Leaflets	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9030			£524	£0	£3,402	£3,402

Recommended that this money is carried forward into the next financial year.

Cost Centre	Account Code	Youth Music Event	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9032			£0	£0	£1,200	£1,200

Money to be spent on a Youth Music event, Open mic night

Cost Centre	Account Code	Buckingham Neighbourhood Development Plan	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9032			£10,242	£18,601	£18,601	£0

Funds to be used towards New Depot prior to end of the year

Cost Centre	Account Code	Destination Buckingham	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9033			£4,631	£1,911	£4,815	£2,904

Ringfenced money to be spent by Destination Buckingham Group, currently £4,815 remaining in the budget.

Cost Centre	Account Code	Pond and River pond maintenance	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9034		£0	£5,000	£5,000	£0	£0
To be earmarked for future use in progressing the Bourton Park Pond project. If this money is not spent before the yearend it is to be rolled forward into the new year.							

Cost Centre	Account Code	Parks Development	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9035		£14,315	£32,129	£32,129	£0	£0
To be earmarked for future use in Developing Buckingham's Green Spaces.							

Cost Centre	Account Code	Election Costs	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9036		£0	£2,812	£6,000	£3,188	£3,188
To cover the cost of future elections.							

Cost Centre	Account Code	Jubilee Book	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9037		£0	£1,358	£1,600	£0	£0
This was set aside for the making of the Jubilee Book							

Cost Centre	Account Code	New Van	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9038		£0	£28,995	£28,995	£0	£0
This balance may be used to cover the cost Cemetery Footpaths in the 15/16 financial year if not rolled into next year's Cemetery Footpaths earmarked reserve budget.							

Cost Centre	Account Code	Barriers for Events	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9039		£0	£560	£3,168	£2,608	£2,608
Set aside to purchase safety barriers for events.							

Cost Centre	Account Code	Park Run	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9035		-£250	£98	£0	£0	£0
To be earmarked for future use in Developing Buckingham's Green Spaces.							

Cost Centre	Account Code	MVAS	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9041		-£1,177	£1,818	£1,177	£0	£0
Monies spent purchasing new MVAS sign							

Cost Centre	Account Code	Twinning	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9042		£0	£0	£2,000	£2,000	£2,000
Earmark unspent Twinning budget for future use							

Cost Centre	Account Code	New Bags and Leaflets	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9043		£0	£0	£1,532	£1,532	£1,532
Monies earmarked for new bags and leaflets							

Cost Centre	Account Code	Comedy Night	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9044		£0	£0	£2,057	£2,057	£2,057
Monies earmarked for comedy nights							

Cost Centre	Account Code	Planning Display Equipment	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	90XX		£0	£0	£0	£5,242	£5,242
Moved from Budget line to cover the cost of planning equipment to display and discuss planning applications. This Account Code was previously name Jubilee Book which Incorporated and absorbed the remaining sum.							

INCOME

Cost Centre	Account Code	Destination Buckingham	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
901	9035		-£10,000	£0	-£10,000	£0	£0
Income for Destination Buckingham Group. AVDC have decided to hold the monies going forward							

Earmarked Reserve Totals

2014/15 Actual	£63,515	2015/16 Estimate	£212,656
2015/16 Budget	£264,633	2016/17 Committee Rec	£70,100
2016/17 Officer Rec	£70,100		

TOTALS

Committee Totals	2014/15 Actual	2015/16 Est.	2015/16 Budget	2016/17 Comm Rec	2016/17 Officer Rec
Finance, Admin & Personnel	£332,543	£384,013	£385,572	£425,094	£425,094
Environment, Property & Health	£112,088	£260,924	£138,410	£200,431	£284,641
Town Centre & Events	£53,353	£48,238	£51,444	£52,432	£54,332
Planning	£0	£0	£5,000	£0	£0
Ear Marked Reserve	£63,515	£212,656	n/a	n/a	n/a
Total	£561,499	£905,931	£580,526	£677,957	£664,067

The Ear Marked reserve recommendations and budgets because they don't form part of the precept are not included in the table above.

Due to an increase in the base number of houses in the Town a 0% precept amount is now £578,451

The estimated money in the combined Bank Accounts at 31st March is	£176,707
The amount of grant to be received from AVDC is	£ 9,065
Committee Recommended Earmarked Reserves total	£ 70,100
Amended Officer Recommended Earmarked Reserves total	£ 70,100

Using Committee Rec Earmarked Reserves would give a General Reserve of	£115,672
Using Officer Recommended Earmarked Reserves would give a General Reserve of	£115,672

The SLCC, BALC and external auditors agree that approximately 3 to 6 months of the precept should be kept as a general reserve should there be any problems, e.g. AVDC releasing the precept request. This would amount to approximately £166,017 - £332,034.

While the proposed budgets drop below the normal amount recommended for the general reserve the risk to the Council is minimal as largest income is the precept which would be received before the end of May and has regularly been paid over on time. The only problems with cash flow would come about as a result of this not being passed over by the District Council or a delay in payment occurring.

It is expected that the gap in the reserves may be filled over the course of the next financial year as a number of cost headings have been included in the precept which will be on-going expenses in future years but may not be started by the time of the start of the financial year e.g. the town centre toilets have been budgeted for a full year but may not come online until the end of May.

In addition it could be replenished by the other homes coming online from Clarence Park as it is believed not all of these were factored into AVDC's calculation of the tax base.

RECOMMENDATION

To adopt the below budgets and increase the precept by 35p per week on a band D property. This would raise the precept to £664,067 from £565,193 due to the proposed increase and a rise in the tax base of the town (from 4,653.33 to 4,762.48). The new cost per band D property would be £139.44 and would be a yearly increase of £17.98 or 14.8%.

To roll over any budgets on major projects e.g. monies associated with the cemetery paths, purchase of the new depot, the new toilets, Ken Tagg play area and Bourton Park ponds if these monies have not cleared before the year end.