



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

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Town Clerk: Mr. C. P. Wayman

Wednesday, 27 May 2015

Councillor,

You are summoned to a meeting of the **Environment Committee** of Buckingham Town Council will be held on **Monday 1st June 2015** at 7pm in the Town Council Chamber, Cornwall's Meadow, Buckingham.

Mr. C. P. Wayman
Town Clerk

Please note that the Environment Committee meeting will be preceded by Public Session lasting for a maximum of 15 minutes, in accordance with Standing Order 1.3.

AGENDA

1. Election of Chairman

To elect a Chairman of the Committee for 2015 – 2016

2. Election of Vice Chairman

To elect a Vice-Chairman of the Committee for 2015 – 2016

3. Apologies for Absence

Members are asked to receive and accept apologies from members.

4. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

5. Minutes

To receive the minutes of the Environment Committee meeting held on 30th March 2015 and approved at Full Council on the 11th May 2015.

Copy previously circulated

6. Action Report

To receive the report and note the updated information.

Appendix A

7. Budgets

To receive the latest figures

Appendix B

8. (708/14) Wooden Bollards for verge Western side of the Church

To receive a letter and email from the Oxford Diocesan Registry's Solicitor, and associated emails from Revered Pearson-Gee

Appendix C

Buckingham



Twinned with Mouvaux, France



Members are reminded to declare any prejudicial interest as soon as it becomes apparent

- 9. Land Registry – new hedging on cycleway – back of Treefields** **Appendix D**
(887.5) to receive a response re the new hedging on the cycleway
Councillors discussed the hedge had been planted outside the property boundary and was a firethorn or similar, so not conducive with a footpath/cycleway.
The Town Clerk was asked to look into the ownership of the land through land registry, the result to be taken back to the Environment Committee.
ACTION: TOWN CLERK/ENVIRONMENT AGENDA
- 10. Request to use Bourton Park** **Appendix E**
To receive and discuss and email request for a boot camp
- 11. Bourton Park – finger post signs** **E/05/15**
To receive a written report from the Green Spaces Manager
- 12. Bourton Park and Cemetery Footpath tender** **Appendix F**
To receive and agree tender documents to be sent to potential suppliers
- 13. Sports Pitch Provision** **E/06/15**
To receive a written report from the Green Spaces Manager
- 14. (831/14) Chris Nicholls Walk** **Appendix G**
To note correspondence regarding the proposed adoption of Chris Nicholls Walk
- 15. Access Awareness**
To receive a verbal update from Cllr Strain-Clark
- 16. Request for a memorial tree in Bourton Park** **Appendix H**
To receive and discuss an email request
- 17. Green Buckingham Group**
To receive a verbal report from Cllr Newell
- 18. BCWP** **Appendix I**
To receive the minutes of meetings held on 30th March
- 19. News Releases**
- 20. Chair's Announcements**
- 21. Date of Next Meeting: Monday 20th July 2015.**

To:

Cllr. T. Bloomfield
Cllr. G. Collins
Cllr. P. Collins
Cllr. J. Harvey
Cllr. P. Hirons
Cllr. D. Isham – Vice Chairman
Cllr. A. Mahi - Mayor

Cllr. Ms. R. Newell
Cllr. Mrs. L. O'Donoghue
Cllr. M. Smith – Chairman
Cllr. Mrs. C. Strain-Clark
Cllr. R. Stuchbury

APPENDIX A

Minute No	Action Required	Action Taken	Result
215/11, 334/11 & 709/14	Discussion Paper – Renewable Energy	Report regarding fuel poverty – Solar panels for Community centre. Issue with testing of roof to be resolved	
737.2 & 344/13	Cemetery Paths	Prices to be sought for a replacement of all paths, budgets to be set aside in earmarked reserves for the replacement footpath	On Agenda
741/11	Chandos Park lime trees	GSM to produce report regarding planting a replacement row of trees as one of the lime trees had to be removed	To be within Chandos Park Management Plan
481/12	BMX Track	Look into possibilities for new BMX track and if it could be included in the Neighbourhood plan	
85/13, 231/13 & 346/13	Dog issues in Bourton Park	Dogs off the leads and problems of fouling. Park Volunteer Warden scheme to be introduced	To be included in dog awareness event 2015
396/09, 695/09, 224/13, 79/14	Devolved Services	Agreement under way	
878/13, 598/12, 199/14	Bourton Ponds Project	Public being consulted as to opinion of proposed plans, funding being sought,	Ongoing
329/14	Mount Pleasant pavilion	Write to AVDC and scouts to ask for an update on what is happening with the building	
330/14	Ken Tagg Play Area	Replacement of play equipment	
580/14	Purchase or rental of New Premises	investigate the purchasing or rental of suitable premises	Ongoing
581/14 & 836/14	Survey of Dog Bins and Lace Hill Dog Bins	Purchase and locate 4 new dog Bins on Lace Hill and survey existing dog bins in Town	
705/14 & 326/10 & 218/13	Cemetery Burial Space	Report to be brought to committee regarding further provision	
708/14	Bollards at Church	To be installed on grass verge to prevent parking details to be agreed and budget found	On Agenda
830/14	Chandos Park Riverbank and Weir Repairs	Bank stabilisation work to be investigated and reported back to Committee	
831/14	Chris Nicholls Walk	The adoption of Chris Nicholls Walk from AVDC to be investigated.	Update on Agenda
832/14	MVAS sign	Purchase of MVAS sign	
839/14	Table Tennis	Investigate possible locations and price of table	

Items not started

ongoing items

completed items

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
ENVIRONMENT							
<u>201</u>	<u>ENVIRONMENT</u>						
4068	COMMUNITY SERVICE	6,980	0	6,750	6,750	6,750	0.0 %
4069	GRIT / SALT BINS	0	0	1,800	1,800	900	900 50.0 %
4101	SEATS AND BINS	576	0	3,000	3,000	3,000	0.0 %
4112	ENVIRONMENT EQUIPMENT	5,800	486	6,000	5,514	5,514	8.1 %
4118	GREEN WASTE DISPOSAL	300	0	360	360	360	0.0 %
	ENVIRONMENT :- Expenditure	13,656	486	17,910	17,424	900	16,524 7.7 %
	Net Expenditure over Income	13,656	486	17,910	17,424		
<u>202</u>	<u>ROUNDBABOUTS</u>						
4108	ROUNDBABOUT	7,924	671	10,000	9,329	7,379	1,950 80.5 %
	ROUNDBABOUTS :- Expenditure	7,924	671	10,000	9,329	7,379	1,950 80.5 %
1051	ROUNDBABOUT NO 1 OPEN	1,982	2,014	2,032	-18		99.1 %
1052	ROUNDBABOUT NO 2 ELLA	1,057	1,074	1,547	-473		69.4 %
1053	ROUNDBABOUT NO 3	1,735	1,762	1,778	-16		99.1 %
1054	ROUNDBABOUT NO 4 R & B	0	0	2,211	-2,211		0.0 %
1056	ROUNDBABOUT NO 6 EUROLANE	2,367	2,405	2,426	-21		99.1 %
1057	ROUNDBABOUT NO 7 RING ROAD	1,207	1,226	1,237	-11		99.1 %
	ROUNDBABOUTS :- Income	8,348	8,482	11,231	-2,749		75.5 %
	Net Expenditure over Income	-424	-7,811	-1,231	6,580		
<u>203</u>	<u>MAINTENANCE</u>						
4063	VEHICLE HIRE AND RUNNING	3,880	257	6,000	5,743	5,743	4.3 %
4082	ALLOTMENTS	1,500	0	1,500	1,500	1,500	0.0 %
4102	DOG BINS	2,867	0	4,000	4,000	4,000	0.0 %
	MAINTENANCE :- Expenditure	8,247	257	11,500	11,243	0	11,243 2.2 %
	Net Expenditure over Income	8,247	257	11,500	11,243		
<u>204</u>	<u>DEVOLVED SERVICES EXPENSES</u>						
4124	DEVOLVED SERVICES	0	3,435	29,770	26,335	4,170	22,165 25.5 %
	DEVOLVED SERVICES EXPENSES :- Expenditure	0	3,435	29,770	26,335	4,170	22,165 25.5 %
1017	DEVOLVED SERVICES INCOME	17,750	0	32,000	-32,000		0.0 %
	DEVOLVED SERVICES EXPENSES :- Income	17,750	0	32,000	-32,000		0.0 %
	Net Expenditure over Income	-17,750	3,435	-2,230	-5,665		

Month No : 2

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>250</u> <u>PLAYING FIELDS</u>							
4050 MAINTENANCE OF FIELDS	0	0	7,500	7,500		7,500	0.0 %
PLAYING FIELDS :- Expenditure	<u>0</u>	<u>0</u>	<u>7,500</u>	<u>7,500</u>	<u>0</u>	<u>7,500</u>	<u>0.0 %</u>
Net Expenditure over Income	0	0	7,500	7,500			
<u>251</u> <u>CHANDOS PARK</u>							
4106 PLAY AREA MAINTENANCE	139	65	500	435		435	13.0 %
4601 REPAIRS& MAINTENANCE FUND	6,890	150	7,180	7,030	1,180	5,850	18.5 %
4602 ELECTRICITY	371	0	500	500		500	0.0 %
4603 WATER	2,313	379	1,500	1,121		1,121	25.3 %
4605 HORTICULTURAL CONTRACT	15,014	1,271	15,470	14,199	13,983	216	98.6 %
CHANDOS PARK :- Expenditure	<u>24,727</u>	<u>1,865</u>	<u>25,150</u>	<u>23,285</u>	<u>15,163</u>	<u>8,122</u>	<u>67.7 %</u>
1030 BOWLS INCOME	550	0	550	-550			0.0 %
1035 TENNIS COURT RENT	625	0	750	-750			0.0 %
CHANDOS PARK :- Income	<u>1,175</u>	<u>0</u>	<u>1,300</u>	<u>-1,300</u>			<u>0.0 %</u>
Net Expenditure over Income	23,552	1,865	23,850	21,985			
<u>252</u> <u>BOURTON PARK</u>							
4106 PLAY AREA MAINTENANCE	359	234	500	266		266	46.8 %
4601 REPAIRS& MAINTENANCE FUND	9,614	0	12,000	12,000		12,000	0.0 %
4605 HORTICULTURAL CONTRACT	26,084	2,208	26,867	24,659	24,292	366	98.6 %
4708 PLAY EQUIPMENT	39,095	0	0	0		0	0.0 %
BOURTON PARK :- Expenditure	<u>75,151</u>	<u>2,442</u>	<u>39,367</u>	<u>36,925</u>	<u>24,292</u>	<u>12,632</u>	<u>67.9 %</u>
1078 NEW HOMES BONUS	38,513	0	0	0			0.0 %
BOURTON PARK :- Income	<u>38,513</u>	<u>0</u>	<u>0</u>	<u>0</u>			
Net Expenditure over Income	36,638	2,442	39,367	36,925			
<u>253</u> <u>CEMETERY</u>							
4225 RATES	2,251	96	1,300	1,204		1,204	7.4 %
4601 REPAIRS& MAINTENANCE FUND	2,725	0	4,760	4,760	760	4,000	16.0 %
4602 ELECTRICITY	295	459	400	-59		-59	114.6 %
4605 HORTICULTURAL CONTRACT	21,746	1,841	22,510	20,669	20,253	416	98.2 %
4620 EXPENSES RE BURIAL DUTIES	3,489	1,188	5,000	3,812		3,812	23.8 %
CEMETERY :- Expenditure	<u>30,506</u>	<u>3,583</u>	<u>33,970</u>	<u>30,387</u>	<u>21,013</u>	<u>9,374</u>	<u>72.4 %</u>
1041 BURIAL FEES	12,486	4,970	10,000	-5,030			49.7 %
1045 CEMETERY WAR GRAVES COMM	60	0	60	-60			0.0 %
CEMETERY :- Income	<u>12,546</u>	<u>4,970</u>	<u>10,060</u>	<u>-5,090</u>			<u>49.4 %</u>
Net Expenditure over Income	17,960	-1,387	23,910	25,297			

Month No : 2

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>254</u> <u>CHANDOS PARK TOILETS</u>							
4612 CONTRACTOR CHARGE	11,984	0	12,500	12,500		12,500	0.0 %
4709 MAINTENANCE	1,035	0	1,000	1,000		1,000	0.0 %
CHANDOS PARK TOILETS :- Expenditure	13,019	0	13,500	13,500	0	13,500	0.0 %
Net Expenditure over Income	13,019	0	13,500	13,500			
<u>255</u> <u>RAILWAY WALK</u>							
4120 BTCV GRANT PAYMENT	434	0	2,000	2,000		2,000	0.0 %
4122 TREE WORKS	1,478	0	1,500	1,500		1,500	0.0 %
RAILWAY WALK :- Expenditure	1,913	0	3,500	3,500	0	3,500	0.0 %
Net Expenditure over Income	1,913	0	3,500	3,500			
<u>256</u> <u>STORAGE PREMISES</u>							
4053 GRENVILLE	0	0	650	650		650	0.0 %
4073 COLLEGE FARM	3,250	0	3,250	3,250		3,250	0.0 %
STORAGE PREMISES :- Expenditure	3,250	0	3,900	3,900	0	3,900	0.0 %
Net Expenditure over Income	3,250	0	3,900	3,900			
<u>257</u> <u>KEN TAGG PLAYGROUND</u>							
4106 PLAY AREA MAINTENANCE	231	65	500	435		435	13.0 %
4122 TREE WORKS	0	0	500	500		500	0.0 %
4123 PLAYGROUND REFURBISHMENT	0	0	40,000	40,000		40,000	0.0 %
4605 HORTICULTURAL CONTRACT	1,024	87	1,150	1,063	954	109	90.5 %
KEN TAGG PLAYGROUND :- Expenditure	1,255	152	42,150	41,998	954	41,044	2.6 %
1079 GRANTS FOR PLAYGROUND	0	0	40,000	-40,000			0.0 %
KEN TAGG PLAYGROUND :- Income	0	0	40,000	-40,000			0.0 %
Net Expenditure over Income	1,255	152	2,150	1,998			
<u>258</u> <u>CEMETERY LODGE</u>							
4034 PWLB REPAYMANTS INCL	4,702	0	4,702	4,702		4,702	0.0 %
4225 RATES	-1,309	0	0	0		0	0.0 %
4609 CEMETERY LODGE MAINT	0	0	500	500		500	0.0 %
CEMETERY LODGE :- Expenditure	3,394	0	5,202	5,202	0	5,202	0.0 %
1061 CEMTERY LODGE RENTAL	8,436	0	8,000	-8,000			0.0 %
CEMETERY LODGE :- Income	8,436	0	8,000	-8,000			0.0 %
Net Expenditure over Income	-5,042	0	-2,798	-2,798			

Month No : 2

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>259</u> <u>OTTERS BROOK</u>							
4106 PLAY AREA MAINTENANCE	70	65	500	435		435	13.0 %
4122 TREE WORKS	0	0	230	230	80	150	34.8 %
4605 HORTICULTURAL CONTRACT	3,262	276	3,360	3,084	3,038	46	98.6 %
OTTERS BROOK :- Expenditure	3,332	341	4,090	3,749	3,118	631	84.6 %
Net Expenditure over Income	3,332	341	4,090	3,749			
<u>260</u> <u>CCTV</u>							
4100 CCTV ONGOING COSTS	696	0	1,002	1,002		1,002	0.0 %
CCTV :- Expenditure	696	0	1,002	1,002	0	1,002	0.0 %
Net Expenditure over Income	696	0	1,002	1,002			
ENVIRONMENT :- Expenditure	187,070	13,233	248,511	235,278	76,990	158,289	36.3 %
Income	86,768	13,452	102,591	-89,139			13.1 %
Net Expenditure over Income	100,302	-219	145,920	146,139			

Month No : 2

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
<u>EARMARKED RESERVES</u>								
901	<u>EARMARKED RESERVES</u>							
9006	NAG	78	0	1,598	1,598	1,598	0.0 %	
9009	CAPITAL RESERVE	0	0	110,000	110,000	110,000	0.0 %	
9011	WAR MEMORIAL	750	0	931	931	931	0.0 %	
9012	CHRISTMAS LIGHTS	0	0	4,369	4,369	4,369	0.0 %	
9013	YOUTH PROJECTS	0	0	3,270	3,270	3,270	0.0 %	
9015	CHARTER FAIRS	0	0	11,140	11,140	11,140	0.0 %	
9018	REPAIR OF FOOTPATHS	28,035	0	5,931	5,931	2,965	2,966	50.0 %
9019	MEMORIAL TESTING	2,663	0	2,874	2,874	2,874	0.0 %	
9025	PLAY AREA REPLACEMENT	0	0	17,121	17,121	17,121	0.0 %	
9026	TRIM TRAIL	4,810	0	0	0	0	0.0 %	
9027	GREEN BUCKINGHAM GROUP	0	0	226	226	226	0.0 %	
9029	CIRCULAR WALK MAINT	8,894	0	5,247	5,247	5,247	0.0 %	
9030	TOURISM LEAFLETS	524	0	3,402	3,402	3,402	0.0 %	
9031	YOUTH MUSIC EVENT	0	0	1,200	1,200	1,200	0.0 %	
9032	BUCK NEIGHBOURHOOD DEV	10,242	0	18,601	18,601	18,601	0.0 %	
9033	DESTINATION BUCKINGHAM	4,631	1,343	4,815	3,472	3,472	27.9 %	
9034	RIVER AND POND MAINTENANCE	0	0	5,000	5,000	5,000	0.0 %	
9035	PARKS DEVELOPMENT	14,315	0	32,129	32,129	11,355	20,774	35.3 %
9036	ELECTION COSTS	0	0	6,000	6,000	6,000	0.0 %	
9037	JUBILEE BOOK	0	0	1,600	1,600	1,600	0.0 %	
9038	NEW VEHICLE	0	15,180	28,995	13,815	13,815	52.4 %	
9039	BARRIERS FOR EVENTS	0	0	3,168	3,168	3,168	0.0 %	
9040	PARK RUN	-250	72	250	178	178	28.8 %	
9041	MVAS	-1,177	0	1,177	1,177	1,177	0.0 %	
9042	HOSTING OF TWINNING EVENT	0	0	2,000	2,000	2,000	0.0 %	
9043	NEW BAGS AND LEAFLETS	0	0	1,532	1,532	1,532	0.0 %	
9044	COMEDY NIGHT	0	0	2,057	2,057	2,057	0.0 %	
	EARMARKED RESERVES :- Expenditure	73,515	16,595	274,633	258,038	14,320	243,718	11.3 %
1070	DESTINATION BUCKINGHAM	10,000	0	0	0			0.0 %
	EARMARKED RESERVES :- Income	10,000	0	0	0			
	Net Expenditure over Income	63,515	16,595	274,633	258,038			
	EARMARKED RESERVES :- Expenditure	73,515	16,595	274,633	258,038	14,320	243,718	11.3 %
	Income	10,000	0	0	0			0.0 %
	Net Expenditure over Income	63,515	16,595	274,633	258,038			



THE CHURCH
OF ENGLAND

OXFORD DIOCESAN
REGISTRY

John Rees MA LLB M Phil
Registrar of the Diocese

Darren Oliver BA LLB
Deputy Registrar of the Diocese

Helen Lambourne
Registry Clerk

Mr Lee Philips
Green Spaces Managers
Buckingham Town Council
By email only: greenspaces@buckinghamsm-tc.gov.uk

18 May 2015

Dear Sirs

Erection of bollards surrounding St Peter and St Paul churchyard, Buckingham

I have been informed by The Rector of Buckingham, The Revd Will Pearson-Gee, that you intend to erect bollards around the edge of Buckingham St Peter and St Paul churchyard.

As you may know, the churchyard, although hard surfaced, is consecrated land and, as such, falls within the faculty jurisdiction of the Oxford consistory court. Under the Faculty Jurisdiction Rules 2013, no material work may be carried out to the church or churchyard without a faculty (permission) granted by the Chancellor of the Diocese.

Under section 7 of the Faculty Jurisdiction Measure 1964, the faculty jurisdiction also applies to the curtilage of the consecrated churchyard. As I understand it, it is your intention to erect the bollards within this curtilage and, as such, a faculty will be required before any such work can be carried out.

You should petition the court by submitting a petition in Form 3A, having displayed a public notice in Form 4A both inside and outside the church building for 28 days, and having consulted the Diocesan Advisory Committee for the Care of Churches to obtain their advice in Form 2. I enclose a copy of these for your reference and would advise that you should liaise with the Rector about their completion, display and consulting the DAC.

Please note that the statutory petition fee of £244.60 should accompany the petition by cheque made payable to "The Registrar of the Diocese".

Yours sincerely

Darren Oliver
Solicitor and Deputy Registrar of the Diocese

Green Spaces Manager

From: Darren Oliver [doliver@wslaw.co.uk]
Sent: 18 May 2015 14:23
To: 'greenspaces@buckingham-tc.gov.uk'
Cc: 'Revd Will Pearson-Gee'
Subject: RE: Proposed Bollards Along North-West Verge Outside of Church

Dear Mr Phillips

The extent of the curtilage will be down to the Chancellor's decision. I would assume, however, that the purpose of the bollards is to protect the Village Green against parking. I would have thought that, for that to be effective, the proposed bollards would be as close to the hard-surface as possible (and so definitely within the curtilage of the churchyard), otherwise there could still be some parking on the edge of the Village Green.

Darren Oliver
Solicitor

Winckworth
Sherwood

Deputy Registrar of the Diocese of Oxford

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From: Green Spaces Manager [mailto:greenspaces@buckingham-tc.gov.uk]
Sent: 18 May 2015 14:19
To: Darren Oliver
Subject: RE: Proposed Bollards Along North-West Verge Outside of Church

Hi,

Thanks for the information; I'll be putting this on the agenda of the next committee meeting(1st June), for clarification where does the consecrated land extend to? This will answer one of the Councillors questions.

Regards

Lee Phillips
Green Spaces Manager
Buckingham Town Council
01280 816426

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**** End of Disclaimer ****

web www.buckingham-tc.gov.uk

Green Spaces Manager

From: Revd Will Pearson-Gee [rector@buckinghambenefice.org.uk]
Sent: 23 April 2015 16:30
To: Green Spaces Manager
Cc: Christopher Wayman
Subject: Re: Proposed Bollards Along North-West Verge Outside of Church

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Lee

I have been doing a bit of research as to whether the Town Council is permitted to carry out these proposed works so close to the Church and have contacted the former Chancellor of the Diocese (a former High Court judge – Dr Rupert Bursell QC). His unofficial advice is this:

"Although the grassed area is a village green it is nonetheless part of the curtilage of the church and as such is subject to the faculty jurisdiction. I suggest you ask Darren Oliver as a matter of urgency to write to the Town Council pointing out that they require a faculty." Darren is a lawyer who works in the Diocesan Registry. A Faculty is an ecclesiastical permission granted by the Chancellor (senior legal person) of a Diocese. There is a form to complete outlining the proposed works to be undertaken which is then considered by the Diocesan Advisory Committee (DAC). I guess it is the ecclesiastical equivalent of Planning Permission. There is no cost to it. We have to apply for faculties for any substantive changes we want to make to our building or environs. If it is found that you do need to apply we can help you with the form.

I think that it would be prudent for you to hold off taking any decisions until the Registry has written to the Town Council.

I hope this helps

Will

Revd Will Pearson-Gee

Rector of Buckingham

The Rectory

8 Aris Way

Buckingham MK18 1FX

Tel: 01280 830221

Skype (by appointment) willpgee

www.buckinghamparishchurch.org.uk

From: Lee Phillips <greenspaces@buckingham-tc.gov.uk>
Organization: Buckingham Town Council
Reply-To: Lee Phillips <greenspaces@buckingham-tc.gov.uk>
Date: Monday, 30 March 2015 16:31
To: William Pearson-Gee <willpgee@gmail.com>
Subject: Proposed Bollards Along North-West Verge Outside of Church

Hi Will,

As you know there is a continuous problem of people parking along the verge outside the North West side of the Church, the Town Council propose to resolve this issue by installing bollards along the length of the Kerb. There would be 43 low hardwood bollards placed at 2m intervals which would prevent vehicle access to the grass verge of that side of the Church.

I would like to know what the Church thought of this proposal and wondered if they would be in agreement to go ahead and install the Bollards.

I have attached a detail drawing and a rough location plan and would be grateful if you could let me know what you think.

Regards

Lee Phillips
Green Spaces Manager
Buckingham Town Council
01280 816426

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Green Spaces Manager

From: Revd Will Pearson-Gee [rector@buckinghambenefice.org.uk]
Sent: 21 April 2015 11:08
To: Green Spaces Manager
Subject: Re: Proposed Bollards Along North-West Verge Outside of Church

Thank you for forgiving me!

Don't forget that we'd be very happy to contribute to the grasscrete so don't let it be discounted on cost grounds until you have spoken to us.

Thanks Lee and apologies again

Will

Revd Will Pearson-Gee

Rector of Buckingham

The Rectory

8 Aris Way

Buckingham MK18 1FX

Tel: 01280 830221

Skype (by appointment) willpgee

www.buckinghamparishchurch.org.uk

From: Lee Phillips <greenspaces@buckingham-tc.gov.uk>
Organization: Buckingham Town Council
Reply-To: Lee Phillips <greenspaces@buckingham-tc.gov.uk>
Date: Tuesday, 21 April 2015 10:20
To: William Pearson-Gee <rector@buckinghambenefice.org.uk>
Subject: RE: Proposed Bollards Along North-West Verge Outside of Church

Hi Will,

Not a problem! The issue is due to be discussed at the next Environment Agenda which will be held on the 1st June. I will have to investigate the grasscrete proposal you suggested as this may be a more involved job as it has to be built properly as it will be taking the weight of vehicles, ie. removing and re-laying the kerb edge, excavating to allow for a sub-base etc. A much more substantial job.

I will look into this further before the meeting to see if there are any other options.

Regards

Lee Phillips
Green Spaces Manager
Buckingham Town Council
01280 816426

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Green Spaces Manager

From: Revd Will Pearson-Gee [rector@buckinghambenefice.org.uk]
Sent: 01 April 2015 16:03
To: Green Spaces Manager
Subject: Re: Proposed Bollards Along North-West Verge Outside of Church

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Lee

Thank you so much for having emailed us and sought our views.

We fully understand why this idea has been put forward and applaud the TC's efforts to seek a way to prevent the ground being churned up.

However we are not at all supportive of these bollards for the following reasons:

- We believe that a long run of bollards would be very unsightly indeed in such an open area and out of character with the Grade 1 building. The bollards would in our opinion be more unsightly than the mess that they seek to remedy.
- Lorries driving out when squeezing past a parked car will no doubt nudge a bollard leading to damage. We feel that it won't be long before many of the bollards are damaged or knocked over (remember what happened to the old war memorial bollards?). Within a couple of years it will be looking dreadful with bollards at different angles.
- The proposed length of the bollards is far too long and includes area where there is no damage.
- Bollards are a pain to mow around.

We strongly believe that the best way forward is to use some sort of air bricks that grass can grow through (is this called 'grasscrete'?) in from the kerb stones for about one metre. This would allow a visually pleasing and unchanged grassed area whilst at the same time preventing the unsightly damage. Mowing would be kept simple. SSPP would be willing to contribute financially to this type of improvement were it to be adopted. The length of the necessary 'grasscreting' would be considerably less than that proposed for the bollards and in essence be no longer than the North side of the church (about half of the length of the proposed bollards).

In summary we strongly disapprove of the bollard proposal but would warmly encourage the 'grasscrete' idea and would welcome the opportunity to contribute to it. We ask the TC to reconsider their proposals.

Have a blessed Easter

Will

Revd Will Pearson-Gee
Rector of Buckingham
The Rectory
8 Aris Way
Buckingham MK18 1FX
Tel: 01280 830221
Skype (by appointment) willpgee
www.buckinghamparishchurch.org.uk

From: Lee Phillips <greenspaces@buckingham-tc.gov.uk>
Organization: Buckingham Town Council
Reply-To: Lee Phillips <greenspaces@buckingham-tc.gov.uk>
Date: Monday, 30 March 2015 16:31

To: William Pearson-Gee <willpgee@gmail.com>

Subject: Proposed Bollards Along North-West Verge Outside of Church

Hi Will,

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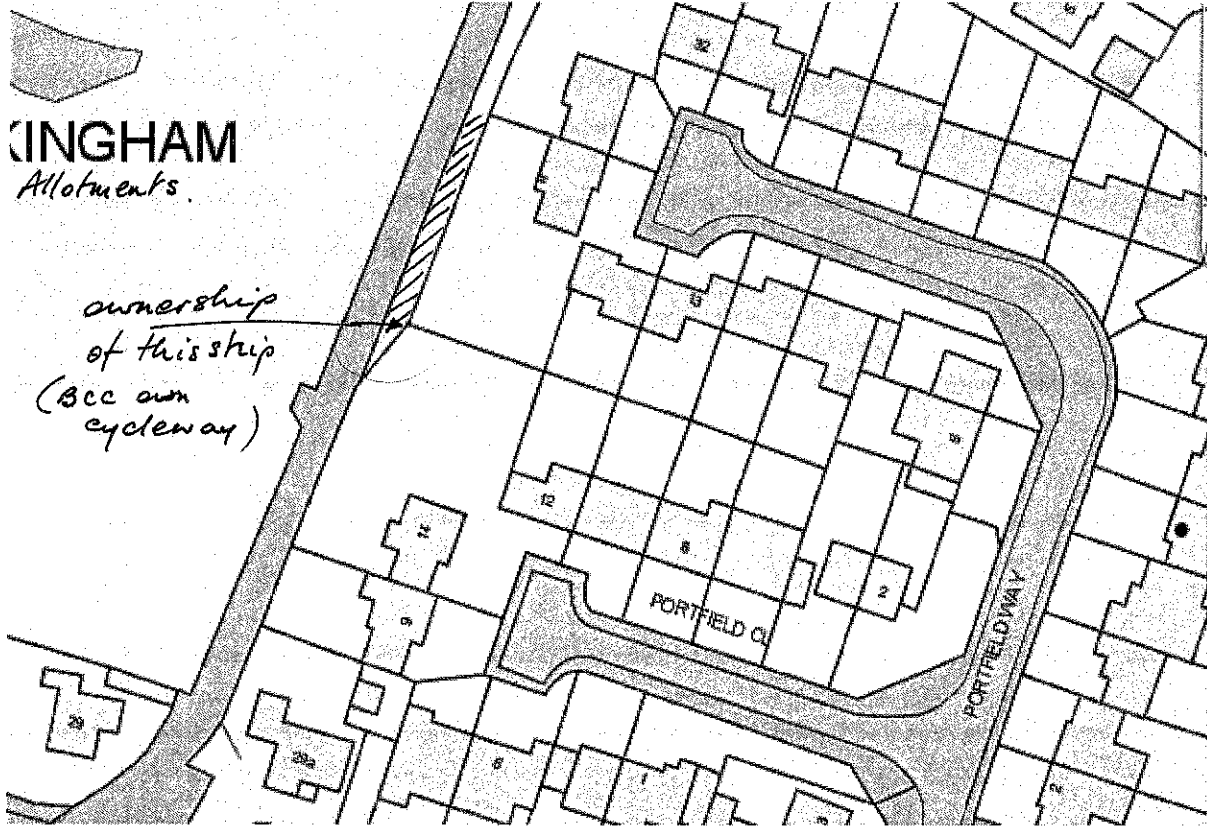
Regards

Lee Phillips
Green Spaces Manager
Buckingham Town Council
01280 816426

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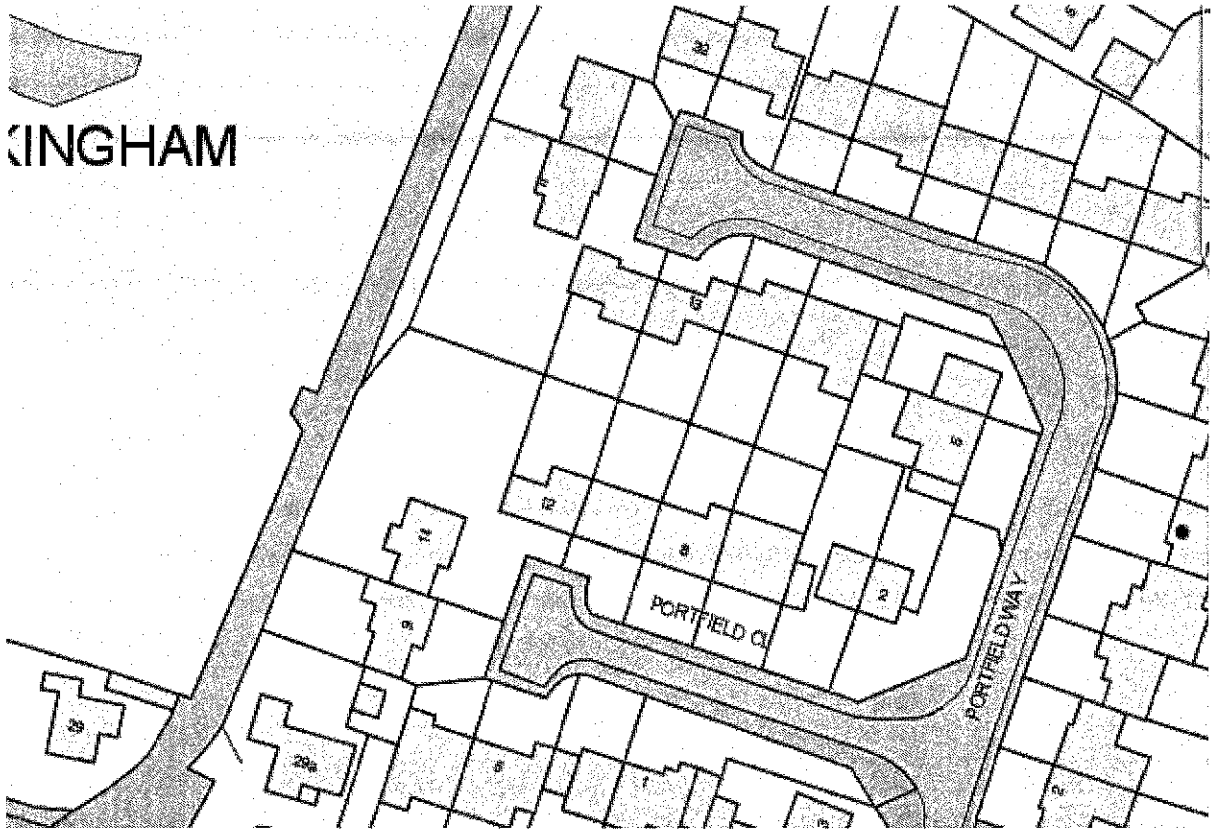
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* Land Registry Confirmed land was never registered! Nor cycle path.

KINGHAM



Green Spaces Manager

From: Green Spaces Manager [greenspaces@buckingham-tc.gov.uk]
Sent: 29 April 2015 16:30
To: 'Jonathan Bates'
Subject: RE: Application for Bootcamp permit

Hi,

We own Bourton Park but not the areas at March Edge or near Stratford fields, these are owned by AVDC and you'll need to contact them to get permission.

I will put this on the agenda of the Environmental committee (next meeting 1st June) for them to agree for Bourton Park. If it is agreed we will need a copy of your public liability insurance and there is also a Park run that comes through the area's you are talking about on a Saturday morning so we'd want to avoid you getting in each other's way and we'd like to know when and where your holding your sessions.

Regards

Lee Phillips
 Green Spaces Manager
 Buckingham Town Council
 01280 816426

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From: Jonathan Bates [<mailto:batesbodyfactory@outlook.com>]
Sent: 28 April 2015 14:32
To: greenspaces@buckingham-tc.gov.uk
Subject: Fw: Application for Bootcamp permit

From: Jonathan Bates
Sent: Monday, 13 April 2015 12:46
To: events@buckingham-tc.co.uk

Good Afternoon,

My name is Jonathan Bates, I run my own business known as 'Bates Body Factory' in Buckingham offering Personal Training and classes using my local fitness studio. I am currently branching out to appeal to a varied audience and with outdoor bootcamp's becoming more and more popular in the fitness industry I would like to apply for permission to use the grounds of local park area's to carryout Saturday morning bootcamps.

I have attached a risk assessment and details of the grass area's we intend to use.

If there is anything further you require from us please let me know and I will provide this to you.

Could you advise when I should expect to hear back to so I can anticipate when I would be in a position to begin running these boot camps should everything be accepted.

Many Thanks

Jonathan Bates - Senior Personal Trainer
Bates Body Factory

BUCKINGHAM TOWN COUNCIL

ENVIRONMENT COMMITTEE

MONDAY 1st JUNE 2015.

Agenda item no: 9

Contact Officer: Lee Phillips or
Christopher Wayman**Background:**

Over a number of years the Town Council has been improving the parks and this has seen a great improvement in their upkeep. However, there are still improvements to make and previous reports have highlighted the need to further improve the parks. This report gives a summary of improvements including replacing the existing wooden sign posts, new entrance signs and interpretation boards.

Information:

Signage

There are currently 5 finger posts in Bourton Park which are coming to the end of their life. In a couple of cases they have had repairs and changes to modify them:



Prices have been obtained to replace all 5 posts and upgrade the signpost fingers. These new fingers will dispense with the distance indicators and replace them with indicative walking and cycling times. The following table lists the locations and what the figures will provide in terms of information:

Bourton Park Finger Posts:

Location	No. of Fingers	Finger 1.	Distance /Logo's	Finger 2.	Distance /Logo's	Finger 3.	Distance /Logo's	Finger 4.	Distance/Logo's
A (Penstock jct.)	3 (2 directions with 2 fingers: 5 in total)	Town Centre	12 mins (walking logo) 4 mins (bike logo) 7 mins (walking logo)			Play Areas	5 mins (walking logo)	Circular Walk	(Circ. Walk. logo insert*)
		Stratford Fields Car Park	none (Circ. Walk. logo insert*)			Cycle Route	Bike logo		
B (Burleigh Piece)	3	Ouse Valley Way	none	Buckingham Canal	4 mins (walking logo) none		2 mins (walking logo) Bike logo		
		Circular Walk	(Circ. Walk. logo insert*)	Ouse Valley Way					
C (Play Areas)	3	Town Centre	16 mins (walking logo) 5 mins (bike logo) none			Play Areas	4 mins (walking logo) 2 mins (walking logo)	Cycle Route	Bike Logo
		Ouse Valley Way	none	Town Centre	19 mins (walking logo)	Bourton Rd Car Park Multi Use Games Area			
D (Badgers Bridge)	4	Town Centre	17 mins (walking logo) (Circ. Walk. logo insert*)	Town Centre (bike)	6 mins (bike logo) 3 mins (walking logo)	Bourton Rd Car Park	5 mins (walking logo)	Circular Walk Cycle Route	(Circ. Walk. logo insert*) Bike Logo
		Circular Walk	none	Bourton Meadow Academy					
E (Car Park)	3	Play areas Bourton Meadow Academy	2 mins (walking logo) 5 mins (walking logo)			Bourton Rd Car Park	none	Town Centre	22 mins (walking logo)

*Circular Walk Logo insert. Badge:76mmØ recess:80mmØ 4mm deep - required on 4 fingers.

Routed lettering and Logos painted black

Font to be used: Tahoma

All signs double sided

FSC Oak 125mm square posts

Companies were approached to quote on producing five finger posts of 125mm square oak and for 18 fingers with the information contained above.

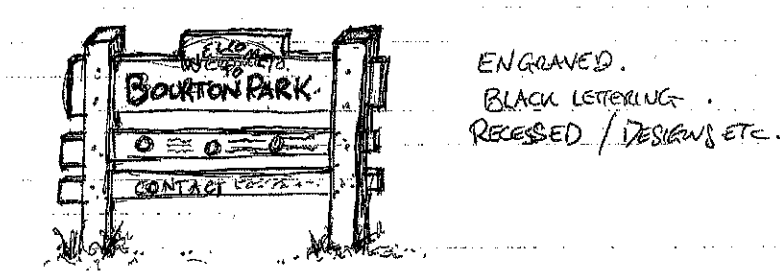
The four companies who were approached (in alphabetical order):

- The Acorn workshop
- Fitzpatrick Woolmer
- Norbury Park
- Shelly Signs

The prices received were (excluding VAT but including delivery) in no particular order:

Company A £1,855
Company B £2,800.80
Company C £3,093
Company D £2,055

In addition to the finger posts further improvements to help identify the parks – as put forward in the Parks Policy plans previously should be undertaken. A design has been created below:



The sign is similar to the existing sign at the Bourton Road Car Park, in addition AVDC installed similar signs within the Scenic Walk.

These signs could be installed at the entrances to the park at the following entrances:

- March Edge/Stratford Fields
- Burliegh Piece
- Badges Bridge
- Bourton Road Car Park (to replace existing old sign)

Strategic Plan:

The improvements fall within Critical Success Factor (CSF) 5 – Maintained, improved and expanded our green and open spaces (including allotments and cemetery).

One of the Key Performance Indicators for CSF 5 is moving towards “Achieving Green Flag Standard”. A requirement of obtaining a Green Flag is:

“The overall impression for someone approaching and entering the site should be positive and inviting.

Features of particular importance are:

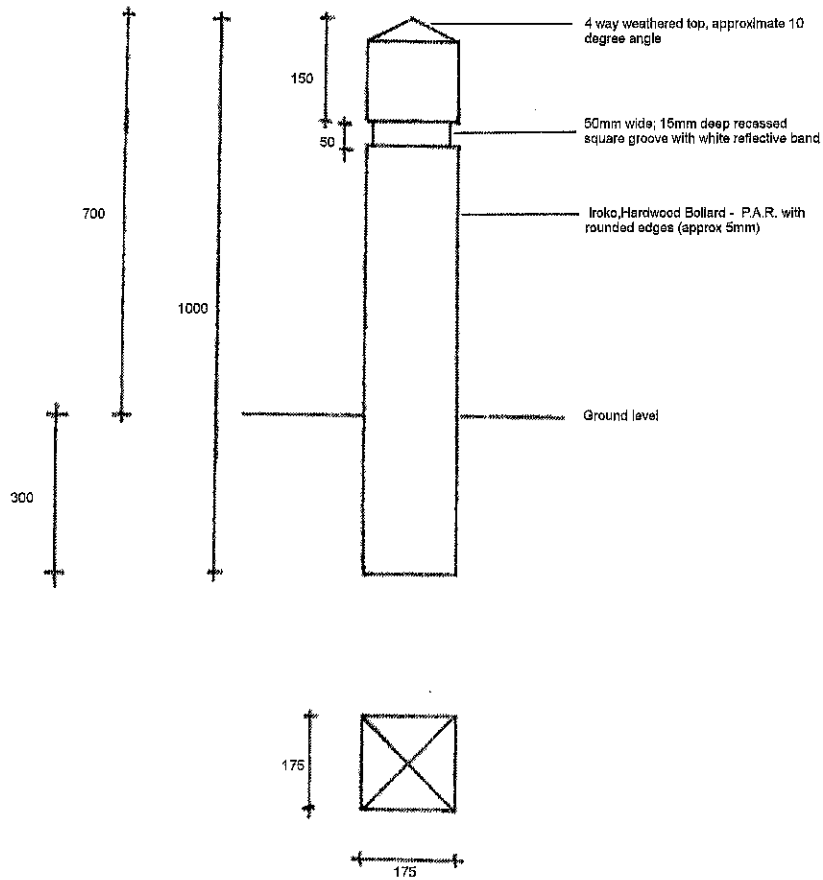
- good and safe access;
- effective signage to and in the park; and
- the principle of 'something for everyone'." Raising the Standard: The Green Flag Award Guidance Manual (p18)

Therefore the installation of the internal signs and the signs at the park entrances are important in obtaining a Green Flag

Recommendation:

To agree to purchase the sign posts from Company A

To agree to seek prices for entrance signage to 4 areas of Bourton Park for prices to come back to the meeting after they have been obtained.



Hardwood Bollard Detail:
 Buckingham Town Council
 19/2/2015

53x European Green Oak Bollards @ 1.7m centres £55.00 ea. = £2,915.00

(Not including reflective bands) add £120.00

Area would require CAT scan as street lights run along same kerb edge.

Total Job cost: £3,735.00

Plus in-house labour

Supply and Installation of new footpath in Bourton Park, Buckingham

Client :

Buckingham Town Council
Town Council Office
The Buckingham Centre
Verney Close
Buckingham
Bucks
MK18 1JP

Site Address:

Bourton Park
Burliegh Piece
Buckingham
Bucks
MK18 7AB

Return Tender to:

Christopher Wayman – Town Clerk
(Address above)

To meet Buckingham Town Council's Financial Regulations this is a 'Sealed Tender' bid and must be provided in a specially marked, sealed envelope (provided) and will be opened by the Town Clerk and in the presence of a Member of the Council.

Closing Date:

All Enquiries to:

Authorised Officer: Lee Phillips – Green-spaces Manager Greenspaces@buckingham-tc.gov.uk

Tel: 01280 816426 / 07587775551 (please call for any further information or if a site visit is required).

Project Summary:

This Invitation to tender is for the supply and installation of a new tarmac footpath in Bourton Park. The tender includes the removal of the existing path, all ground works required, supply of materials, installation, and the re-grading of surrounding levels.

Information required:**Insurance:**

Please provide copies of your insurance cover for:

Public liability

Employers Liability

Professional Indemnity

Schedule of Works:

A programme of works is required this will include site set-up and clear-up. This will include when work will be able start and how long the works will take. Provision for public access around works must be provided and access by public to works must be restricted at all times.

Temporary Site Storage:

Temporary on site storage of plant and materials to be agreed on site with the Authorised Officer. All plant and materials kept on site must be secured and left on site at own risk.

Site Safety:

The applicant will be responsible for compliance with all health and safety regulations. Site security of storage, works and equipment must be demonstrated in tender. All areas of work must be kept fenced off and appropriate signage used. Appropriate Risk assessments and Method Statements must be provided.

Public access:

Safe pedestrian access through Bourton Park must be available at all times; the applicant must demonstrate how safe access will be maintained.

Warranty:

Warranty details are required for all workmanship carried out.

Agreements:

Agreement for the works will be in the form of the JCT Minor Works agreement 2011.

Payment:

Payment will be made in accordance with the agreement and is subject to a rectification period of 6 months following practical completion. A 5% retainer will be held until the end of the rectification period.

Information Required in Tender package:

1. Contact details of person in charge of project.
2. Breakdown of Costs for specification into the following sections: A. Ground works B. Supply of Materials C. Installation of Paths D. Re-Grading surrounding levels and making good
3. Details of materials to be supplied (quantities etc)
4. Copies of Insurance documents
5. Schedule of Works
6. Warranty details

Specification1: Paved footpath (With Bitumen Macadam areas).

A	Establishment of correct levels and setting out
1	The layout of new areas to be established using the Layout plan provided. (Refer to Plan 1) and work will be carried out in 2 phases.
2	Phase 1 is approximately 715 linear meters to a minimum width of 2m
3	Phase 2 is approximately 806 linear meters to a minimum width of 2m
4	On the areas marked on the Plan provided (Refer to Plan 2) The blocked paved area are to be removed and replaced with Tar macadam.
5	Layout and Levels to be agreed on site with Authorised Officer. With the area in Photo 1 to be raised to remove the dip which currently floods
6	In Phase 2 the section of path marked on Plan 4 is to be widened to 2.5m.
7	All areas are to be measured by contractor on site
B	
B	Ground works
1	Excavate existing tarmac surface to a depth of 75mm and dispose of all spoil to licensed off-site tip.
2	Excavate cobbles stones in areas (Plan 2) example of some of the cobbles surfaces in Photos 2,3 & 4 and dispose of all arising's to a licensed off-site tip. This includes square areas at junctions and replace with Topsoil.
3	Level sub-base, top up with DOT Type 1 granular fill any areas where existing levels have dropped, level and consolidate all sub-base by compaction with suitable compaction machinery.
C	
C	Supply of Materials
1	Supply 915x150x50mm pre-cast concrete square top edging kerbs. For areas marked on Layout Plan 3 example of existing can be seen in photo 5
2	Bitumen macadam path binder course and surface layer. All Tarmac to comply with BS 4987.
3	38x150mm treated timber edging boards fixed with 50x50x750 treated timber pegs at 1000mm centres
4	Provision of security fencing, PPE and safe systems of work as required for the installation of the footpath.
5	Supply of graded topsoil. All topsoil must be certified to BS3882:2007
6	Amenity grade grass seed.
D	
D	Installation of Bitumen macadam footpaths
1	Excavate as required for installation of Bitumen Macadam path. Including the alterations in levels next to the weir in phase 2, levels to match top of the concrete wall.
2	Supply and lay timber edging kerbs to lines, levels and curves.

3	Supply, lay and compact 50mm of 20mm dense binder course Bitumen Macadam, and 25mm depth of 6mm hard-stone Bitumen Macadam surface course to falls and levels. All Tarmac to comply with BS 4987
4	Cross fall of 1:50 from centre of path.
E	Re-Grading surrounding levels and making good
1	Clear site of all debris and rubble on completion of works and make good.
2	Soil level needs to be graded from existing ground levels back up to 10m from path to new path levels ensuring not to put any topsoil against any trees. All topsoil must be certified to BS3882:2007. The area in Photo will need to be re-graded to remove the dip which surrounds the area
3	Ensure the top soil is cultivated to a minimum 100mm deep. The surface must be free of vegetation, stone and debris then turned over, levelled, compacted, raked to a fine tilth, and lightly consolidate topsoil.
4	Grass to be sown on all areas of disturbed soil
5	Grass seed sowing shall be carried out by evenly distributing the seed at a rate of not less than 30g/m ² . Sowing shall be immediately followed by lightly raking the surface of the soil to cover the seeds.
6	The seeding shall be repeated as necessary until an evenly distributed dense sward is established over the seeded area.

Photo 1



Photo 2



Photo 3



Photo 4

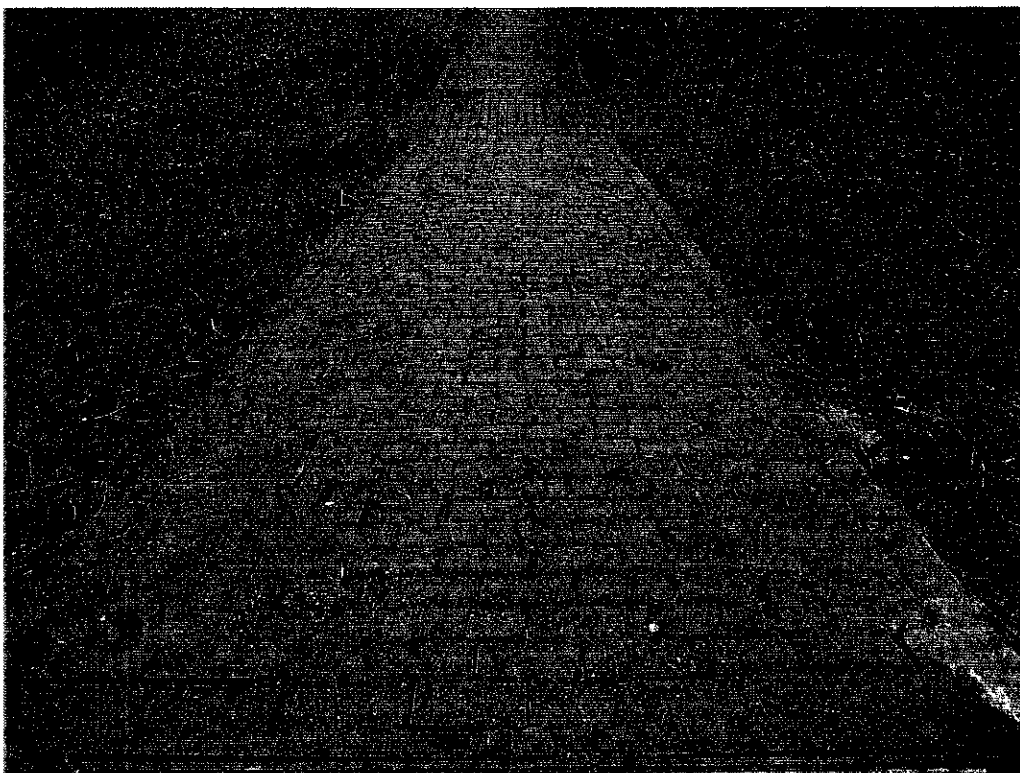
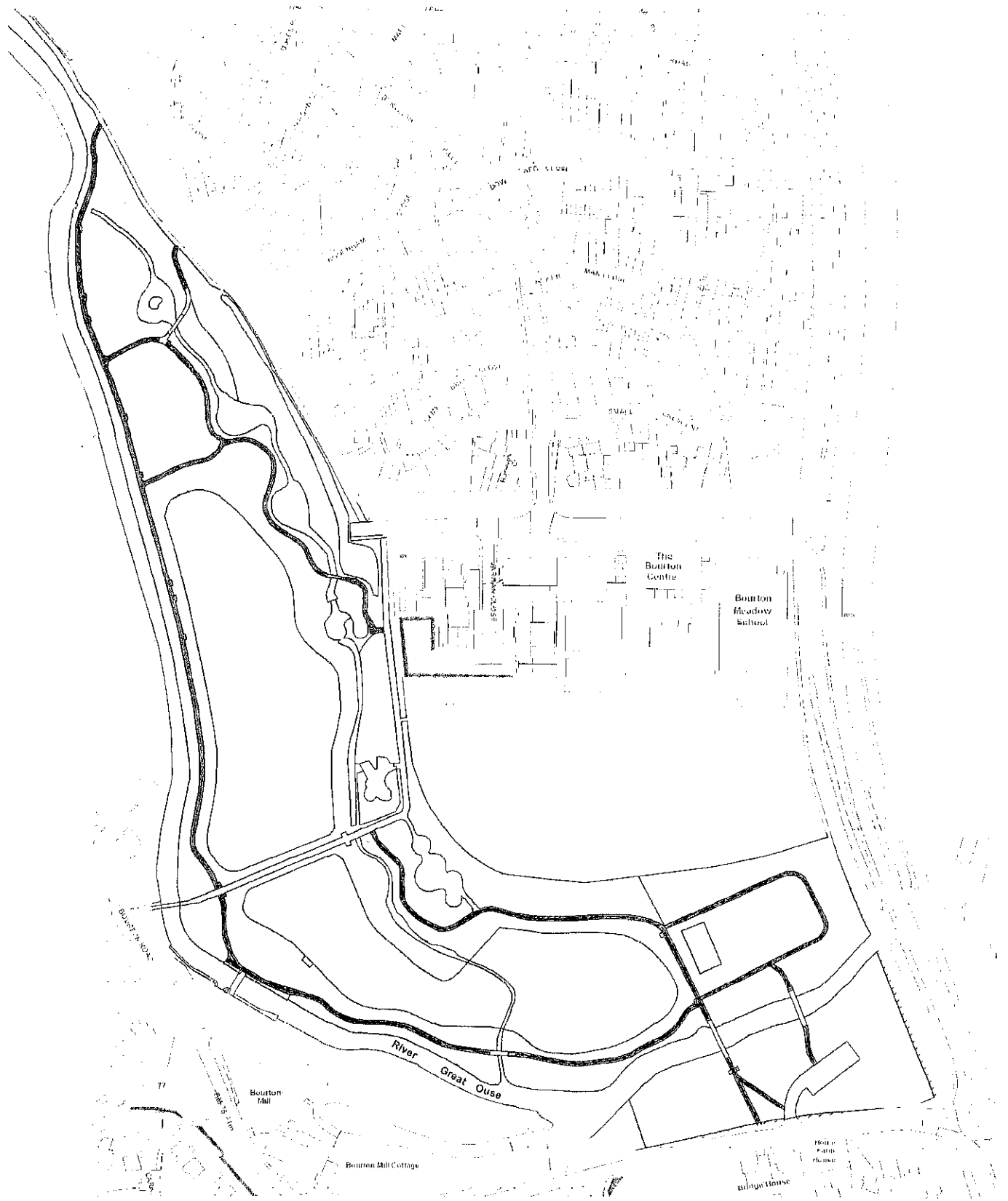


Photo 5



Bourton Park

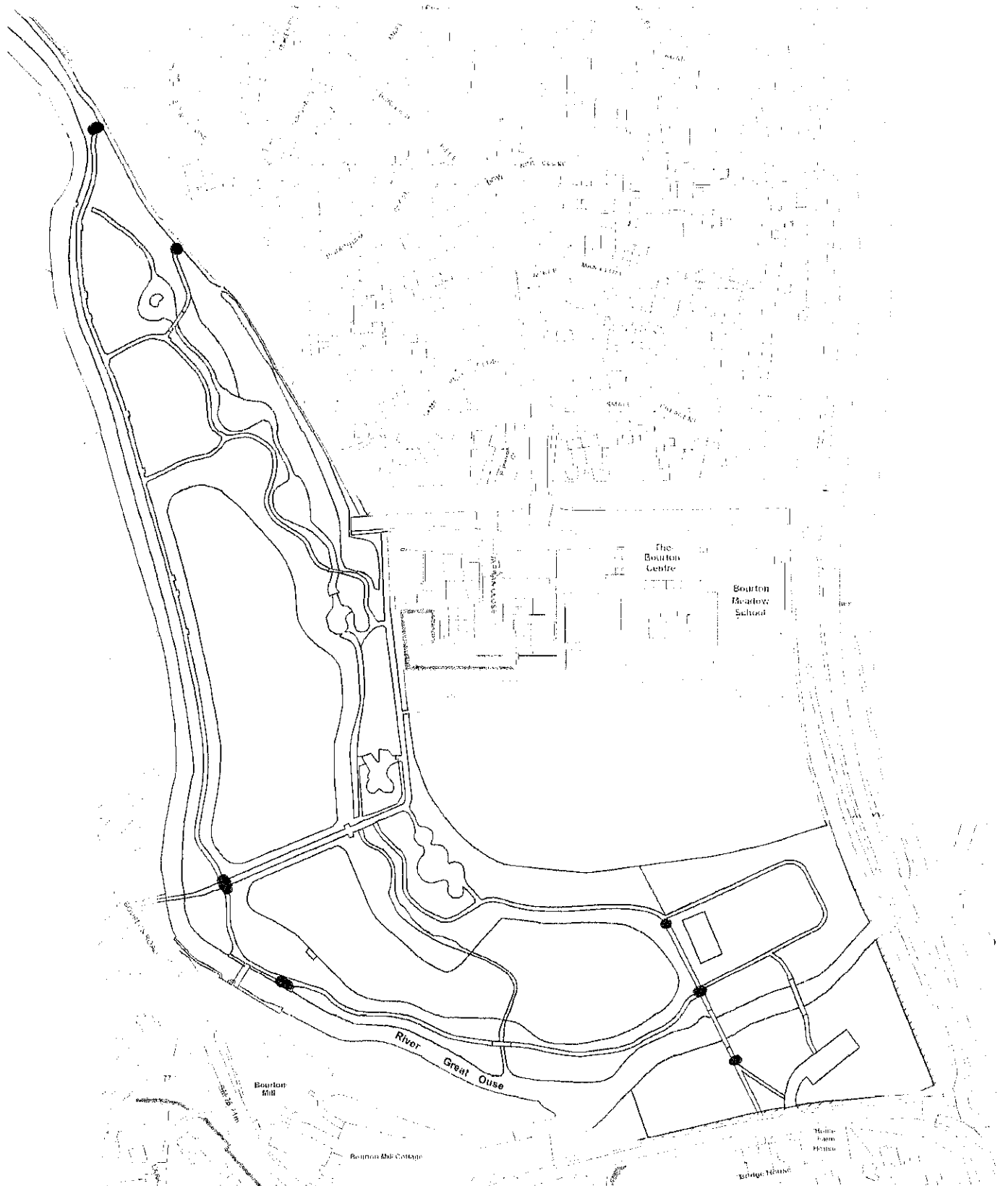


PLAN 1:

PHASE 1: ■

PHASE 2: ■

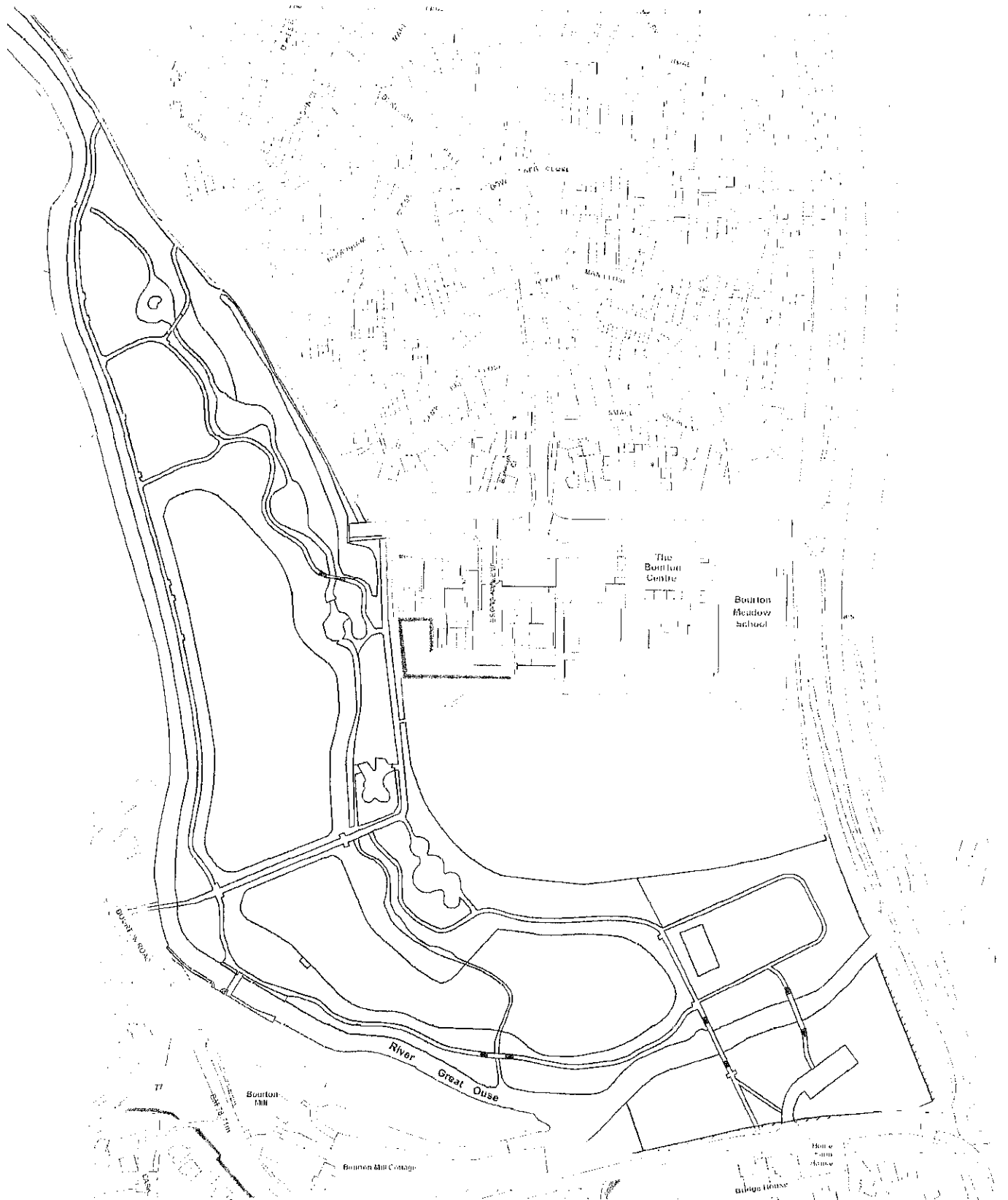
Bourton Park



PLAN 2:

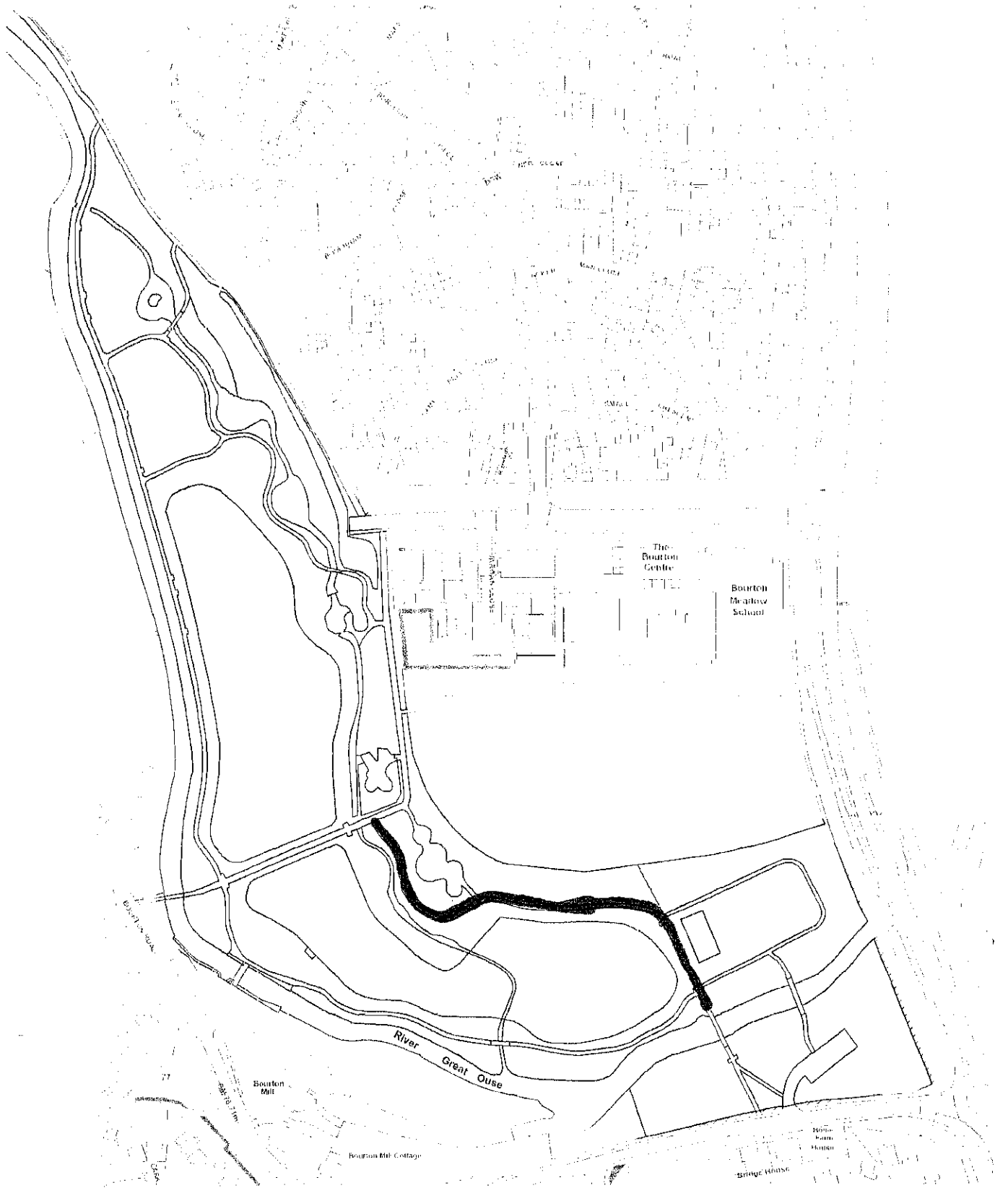
● - BLOCKED PAVED AREAS
TO BE REMOVED.

Bourton Park



PLAN 3: (PCC EDGING)

Bourton Park



PLAN 4: — PATH TO BE WIDENED
TO 2.5M.

BUCKINGHAM TOWN COUNCIL

ENVIRONMENT COMMITTEE

MONDAY 1st JUNE 2015.

Agenda item no: 11

Contact Officer: Christopher Wayman

Background:

Buckingham Town Council had raised a number of concerns previously with a number of different organisations over the capacity and condition of sports facilities in the Town. In 2012 the Town Council undertook a Sports Facilities Questionnaire and compiled a report entitled Sports Facilities Need in Buckingham. This document highlighted the demand for local sports facilities in the town. The document can be found attached.

Information:

The Neighbourhood Plan highlights the lack of sports facilities in the town (the Sports Facilities Need in Buckingham is an appendix to the Plan). The Plan requires a Community Buildings Strategy which will incorporate Sports Pitch Provision.

In addition the change to S106 funding and tying contributions to specific projects makes this an ideal time to attempt to obtain more sport provision for the town.

It is therefore thought that the Town Council should host a meeting of those clubs who may wish have sport pitches within the town to aid and facilitate progress.

Working with the sports clubs involved will be the best way to build relationships, not just with the Town Council but also between the clubs. Hopefully this will enable closer working together and new and innovative thinking on how the clubs can best use the space available and what the requirements might be going forward.

Strategic Plan:

The aim of joint working in providing more sports pitches for the town fits in really well with the Strategic Plan.

Critical Success Factor (CSF)s 3 & 5 (Established greater active engagement with local Partners and Public (including the University and other key stakeholders) & Maintained, improved and expanded our green and open spaces (including allotments and cemetery)) are very closely linked to the project.

With working in conjunction with AVDC and the local sports clubs there will be a large number of local partners working on the project. The project will also expand the amount of green space within the area.

In addition CSF's 1, 2 & 8 (Completed a successful Neighbourhood Plan and ensured it is being used appropriately to judge planning permissions in the future, Improved community spirit & Make Buckingham an even more attractive town/parish (Including improved infrastructure)) will also be by-products of a successful project. The project will help to create the Community Buildings Strategy for the Neighbourhood Plan. In addition new facilities and the larger capacity of the town for sport should help improve community spirit and also the health of the residents.

In regards to Performance Indicators, hopefully the facilities once built would help reduce ASB. The new facilities and activities will also see an increase in the number of people volunteering. A more positive relationship could see more instances of partners approaching the Town Council for further instances of working together.

Recommendation:

To agree to host a meeting with AVDC open spaces and sports clubs who may need sport pitches within the town. The aim of the meeting would be to help facilitate a plan going forward to enable the sports clubs to have the correct facilities to allow their potential to develop.

As a result of the meeting aid in drawing up a plan going forward and produce the Community Building Strategy

Hi Lee,

I'll ask our Estate Surveyor, Chris Mason (Martin Szalay has recently left AVDC) to work on this.

From the information I have to hand I can provide the following responses, although we will confirm these points at a later stage:

Land at end of the walk next to the Woolpack bridge – as far as I know this land is not registered. It might be worth you contacting the adjacent land owners to see if their deeds include this area. Alternatively you could just keep maintaining it and continue to treat it as part of the Walk. The main area of the Walk for transfer (subject to Member approval) is title number BM321489 and there is a small piece of land attached to the side of the walk which is title number BM223788.

Gates etc – I will ask our Estates Surveyor to get everything transferred, again this is subject to Member approval.

Lights – I spoke to Bernard Pratt in our Property & Facilities Team and he said several of the lights were effected by flooding years ago. There was a problem finding where the electric feed is as there is no feeder pillar nearby. Forde & McHugh contractors established that they are on an unmetered supply (similar to most street lights) and they just got on and sorted them. You are welcome to call them direct to see what info they can give you. Just mention Bernard's name and the site.

Bank – I've asked our Engineers for what info they have and will send what I get onto you.

Kind regards,

Gareth

Hi Chris,

We do not have a management plan for Chris Nichols Walk. Annual maintenance is minimal (grass cutting), and any one off repairs such as the river bank we did a few years back was funded from reserve funds. How you fund any future maintenance, repairs, or improvements will obviously be for you to consider.

I am told that the light columns have recently been serviced by Ford & McHugh (<http://www.fordeandmchughltd.co.uk>). These columns are not included in any service contract and repaired on an as needs basis. The columns match those in Chandos Park.

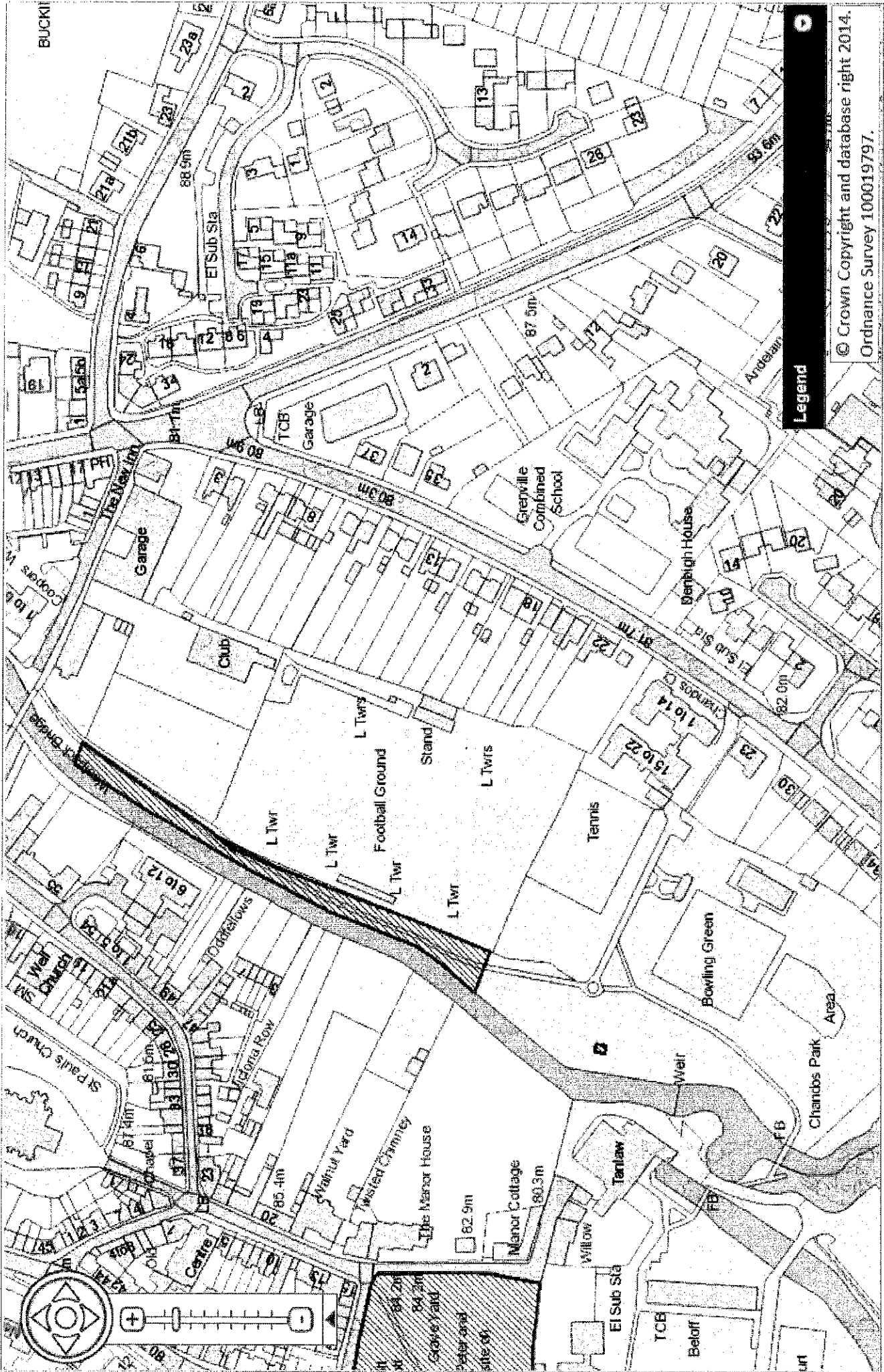
The closed board fencing between the walk and the football pitch was a requirement of the football ground and given it's not played on anymore then this is not so critical. Either way we have repaired the fencing as required and have noticed that recently additional repairs have been carried out by a third party.

In terms of a business case, our past understanding was that the site would transfer to you after we repaired the river back, and this was never followed up. The reason for transfer is based on the proximity of the site and links it has to Chandos Park. Having one organisation manage what is effectively a single site would be best for the ongoing maintenance and management of both sites. A business case is usually required to inform a cabinet report to help Members make a decision. In this case there is not a significant impact on our annual budgets so this is more about improving site management by having single ownership of both sites. Your main consideration will be what it will cost you to maintain using your current staff or other providers.

Obviously this cannot formally proceed until post elections, but there is no reason why I can't work with our Estates Surveyor now to contribute to a cabinet paper seeking permission for the transfer.

Let me know if you want to go ahead and we'll make a start on pulling together a report. I have attached a map showing AVDC ownership hatched.

Thanks, Gareth Bird



Legend

© Crown Copyright and database right 2014.
Ordnance Survey 100019797.

Green Spaces Manager

From: sarah storer [misssarahstorer@gmail.com]
Sent: 13 April 2015 19:44
To: greenspaces@buckingham-tc.gov.uk
Subject: Tree planting in memory of our daughter FAO Lee Philips

Good evening Lee,

Thankyou for the information you gave me today when I rang. I'm delighted that it's possible to plant a tree in Bourton Park in memory of our daughter Rowan. Rowan was born sleeping at 23 weeks on April 3rd 2015. Having a tree in her honour in the park our first daughter will play in throughtout her childhood means more than can be put into words.

We are not too concerned where in the park the tree is placed, we are happy to be led by you as to the most suitable site, as long as we are able to see it grow and flourish. We would like it to be a Rowan Tree as this is our daughters name. We will pay for the tree and are happy to plant ourselves, with guidance on the best way to start it off, although any reputable suppliers you might know would be most helpful.

We did discuss 28th July as a possible planting date, as this was her due date, but we want the tree to thrive and not to struggle in the summer heat. With this mind we would be happy to wait until November 8th which was her conception date, and the day after our marriage, if you feel this would be better?

If you need any further information from me to propose our request at your next meeting please don't hesitate to get in touch.

Thank you again.

Kindest regards,

Sarah Henderson



Sorbus aucuparia 'Rossica Major'

Sorbus aucuparia 'Cardinal Royal'

Sorbus aucuparia 'Edulis' (1st Choice)

Notes from a meeting of the Buckingham Community Wildlife Project Steering Group held on 30th March 2015 in the Town Council Chamber.

Present:

Ruth Newell in the chair	Buckingham Town Council
Athina Beckett	Buckingham Canal Society
Terry Bloomfield	Buckingham Town Council
Ted Farmer	Buckingham Society
Derrick Isham	Buckingham Town Council
Lee Phillips	Green Spaces Manager
Bill Truscott	Maids Moreton Avenue Conservation Group

1. **Apologies:** Matt Dodds, Jenny Manning.
2. Ruth agreed to take notes.
3. **Notes of Meeting** held on 14 December 2014, were agreed as a correct record.
4. **Matters Arising** from previous meeting

Maids Moreton Avenue: The initial response from Joyce Rance of BCC, regarding the moving of the fence between Buckingham Primary School and the Avenue had been negative, but Ruth was following this up, and Warren Whyte was assisting through the BCC Cabinet Member. Ruth will keep Members informed.

5. **Buckingham Railway Walk Conservation Group** – Jenny had apologised but had sent the following written report:-

The group is doing well. They have been joined by a boy from the Royal Latin School (and his Dad) to volunteer as part of his Duke of Edinburgh Award, so extra pairs of hands for a while. Jenny thanked Buckingham Town Council for funding the purchase of the wood to build 2 owl boxes, that would be made when the weather improves and replace an existing box and site another towards the far end near the A421. The group had also ordered some tree labels for a variety of species which will be put in place to help with identification. The nest box monitoring would be starting shortly and they hope to report good numbers of successful broods, (often quite weather dependant). They would be working in the orchard on Saturday to carry out further restorative pruning. Paul Holton seems busy now that Matt has left the team, but it was hoped a pond event could be arranged for the summer holidays. Jenny will let us know. The bat evenings have to start quite late whilst waiting for twilight. The Conservation Group have consistent numbers of volunteers and are looking forward to the warmer, hopefully drier weather to work in.

6. **Maids Moreton Avenue Conservation Group update** - Bill reported that apart from work on the footpath nothing much to report as winter and quiet. A tree had been felled possibly improperly as it was protected by a TPO and was a big Ash backing on to Woodlands Close, and there was nothing on the planning website. Looking at another application on that area Bill had found a 5 year plan for Maids Moreton Avenue and Hilltop Spinney from 2012 – 2017, and asked had we seen it? No one had. Bill felt it would be better circulated more widely.

The dramatic change was the work that was commissioned by BCC as a way for spending section 106 money from the Moreton Road development and had included the

improvement of the footpath from Highlands Road to the School, and then had laid the French drain in the centre of the path way and laid road scrapings on the surface to the wettest parts of the path. However Bill felt that the specification should have included that a surface should have been laid before taking vehicles into the Avenue, and messing up the entrance. Now the remaining areas looker wetter, and it was agreed that it would be good to obtain further 106 funding from the phase 3 development, so that the whole of the Avenue could have a resurfaced path. Derrick suggested also asking for new homes bonus money.

Ted reminded the group about the history of drainage works on the Avenue, and that that previous plans had been lost, and that spring water seeps out. The French drain takes water to a soakaway by the meadow.

Bill explained that normally there would be a French drain either side of the path but to protect tree roots the Arboreculturalist had insisted it go underground down the centre of the path.

Ted reported that the Buckingham Society had asked for a report on the Avenue and Ed Grimsdale had written it, Ted passed copies to Bill and Ruth. Other members of the group would also like copies.

7. **Bourton Park and Heartlands** – Lee reported that there had been a lot of tree work carried out in Bourton Park on the large willows and poplars and Lee was working on the pond system, via discussions with the Environment Agency regarding the renewal of the penstock and was discussing the weir in Chandos Park at the same time.
8. **Buckingham Canal Society** - Athina reported that she had given 3 talks to Bourton Meadow Academy school to a total of 90 children. The Canal Society had been awarded a LAF forum grant and fingerboard signs had been put up by BM Academy pointing to it. 5 wooden bed seats had been made by volunteers with LAF funding for the wood. At the Bourton Meadow end contractors had been on site and should be complete the liner work by Tuesday, and a week later the pumps would be switched on for re-watering. On Thursday the 4000 aquatic plants would go back in, they were being planted into the coir matting and would be laid back in the canal.
The Canal Society would be attending the Spring Fair.
9. **Buckingham Society**
Ted had covered the MM Avenue part already and reiterated of the need for new storey boards for Chandos Park, Heartlands and Bourton Park. He had suggestions from Ed Grimsdale for the story boards for Maids Moreton Avenue and Stowe Avenue.
10. **Wildlife update from Matt Dodds**
The group were saddened to hear from Jenny that Matt Dodds had left his job with AVDC, and agreed to invite his replacement / Paul Holton to join the BCWP. Ted had heard an Otter was sited around Chandos Park.

11. Date and time of next meeting - Monday 20 July 2015 at 6pm

Ruth thanked all for attending and for all the work they were doing to benefit the wildlife in Buckingham.