



# BUCKINGHAM TOWN COUNCIL

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Town Clerk: Mr P. Hodson

FULL COUNCIL

Wednesday, 30 September 2020

Councillors,

**You are summoned to a meeting of the Full Council of Buckingham Town Council to be held on Monday 5<sup>th</sup> October 2020 at 7pm online via Zoom, Meeting ID 871 2899 7691.**

Please note that the Full Council will be preceded by a Public Session in accordance with Standing Order 3.f, which will last for a maximum of 15 minutes.

Residents are very welcome to ask questions or speak to Councillors at the start of the meeting in the usual way. Please email [committeeclerk@buckingham-tc.gov.uk](mailto:committeeclerk@buckingham-tc.gov.uk) or call 01280 816426 for the password to take part.

The meeting can be watched live on the Town Council's YouTube channel here:  
<https://www.youtube.com/channel/UC89BUTwVpjAOEIdSifcZC9Q/>

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Mr P. Hodson  
Town Clerk

## AGENDA

### 1. Apologies for Absence

Members are asked to receive and accept apologies from members.

### 2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

### 3. Minutes

To receive and agree the minutes of the Full Council Meeting held on Monday 13<sup>th</sup> July 2020.

[Copy previously circulated BTC/03/20](#)

### 4. Interim Minutes

To receive and agree the minutes of the Interim Council meeting held on Monday 14<sup>th</sup> September 2020.

[Copy previously circulated IM/02/20](#)



Twinned with Mouvaux, France;



Neukirchen Vluyn, Germany



Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't.

All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

## 5. Planning Committee

To receive the minutes of the Planning Committee meetings held on:

- Monday 20<sup>th</sup> July 2020 [Copy previously circulated PL/05/20](#)
- Monday 17<sup>th</sup> August 2020 [Copy previously circulated PL/06/20](#)
- Monday 14<sup>th</sup> September 2020 [Copy previously circulated PL/07/20](#)

## 6. Town Centre and Events Committee

To receive the minutes of the Town Centre and Events Committee meetings held on:

- Monday 27<sup>th</sup> July 2020. [Copy previously circulated TCE/02/20](#)
- Thursday 10<sup>th</sup> September 2020 [Copy previously circulated TCE/03/20](#)

## 7. Environment Committee

To receive the minutes of the Environment Committee meeting held on Monday 7<sup>th</sup> September 2020 [Copy previously circulated E/02/20](#)

## 8. Resources Committee

To receive the minutes and confirm the recommendations therein of the Resources Committee meeting held on Monday 21<sup>st</sup> September 2020:

8.1 RECOMMENDED to Full Council to grant Lace Hill Residents Association £900 and Swan Community Hub £1,000 in line with their original applications, plus an additional £1,350 to the Swan Community Hub in line with their change of grant request form. (369/20)

8.2 RECOMMENDED that Members grant the Buckingham Churches Together Holiday Club funding of £300 in line with their change of grant request form. (369/20)

*A written report from the Town Clerk accompanies this recommendation*  
[FC/48/20](#)

8.3 RECOMMENDED that Members consider additional and final requests from successful 2020-2021 grant applicants who have not been able to resume their activities yet, and would like to apply for a change of grant use in January 2021.

8.4 RECOMMENDED that any remaining earmarked grant funds are made available for emergency grant funds during the remainder of 2020-2021, and that this funding should be prioritised for groups answering additional local need due to Covid-19.

[\[Officer report R/45/20 from Resources Committee on the 21<sup>st</sup> September 2020\]](#)

8.5 Resources Committee unanimously AGREED to makes the following recommendations to Full Council:

- 8.5.1 Add £2,000 to the contingencies budget (from 2021/22) which may be used by the Resources committee to support voluntary, community and social enterprise (VCSE) organisations who urgently need funding during the year.
- 8.5.2 Invite those regularly receiving annual grants or funding currently to apply for four-year funding, including VCSE organisations that we currently support through other avenues than grant funding.
- 8.5.3 Grants will only be considered for projects and activities beneficial to the people of the civil parish of Buckingham.
- 8.5.4 Grant recipients must be based in the civil parish of Buckingham or provide evidence of the percentage of the work that directly benefits Buckingham residents.
- 8.5.5 Only not-for-profit bodies will be eligible for a grant.
- 8.5.6 Agree new one year and four-year application forms
- 8.5.7 Agree new one year and four-year grant monitoring forms
- 8.5.8 Agree new grant policy
- 8.5.9 Change the order of decision making, so that the Precept meeting in January sets the grants budget for the year, and then the next Resources meeting decides on specific grants. This will enable better budget control, and allow grant applications to be scrutinised after the grants fund budget has been decided.

- 8.5.10 Change three year grants onto a four-year system, starting in April 2022. All new long term grants to have a Grant Award Agreement.
- 8.5.11 The funding currently provided to the following organisations to be moved to the grants budget, and each organisation invited to apply for a grant: Tennis Club, Chandos Park Bowls Club, Buckingham Community Centre, Literary Festival, Summer Festival, Fairtrade Association.
- 8.5.12 Improve the content, search engine optimisation and layout of the grants page on our website. All of these improvements should explicitly present and promote diverse applications, including those from individuals with protected characteristics.
- 8.5.13 The Town Centre and Events Committee should investigate holding a Buckingham community group fundraising day, to be a large summer fair with 4 stalls from local VCSE groups and local grant giving bodies in order to support local groups to raise their profile, funds and recruit volunteers. Funding for this event should be included in the Town Centre and Events 2021/2022 precept.
- 8.5.14 A new 'supported by Buckingham Town Council' text and logo image should be created for use by successful grants applicants. This should be funded from the Publicity budget, 102/4032.

[Officer report R/45/20 from Resources Committee 21<sup>st</sup> September 2020](#)

[Copy previously circulated R/02/20](#)

## **9. To receive and question reports from Buckinghamshire Council Councillors**

### **10. Action List**

[Appendix A](#)

### **11. Diversity and Inclusion Working Group (min 343.1/20)**

To agree which six Town Councillors will take part in the Group from the following Councillors who have put themselves forwards:

[Appendix B](#)

- Councillor Ahmed
- Councillor Cole
- Councillor Gateley
- Councillor Mordue
- Councillor Newell
- Councillor O'Donoghue
- Councillor Ralph
- Councillor Stuchbury

### **12. Covid-19**

To receive and discuss a verbal update from the Town Clerk

### **13. Moreton Road Crossing**

To receive and discuss a verbal update from the Town Clerk

### **14. Budgets**

To receive a revised budget forecast

[FC/49/20](#)

### **15. 20mph speed limits**

15.1 To receive and discuss a written report from the Town Clerk

[FC/50/20](#)

15.2 Motion – Cllr. Stuchbury

*I propose that Buckingham town council investigate the cost of the traffic regulation order and associated costs for lowering the speed limits in appropriate areas of the town to 20 miles per hour. To request that the Community Board provides the necessary funding to implement such a scheme, and that the Town Council considers whether a contribution for such a scheme should be added to the precept.*

*I put this motion to the Council having listened to the discussions of Buckinghamshire Council's Environment and Transport Select Committee where the Cabinet member*

*suggested he had no finances to progress these matters but was personally supportive of the principle of the lowering of speed limits outside schools. The webcast of that meeting can be seen at this link:*

[https://buckinghamshire-public-tv/core/portal/webcast\\_interactive/507039](https://buckinghamshire-public-tv/core/portal/webcast_interactive/507039)

#### **16. Community Board Funding**

To receive a report from the Town Clerk and discuss the recommendations within.

[FC/51/20](#)

#### **17. Planning Notification 20/03130/ATN)**

To receive written report from the Planning Clerk

[FC/52/20](#)

#### **18. Sport and Art Awards**

To discuss and agree whether to make an award to the Buckingham Ladies Hockey Team in 2020 (to be awarded a silver salver in the open by the Mayor)

#### **19. Devolution**

To receive and discuss a verbal update from the Town Clerk

#### **20. Elections May 2021**

To receive and discuss a verbal update from the Town Clerk

#### **21. Reports from Representatives on Outside Bodies**

Members are asked to note the reports listed below:

21.1 [Buckingham and Villages Community Board 7<sup>th</sup> July 2020](#)

#### **22. Mayoral Engagements**

To receive a list of events attended by the Mayor and Deputy Mayor.

Functions the Mayor has attended:

22 <sup>nd</sup> July 2020	Children's murals
15 <sup>th</sup> August 2020	VJ day
16 <sup>th</sup> July 2020	Formal opening water bottle refill station
30 <sup>th</sup> August 2020	Cricket club Guinness book of records challenge
3 <sup>rd</sup> September 2020	Merchant Navy day flag raise
4 <sup>th</sup> September 2020	Meeting with MP Greg Smith
5 <sup>th</sup> September 2020	Buckingham Summer Concert
18 <sup>th</sup> September 2020	Presentation Best Dog in Show
26 <sup>th</sup> September 2020	Macmillan cake sale
29 <sup>th</sup> September 2020	Lord Lieutenant's online awards

Functions the Deputy Mayor has attended:

None

#### **23. Chair's Announcements**

#### **24. Date of the next meeting:**

Interim Council – Monday 2<sup>nd</sup> November 2020

Full Council - Monday 23<sup>rd</sup> November 2020

**BUCKINGHAM TOWN COUNCIL**

**FULL COUNCIL**

**MONDAY 5<sup>th</sup> October 2020**

Contact Officer: Paul Hodson, Town Clerk

**Church Holiday Club; Additional Advice Note**

**1. Recommendation**

1.1. It is recommended that members note the report.

**2. Background**

2.1. The Resources Committee disagreed with the officer recommendation not to provide a grant to the Buckingham Churches Together Holiday Club in 2020/21. The report provided to the Resources Committee summarised the reasons for the recommendation that was made.

2.2. Following the discussion by the Resources Committee, members may find the following additional information helpful.

**3. Council Policy**

3.1. The Town Council's aims to Promote equality of opportunity and oppose discrimination. <sup>1</sup>

3.2. The Club is open to children and families from any faith any none. There is no discrimination regarding attendance. The Club has a reputation for being open and is normally accessed by a wide range of families. While Christian materials are used, the club is not seen as Bible bashing or using the sessions as hard sell of Christianity.

**4. Public Sector Equality Duty 2010**

4.1. the Public Sector Equality Duty 2010 requires the Council to *"have due regard to the need to eliminate discrimination, harassment and victimisation , advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it, and to foster good relations between persons who share a relevant protected characteristic and persons who do not share it."*

4.2. In doing this, the Council should *"have due regard, in particular, to the need to—*

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<sup>1</sup> <https://www.buckingham-tc.gov.uk/wp-content/uploads/2020/07/Community-Engagement-Strategy-1.pdf>

*(a)remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;*

*(b)take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;*

*(c)encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.*

*(5)Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to—*

*(a)tackle prejudice, and*

*(b)promote understanding.*

*(7)The relevant protected characteristics are—*

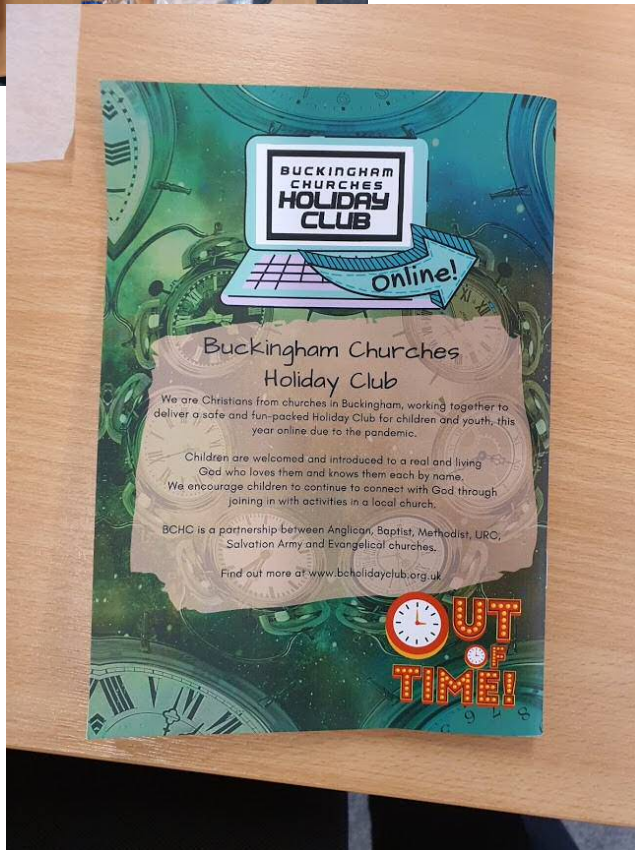
- *age;*
- *disability;*
- *gender reassignment;*
- *pregnancy and maternity;*
- *race;*
- *religion or belief;*
- *sex;*
- *sexual orientation.”*

4.3. Whilst the Council could not normally fund the purchase of Bibles – as that would clearly be promoting Christianity – there are circumstances where it would be appropriate to provide funds to a faith based organisation. Examples might include projects to address homelessness, run a foodbank, or to meet an identified need amongst a particular group. Another example would be providing support to help a group tackle hate crime by promoting better understanding, encouraging reporting or facilitating conversations between communities. It may be appropriate for the Council to support a particular group to promote awareness of their beliefs in order to promote understanding which would lead to better community cohesion.

4.4. The Town Council does not have a stance on religious matters; as a local authority serving those from all backgrounds, the Council is neither secular or religious. At present, the Council often takes part in the annual civic service, but does not exercise its legal right to hold prayers before Council meetings.

## 5. The Funding request

- 5.1. In previous years, the Council has provided grant funding to the Holliday Club. In 2019 the Council's grant supported "free holiday childcare" for those families who needed this. It was not tied to promoting the Christian faith. This was in line with the Council's policy and the Equality Act. The Holiday Club states that attendees, "are taught the basics of the Christian faith in a friendly way but no pressure is placed upon them to respond".
- 5.2. This year, the Holiday Club consisted of videos published online, and craft packs which were distributed to those families who requested them. A craft pack is pictured on the following pages. The videos included worship songs and Bible stories. Whilst the craft materials are not religious in themselves, they were designed to be used to take part in Bible based activities, and the accompanying booklet uses Bible stories and encourages belief in God.
- 5.3. The Club's revised request for funding this year following the lockdown was for £300, compared to the £750 originally allocated this year. Their revised request was not specifically to fund this year's materials, but rather, "We ask Buckingham Town Council to make a grant to HC to cover some of the different between income and expenditure for 2020 and enable the organisation to be ready for 2021 with sufficient money to pay for expenses that occur before income comes and HC starts in August."







Committee	Minute No.	Action	Action Required	Owner	Update	Deadline
Full Council	503/18	Staff Handbook	To review the staff Handbook in a year's time.	Deputy Town Clerk	To be reviewed in January 2021	Jan-21
Interim	448/19	Vision and Design guide	<ul style="list-style-type: none"> <li>That Buckingham Town Council seeks confirmation of the Buckinghamshire Council's intent to adopt the Buckingham V&amp;D Statement as a Design Guide, replacing the current AVDC SPG.</li> <li>That Buckingham Town Council, in conjunction with the Buckingham Society and other interested parties, hold a celebration event marking 20 years of the Buckingham Design Guide. "</li> </ul>	Town Clerk	Events to be organised by the new Town Council post-May 2021. Being discussed by the Neighbourhood Plan Sub-Committee for potential inclusion in the revised Plan.	May-21
Full Council	384/19	Photograph	Members discussed and <b>AGREED</b> arrangements for formal photographs of the current Council and also the Council who will be elected in May 2020	Town Clerk	Delayed by Covid 19 lockdown	Ongoing and feedback by November 2020
Interim	381/19	NDP	1. That the Council progress with plans for a full refresh of the Buckingham Neighbourhood Plan. This would work towards having clear options available for the new Council in May 2020. The target date would be the end of March, 2020 for these to be developed. 2. That representations as to the retention of the existing NDPs' policies in relation to affordable housing be made in the upcoming consultation period on VALP modifications. 3. That representations are made to the shadow Buckinghamshire Council regarding clarification of the future plans for implementing CL.	Town Plan Officer and Town Clerk		Apr-21
Full Council	512/19	Climate Emergency Action Plan	The Climate Emergency Action Plan to be reviewed yearly by Full Council, with previously rejected suggestions reviewed and new suggestions added.	Town Clerk	Report back on Committee reviews to the March 2021 Full Council	Mar-21
Full Council	886/09	Chamber	<p>Proposed by Cllr. Newell and seconded by Cllr. Stuchbury that if the work does need to be re-tendered the current approach, Option 1, is retained. I.e. that the Chamber toilet is removed and the disabled toilet in the Community Centre shared by Chamber users.</p> <p>Proposed by Cllr. Try and seconded by Cllr. P Collins that if work does need to be retendered then officers reevaluate the options for utilising the space within the Council Chamber.</p>	Town Clerk	The first round of inviting tenders didn't result in any tenders being received due to supply chains not being able to provide prices. Tenders are currently being sought.	
Interim	225/20	Council Awards	Members discussed how and when to present the awards and it was <b>AGREED</b> to discuss the presentation the Town Council Awards for 2020/21 at a future meeting of Full Council. This may include a new award for volunteer work during the COVID-19 pandemic. <b>ACTION TOWN CLERK</b>	Town Clerk	On the agenda for Full Council.	Oct-20

### **Cllr. Ahmed**

I would like to put myself forward to be included, as a Town Councillor, for the Diversity & Inclusion Working Group. I fully support the formation and purpose of this Working Group. It is essential to understand the experience of our diverse residents in Buckingham. No person should face any discrimination on the basis of race or religion, not here not anywhere. And to deny the experience of others is just another form of discrimination. When we would not deny the existence of other forms of abuse, such as domestic violence or rape, if we haven't experienced it ourselves, then why should racism be any different?

I have read quite extensively on issues of race and discrimination, unconscious bias in both the workplace and societal constructs and also on the rise of the far right in the UK and Europe. Recently, I took part in a workshop for BAME councillors, which addressed the issues facing candidates and communities.

Unfortunately, I myself have had first hand experience of discriminatory behaviour based on both race and religion whilst living and whilst working in Buckingham. Therefore, I believe it is important to share, acknowledge, understand and attempt to pave a way for a better and safer future for all Buckingham residents. To this end, I have the skill set to discuss and deal with issues with the sensitivity and understanding which is required to create a safe environment. And that's what the Working Group should be: a safe and secure place for our residents to share their experiences.

I would like to conclude by sharing a small quote from the excellent James Baldwin: "Not everything that is faced can be changed, but nothing can be changed until it is faced."

Councillor Robina Ahmed

**CLLR COLE**

I fully support the purpose of the Diversity and Inclusion Working Group, and would be happy to be nominated to sit on it. Whilst I am not aware that Buckingham has had any racist issues *per se* in the 40 years I have lived in or close to the town, I do believe that in this day and age we need to be aware of all issues of race and diversity, and where possible educate others, and to ensure that no person, BAME or white, is targeted because of their ethnicity. All lives matter.

I can bring much experience and awareness to the table:

- In the 1960s my parents became the legal guardians of three Indian sisters who were at school with my sister, whilst they were in the UK. Their father was the Indian ambassador to Romania. I grew up with Pravina, Asha and Shushi and never considered them to be any different to my own family.
- As a motorsport broadcaster in 2004 I was asked to promote a young up-and-coming driver by including him in my coverage of the European Formula 3 Championship. I interviewed him and created a back story, and he won his first international race that weekend in Nuremberg. I helped him in his career for several years thereafter. His name was Lewis Hamilton.
- I was appointed a Magistrate in 2005, having been interviewed to ensure that I had no racial bias. Once appointed, like all Magistrates I had regular diversity training over the next 11 years to ensure that we were kept aware of any racial issues which might come up in our judgement and sentencing roles. Several fellow JPs with whom I regularly sat in both the Magistrates' and Crown Courts were of BAME origin, and we formed strong friendships through this meeting of minds.
- As a Buckingham Town Councillor for the past five years, I have enjoyed meeting and working with local residents and traders of BAME origin, among them Asian and black businessmen, publicans and outlet owners. I have also worked with the University of Buckingham and both our secondary schools, The Royal Latin and Buckingham, all of which have large numbers of BAME students, both as Deputy Mayor and Mayor. As a Magistrate (and then after retirement) I gave talks on law and the criminal courts, and trained school pupils for the Mock Trials inter-school competition run at MK Magistrates' Court. My RLS cohort won the regional Mock Trials two years running, and our Asian 'prosecutor' won the best presenter award in 2018, of which I was immensely proud.

**Cllr MARK COLE JP, Buckingham Town Council**

### **Cllr. Gateley**

I indicated that I would not be part of the group as I had been unable to attend the first meeting and was unable to attend the second meeting either. However as the second meeting was postponed I should hopefully be available. I would therefore like to be part of the group. My reasons for this are that I completed a number of diversity/ racial awareness courses during my work as a Probation Officer and am aware of structural racism within the Criminal Justice and other government systems.

Personally I have 4 grandchildren of dual heritage: 2 with Tanzanian and 2 with Chinese heritage. I am aware of some of the issues they and their parents face / have faced. I also have an interest in development issues, being a supporter of Fairtrade. This has made me even more aware of structural inequality in international trade, which tends to keep developing countries poor. We in the rich west expect cheap products at the expense of the economies and health and safety of those in developing countries, many of which are our former colonies from where our wealth originated at their expense.

**Cllr. Mordue**

I would like to be a Member of the working group as I feel it is important to hear the voices of those who feel that the 'system' is not listening to them. As a young child I experienced racial harassment when arriving from India.

Although the number of incidents in Buckingham may be low, there should be none. Any discrimination, however slight is wrong and steps should be taken to listen to people's concerns.

I have attended several Respect meetings and have also completed the Local Government Association Equality and Diversity module.

It is essential that the working group extends beyond those on the Council to the public and especially students at the Buckingham University.

**Cllr. Newell**

I should like to be considered to be part of the Diversity and Inclusion working group.

I fully supported the motion when the working group was set up, and feel that it is important for members of the Town Council to work with members of the Community through the Diversity and Inclusion working group to improve the lives of all residents through listening and understanding the discrimination and unfair treatment of people living in Buckingham.

I am a member of the Black Lives Matter - Buckingham Facebook page, and supported the recent event outside the Old Gaol. In the in the words of Martin Luther King Jr displayed on my daughter's wall, 'Our lives begin to end the day we become silent about the things that matter'.

I have always been committed to equalities and fair treatment. I was employed as a Human Resources professional for over 20 years working for both Buckinghamshire County Council and Milton Keynes Council and was a Fellow of the Chartered Institute of Personnel and Management. I was trained in fair recruitment and selection and as part of the Environment Directorate of Milton Keynes Council's HR team attended interviews to advise managers and ensure recruitment was fair. I also studied and gained a certificate in Equalities and Diversity.

As a member of NALGO and later UNISON I was Equalities Officer for the County Branch and after that for the Milton Keynes branch.

As a school governor of primary schools in Buckingham and at the Royal Latin School, I was Equalities Governor, and undertook the relevant training.

I am a good listener and I would be a supportive member of the Diversity and Inclusion working group if given the opportunity to serve.

Kind regards,  
Cllr Ruth Newell  
Chair of Environment Committee  
Buckingham Tree Warden and River Warden

**Cllr. O'Donoghue**

Statement to follow



**Cllr. Ralph**

Complacency can lull us into accepting a Panglossian view that “all is for the best in this best of all possible worlds” and I freely admit to having succumbed to this myself, having been unaware of the threads of racism in Buckingham – until recently.

I believe as Councillors it is incumbent on us to acknowledge and consider what action(s) to take when issues are voiced by residents in matters of importance to them. The actions are two-fold; firstly, what can or should we do as a Town Council to resolve matters and secondly how do we project our values to the wider community.

In the majority of cases, a motion passed in Council will achieve these objectives and I would cite my 20mph motion as an example of this. In the case of racism in our town however there is a need for something more; hence the Diversity and Inclusion Working Group. The time is past to rehearse the original debate when trying to progress the work the group needs to do. To fulfil the brief, progress must be made in creating a set of proposals and actions for the Town Council consider and therefore I would like to offer myself as a member of the Working Group and to be clear, open and firmly resolved in creating a successful report.

Anthony Ralph  
September 2020

**Cllr. Stuchbury**

Yes I support the purpose and work of the group.

I have facilitated by providing information of a legal and practical nature to assist the group in their practical engagement with the public when asked.

I have worked on matters of equality over the past 20+ years both in my political life and personal life. I am willing to attend the working group meetings, to both help and when asked to undertake practical tasks which will benefit the cause locally.

I'm not looking to organise or run the Group, only to help better Communication and facilitate the Group's work in a professional and supportive way.

**BUCKINGHAM TOWN COUNCIL**

**FULL COUNCIL**

**MONDAY 5<sup>th</sup> October June 2020**

Contact Officer: Paul Hodson, Town Clerk

**Revised Budget Forecast for 2020/21**

**1. Recommendation**

1.1. It is recommended that Members note the report

**2. Summary**

1.2. It is forecast that during 2020/21 there will be a total drop in income of £76,800, and a total drop in expenditure of £81,152. This would mean an underspend at the end of the year of £4,353. This is only half way through the year, and the figures are certainly likely to change.

1.3. Reasons for reduced income include:

- 1.3.1. A total closure of the Lace Hill Sports and Community Centre for the first part of the financial year
- 1.3.2. A reduced capacity at the Lace Hill Sports and Community Centre for the foreseeable future due to social distancing requirements
- 1.3.3. Loss of income from events
- 1.3.4. Reduction of interest rate paid on funds held in reserves
- 1.3.5. Loss of income from the charter fairs

1.4. Reasons for reduced expenditure include:

- 1.4.1. Cancellation of events
- 1.4.2. Reduced costs such as travel and training (online training is cheaper than sending staff to conferences)

1.5. Additional items of expenditure directly due to Covid 19 are being funded from the new budget, 132 4503, which is currently budgeted at £5,000.

## 3. Summary Revised Forecast

Committee	I/E	2020/21 Budget	2020/21 Revised Forecast	Difference
Resources	Income	4,440	<b>520</b>	-3,920
	Expenditure	362,347	<b>355,313</b>	7,034
	<b>Net Expenditure</b>	<b>357,907</b>	<b>354,793</b>	3,114

Environment	Income	106,271	<b>75,027</b>	-31,245
	Expenditure	491,064	<b>469,754</b>	21,310
	<b>Net Expenditure</b>	<b>384,793</b>	<b>394,728</b>	-9,935

TC & E	Income	68,353	<b>26,718</b>	-41,635
	Expenditure	188,218	<b>137,410</b>	50,808
	<b>Net Expenditure</b>	<b>119,865</b>	<b>110,692</b>	9,173

Planning	Income	0	<b>0</b>	0
	Expenditure	41,365	<b>39,365</b>	2,000
	<b>Net Expenditure</b>	<b>41,365</b>	<b>39,365</b>	2,000

TOTAL	Income	<b>179,064</b>	<b>102,265</b>	<b>-76,800</b>
	Expenditure	<b>1,082,994</b>	<b>1,001,842</b>	<b>81,152</b>
	<b>Net Expenditure</b>	<b>903,930</b>	<b>899,578</b>	<b>4,353</b>

## 4. Revised Budget Forecast

Forecast changes are all marked in red.

Cost Centre	Cost Code	Description	2020/21 Budget	2020/21 Revised Forecast
101		PERSONNEL COSTS		
	4000	WAGES & SALARIES ADMIN	144,908	144,908
	4003	APPRENTICESHIP	9,500	9,500
	4005	ERS NATIONAL INS	19,445	14,500
	4006	ERS PENSION CONT	35,368	35,368
	4007	STAFF TRAVEL	1,100	1,100
	4008	OCCUPATIONAL HEALTH	1,231	1,231
	4025	HR ADVICE	4,325	4,325
	4026	STAFF & RECRUITMENT	1,000	1,000
		<b>Expenditure</b>	<b>216,877</b>	<b>211,932</b>
102		OFFICE EXPENSES		
	1010	CHAMBER HIRE	1,400	600
	1012	PHOTOCOPIER USE	40	20
		<b>Income</b>	<b>1,440</b>	<b>620</b>
	4010	STATIONERY	2,400	2,100
	4011	POSTAGE	500	500
	4012	PHOTOCOPIER	1,796	1,600
	4013	EQUIPMENT PURCHASE	1,100	1,100
	4015	ADVERTISMENT	513	513
	4017	SUBSCRIPTIONS	4,200	4,200
	4018	TELEPHONE	5,130	5,130
	4019	HIRE OF HALL	257	257
	4021	HOSPITALITY	400	300
	4023	TRAINING	6,500	6,500
	4027	COMPUTER SOFTWARE	10,000	10,000
	4030	PAYROLL	1,300	1,500
	4032	PUBLICITY	6,500	6,500
	4038	COMPUTER EQUIP/MAINT	3,500	3,500
	4041	WEB SITE PROVISION & OPERATION	2,400	2,400
	4043	PROTECTIVE CLOTHING / UNIFORM	1,000	1,000
	4052	HEAT LIGHT POWER	821	821

	4055	ALARM	564	564
	4156	BUCKINGHAM CENTRE RENT	13,000	10,500
	4225	RATES	2,833	4,000
		<b>Expenditure</b>	<b>64,714</b>	<b>62,985</b>
103		COUNCILLORS		
	4020	MAYOR'S DUTIES	1,800	1,800
	4029	MAYOR'S CIVIC	1,550	1,550
	4044	COUNCILLORS MILEAGE / EXPS	616	616
	4045	COUNCILLORS ALLOWANCE	9,981	8,190
	4236	ELECTION COSTS	500	500
	4269	COUNCILLOR TRAINING	1,500	1,500
		<b>Expenditure</b>	<b>15,947</b>	<b>14,156</b>
104		LEGAL REQUIREMENTS		
	4014	AUDIT FEE	5,335	4,800
	4016	LEGAL COSTS	2,000	2,000
	4022	INSURANCE	16,500	16,500
		<b>Expenditure</b>	<b>23,835</b>	<b>23,300</b>
120		GRANTS (PREV 137)		
	4077	OLD GAOL FUNDING	3,000	3,000
	4081	CAB GRANT	5,346	5,346
	4086	YOUTH CENTRE GRANT	5,200	5,200
		<b>Expenditure</b>	<b>13,546</b>	<b>13,546</b>
125		COMMEMORATIVE ITEMS		
	4501	CIVIC AWARD	816	816
	4504	REMEMBERANCE WREATH	26	26
	4505	MAYORS SALVER	220	220
		<b>Expenditure</b>	<b>1,062</b>	<b>1,062</b>
130		ADMIN RESERVES		
	1176	PRECEPT	0	0
	1190	INTEREST RECEIVED	3,000	1,200

		<b>Income</b>	<b>3,000</b>	<b>1,200</b>
131		GRANTS		
	4084	COMMUNITY CENTRE CAPITAL	<b>5,000</b>	<b>5,000</b>
	4087	ANNUAL GRANTS	<b>12,866</b>	<b>12,866</b>
		<b>Expenditure</b>	<b>17,866</b>	<b>17,866</b>
132		CONTINGENCIES		
	4500	CONTINGENCIES	<b>8,500</b>	<b>8,500</b>
		<b>Expenditure</b>	<b>8,500</b>	<b>8,500</b>
201		ENVIRONMENT		
	3995	NI ENVIRONMENT	<b>24,798</b>	<b>15,000</b>
	3996	PENSION ERS ENVIRONMENT	<b>46,384</b>	<b>46,384</b>
			<b>199,640</b>	<b>194,000</b>
	4004	WAGES & SALARIES ENVIRONMENT		
	4068	COMMUNITY SERVICE	<b>6,669</b>	<b>5,000</b>
	4112	ENVIRONMENT EQUIPMENT	<b>6,000</b>	<b>6,000</b>
		<b>Expenditure</b>	<b>283,491</b>	<b>266,384</b>
202		ROUNDBABOUTS		
			<b>2,180</b>	<b>2,180</b>
	1051	ROUNDBABOUT NO 1 ABBOT FIRE		
	1052	ROUNDBABOUT NO 2 ELLA	<b>1,660</b>	<b>1,660</b>
			<b>1,908</b>	<b>1,908</b>
	1053	ROUNDBABOUT NO 3 SEASONS INNS		
	1054	ROUNDBABOUT NO 4 R & B	<b>2,372</b>	<b>2,372</b>
			<b>2,603</b>	<b>2,603</b>
	1056	ROUNDBABOUT NO 6 THE VET CENTRE		
			<b>1,328</b>	<b>1,328</b>
	1057	ROUNDBABOUT NO 7 RING ROAD		
		<b>Income</b>	<b>12,051</b>	<b>12,051</b>
	4108	ROUNDBABOUT	<b>1,300</b>	<b>1,300</b>
		<b>Expenditure</b>	<b>1,300</b>	<b>1,300</b>
203		MAINTENANCE		

	4082	ALLOTMENTS	2,000	2,000
		<b>Expenditure</b>	2,000	2,000
204		DEVOLVED SERVICES EXPENSES		
			20,353	20,353
	1017	DEV SERVS NON CARRIAGEWAY INC		
		<b>Income</b>	20,353	20,353
			9,000	8,000
	4124	DEVOLVED NON-CARRIAGEWAY		
		<b>Expenditure</b>	9,000	8,000
205		GROUNDS MAINTENANCE		
	4033	WASTE DISPOSAL	1,800	1,800
	4035	MACHINERY	1,500	1,500
	4036	FUEL (MOWER)	2,300	2,300
	4037	SUNDRIES	1,200	1,200
			13,500	13,500
	4063	VEHICLE HIRE AND RUNNING COSTS		
		<b>Expenditure</b>	20,300	20,300
248		DEPOT		
	4013	EQUIPMENT PURCHASE	2,500	4,000
	4055	ALARM	410	410
	4225	RATES	4,200	4,200
			800	800
	4601	REPAIRS& MAINTENANCE FUND		
	4602	ELECTRICITY	2,000	2,000
	4603	WATER	1,000	1,000
		<b>Expenditure</b>	10,910	12,410
249		PUBLIC TOILETS		
	1085	SHOP MOBILITY INCOME	100	40
		<b>Income</b>	100	40
	4225	RATES	1,000	1,000
	4602	ELECTRICITY	1,026	1,026



	4603	WATER	2,565	2,565
	4608	SHOP MOBILITY	1,026	1,026
	4612	CONTRACTOR CHARGE	10,722	10,722
	4709	MAINTENANCE	513	513
			16,852	16,852
		<b>Expenditure</b>		
250		LACE HILL		
			43,251	15,000
	1026	LACE HILL COMMUNITY CENTRE		
	1027	SOLAR INCOME	507	100
		<b>Income</b>	43,758	15,100
	4050	LACE HILL PLAYING FIELDS	500	200
	4118	SOLAR PANELS	715	150
	4158	LACE HILL GAS	4,000	4,000
	4159	LACE HILL ELECTRICITY	1,960	1,960
	4160	LACE HILL WATER	1,250	1,250
	4161	LACE HILL REPAIRS & MAINT	3,500	3,500
			3,750	3,750
	4162	LACE HILL CONTRACTOR CHARGE		
	4163	LACE HILL ALARM	513	513
			2,500	2,500
	4164	LACE HILL EQUIPMENT PURCHASE		
	4167	LACE HILL PLAY AREA	0	0
	4225	RATES	9,850	9,850
			28,538	27,673
		<b>Expenditure</b>		
251		CHANDOS PARK		
	1030	BOWLS INCOME	564	282
	1035	TENNIS COURT RENT	641	321
		<b>Income</b>	1,205	603
			3,065	3,065
	4601	REPAIRS& MAINTENANCE FUND		
	4602	ELECTRICITY	513	513
	4603	WATER	1,539	1,539
	4605	HORTICULTURAL CONTRACT	0	0
			5,117	5,117
		<b>Expenditure</b>		
252		BOURTON PARK		

	4601	REPAIRS& MAINTENANCE FUND	5,000	5,000
		<b>Expenditure</b>	5,000	5,000
253		CEMETERY		
	1041	BURIAL FEES	18,000	18,000
		<b>Income</b>	18,000	18,000
	4225	RATES	400	400
	4265	NEW CEM MAINTENANCE	5,050	5,050
			3,078	3,078
	4601	REPAIRS& MAINTENANCE FUND		
	4602	ELECTRICITY	450	450
	4617	MEMORIAL TESTING	2,052	2,052
	4619	NEW CEM REPAYMENTS	37,108	37,108
	4620	EXPENSES RE BURIAL DUTIES	6,669	6,669
		<b>Expenditure</b>	54,807	54,807
254		CHANDOS PARK TOILETS		
	4612	CONTRACTOR CHARGE	13,338	11,000
	4709	MAINTENANCE	1,026	1,026
		<b>Expenditure</b>	14,364	12,026
255		RAILWAY WALK & CASTLE HILL		
	4120	FRIENDS OF GROUPS	1,026	1,026
	4709	MAINTENANCE	513	513
		<b>Expenditure</b>	1,539	1,539
256		STORAGE PREMISES		
	4066	GRENVILLE GARAGE RENT	667	667
		<b>Expenditure</b>	667	667
258		CEMETERY LODGE		
	1061	CEMTERY LODGE RENTAL INCOME	10,804	9,000

		<b>Income</b>	<b>10,804</b>	<b>9,000</b>
			<b>4,702</b>	<b>4,702</b>
	4034	PWLB REPAYMANTS INCL INTEREST		
	4609	CEMETERY LODGE MAINT	<b>3,500</b>	<b>3,500</b>
			<b>8,202</b>	<b>8,202</b>
		<b>Expenditure</b>		
260		CCTV		
	4100	CCTV ONGOING COSTS	<b>1,642</b>	<b>1,642</b>
			<b>1,642</b>	<b>1,642</b>
		<b>Expenditure</b>		
261		COMMUNITY CENTRE STRUCTURAL RE		
	4085	STRUCTURAL REPAIRS	<b>2,000</b>	<b>2,000</b>
	4091	CHAMBER WORKS	<b>1,000</b>	<b>1,000</b>
			<b>3,000</b>	<b>3,000</b>
		<b>Expenditure</b>		
262		PARKS GENERAL		
	4101	SEATS AND BINS	<b>1,026</b>	<b>1,026</b>
	4102	DOG BINS	<b>4,500</b>	<b>4,500</b>
	4106	PLAY AREA MAINTENANCE	<b>5,013</b>	<b>5,013</b>
	4122	TREE WORKS	<b>11,796</b>	<b>11,796</b>
	4270	BRIDGES	<b>1,000</b>	<b>1,000</b>
			<b>1,000</b>	<b>1,000</b>
	4275	PLAY AREA REPLACEMENT FUND		
			<b>24,335</b>	<b>24,335</b>
		<b>Expenditure</b>		
301		TOWN CENTRE & EVENTS		
	1013	HANGING BASKETS	<b>410</b>	<b>0</b>
	1028	LACE HILL EVENTS INCOME	<b>1,026</b>	<b>500</b>
	1029	GOOD ENDINGS FAIR INCOME	<b>1,000</b>	<b>1,000</b>
	1062	COMMUNITY FAIR - TABLE INCOME	<b>205</b>	<b>205</b>
	1066	COMEDY NIGHT INCOME	<b>3,078</b>	<b>3,078</b>
	1069	CHARTER FAIR INCOME	<b>6,843</b>	<b>0</b>
	1086	FIREWORK DISPLAY INCOME	<b>100</b>	<b>100</b>
	1087	CHRISTMAS LIGHT INCOME	<b>100</b>	<b>100</b>

			12,762	4,983
	3997	NI TC & E	5,960	3,700
	3998	PENSION ERS TC & E	12,608	12,608
	3999	WAGES & SALARIES TC & E	60,567	60,567
	4042	EVENTS EQUIPMENT	560	560
	4079	FAIR TRADE PROMOTION	410	410
	4094	YOUTH PROJECT	3,000	3,000
	4104	TOWN IN BLOOM	10,750	10,750
	4107	PRIDE OF PLACE	257	257
	4115	RIVER RINSE	410	410
	4126	GOOD ENDINGS FAIR	1,000	1,000
	4166	LACE HILL EVENTS	1,026	500
	4201	CHRISTMAS LIGHTS	11,286	11,286
	4202	FIREWORK DISPLAY	5,130	5,130
	4203	COMMUNITY FAIR	410	410
	4205	CHRISTMAS PARADE	3,900	3,900
	4208	SPRING FAIR	500	500
	4210	PANCAKE RACE	80	80
	4211	BAND JAM	3,591	3,591
	4212	CHRISTMAS LIGHT SWITCH ON	2,500	2,500
	4213	DOG AWARENESS	495	495
	4216	MAY DAY EVENT	50	0
	4220	MUSIC IN THE MARKET	3,591	0
	4230	SCOUT PARADE	50	0
	4241	COMEDY NIGHT EXPENDITURE	3,078	3,078
	4243	CHARTER FAIR EXPENDITURE	3,000	0
	4260	TWINNING	2,000	2,000
		<b>Expenditure</b>	<b>136,209</b>	<b>126,732</b>
302		STREET MARKET		
	1005	STREET MARKET	14,500	4,000
	1006	FLEA MARKET	4,500	500
		<b>Income</b>	<b>19,000</b>	<b>4,500</b>
	4017	SUBSCRIPTIONS	450	450
	4225	RATES	3,078	3,078
	4235	MARKET INFRASTRUCTURE & PROMOT	1,500	500
		<b>Expenditure</b>	<b>5,028</b>	<b>4,028</b>
303		SPECIAL EVENTS		
	1020	FOOD FAIR INCOME	513	513

	1083	FRINGE INCOME	3,078	0
		<b>Income</b>	<b>3,591</b>	<b>513</b>
	4221	FRINGE	6,000	2,000
	4242	FOOD FAIR	513	513
	4244	REMEMBRANCE FLAGS	600	600
	4273	ONE OFF EVENTS	1,500	1,500
		<b>Expenditure</b>	<b>8,613</b>	<b>4,613</b>
304		BUCKINGHAM TOWN YOUTH COUNCIL		
	4237	YOUTH COUNCIL BUDGET	1,000	1,000
	4238	YOUTH COUNCIL ADMIN	100	100
		<b>Expenditure</b>	<b>1,100</b>	<b>1,100</b>
305		TOURIST INFORMATION CENTRE		
	1084	TIC INCOME	33,000	12,000
		<b>Income</b>	<b>33,000</b>	<b>12,000</b>
	4253	TIC TICKETS AND PRODUCE	30,780	11,500
	4274	TOURISM WEBSITE	2,500	2,500
		<b>Expenditure</b>	<b>33,280</b>	<b>14,000</b>
306		ACCESSIBILITY		
	4254	ACCESS ABLE	3,488	0
	4266	ACCESSIBILITY COSTS	500	500
		<b>Expenditure</b>	<b>3,988</b>	<b>500</b>
601		PLANNING		
	3992	WAGES & SALARIES PLANNING	31,252	31,252
	3993	NI PLANNING	4,313	4,313
	3994	PENSION ERS PLANNING	4,000	2,000
	4624	NEIGHBOURHOOD PLAN	1,800	1,800
		<b>Expenditure</b>	<b>41,365</b>	<b>39,365</b>

**BUCKINGHAM TOWN COUNCIL**

**FULL COUNCIL**

**MONDAY 5<sup>th</sup> October 2020**

Contact Officer: Paul Hodson, Town Clerk

**20mph Speed Limits**

**1. Recommendation**

1.1. It is recommended that members note the report.

**2. Previous Motion**

2.1. The following motion was discussed and agreed by Full Council in November 2018:

*“Buckingham Town Council wishes to consider once again the policy of having 20mph speed limits at specified points in the Buckingham area. This should be achieved by Buckingham County Council carrying out a town wide review and implementing speed reductions as required. This matter was discussed and a motion passed (276/18) in August 2018. Since then traffic movements have intensified. In addition, the new County and Highways Authorities will shortly be in place and it will be necessary to press them to accept 20mph speed limits in Buckingham where requested and after consultation with Residents.*

*Key areas:-*

- 1. Outside schools and other places vulnerable residents can be at risk*
  - 2. Within all proposed housing developments, at the onset of the development modelling and design stages and before planning agreement is reached. \**
  - 3. Within existing developments; Lace Hill, St. Rumbolds Field, Moreton Road 1 & 2, etc. \**
  - 4. The policy be incorporated into the Buckingham Neighbourhood Plan*
- \*costs involved could be met by S106” (504/19)*

2.2. Now the Buckingham and Villages Community Board is in place, it is possible to ask the Board to support and fund or part fund the review and implementation of 20mph zones in Buckingham. A separate report for this meeting covers this more fully.

**3. 20mph Research Study – Department of Transport,**

3.1. The DfT has commissioned a study into the effectiveness of 20mph schemes. The results were published in November 2018 and amended March 2019. The study was based on city centre schemes in Brighton and Winchester and large residential areas (substantial % of main city) in - two areas of Liverpool; Middlesborough; Calderdale; Nottingham; Brighton; Portsmouth and Chichester.<sup>1</sup>

3.2. All involved a reduction from 30mph to 20mph between March 2012 and June 2015; no traffic calming was installed or changes made to street design

3.3. Three aspects were considered:

- I. Transport – casualty reduction/rat-running/environment (parking, air quality)
- II. Community – speed safety environment/resident pressure/Councillor-led benefits
- III. Encouraging walking and cycling/improve health and well-being

3.4. The previous motion asked for limit to be applied to all housing estates (new and existing) and outside schools

3.5. There was high post-implementation support from cyclists, resident and non-resident drivers; less among residents of neighbouring areas to the 20mph study zones. However, there was opposition from motorcyclists

3.6. There was little call after the study period for reversion to 30mph.

3.7. There was insufficient evidence to show reduction in collision/casualties compared with 30mph areas, but numbers have reduced in both.

3.8. There was some evidence that residents walk and cycle more, and children cycle and play out more. Post-implementation, there was more compliance on roads with existing traffic calming

3.9. There is substantial growth in the number of 20mph areas. The majority are self-enforcing, but public concern remains – Mobile Vehicle Activated Signs (MVAS) may be helpful to reinforce signage.

3.10. There was a difference between perceived and actual reduction. The perceived view was more important for walking and cycling, the actual number for accident severity

#### **4. Buckinghamshire Council's Powers**

4.1. Highway Authorities may set 20mph limits “in areas where local needs and conditions suggest the current speed limit is too high”

- where a reduction could be expected in road safety events, and residents agree
- on major streets where there are a significant number of journeys on foot and/or cycle
- where this outweighs longer journey times
- where the street characteristics are suitable<sup>2</sup>

4.2. Between 2010 and 2015 the length of road with a 20mph limit increased 225%

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[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/757307/20mph-headline-report.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/757307/20mph-headline-report.pdf)

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[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/63975/circular-01-2013.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/63975/circular-01-2013.pdf)

## 5. Buckinghamshire Council's Approach

5.1. Buckinghamshire Council's website lists the introduction of 20mph zones as "potential local initiatives (that) may be used to encourage drivers to slow down."<sup>3</sup>

## 6. Buckinghamshire County Council's Old Policy

6.1. Buckingham Council's website also still shows the County Council's policy for 20mph limits, which was as below. Clearly this may now be subject to change.

### 6.2. Changing a speed limit

6.3. A countywide review of speed limits for all public roads in Buckinghamshire was completed in 2012. The roads were assessed and new speed limits installed, (where appropriate); in accordance with the National speed limit policy. Following this comprehensive review, the county council is unable to justify funding any further speed limit changes across the county – higher priority has been given to the funding of road maintenance.

6.4. The current county council policy on requests for changes to speed limits is set out in Key Decision Report PT01.13 (*\*see below*).

6.5. The basic principles described in this report are that all requests for changes to speed limits, (including 20mph limits), will need to be funded either:

- directly by individual Parish/Town Councils
- by a Local Area Forum of local councils via the Local Priorities Budget process from independent sources

6.6. The only exceptions to this will be speed limits introduced as part of a casualty reduction scheme or by a Section 106 developer funded agreement and a few other specific speed limits which are detailed in the report.

6.7. Irrespective of the funding source, requests for speed limit changes will only be formally consulted upon and implemented if they comply with the National guidance on setting speed limits.

### 20 mph speed limits and zones

6.8. The county council has the power to install 20 mph speed limits or zones on:

- residential streets in towns and villages where there is community support and the characteristics of the street are suitable
- on other town streets which have a lot of pedestrian and cyclist movement (on major streets, the need for the limit should outweigh the disadvantage of the resultant longer journey times for traffic)

6.9. 20 mph limits/zones should not require any enforcement by the police to keep speeds within the limit.

6.10. There are 2 ways to create 20 mph roads:

- a 20mph traffic calmed zone
- a signed 20mph speed limit

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<sup>3</sup> <https://www.buckscc.gov.uk/services/transport-and-roads/road-safety/managing-speed/how-to-tackle-speeding/dealing-with-speeding-traffic-in-buckinghamshire/#speed-limits>



6.11. 20 mph zones require traffic calming measures (e.g. speed humps, chicanes) or repeater speed limit signing and/or roundel road markings at regular intervals, so that no point within a zone is more than 50m from such a feature. They also:

- require the beginning and end of a zone is indicated by special 20 mph zone entry and exit signs
- usually cover a number of adjacent roads e.g. a residential estate
- should not include roads where motor vehicle movement is the primary function

6.12. The County Council's Cabinet Member for Planning and Transportation agreed the following:-

- From 2013, all requests for changes to speed limits will, (with the exception of a few legal anomalies and other specified speed limits as detailed in this Report), be funded either:-
  - directly by individual Parish/Town Councils, or
  - by a Local Area Forum via the Local Priorities Budget process ,or
  - from independent sources or
  - as part of a casualty reduction scheme
  - or a Section 106 develop funded agreement
- Key Decision T08.10 (Area 4), (Background Paper 3), is superseded by this Report and therefore its recommendation to implement follow-up limits in Area 4 will no longer apply.
- There will be a formal application process and fee to manage and evaluate requests for speed limit changes. This will include 20mph speed limits and Quiet Lane proposals.
- Irrespective of the funding source, requests for speed limit changes will only be consulted upon and implemented if they comply with the National guidance on setting speed limits.
- This policy should be reviewed within 3 years of the publication of this Report.

**BUCKINGHAM TOWN COUNCIL**

**Full Council**

**MONDAY 5<sup>th</sup> October 2020**

Contact Officer: Mr Paul Hodson, Town Clerk

**Community Board Funding**

**1. Recommendations**

- 1.1. It is **RECOMMENDED** that the Council agrees to apply to the Community Board for as many of the listed schemes as are viable and meet the Boards' criteria and priorities
- 1.2. It is **RECOMMENDED** that Councillors suggest any additional schemes which may meet the funding criteria

**2. Possible Buckingham Schemes**

2.1. The following schemes were either discussed as potential bids by the Resources Committee during its meeting on 21st September 2020 or have previously been discussed by a Council Committee. It is proposed that the Council applies for as many of these as stand a realistic chance of being funded:

- BMX/Scooter track, possibly to be sited at Lace Hill
- Permanent pedestrian crossing on the Moreton Road from Prezzo to the Kings Head,
- A feasibility study regarding the installation of public toilets in Bourton Park
- A structure (possibly temporary) in Heartland Park for outdoor performances and (Covid compliant) social gatherings.
- Bridge replacement in Bourton Park
- Park sculptures project

**3. Funding Available**

3.1. Following the formation of the Buckingham and Villages Community Board by the new Buckinghamshire Council, the Board's funding for the year is now open to submissions. The Board needs to allocate its budgets by 31 March 2021. Allocated funds can be reserved for the following financial year to enable projects to be completed.

Funding Stream	Budget
Community Area Priorities	£86,956 (Up to 50% can be spent on highways)
Health & Wellbeing	£29,540 (-£14,770 for Cllr fund) = £14,770
Local Infrastructure	c. £120,000

3.2. The Board's priorities for 2020/21 are:

- Covid Support and Economic Recovery
- Green Space and Communities
- Road Safety and Cycle ways

3.3. The Board's area includes Buckingham and the following villages:

Akeley	Hogshaw	Shalstone
Barton Hartshorn	Leckhampstead	Steeple Claydon
Biddlesden	Lillingstone Dayrell with	Stowe
Buckingham	Luffield Abbey	Thornborough
Chetwode	Lillingstone Lovell	Tingewick
East Claydon	Maids Moreton	Turweston
Foscott	Middle Claydon	Water Stratford
Gawcott with	Preston Bissett	Westbury
Lenborough	Radclive-cum-	
Hillesden	Chackmore	

#### 4. The Board has created five sub-groups:

- Young People/Youth
- HS2
- Green Spaces and Communities
- Covid-19 Support and Economic Recovery
- Road Safety and Cycleways

At least one Town Councillor is a member of each sub-group.

#### 5. Accessing funding

5.1. Proposals need to be submitted to the Community Board. The deadline for the Local Infrastructure Fund is 30<sup>th</sup> October 2020. It is likely that ideas for funding will be discussed by the relevant sub-groups, and that their priorities will strongly influence how funding is allocated.

##### 5.2. Community Area Priorities Fund Criteria

5.3. Applications must:

- be for specific time-limited and one-off projects
- show how the funding will be used to address one or more of the Community Board's area priorities or alternatively provide evidence a specific local need
- set out the project's intended outcomes and evidence how it will benefit communities within the community board area

- demonstrate value for money
- where 'seed' funding is provided, the application must include a sustainable project plan
- provide additional evidence, such as audited financial accounts, if required upon request
- show that other sources of funding have been sought, or that the community board's contribution is an essential part of a multiple funding package
- provide details of any match funding (contributions-in-kind will be considered)
  - proposals with match-funding will be prioritised

#### 5.4. Applications must not:

- be used to fund the statutory responsibilities of Buckinghamshire Council
- be for political purposes
- be for the benefit of a single individual
- seek to fund activity which has already taken place
- seek to fund activity or facilities which are the primary funding responsibility of another body (e.g. it should not be used for activities normally funded by parish precepts) unless it can be evidenced that the applying organisation is unable to provide the funding itself and has been unable to secure additional funding for the project
- seek to fund core, ongoing, updating or maintenance costs of organisations
- seek to fund activity aimed at the promotion of political or religious beliefs
- come from a commercial organisation when the purpose is to increase profit-making activities

#### 5.5. *Health and Wellbeing Fund Criteria*

#### 5.6. Projects must support the health and wellbeing of residents in the Community Board area in relation to at least one of the following objectives:

- promoting healthy lifestyles (helping people be more physically active, eat more healthily, reduce their alcohol consumption)
- bringing people together
- improving mental wellbeing including promoting neighbourliness
- improving community engagement with disadvantaged and hard to reach groups with a wellbeing focus
- helping to create a greener and more sustainable environment for the purpose of improving health and wellbeing
- providing emergency provision or supports community recovery during the Coronavirus pandemic

#### 5.7. *Local Infrastructure Fund criteria*

5.8. The criteria for the Local Infrastructure Fund is yet to be determined

5.9. More information on the budget and Community Boards can be found here -

<https://shadow.buckinghamshire.gov.uk/about-the-shadow-authority/newbuckinghamshire-council/communityboards/>

**BUCKINGHAM TOWN COUNCIL**

**FULL COUNCIL**

**MONDAY 5<sup>th</sup> October 2020**

**Contact Officer: Planning Clerk**

**Removal of last public payphone in Buckingham (20/03130/ATN)**

**1. Recommendations**

1.1. It is recommended that Members note the report.

**2. Background**

2.1. There are still no documents on the website for 20/03130/ATN, and there won't be apparently.

However, it is the last phone box in town – I rang the BT number displayed on the poster in the phone box “to find the nearest call box” and it's in Middle Claydon, so obviously they've written the Badgers Way one off as well. BT are unable to supply a map or even a list to the general public.

Three things stand out in the [Ofcom leaflet](#):

1. Our rules come into play when BT want to remove the one and only call box from a site. By 'site', we mean a 400-metre walking distance surrounding a call box. This means that if there are two phone boxes within 400 metres' walk of each other, BT can take one away without following our rules. However, if they want to take away the last one as well, they have to follow an agreed process.

BT have to display a notice on the call box, to tell the public:

- that they are planning to remove this particular phone box;
- the name of the local authority where people can object (within 42 days); and
- a freephone number people can call to find out the next nearest phone box.

This they have done, except that the poster is inside the phone box and therefore not immediately obvious to the public;

BT must tell them:

- details of the call box they want to remove;
- why this is reasonable, with any information to back up their view;
- the date BT posted the notice on the call box;

This they have not done, unless Buckinghamshire have not put the documents on the website for some reason, and our Parish Contact Liaison has been unable to find any;

2. When BT announces plans to remove a phone box, it is the local organisation's [ i.e. Buckinghamshire as Planning Authority] job to decide whether to use its local veto to object. To do this, they must first ask the views of the local community by carrying out a consultation process. The notice posted by BT on the call box may also invite local comments. The local organisation will then announce their first decision, and ask for people's opinions on it, before arriving at their final decision a month or so later.

We don't lay down rules on how local organisations should go about testing the true feelings of their local area. However, we would normally expect their consultations to involve other public organisations, such as the parish or community council or, in Northern Ireland, local community groups.

This makes for an open and fair process, with all the local councils fully involved in the decision-making process. Also, local organisations usually have systems in place to make sure that the voices of the local communities and neighbourhoods are heard. The local organisation must also work within the terms of the Communications Act 2003. This means that they must be able to justify their decisions, as well as encourage competition and look after the interests of us all as citizens.

Again, Buckinghamshire simply listing the notification on their website without supporting documents or indicating that the matter is for consultation hardly ticks this box (I haven't had a notification of Consultation, I found it just listed on my Monthly List – the equivalent of opening the post and putting it in the PostBook and then not passing the contents on to a member of staff for action);

3. Once the local organisation has heard back from their various consultations, we recommend they look at the area that surrounds the phone box and the people who live locally and consider the following.

Who lives there? The type of local housing around a phone box may say how important it is to the area. If it's surrounded by people who own their homes, there's a fair chance they have home phones or mobiles as well. However, if the neighbourhood has mainly rented properties, social housing or residential-care homes, it could be that there are people on low incomes who need that phone box.

#### Emergency calls

Many people feel reassured that phone boxes are available if there's an emergency. This can range from 999 calls to being able to call for help if your car breaks down. The local organisation needs to think about whether a particular phone box is more likely to be used for emergency calls than another. If, for example, the call box is near a known accident blackspot, it may strengthen the argument for it to be kept.

The majority of the residents of the town centre are in flats over shops; many of these, but by no means all, will be students with mobiles. However, given that the

(hackney licence) cab rank doesn't operate much after dinnertime, the most likely need for a phone box is to call a yellow-plate cab – and not just for the town area, for the surrounding villages as well. If you only have one bus a day, and you miss it for some reason, it's the only option, and many rural pensioners are on low incomes. The next most likely need is for emergencies, whether someone has a heart attack in the market, or sets the chip pan on fire in a flat.