



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
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Town Clerk: Mr. C. P. Wayman

Tuesday, 06 December 2016

Councillor,

You are summoned to a meeting of the **Environment Committee** of Buckingham Town Council will be held on **Monday 12th December 2016** at 7pm in the Town Council Chamber, Cornwall's Meadow, Buckingham.

pp
Mr. C. P. Wayman
Town Clerk

Please note that the Environment Committee meeting will be preceded by Public Session lasting for a maximum of 15 minutes, in accordance with Standing Order 1.3.

AGENDA

1. Apologies for Absence

Members are asked to receive and accept apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To receive the minutes of the Environment Committee meeting held on Monday 24th October 2016 and approved at Full Council on the 21st November 2016.

Copy previously circulated

4. Action Report

To receive the report and note the updated information.

Appendix A

5. Budgets

To receive the latest figures

Appendix B

6. Precept

To discuss and agree Committee recommendations for the forthcoming Precept budget

Appendix C

7. Railway Walk Group Funding

To discuss providing a budget for the Railway Walk Group

Appendix D

8. Linden Village Parking

To discuss parking on the green open space at March End as requested by Cllr. Harvey

9. Lace Hill Sports & Community Centre Event 26th November 2016



Twinned with Mouvaux, France

Members are reminded to declare any prejudicial interest as soon as it becomes apparent

To receive a verbal report from the Lace Hill Sports & Community Centre Coordinator

10. Sports Pitch Provision

To receive an update from the Town Clerk

[Town Clerk's note: The County Officers who were at the meeting and on who I am awaiting information have not responded and appear to be off on long term absences or have left the council. I have asked Cllr. Stuchbury to see who I should contact for follow up but have not had a reply so far.]

11. Scenic Walk Transfer

Appendix E

12. Dog Fouling Bylaws

To receive a response from AVDC and agree how to progress the matter.

Appendix F

13. Access Awareness

14. Reports from Representatives on Outside Bodies

a. BCWP – Minutes of the 24th October 2016

Appendix G

b. Buckingham Town Action Commission – Minutes of 17th November 2016

Appendix H

15. News Releases

16. Chair's Announcements

17. Date of Next Meeting: Monday 13th February 2017.

To:

Cllr. Ms. J Bates
Cllr. T. Bloomfield
Cllr. P. Collins
Cllr. Mrs. M. Gateley
Cllr. J. Harvey
Cllr. P. Hirons
Cllr. D. Isham – Vice Chair
Cllr. A. Mahi - Mayor

Cllr. Ms. R. Newell – Chair
Cllr. Mrs. L. O'Donoghue
Cllr. M. Smith
Cllr. Mrs. C. Strain-Clark
Cllr. R. Stuchbury

APPENDIX A

Minute No	Action Required	Action Taken	Result
215/11, 334/11 & 709/14 86.2/16	Discussion Paper – Renewable Energy	Report regarding fuel poverty – Solar panels for Community centre. Issue with testing of roof to be resolved	Awaiting communication from AVE on Transfer of building
741/11	Chandos Park lime trees	GSM to produce report regarding planting a replacement row of trees as one of the lime trees had to be removed	Writing Park Management plan
481/12 & 498.3	BMX Track	Look into possibilities for new BMX track and if it could be included in the Neighbourhood plan	Under S106 for Moreton Road
878/13, 598/12, 199/14; 830/14	Bourton Ponds Project	Public being consulted as to opinion of proposed plans, funding being sought,	On Hold
705/14 326/10 & 218/13	Cemetery Burial Space	Report to be brought to committee regarding further provision	Update when available
90/15 521/16	Entrance signs for Bourton Park	get prices for entrance signage to areas of Bourton park and information boards GSM to install new interpretation boards	In Process of specifying
92/15 & 904/15	Sports Pitch Provision	pursue the area at Verney Park 'triangle' and that funding be sought for the surveys required.	On Agenda 24/10
513/16	Bourton Park Tree Works	GSM to survey trees in Bourton Park	Ongoing
516/16	Sport in Buckingham	TC to advertise on social media for local club/groups	
255/15 & 91/16	Green Flag Status	Areas to be addressed where the criteria is not currently met, put in an application for Bourton Park.	Working on Park Management Plans
839/14, 257/15 90/16	Table Tennis Table Bourton Park	Pricing being sought Option C agreed 31/5/16	To be installed
261/15	Access Awareness	Consider suitable sites in Town centre for further benches	2 locations being considered
502/15 771/15	Access Awareness	Step from Church Street to Church is a problem for access to church due to high step Cllr. Strain-Clark to supply photos	BCC asked to undertake work should be done on next rotation
522/16	Access Awareness	TC to investigate the cost of improving access to the Community Centre entrance. Similar to the recent work undertaken on the door to the Council Chamber	Quotation from AB Design Solutions AGREED at Full Council 21/11/16 (574/16)
630/15	Wild flower planting for bees – Bourton Park	Some small Areas along river bank seeded, plans to be made for 2 small paddocks, cutting regime altered to help wild-flowering plants.	Ongoing
520/16	Bus Shelters	GSM to clarify who owns and maintains the shelter at the Bus Station.	
776/15 86.3/16	Festival of Health MK CCG	Highlight Buckingham's role in the history of the movement of community nursing. Members felt it worth pursuing and celebrating and AGREED that Cllr Harvey should progress the matter.	On Agenda for December 2016
905/15 (831/14 & 93/15)	Devolved/Transferable Land & Chris Nicholls Walk	revisit the potential sites and provide further analysis based on cost, liability per year and social value to the town – a potential list of 3-5 sites	Ongoing
514/16	Lace Hill Community Centre	GSM to install new signage at Lace Hill and Bourton park DTC to issue new hire agreements and purchase new domain name for signage.	In place

Items not started

ongoing items

completed items

APPENDIX A

84/16	Cemetery Handbook	Updates to handbook and forms to be brought to committee for agreement	
86.4 & 97/16 517/16	Dog bins	Investigate costs of single bin To locate a new dog waste bin in Mary MacManus Drive	
95/16	Parking at church	Discussions re yew hedge; letter to church	Agreed planting to take place in Feb.
96/16 386/16	Michaelmas Cottage	write to resident	Sent letter to resident to resolve.
99/16	Edible Woodland	2 nd invoice; Chair & Accounts to resolve	Resolved

Items not started

ongoing items

completed items

06/12/2016

Buckingham Town Council

11:46

Detailed Income & Expenditure by Budget Heading 06/12/2016

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Month No : 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
<u>ENVIRONMENT</u>								
201	<u>ENVIRONMENT</u>							
4068	4,680	4,680	6,750	2,070	1,560	510	92.4 %	
4069	600	0	900	900		900	0.0 %	
4101	556	0	3,000	3,000		3,000	0.0 %	
4112	5,738	3,922	6,000	2,078	10	2,068	65.5 %	
4113	0	0	130	130		130	0.0 %	
4118	300	371	300	-71		-71	123.7 %	
	ENVIRONMENT :- Expenditure	11,874	8,973	17,080	8,107	1,570	6,537	61.7 %
	Net Expenditure over Income	11,874	8,973	17,080	8,107			
202	<u>ROUNDBABOUTS</u>							
4108	9,181	946	1,622	676	676	0	100.0 %	
	ROUNDBABOUTS :- Expenditure	9,181	946	1,622	676	676	0	100.0 %
1051	2,014	2,024	2,054	-30			98.5 %	
1052	1,074	1,079	1,564	-485			69.0 %	
1053	1,762	1,771	1,798	-27			98.5 %	
1054	374	2,258	2,235	23			101.0 %	
1056	2,405	2,417	2,453	-36			98.5 %	
1057	1,226	1,232	1,251	-19			98.5 %	
	ROUNDBABOUTS :- Income	8,856	10,781	11,355	-574		94.9 %	
	Net Expenditure over Income	325	-9,835	-9,733	102			
203	<u>MAINTENANCE</u>							
4063	4,554	4,421	6,000	1,579		1,579	73.7 %	
4082	1,500	1,500	1,500	0		0	100.0 %	
4102	4,282	0	4,320	4,320		4,320	0.0 %	
	MAINTENANCE :- Expenditure	10,336	5,921	11,820	5,899	0	5,899	50.1 %
	Net Expenditure over Income	10,336	5,921	11,820	5,899			
204	<u>DEVOLVED SERVICES EXPENSES</u>							
4124	25,668	15,712	24,102	8,390	3,612	4,779	80.2 %	
	DEVOLVED SERVICES EXPENSES :- Expenditure	25,668	15,712	24,102	8,390	3,612	4,779	80.2 %
1017	39,992	20,353	27,992	-7,639			72.7 %	
	DEVOLVED SERVICES EXPENSES :- Income	39,992	20,353	27,992	-7,639		72.7 %	
	Net Expenditure over Income	-14,324	-4,641	-3,890	751			

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Month No : 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
248	DEPOT							
4013	0	1,388	4,740	3,352		3,352	29.3 %	
4055	0	1,420	370	-1,050		-1,050	383.8 %	
4225	0	4,398	4,500	102		102	97.7 %	
4601	0	6,096	6,740	644		644	90.4 %	
4602	0	195	2,500	2,305		2,305	7.8 %	
4603	0	0	1,500	1,500		1,500	0.0 %	
	DEPOT :- Expenditure	0	13,498	20,350	6,852	0	6,852	66.3 %
	Net Expenditure over Income	0	13,498	20,350	6,852			
249	PUBLIC TOILETS							
4074	0	75,407	0	-75,407	150,815	-226,222	0.0 %	
4225	0	0	8,000	8,000		8,000	0.0 %	
4602	0	0	1,000	1,000		1,000	0.0 %	
4603	0	0	2,500	2,500		2,500	0.0 %	
4612	0	0	15,000	15,000		15,000	0.0 %	
4709	0	65	1,000	935		935	6.5 %	
	PUBLIC TOILETS :- Expenditure	0	75,472	27,500	-47,972	150,815	-198,787	822.9 %
1078	0	75,407	0	75,407			0.0 %	
	PUBLIC TOILETS :- Income	0	75,407	0	75,407			
	Net Expenditure over Income	0	65	27,500	27,435			
250	LACE HILL							
4050	11,693	6,917	7,500	583	35	548	92.7 %	
4158	0	1,553	2,500	947		947	62.1 %	
4159	0	1,437	2,500	1,063		1,063	57.5 %	
4160	0	0	2,500	2,500		2,500	0.0 %	
4161	0	4,591	5,000	409	39	370	92.6 %	
4162	0	1,378	20,000	18,622	3,050	15,572	22.1 %	
4163	0	175	500	325		325	35.0 %	
4164	0	10,345	11,250	905	3,603	-2,699	124.0 %	
4225	0	9,692	8,000	-1,692		-1,692	121.1 %	
	LACE HILL :- Expenditure	11,693	36,088	59,750	23,662	6,727	16,935	71.7 %
1026	0	12,750	14,000	-1,250			91.1 %	
	LACE HILL :- Income	0	12,750	14,000	-1,250		91.1 %	
	Net Expenditure over Income	11,693	23,338	45,750	22,412			

Month No : 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>251</u> <u>CHANDOS PARK</u>							
4106 PLAY AREA MAINTENANCE	483	119	500	381		381	23.8 %
4601 REPAIRS& MAINTENANCE FUND	2,174	3,291	7,180	3,889	329	3,560	50.4 %
4602 ELECTRICITY	533	0	400	400		400	0.0 %
4603 WATER	1,284	545	1,500	955		955	36.4 %
4605 HORTICULTURAL CONTRACT	15,254	1,645	2,968	1,323	1,237	87	97.1 %
CHANDOS PARK :- Expenditure	19,728	5,600	12,548	6,948	1,565	5,382	57.1 %
1030 BOWLS INCOME	550	550	550	0			100.0 %
1035 TENNIS COURT RENT	625	0	625	-625			0.0 %
CHANDOS PARK :- Income	1,175	550	1,175	-625			46.8 %
Net Expenditure over Income	18,553	5,050	11,373	6,323			
<u>252</u> <u>BOURTON PARK</u>							
4106 PLAY AREA MAINTENANCE	546	329	500	171		171	65.9 %
4122 TREE WORKS	0	0	6,129	6,129		6,129	0.0 %
4601 REPAIRS& MAINTENANCE FUND	5,741	2,635	12,000	9,365		9,365	22.0 %
4605 HORTICULTURAL CONTRACT	26,501	5,809	10,278	4,469	4,149	319	96.9 %
BOURTON PARK :- Expenditure	32,788	8,774	28,907	20,133	4,149	15,984	44.7 %
Net Expenditure over Income	32,788	8,774	28,907	20,133			
<u>253</u> <u>CEMETERY</u>							
4225 RATES	960	677	1,300	623		623	52.1 %
4601 REPAIRS& MAINTENANCE FUND	1,642	1,290	4,000	2,710		2,710	32.2 %
4602 ELECTRICITY	774	332	400	68		68	83.0 %
4605 HORTICULTURAL CONTRACT	22,094	3,616	6,380	2,764	2,659	105	98.4 %
4620 EXPENSES RE BURIAL DUTIES	9,637	3,612	6,500	2,888		2,888	55.6 %
4621 NEW CEMETERY PLANNING	0	0	20,000	20,000		20,000	0.0 %
CEMETERY :- Expenditure	35,107	9,527	38,580	29,053	2,659	26,394	31.6 %
1041 BURIAL FEES	19,054	10,315	12,500	-2,185			82.5 %
CEMETERY :- Income	19,054	10,315	12,500	-2,185			82.5 %
Net Expenditure over Income	16,053	-787	26,080	26,867			
<u>254</u> <u>CHANDOS PARK TOILETS</u>							
4603 WATER	0	155	0	-155		-155	0.0 %
4612 CONTRACTOR CHARGE	8,115	0	12,500	12,500		12,500	0.0 %
4709 MAINTENANCE	68	636	1,000	365		365	63.5 %
CHANDOS PARK TOILETS :- Expenditure	8,183	791	13,500	12,709	0	12,709	5.9 %
Net Expenditure over Income	8,183	791	13,500	12,709			

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>255</u> <u>RAILWAY WALK & CASTLE HILL</u>							
4120 FRIENDS OF GROUPS	437	599	2,000	1,401		1,401	30.0 %
4122 TREE WORKS	2,803	0	1,500	1,500		1,500	0.0 %
RAILWAY WALK & CASTLE HILL :- Expenditure	3,240	599	3,500	2,901	0	2,901	17.1 %
Net Expenditure over Income	3,240	599	3,500	2,901			
<u>256</u> <u>STORAGE PREMISES</u>							
4053 GRENVILLE	1,243	0	0	0		0	0.0 %
4066 GRENVILLE GARAGE RENT	0	349	650	301		301	53.7 %
4073 COLLEGE FARM	3,250	-1,083	1,000	2,083		2,083	-108.3
STORAGE PREMISES :- Expenditure	4,493	-734	1,650	2,384	0	2,384	-44.5 %
Net Expenditure over Income	4,493	-734	1,650	2,384			
<u>257</u> <u>KEN TAGG PLAYGROUND</u>							
4106 PLAY AREA MAINTENANCE	460	111	500	389		389	22.2 %
4122 TREE WORKS	280	0	500	500		500	0.0 %
4123 PLAYGROUND REFURBISHMENT	30,584	1,113	0	-1,113		-1,113	0.0 %
4605 HORTICULTURAL CONTRACT	1,041	130	223	93	93	0	99.9 %
KEN TAGG PLAYGROUND :- Expenditure	32,365	1,354	1,223	-131	93	-224	118.3 %
1079 GRANTS FOR PLAYGROUND	29,851	0	0	0			0.0 %
KEN TAGG PLAYGROUND :- Income	29,851	0	0	0			
Net Expenditure over Income	2,514	1,354	1,223	-131			
<u>258</u> <u>CEMETERY LODGE</u>							
4034 PWLB REPAYMANTS INCL	4,702	2,351	4,702	2,351		2,351	50.0 %
4609 CEMETERY LODGE MAINT	56	346	500	154		154	69.1 %
CEMETERY LODGE :- Expenditure	4,759	2,697	5,202	2,505	0	2,505	51.8 %
1061 CEMTERY LODGE RENTAL	9,294	7,084	9,450	-2,366			75.0 %
CEMETERY LODGE :- Income	9,294	7,084	9,450	-2,366			75.0 %
Net Expenditure over Income	-4,536	-4,387	-4,248	139			
<u>259</u> <u>OTTERS BROOK</u>							
4106 PLAY AREA MAINTENANCE	134	111	500	389		389	22.2 %
4122 TREE WORKS	80	125	150	25		25	83.3 %
4605 HORTICULTURAL CONTRACT	3,314	524	898	374	374	0	100.0 %
OTTERS BROOK :- Expenditure	3,528	760	1,548	788	374	414	73.3 %
Net Expenditure over Income	3,528	760	1,548	788			

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Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>260</u> <u>CCTV</u>							
4100 CCTV ONGOING COSTS	0	450	2,400	1,950		1,950	18.8 %
CCTV :- Expenditure	<u>0</u>	<u>450</u>	<u>2,400</u>	<u>1,950</u>	<u>0</u>	<u>1,950</u>	<u>18.8 %</u>
Net Expenditure over Income	<u>0</u>	<u>450</u>	<u>2,400</u>	<u>1,950</u>			
ENVIRONMENT :- Expenditure	<u>212,943</u>	<u>186,427</u>	<u>271,282</u>	<u>84,855</u>	<u>172,239</u>	<u>-87,384</u>	<u>132.2 %</u>
Income	<u>108,222</u>	<u>137,240</u>	<u>76,472</u>	<u>60,768</u>			<u>179.5 %</u>
Net Expenditure over Income	<u>104,721</u>	<u>49,187</u>	<u>194,810</u>	<u>145,623</u>			

Cost Centre	Account	Budget 2016/17	Actual 2014/15	Actual 2015/16	Est. 2016/17	Comm Rec. 2017/18	Officer Rec. 2017/18	Comments
201	ENVIRONMENT							
	COMMUNITY SERVICE	£ 6,750	£ 6,980	£ 4,680			£ 6,820	1% increase
	GRIT / SALT BINS	£ 900	£ -	£ 600			£ 900	same
	SEATS AND BINS	£ 3,000	£ 576	£ 556			£ 1,000	reduce
	ENVIRONMENT EQUIPMENT	£ 6,000	£ 5,800	£ 5,738			£ 6,000	same
	EDIBLE WOODLAND	£ 130	£ -	£ -			£ -	remove
	GREEN WASTE DISPOSAL	£ 300	£ 300	£ 300			£ 500	increase
	TOTAL EXPENDITURE	£ 17,080	£ 13,656	£ 11,874			£ 15,220	
		£ 17,080	£ 13,656	£ 11,874			£ 15,220	
202	ROUNDBABOUTS							
	ROUNDBABOUT NO 1 OPEN	£ 2,054	£ 1,982	£ 2,014			£ 2,075	1% increase
	ROUNDBABOUT NO 2 ELLA	£ 1,564	£ 1,057	£ 1,074			£ 1,580	1% increase
	ROUNDBABOUT NO 3	£ 1,798	£ 1,735	£ 1,762			£ 1,816	1% increase
	ROUNDBABOUT NO 4 R & B	£ 2,235	£ -	£ 374			£ 2,258	1% increase
	ROUNDBABOUT NO 6 EUROLANE	£ 2,453	£ 2,367	£ 2,405			£ 2,478	1% increase
	ROUNDBABOUT NO 7 RING ROAD	£ 1,251	£ 1,207	£ 1,226			£ 1,264	1% increase
	TOTAL EXPENDITURE	£ 1,622	£ 7,924	£ 9,181			£ 1,700	
	INCOME	£ 11,355	£ 8,348	£ 8,856			£ 11,471	
		-£ 9,733	-£ 424	£ 325			-£ 9,771	
203	MAINTENANCE							
	VEHICLE HIRE AND RUNNING	£ 6,000	£ 3,880	£ 4,554			£ 5,000	reduce
	ALLOTMENTS	£ 1,500	£ 1,500	£ 1,500			£ 1,500	same
	DOG BINS	£ 4,320	£ 2,867	£ 4,282			£ 4,550	increase
	TOTAL EXPENDITURE	£ 11,820	£ 8,247	£ 10,336			£ 11,050	
		£ 11,820	£ 8,247	£ 10,336			£ 11,050	
204	DEVOLVED SERVICES EXPENSES							
	TOTAL EXPENDITURE	£ 24,102	£ -	£ 25,668			£ 24,200	
	INCOME	£ 27,992	£ 17,750	£ 39,992			£ 28,000	
		-£ 3,890	-£ 17,750	-£ 14,324			-£ 3,800	
248	DEPOT							
	EQUIPMENT PURCHASE	£ 4,740	£ -	£ -			£ 400	reduce
	ALARM	£ 370	£ -	£ -			£ 400	increase
	RATES	£ 4,500	£ -	£ -			£ 4,500	same
	REPAIRS& MAINTENANCE FUND	£ 6,740	£ -	£ -			£ 1,000	reduce
	ELECTRICITY	£ 2,500	£ -	£ -			£ 2,500	LP to supply
	WATER	£ 1,500	£ -	£ -			£ 1,500	LP to supply
	TOTAL EXPENDITURE	£ 20,350	£ -	£ -			£ 10,300	
		£ 20,350	£ -	£ -			£ 10,300	
249	PUBLIC TOILETS							
	TOILET CAPITAL	£ -	£ -	£ 229,992			£ -	
	RATES	£ 8,000	£ -	£ -			£ 8,000	
	ELECTRICITY	£ 1,000	£ -	£ -			£ 1,000	
	WATER	£ 2,500	£ -	£ -			£ 2,500	
	CONTRACTOR CHARGE	£ 15,000	£ -	£ -			£ 15,000	
	MAINTENANCE	£ 1,000	£ -	£ -			£ 1,000	
	TOTAL EXPENDITURE	£ 27,500	£ -	£ -			£ 27,500	
	NEW HOMES BONUS	£ -	£ -	£ -			£ -	
	INCOME	£ -	£ -	£ -			£ -	
		£ 27,500	£ -	£ -			£ 27,500	
250	LACE HILL							
	LACE HILL PLAYING FIELDS	£ 7,500	£ -	£ 11,693			£ 13,000	
	LACE HILL GAS	£ 2,500	£ -	£ -			£ 2,500	
	LACE HILL ELECTRICITY	£ 2,500	£ -	£ -			£ 2,500	
	LACE HILL WATER	£ 2,500	£ -	£ -			£ 2,500	
	LACE HILL REPAIRS & MAINT	£ 5,000	£ -	£ -			£ 10,000	
	LACE HILL CONTRACTOR	£ 20,000	£ -	£ -			£ 10,000	
	LACE HILL ALARM	£ 500	£ -	£ -			£ 500	
	LACE HILL EQUIPMENT	£ 11,250	£ -	£ -			£ 10,000	
	RATES	£ 8,000	£ -	£ -			£ 9,692	
	TOTAL EXPENDITURE	£ 59,750	£ -	£ 11,693			£ 60,692	
	TOTAL INCOME	£ 14,000	£ -	£ -			£ 25,000	
		£ 45,750	£ -	£ 11,693			£ 35,692	
251	CHANDOS PARK							
	PLAY AREA MAINTENANCE	£ 500	£ 139	£ 483			£ 500	
	REPAIRS& MAINTENANCE FUND	£ 7,180	£ 6,890	£ 2,174			£ 3,000	
	ELECTRICITY	£ 400	£ 371	£ 533			£ 500	
	WATER	£ 1,500	£ 2,313	£ 1,284			£ 1,500	
	HORTICULTURAL CONTRACT	£ 2,968	£ 15,014	£ 15,254			£ 3,000	
	TOTAL EXPENDITURE	£ 12,548	£ 24,727	£ 19,728			£ 8,500	
	BOWLS INCOME	£ 550	£ 550	£ 550			£ 550	
	TENNIS COURT RENT	£ 625	£ 625	£ 625			£ 625	
	TOTAL INCOME	£ 1,175	£ 1,175	£ 1,175			£ 1,175	
		£ 11,373	£ 23,552	£ 18,553			£ 7,325	
252	BOURTON PARK							
	PLAY AREA MAINTENANCE	£ 500	£ 359	£ 546			£ 500	
	TREE WORKS	£ 6,129	£ -	£ -			£ 7,000	

	REPAIRS& MAINTENANCE FUND	£	12,000	£	9,614	£	5,741		£	8,000	
	HORTICULTURAL CONTRACT	£	10,278	£	26,084	£	26,501		£	10,400	
	PLAY EQUIPMENT			£	39,095				£	-	
	TOTAL EXPENDITURE	£	28,907	£	75,151	£	32,788		£	25,900	
	NEW HOMES BONUS	£	-	£	38,513				£	-	
	TOTAL INCOME	£	-	£	38,513				£	-	
		£	28,907	£	36,638	£	32,788		£	25,900	
253	CEMETERY										
	RATES	£	1,300	£	2,251	£	960		£	1,300	Currently under
	REPAIRS& MAINTENANCE FUND	£	4,000	£	2,725	£	1,642		£	3,000	
	ELECTRICITY	£	400	£	295	£	774		£	400	
	HORTICULTURAL CONTRACT	£	6,380	£	21,746	£	22,094		£	6,450	
	EXPENSES RE BURIAL DUTIES	£	6,500	£	3,489	£	9,637		£	6,500	
	NEW CEMETERY PLANNING	£	20,000			£	-		£	20,000	
	TOTAL EXPENDITURE	£	38,580	£	30,506	£	35,107		£	37,650	
	BURIAL FEES	£	12,500	£	12,486	£	19,054		£	12,500	
	CEMETERY WAR GRAVES COMM			£	60				£	-	
	TOTAL INCOME	£	12,500	£	12,546	£	19,054		£	12,500	
		£	26,080	£	17,960	£	16,053		£	25,150	
254	CHANDOS PARK TOILETS										
	CONTRACTOR CHARGE	£	12,500	£	11,984	£	8,115		£	12,500	
	MAINTENANCE	£	1,000	£	1,035	£	68		£	1,000	
	TOTAL EXPENDITURE	£	13,500	£	13,019	£	8,183		£	13,500	
		£	13,500	£	13,019	£	8,183		£	13,500	
255	RAILWAY WALK & CASTLE HILL										
	FRIENDS OF GROUPS	£	2,000	£	434	£	437		£	1,000	
	TREE WORKS	£	1,500	£	1,478	£	2,803		£	1,500	
	TOTAL EXPENDITURE	£	3,500	£	1,913	£	3,240		£	2,500	
		£	3,500	£	1,913	£	3,240		£	2,500	
256	STORAGE PREMISES										
	GRENVILLE	£	-	£	-	£	1,243				remove
	GRENVILLE GARAGE RENT	£	650	£	-	£	-		£	650	
	COLLEGE FARM	£	1,000	£	3,250	£	3,250		£	-	
	TOTAL EXPENDITURE	£	1,650	£	3,250	£	4,493		£	650	
		£	1,650	£	3,250	£	4,493		£	650	
257	KEN TAGG PLAYGROUND										
	PLAY AREA MAINTENANCE	£	500	£	231	£	460		£	500	same
	TREE WORKS	£	500	£	-	£	280		£	500	same
	PLAYGROUND REFURBISHMENT	£	-	£	-	£	30,584		£	-	
	HORTICULTURAL CONTRACT	£	223	£	1,024	£	1,041		£	230	1% increase
	TOTAL EXPENDITURE	£	1,223	£	1,255	£	32,365		£	1,230	
	GRANTS FOR PLAYGROUND	£	-	£	-	£	29,851		£	-	
	TOTAL INCOME	£	-	£	-	£	29,851		£	-	
		£	1,223	£	1,255	£	2,514		£	1,230	
258	CEMETERY LODGE										
	PWLB REPAYMENTS INCL	£	4,702	£	4,702	£	4,702		£	4,702	
	RATES			£	1,309				£	-	
	CEMETERY LODGE MAINT	£	500	£	-	£	56		£	2,000	
	TOTAL EXPENDITURE	£	5,202	£	3,394	£	4,759		£	6,702	
	CEMETERY LODGE RENTAL	£	9,450	£	8,436	£	9,294		£	9,450	
	TOTAL INCOME	£	9,450	£	8,436	£	9,294		£	9,450	
		-£	4,248	-£	5,042	-£	4,536		-£	2,748	
259	OTTERS BROOK										
	PLAY AREA MAINTENANCE	£	500	£	70	£	134		£	500	
	TREE WORKS	£	150	£	-	£	80		£	150	
	HORTICULTURAL CONTRACT	£	898	£	3,262	£	3,314		£	915	1% increase
	TOTAL EXPENDITURE	£	1,548	£	3,332	£	3,528		£	1,565	
		£	1,548	£	3,332	£	3,528		£	1,565	
260	CCTV										
	CCTV										
	CCTV ONGOING COSTS	£	2,400	£	696	£	-		£	2,400	same
	TOTAL EXPENDITURE	£	2,400	£	696	£	-		£	2,400	
		£	2,400	£	696	£	-		£	2,400	
	ENVIRONMENT TOTAL EXPENDITURE	£	271,282	£	187,070	£	212,943		£	251,259	
	INCOME	£	76,472	£	86,768	£	108,222		£	87,596	
	TOTAL EXPENDITURE OVER INCOME	£	194,810	£	100,302	£	104,721		£	163,663	

Green Spaces Manager

From: Ruth Newell <ruth.newell@tiscali.co.uk>
Sent: 17 November 2016 19:46
To: greenspaces@buckingham-tc.gov.uk
Subject: Re: Railway Walk group Funding

Hi Lee,

So do you mean we pay them £700 a year for looking after the Railway Walk for us and they spend as required on equipment insurance and plants etc.

Kind regards, Ruth

From: [Green Spaces Manager](#)
Sent: Thursday, November 17, 2016 2:01 PM
To: [Ruth Newell](#)
Cc: townclerk@buckingham-tc.gov.uk
Subject: Railway Walk group Funding

Hi Ruth,

Would it be a good idea if the town council fund the railway walk group an agreed amount from the budget annually to cover their costs of insurance and (I believe) membership for the volunteer's trust. Instead of paying for their insurance etc when it come in. Along with any other regular expenses they may incur, would £700 per year be a reasonable amount? This will need agreed by the committee, if so would you like it on the next agenda?

Thanks

Lee Phillips
Green Spaces Manager
Buckingham Town Council
01280 816426

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**** End of Disclaimer *****

web www.buckingham-tc.gov.uk

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2016.0.7859 / Virus Database: 4664/13427 - Release Date: 11/17/16

From: Mason, Chris [<mailto:cmason@aylesburyvaledc.gov.uk>]
Sent: 18 November 2016 10:11
To: 'townclerk@buckingham-tc.gov.uk'
Subject: RE: Buckingham Town Railway Walk

Hi Chris,

I refer to my email below.

Phil at Bucks CC has just emailed asking for an update. I do recall speaking to you about this, but am not sure we reached any conclusion. From memory, the TC were looking to throw other 'assets' into the melting pot, including the car parks, but as I advised at that time, with AVDC working through a re-design of its services now is not the best time to open this up to a wider discussion.

Subject to me obtaining the necessary approval to do so, my offer to recommend the transfer of AVDC's part of the Railway Walk to BTC remains open for discussion. Is this something that you remain interested in pursuing and, if so, on what terms. In this respect, I enclose a copy of the recent Bridge Survey Reports that were carried out. My colleague has asked for a price to carry out the remedial works that have been identified and once received I will review with the view to having the vegetation cut back and drainage pipework checked out and repaired as required.

Regards

Chris Mason
Property & Estates Manager
Aylesbury Vale District Council
The Gateway
Gatehouse Road
Aylesbury
Bucks HP19 8FF

Tel: 01296 585232

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From: Mason, Chris
Sent: 15 September 2016 16:24
To: 'townclerk@buckingham-tc.gov.uk'
Cc: Houston, Joe; Heywood, Jane; Bird, Gareth; 'philtturner@buckscc.gov.uk'
Subject: RE: Buckingham Town Railway Walk

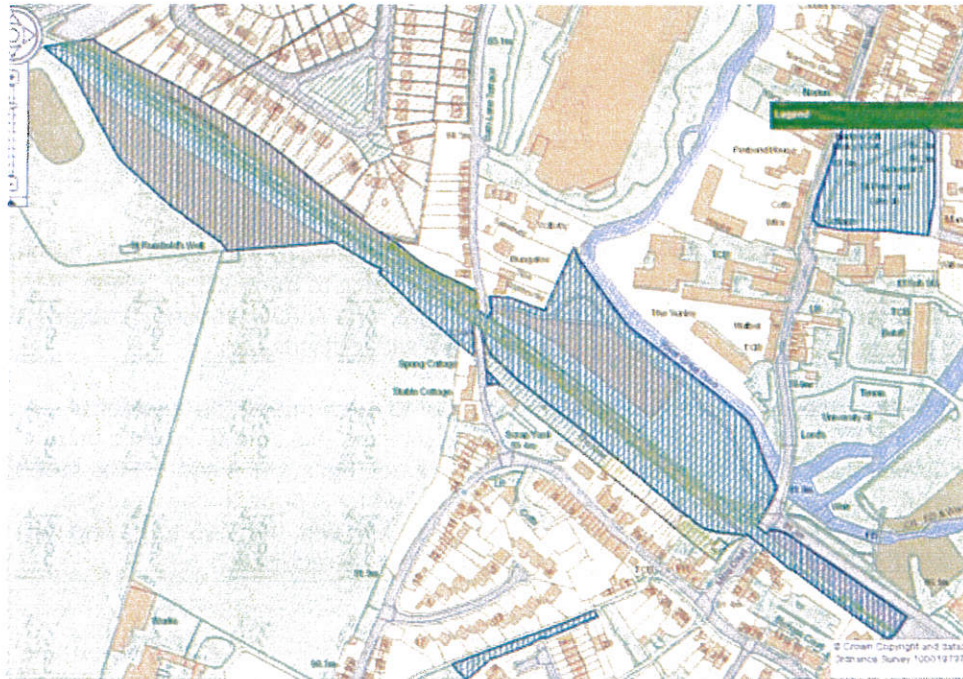
Hi Chris,

Please see below email that was sent to my colleague Gareth Bird, regarding the above.

Following discussion with my colleague we feel that rather than just agree to dedicate the land as a public right of way, it would make sense to actually transfer the land that AVDC owns to BTC (See plan below). This would then enable you to manage and develop the Railway Walk as a whole.

Whilst I have not sought the necessary authority to transfer the land, it is something that I would recommend AVDC to consider should BTC be interested.

Can you please ask the question your end to see whether or not this would be of interest.



Regards

Chris Mason
Property & Estates Manager
Aylesbury Vale District Council
The Gateway
Gatehouse Road
Aylesbury
Bucks HP19 8FF

Tel: 01296 585232

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From: Turner, Phil [<mailto:philtturner@buckscc.gov.uk>]
Sent: 15 September 2016 10:58
To: Bird, Gareth
Subject: Buckingham Town Railway Walk
Importance: High

Dear Gareth,

I am contacting you as I understand that you had some communication with Amanda Covington, BCC Publications Officer in April 2015 concerning the promotion of the Buckingham Town Railway Walk in the Buckingham Town Travel Map. The County Council would wish to see the formalisation of the route of the Railway Walk as a public bridleway, to secure it against the possible future adverse impacts of

development and to provide a safe off road connective route for cyclists and other users.

Buckingham Town Council have confirmed their agreement to the route over their land being dedicated as a public right of way. Buckingham University have also proposed the retention of a route for the Railway Walk, as a public right of way, through the area of land in their ownership, which I believe is likely to be the subject of a planning application by the University at the car park area off Chandos Road. I am currently seeking a meeting with the University to discuss this further with them.

The County Council would also wish to secure the section of the Buckingham Town Railway Walk that passes over AVDC land as public right of way (Public bridleway) with AVDC's agreement. The County Council is currently seeking section 106 funding from developers at the proposed developments to the north of Tingewick Road Buckingham towards the costs of improving the route to provide a safe sustainable route for all users of the route, as a public bridleway and the District Council's assistance to this aim would be very much appreciated.

The most expedient process by which the route could be dedicated by the owners of the land as a public bridleway would be via a public path creation agreement between the County Council and each of the three land owners concerned. I would be most grateful if you would please contact me to discuss this proposal further and to arrange a site meeting if you so wish, or to let me have details of who in Aylesbury Vale District Council would be the person to respond to this proposal.

I look forward to hearing from you shortly.

Regards

Phil

Phil Turner
Definitive Map Officer
Transport Economy Environment

Tel: 01296 383466

E-mail: philturner@buckscc.gov.uk

Buckinghamshire County Council, County Hall, Walton Street, Aylesbury, Bucks, HP20 1UA

Visit our Website: www.buckscc.gov.uk

Intended for
Aylesbury Vale District Council

Document type
Report

Date
July, 2016

1620001645/R02

BUCKINGHAM BRIDGE SURVEYS BATH LANE BRIDGE INSPECTION REPORT



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3.	DESCRIPTION OF DEFECTS	2
4.	CONCLUSIONS AND RECOMMENDATIONS	2

APPENDICES

Appendix A

Bridge Inspection Pro Forma

Appendix B

Photographs

1. INTRODUCTION

Bath Lane Bridge is located in Buckingham, Buckinghamshire. The bridge carries a combined footway/cycleway, built on a disused railway formation, over the unclassified Bath Lane which is reduced to a single lane beneath the bridge. The structure comprises 3 masonry brick arches with only the centre span crossing the road. The approximate span of each of the arches is 7.6m. The bridge is supported on brick piers and abutments and has brick parapets.

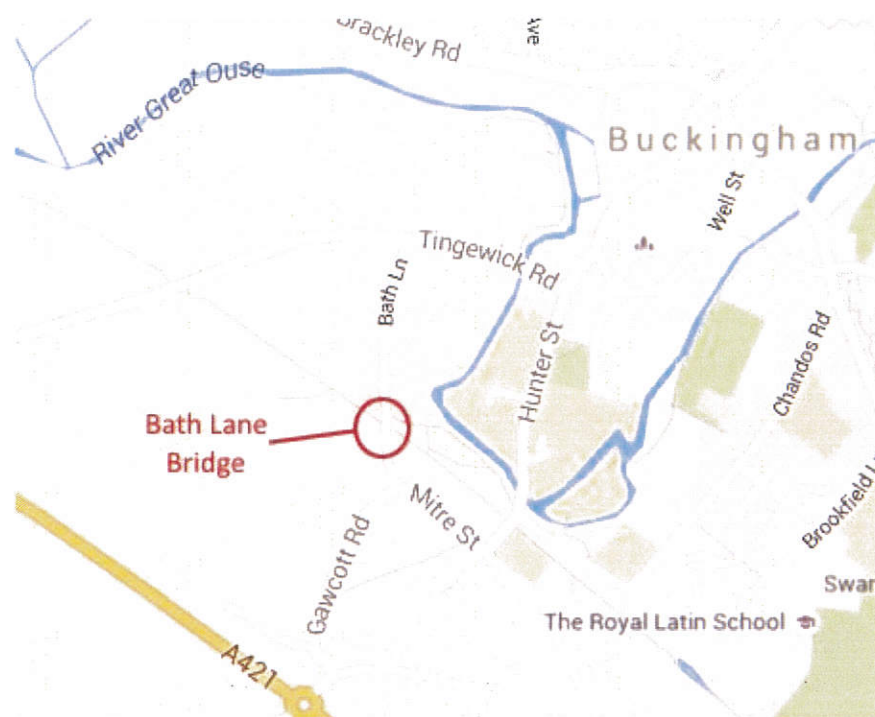


Figure 1: Location Plan (Google Maps)

2. PRINCIPAL INSPECTION

The previous Principal Inspection was carried out by Gifford on 7th April 2010 and the findings documented in the following report:

Bath Lane Bridge, Principal Inspection Report
Report No. 16831/RE/02 Rev A, dated June 2010

Ramboll undertook an inspection of the bridge during daylight hours on 10th June 2016. The weather conditions were dry and sunny. The inspection was carried out by Ian Richards and Daniel Hurst. Traffic management was used to provide safe access to the central span which spans over the highway.

The inspection was carried out in accordance with the guidelines given in the County Surveyors Society Guidance note on Bridge Inspection Reporting. The structure was inspected from close touching distance using a ladder where necessary. The soffit of the arches which are beyond normal reach were tested for hollowness by impacting with an extending pole. For the purposes of referencing, Span 1 is the western span.

3. DESCRIPTION OF DEFECTS

A description of the observed defects on the bridge is highlighted in the County Surveyors Society Pro Forma included in Appendix A. Photo references for the defects are shown in brackets after the defect description.

4. CONCLUSIONS AND RECOMMENDATIONS

The bridge is generally in good structural condition. However vegetation growth is well established in the vicinity of the bridge and ivy growth in particular has taken root on the bridge elevations. This growth poses a risk of damage to the brickwork and mortar joints over time. It has taken hold over the areas where drainage pipes are attached to the bridge elevations, with the additional risk of dislodging or damaging the drainage components. At some of these locations, the brick surface was wet which suggests that the drainage may have been compromised resulting in leakage from the pipes onto the structure. Consideration should be given to the following works:

- Cut back vegetation growth in close vicinity of bridge, including small trees.
- Cut back and remove ivy growth from elevations of structure.
- Cut back and remove vegetation from drainage pipes and road-level gullies to prevent any blockage.
- Cut back and remove vegetation from verges on topside of bridge and top level gullies to prevent any blockage.
- Check connections between drainage pipe on bridge elevations, which are currently hidden by ivy growth, and repair as required.

In the 2010 inspection, climbing equipment comprising small handhold fixings were discovered, attached to the soffit of arch 3. The majority of these appear to have been removed, but a few remain. However these do not appear to be causing any distress in the structure. It is not known if these attachments have been approved by the council.

APPENDIX A BRIDGE INSPECTION PRO FORMA

Bridge Inspection Pro Forma

Version: March 2006

Form 1 of 1 for this bridge

<input type="checkbox"/> Superficial		<input type="checkbox"/> General		<input checked="" type="checkbox"/> Principal		<input type="checkbox"/> Special		Form 1 of 1 for this bridge	
Bridge Name BATH LANE BRIDGE							Deck Area: Approx 235 m ²		
Bridge Ref/No TBC				Road Ref/No Bath Lane			Bridge Type Code:		
Construction MASONRY ARCH				Span ALL of 3			Primary deck element form ARCH Table 2		01
O.S. E 469101		O.S. N 233601		Span Length (m): 3 no. 7.6m			Primary deck element material MASONRY Table 4		K
All above ground elements inspected: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				Photographs? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>			Secondary deck element form NONE Table 3		20
Number of construction forms in bridge/span*: 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> more <input type="checkbox"/> (*delete as appropriate)							Secondary deck element material NONE Table 4		P

Set	No	Element Description	S	Ex	Def	W	P	Cost	Comments/Remarks
Deck Elements	1	Primary deck element (Table 2)	2	E	3.6	x			Minor Weathering to brick face
	2	Secondary deck element/s							Transverse beams
	3	Element from Table 3							
	4	Half joints							
	5	Tie beam/rod							
	6	Parapet beam or cantilever							
	7	Deck bracing							
Load-bearing Substructure	8	Foundations	X	X					No visible signs of failure or movement
	9	Abutments (incl. arch springing)	2	E	3.6	x			Minor Weathering to brick face
	10	Spandrel /headwall/ stringcourse	1	A					
	11	Pier/column	2	E	3.6	x			Minor Weathering to brick face
	12	Cross-head/capping beam							
	13	Bearings							
	14	Bearing plinth/shelf							
Durability Elements	15	Superstructure drainage	2	B	8.2	✓	R	£500	Possible leakage from drainage pipes wetting brickwork (P11 & P13)
	16	Substructure drainage	2	D	8.4	✓	R	£250	Minor blockage of gullies due to vegetation (P12 & P14)
	17	Waterproofing	3	D	14.1	x			Seepage and staining to all three spans.
	18	Movement/expansion joints							
	19	Finishes: deck elements	3	C	5.2	✓	R	£500	Vegetation to bridge elevations, especially side spans (P1, P10 & P13)
	20	Finishes: substructure elements	3	C	5.2				See Element 19 (P4 & p15)
	21	Finishes: parapets/safety fences	3	C	5.2				See Element 19 (P15)
Safety Elements	22	Access/walkways/gantries							
	23	Handrail/parapets/safety fences	1	A					Parapets and coping stones sound.
	24	Carriageway surfacing							
	25	Footway/verge/footbridge surfacing	2	D	5.1	✓	R	£250	Surfacing sound, however minor vegetation taking root (P15)
Other Bridge Elements	26	Invert/river bed	1	A					No signs of defects to carriageway; no evidence of heave
	27	Aprons							
	28	Fenders/cutwaters/collision prot.							
	29	River-training works							
	30	Revetment/batter paving							
	31	Wing walls							
	32	Retaining walls							
	33	Embankments	1	A					
Ancillary Elements	34	Machinery							
	35	Approach rails/barriers/walls							
	36	Signs	1	A					
	37	Lighting	1	A					Appears OK, however inspection during daylight and therefore unable to confirm whether lighting is operational.
	38	Services							
	39	Rail Access							

S – severity, Ex – extent, Def – defect, W – work required, P – work priority	Inspection Date: 10 th June 2016	Inspected by: D.I.Richards
---	---	----------------------------

MULTIPLE DEFECTS							Comments	
Element No.	Further Defect					Cost		
	S	Ex	Def	W	P			
1	2	B	13.1	*			Damage to SE edge of arch rings caused by vehicle impact (P7)	
1	See Description			*			Climbing handholds bolted to pier and soffit of arch on span 3 (P16).	
9	2	B	3.6	*			2 no missing bricks to east abutment (P8)	
INSPECTOR'S COMMENTS								
ENGINEER'S COMMENTS								
WORK REQUIRED								
Ref. No	Suggested Remedial Work					Priority	Estimated Cost	Action/Work Ordered?
15	Check connections of drainage pipes and seal/repair if required					R	£500	
16/19/25	Cut back and remove vegetation – especially ivy growth on structure					R	£1000	

Priorities: (E) Emergency work undertaken within 48 hours; (U) Urgent work undertaken within 3 months; (1) To be carried out in next financial year or sooner if all E and U works completed; (2) Work required but not necessarily in the next financial year; (R) Routine Maintenance

Emergency Action Taken Signed

Have all priority works identified & ordered at last inspection been carried out Yes No N/A

If No give details:

Date Work entered onto Database/...../20..... Signed

APPENDIX B PHOTOGRAPHS



Photo 1: General view of North elevation



Photo 2: General view of South elevation



Photo 3: View over bridge from West



Photo 4: View over bridge from East



Photo 5: Span 1 arch soffit with staining.



Photo 6: West side of Span 2 soffit with staining.



Photo 7: East half of span 2 arch soffit with impact damage on south elevation.



Photo 8: Abutment at span 3 with missing bricks.



Photo 9: Small area of pointing loss on span 3 arch soffit.



Photo 10: North east corner of span 3 with adjacent small tree growth.



Photo 11: North elevation of west pier. Water leakage on brick face.



Photo 12: Gully at base of drain pipe on north elevation of east pier.



Photo 13: South elevation of east pier. Water leakage on brick face.



Photo 14: Gully at base of drain pipe on south elevation of east pier.



Photo 15: Drainage gully at top level.



Photo 16: Climbing handhold fixing.

Intended for
Aylesbury Vale District Council

Document type
Report

Date
June, 2016

1620001645/R01

BUCKINGHAM BRIDGE SURVEYS HUNTER STREET BRIDGE INSPECTION REPORT



CONTENTS

1.	INTRODUCTION	1
2.	PRINCIPAL INSPECTION	1
3.	DESCRIPTION OF DEFECTS	2
4.	CONCLUSIONS AND RECOMMENDATIONS	2

APPENDICES

Appendix A

Bridge Inspection Pro Forma

Appendix B

Photographs

1. INTRODUCTION

Hunter Road Bridge is located in Buckingham, Buckinghamshire. The bridge carries a combined footway/cycleway, built on an disused railway formation, over the unclassified Hunter Street which has two lanes and footpaths on either side. The structure comprises 5 masonry brick with Hunter Street located below the central span. The approximate span of each span 10m. The bridge is supported on masonry piers and abutments and has masonry parapets.

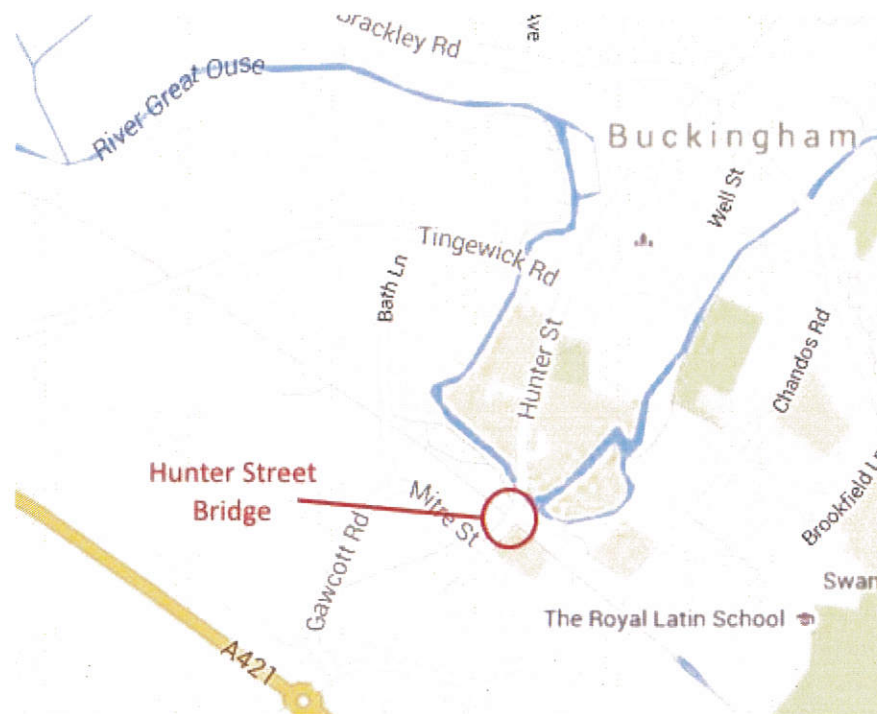


Figure 1: Location Plan (Google Maps)

2. PRINCIPAL INSPECTION

The previous Principal Inspection was carried out by Gifford on 7th April 2010 and the findings documented in the following report:

Hunter Street Bridge, Principal Inspection Report
Report No. 16831/RE/01 Rev A, dated June 2010

Ramboll undertook an inspection of the topside and underside of the bridge during daylight hours on the 10th June 2016. The weather conditions were dry and sunny. The inspection was carried out by Ian Richards and Daniel Hurst. Traffic management was used to close one lane of the highway at a time and provide safe access to the span over the highway, which is the central span of the five span bridge.

The inspection was carried out in accordance with the guidelines given in the County Surveyors Society Guidance note on Bridge Inspection Reporting. The structure was inspected from close touching distance using a ladder where necessary. The soffit of the arches which are beyond normal reach were tested for hollowness by impacting with an extending pole. For the purposes of referencing, Span 1 is the western span.

3. DESCRIPTION OF DEFECTS

A description of the observed defects on the bridge is highlighted in the County Surveyors Society Pro Forma included in Appendix A. Photo references for the defects are shown in brackets after the defect description.

4. CONCLUSIONS AND RECOMMENDATIONS

The bridge is generally in fair condition, but is suffering from localised defects including cracking in brickwork, water leakage staining, spalling, dislodged drainage downpipes and extensive vegetation growth. Consideration should be given to the following works:

- Monitor extent of cracking on north elevation above span 1 in future inspections
- Check joints on drainage downpipes and repair where required. Downpipe above pier 1/2 on south elevation has become detached.
- Cut back and remove various vegetation growth including ivy, grass, weeds and trees.
- Repairs to spalled areas of coping stones.

APPENDIX A BRIDGE INSPECTION PRO FORMA

Bridge Inspection Pro Forma

Version: March 2006

<input type="checkbox"/> Superficial	<input type="checkbox"/> General	<input checked="" type="checkbox"/> Principal	<input type="checkbox"/> Special	Form 1 of 1 for this bridge
Bridge Name HUNTER STREET BRIDGE			Deck Area: Approx 475 m ²	
Bridge Ref/No TBC		Road Ref/No Hunter Street		Bridge Type Code:
Construction MASONRY ARCH		Span ALL of 5		Primary deck element form ARCH Table 2 01
O.S. E 469294	O.S. N 233372	Span Length (m): 5 no. 10m		Primary deck element material MASONRY Table 4 K
All above ground elements inspected: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>			Photographs? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
Number of construction forms in bridge/span*: 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> more <input type="checkbox"/> (*delete as appropriate)			Secondary deck element form NONE Table 3 20	
			Secondary deck element material NONE Table 4 P	

Set	No	Element Description	S	Ex	Def	W	P	Cost	Comments/Remarks	
Deck Elements	1	Primary deck element (Table 2)	1	D	3.6	x			Minor surface weathering to brick	
	2	Secondary deck Transverse beams								
	3	element/s Element from Table 3								
	4	Half joints								
	5	Tie beam/rod								
	6	Parapet beam or cantilever								
	7	Deck bracing								
Load-bearing Substructure	8	Foundations	X	X					No visible signs of failure or movement.	
	9	Abutments (incl. arch springing)	1	A						
	10	Spandrel /headwall/ stringcourse	3	B	3.5	x	R	-		Localised horizontal cracking to north spandrel above span 1
	11	Pier/column	2	B	3.1	x				Brickwork sounds drummy when tapped with hammer – pier between spans 2 and 3, and spans 3 and 4
	12	Cross-head/capping beam								
	13	Bearings								
Durability Elements	14	Bearing plinth/shelf								
	15	Superstructure drainage	5	B	8.1	✓	2	£500	Drainage downpipe loose (P09)	
	16	Substructure drainage	2	B	8.1	✓	R	£400	Vegetation growth blocking drainage gullies (P10,11 and 12)	
	17	Waterproofing	3	D	14.2	x			Leachate staining to lower areas of arch intrados and piers, especially in arch 1. (P05 and P06).	
	18	Movement/expansion joints								
	19	Finishes: deck elements	4	B	5.1	✓	R	£400	Trees located within arch 4 (P18)	
	20	Finishes: substructure elements	3	D	5.2	✓	R	£400	Ivy growth piers and abutments (P11,12 and 14)	
21	Finishes: parapets/safety fences	3	D	5.1	✓	R	£400	Grass/weeds growth to both verges (P15 and 16)		
Safety Elements	22	Access/walkways/gantries								
	23	Handrail/parapets/safety fences	3	B	3.5	✓	R	£500	Localised spalling to stone capping on parapets (P17)	
	24	Carriageway surfacing								
	25	Footway/verge/footbridge surfacing	2	B	9.3	x			Unevenness to surfacing, as constructed though.	
Other Bridge Elements	26	Invert/river bed	1	A					No signs of defects to carriageway; no evidence of heave.	
	27	Aprons								
	28	Fenders/outwaters/collision-prot.								
	29	River training works								
	30	Revetment/batter paving								
	31	Wing walls								
	32	Retaining walls								
	33	Embankments	1	A						Embankments sound.
	34	Machinery								
Ancillary Elements	35	Approach rails/barriers/walls								
	36	Signs								
	37	Lighting								
	38	Services								
	39	Rail Access								

S – severity, Ex – extent, Def – defect, W – work required, P – work priority	Inspection Date: 10 th June 2016	Inspected by: D. I Richards
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MULTIPLE DEFECTS							
Element No.	Further Defect						Comments
	S	Ex	Def	W	P	Cost	

INSPECTOR'S COMMENTS

ENGINEER'S COMMENTS

WORK REQUIRED

Ref. No	Suggested Remedial Work	Priority	Estimated Cost	Action/Work Ordered?
10	Monitor extent of cracking to north spandrel above arch 1.	R	-	
15	Repairs to drainage downpipes to superstructure drainage.	2	£500	
16,19,20, 21	Cut back and remove vegetation including ivy growth and shrubs/trees that are on or in close proximity to structure.	R	£1600	
23	Repairs to spalled areas of coping stones.	R	£500	

Priorities: (E) Emergency work undertaken within 48 hours; (U) Urgent work undertaken within 3 months; (1) To be carried out in next financial year or sooner if all E and U works completed; (2) Work required but not necessarily in the next financial year; (R) Routine Maintenance

Emergency Action Taken **Signed**

Have all priority works **identified & ordered** at last inspection been carried out Yes No N/A

If No give details:

Date Work entered onto Database/...../20..... Signed

APPENDIX B PHOTOGRAPHS



Photo 1: General view of North elevation



Photo 2: General view of South elevation



Photo 3: View over bridge from East



Photo 4: View over bridge from West



Photo 5: Span 1 arch soffit leachate staining



Photo 6: Span 1 arch – heavy leachate build up.



Photo 7: Span 1 North Spandrel – Crack above arch barrel



Photo 8: West elevation of pier 2/3.



Photo 9: Misaligned drainage pipe on south elevation aboe pier 1/2



Photo 10: Overgrown vegetation in gully at drain on south face of pier 2/3



Photo 11: Overgrown vegetation at north elevation of pier 2/3.



Photo 12: Ivy growth on spandrel wall above pier 3/4 on north elevation.



Photo 13: Established plant growth above pier 3/4 on south elevation.



Photo 14: Ivy growth on spandrel wall at east end of south elevation.



Photo 15: Vegetation growth along verge.



Photo 16: Vegetation growth around drainage gully at upper level.



Photo 17: Spalling to coping stones.



Photo 18: Tree growth under arch 4.

Green Spaces Manager

From: Wallington, Rebecca <RWallington@aylesburyvaledc.gov.uk>
Sent: 09 November 2016 16:57
To: 'greenspaces@buckingham-tc.gov.uk'
Subject: RE: Dog Bylaws and the Public Spaces Protection Order
Attachments: AVDC The Dogs (Fouling of Land) Act 1996 Order 2001.pdf

Dear Lee

Please accept my apologies for the delay in replying to your email.

1. In answer to your question regarding existing laws/bylaws in respect of dog fouling/dogs out of control off the lead, the currently legislation used by AVDC in respect of dog fouling is the Dogs (Fouling of Land) Act 1996. AVDC have a Dogs (Fouling of Land) Act Order dated June 2001 and dog fouling can be enforced by means of a fixed penalty notice served by an authorised officer of AVDC. This service is provided by our dog warden contractor and patrolling is included in our regular patrolling schedule for the following areas in Buckingham:

- Heartlands, Buckingham, MK18 1RP
- Badgers Estate, Buckingham – all grassed areas. MK18 7EQ
- Bourton Park, Buckingham

Dog warden patrolling is carried out across the district and we have 10 hours patrolling per month. If we receive notifications of specific problems or “hot spots” additional patrolling can be targeted to these areas or to address a particular issue. We have in fact been provided with details of the first two areas above by our Community Spaces team as they have been identified as areas requiring particular attention. If you can advise us of any particular issues, I can arrange for these areas to be patrolled more frequently to see if this will improve the problem. Obviously if this does not help resolve the problem and you would like arrange more frequent patrolling, I can ask our contractor to provide a quote for the additional patrolling which you can then order from ourselves.

As far as keeping dogs under control off the lead is concerned, we do not currently have any enforcement powers in this respect, however, if dogs are behaving dangerously and someone feels threatened by their behaviour or is attacked by a dog, this should be reported to the Police who have powers to act in such cases.

In relation to the new housing estate open spaces, unfortunately, this currently cannot be included in the patrolling and enforcement as the AVDC Dogs (Fouling of Land) Act Order 2001 does not allow for new developments to be added. I have attached a copy of the Order and if any of the access roads, pavements and grass verges were there prior to June 2001, then we could still enforce on those areas.

2. You mention that the Town Council wish to consider Dog Control Orders. Unfortunately these were repealed following the Anti-Social Behaviour and Policing Act came into force in 2014. Any existing Dog Control Orders (DCOs) can be transferred to Public Space Protection Orders (PSPOs) but can only be taken out by this authority, not town or parish councils. Existing Dog Control Orders remain in force for 3 years from the commencement of the new legislation, i.e. until October 2017. There are none currently in place in Buckingham. We are currently investigating the best course of action in respect of the use of PSPOs and other alternative schemes to deal with dog fouling and anti social behaviour issues, such as drunken behaviour in public spaces, for the Aylesbury Vale district and all Parish and Town Councils will be consulted in this respect. Please let me know if you wish to be kept updated regarding this process.
3. We have a PSPO for Aylesbury Town Centre but as this has recently come into force it is a little soon to report as to the impact this has had. If you would like to read more about this please follow this link <http://www.aylesburyvaledc.gov.uk/aylesbury-town-centre-public-space-protection-order> .

If it would help we could supply you with additional “no fouling” signage. The attached Order will explain where such signs can be displayed. The charges for these are as below:-

Metal No Fouling Signs are £7.00 each plus VAT and P&P. Please specify if screw fixing or post mount banded version required.

Self Adhesive No Fouling Signs are £8.00 for a pack of 10 plus VAT and P&P.

Please email the Environmental Health central mailbox at envhealth@aylesburyvaledc.gov.uk to place an order. If you wish to pay by card please call the central Environmental Health & Licensing helpline on 01296 585605.

I hope you have found this information helpful but please come back to me if you have any queries.

Kind regards

Rebecca

Rebecca Wallington
Customer Service and Administration Manager
Customer Fulfilment
Aylesbury Vale District Council
The Gateway Gatehouse Road Aylesbury HP19 8FF
Tel: 01296 585211
e-mail: rwallington@aylesburyvaledc.gov.uk

From: Green Spaces Manager [<mailto:greenspaces@buckingham-tc.gov.uk>]
Sent: 13 October 2016 14:47
To: Wallington, Rebecca
Subject: Dog Bylaws and the Pubic Spaces Protection Order

Hi Rebeca,

I believe I have contacted you in the past about Dog Bylaws etc and wondered if you may be able to help answer a few questions as I am writing a report for the councillors about how we can address the usual dog issues; dog fouling and keeping dogs under control off the lead. We have had the reoccurring issues in Bourton Park and we also have anew open space, 2 football pitches on a new housing estate in the town which is the largest open space on the estate and we are expecting issues in this area.

1. What existing laws/by-laws are in place that cover dog fouling and dogs out of control off the lead? Also as Lace Hill football pitches are a new open space do we need to do anything for them to be covered by any exiting by-laws?
2. The council want to consider putting dog control orders in Place in both Bourton Park and Lace Hill either banning dogs from certain areas or stating dogs should be on leads. I appreciate there is a lot involved with this and I believe we'll have to carry out consultation with yourselves and the Police, then have an enforcement officer to police it issuing Fixed penalty notices etc. I know you outsource the Dog warden duties to SDK environmental; are the authorised to issue the Fixed Penalty Notices? And if so is there any possibility of engaging them to police the order's? either a part of you agreement with them say 1 or 2 visits per month or could we make arrangements with them independently ? Also do you know approximately how much it will cost to put an order in place?
3. Do you have any dog control orders and/or Public Spaces Protection Orders in place elsewhere in Aylesbury Vale and if so how have they worked?

Thanks in advance for any help you can give in this matter.

Regards

Lee Phillips
Green Spaces Manager
Buckingham Town Council



The Dogs (Fouling of Land) Act 1996

The Aylesbury Vale District Council Dogs (Fouling of Land) Order 2001

The Aylesbury Vale District Council (in this order called the Council) hereby make the following Order

1. The land described in the schedule below, being land in the area of the Council which is land to which the Dogs (Fouling of Land) Act 1996 applies, is hereby designated pursuant to Section 2 of the said Act
2. This Order may be cited as the Aylesbury Vale District Council Dogs (Fouling of Land) Order 2001 and shall come into force on 1st June 2001

SCHEDULE

Land Designated by Description

1. All carriageways with a speed limit of 40 miles an hour or less and adjoining footpaths and verges
2. All parks, recreation grounds, sports grounds/pitches and open spaces owned, maintained and/or controlled by the District, Town or Parish Councils
3. Opened grassed areas located adjacent to areas of residential housing
4. Public rights of way in the said district as defined by the Rights of Way Definitive Map which can be seen at the County Hall
5. Canal towpaths and reservoir footpaths in the said District
6. Church yards and cemeteries in the said District
7. Pedestrianised areas in the said District
8. Allotments owned, maintained and/or controlled by the District, Town or Parish Councils
9. Public car parks owned, maintained and/or controlled by the Council

Land Designated Specifically

Maps for these areas can be seen at the Council offices at 66 High Street, Aylesbury; Meadow Walk, Buckingham; High St, Winslow.

- | | |
|----------------------|---|
| 1. Aylesbury | Lake Side Land, Watermead |
| 2. Brill | The Cricket Pitch, adjacent to Brill Sports and Social Club |
| 3. Buckingham | Buckingham Cricket Club, Bourton Road |
| 4. Buckingham | University Riverside Walk |
| 5. Dagnall | The village hall grounds |
| 6. Dagnall | The car park belonging to 'The Golden Rule' public house |
| 7. Grendon Underwood | The playing field behind the village hall |
| 8. Maids Moreton | Buckingham Rugby Club, Maids Moreton Road |
| 9. Marsh Gibbon | The village hall grounds |
| 10. Northall | The village hall grounds |
| 11. Stewkley | Kingsbridge picnic site, Cublington Road |
| 12. Stewkley | The village hall grounds |
| 13. Wendover | Wendover cricket field, Ellesborough Road |
| 14. Westcott | The cricket field, Ashendon Road |
| 15. Winslow | The picnic area off Public Hall car park |

Ms R Christie, Head of Environmental Health Services, Aylesbury Vale District Council, PO Box 459, Aylesbury, Bucks. HP20 1YW.

Notes from a meeting of the Buckingham Community Wildlife Project Steering Group held on 24th October 2016 in the Town Council Chamber.

Present:

Ruth Newell in the chair & notes	Buckingham Town Council
Athina Beckett	Buckingham Canal Society
Terry Bloomfield	Buckingham Town Council
Derrick Isham	Buckingham Town Council
Jenny Manning	Railway Walk Conservation Group
Ian Orton	Buckingham Society
Lee Phillips	Green Spaces Manager
Bill Truscott	Maids Moreton Avenue Conservation Group

1. **Apology:** received from Paul Holton - AVDC Ecologist, who had emailed a written report.
2. Ruth agreed to take notes.
3. **Notes of Meeting** held on 18 July 2016, were agreed as a correct record.
4. **Matters Arising** from previous meeting none all on the Agenda.

5. **Buckingham Railway Walk Conservation Group**

Jenny reported the group had stacked wood from fallen trees, and had cleared glades with the brush cutter and scythes in September and October. Two new tawney owl boxes had been made. Over the winter they would be tackling fallen trees and trimming Hawthorne bushes.

Lee conformed that the fencing that had fallen down would be replaced shortly.

The University footpath was being improved down to Station Terrace and up to the pond. It was hoped the bricks would be kept as they were part of the old railway platform. The university were keen to include a footpath into their plans for the University car park area.

The group's public liability insurance was £379.59, and TCV insurance amount of £41. Jenny would pass details to Lee for payment.

6. **Maids Moreton Avenue Conservation Group**

Bill had been away a lot recently and the group had not done much work. The Avenue looked after itself, but needed a good litter pick. Discussed the purpose of the 'green man' natural sculpture and the idea that it naturally deteriorates in time.

- I have worked collaboratively with Vale Countryside Volunteers and the Buckingham Railway walk group on a number of occasions in 2016 with a bat and Newt walk in May and practice conservation sessions at Railway Walk and the Sandpit.
- The Sandpit has had some education events linked in with local universities and the Bucks Geological society. Further events are scheduled although these are not open to the general public. Safety works on the steps and fence are planned throughout 2017.

11. Loss of mature trees in Buckingham

In response to the appeal by the Town Council and Buckingham Society 7 new tree wardens had been appointed to look put and register valuable trees and to suggest sites for tree planning.

Lee reported the setting up of the Buckingham Town Action Commission to conserve and enhance Buckingham's environment. The first meeting was planned for Thursday 17th November at 3pm and all on this committee were interested in taking part and Lee would arrange for them to be sent invitations by the Deputy Town Clerk.

12. AOB

The Community Fair was being held on 10th December after the Christmas parade and the conservation groups were asked whether they would like stalls. The Canal Society had already booked a stall, but the Conservation groups had not found it worthwhile in the past as they had not been able to recruit new members, and it was a lot of work. It was suggested that as the Tree and Hedgerow commission would have met and publicity could be put out about the project

All were thanked for all the work they were continuing to do for Buckingham's Environment and Green Spaces.

13. Date and time of next meetings

Monday 13 February 2017 at 6pm

The meeting closed at 6:50 p.m.

Ruth Newell
4 December 2016

Planning application response

Making Aylesbury Vale the best possible place to live and work



To:	Claire Bayley, Development Control
From:	Paul Holton, AVDC Ecologist
Site:	Tingewick Road Industrial Estate (Part Of) Tingewick Road Buckingham Buckinghamshire MK18 1SU
Detail:	Approval of reserved matters of access, layout, scale, landscaping and appearance pursuant to outline permission 11/02116/AOP erection of 86 dwellings and approval of design code in accordance to Condition 4 of the Outline planning approval.
Application number:	14/02513/ADP
Date sent:	11.10.2016

Detail on the 10metre buffer strip next to the water course

This memo acts as a schedule for the features that need to be incorporated and how the 10m buffer strip next to the water course should look on completion of the revised works. It is intended that these measures will ensure the recreation of the riparian habitat as it was before vegetation was removed on site. The following aspects are approved in the updated drawing submitted in support of this application TWSM18934-12

- Retention of that habitat unmanaged for the protection of wildlife
- Provision of a small strip next to the footpath of no more than 50cm of closely cropped grass to prevent creep onto the footpath
- No formal management apart from intermittent clearance on a 5-10 year basis as recommended through the suppliers management prescription
- The artificial otter holt to be positioned at the west end of the site
- Bat crevices to be placed on the mature trees retained along the river front
- Planting of 150 hazel, 491 Hawthorn, 156 grey willow and 198 woody willow whips is considered to be adequate.

Further detail or clarification on the following aspects are requested:



**BUCKINGHAM TOWN ACTION COMMISSION (TAC)
on trees, hedgerows and green spaces**

MINUTES

Meeting on Thursday 17th November at 3pm-5pm
at Lace Hill Sports & Community Centre, Catchpin Street, Buckingham MK18 7RR

ATTENDEES

Cllr Mark Cole (MC)	Buckingham Town Council - Chair
Ian Hopcraft (IH)	Volunteer Tree Warden
Ian Orton (IO)	Buckingham Society
Neil Pasmore (NP)	AVDC Green Spaces Manager
Joe Houston (JH)	AVDC Senior Parks Officer
Jenny Manning (JM)	Buckingham Railway Walk Conservation Group
Cllr Ruth Newell (RN)	Buckingham Town Council
Cllr Margaret Gateley (MG)	Buckingham Town Council
Lee Phillips (LP)	Buckingham Town Council Green Spaces Manager
Colin Stocker (CS)	University of Buckingham Estates Bursar
Simon Newell (SN)	Bucks County Council, Environment Team
Bill Truscott (BT)	Maids Moreton Avenue Conservation Group
Claire Childs (CC)	Buckingham Town Clerk, Deputy Town Clerk - Minutes

APOLOGIES

Carolyn Cumming	Buckingham Society
Paul Holton	AVDC Ecologist
Athina Beckett	Buckingham Canal Society
Elaine Connolly	Bellway Homes, Planning Manager
David Willars	Bovis Homes, In-House Landscape Architect
Matthew Ogley	Barratt Homes (Lace Hill)
Cllr Jon Harvey	Buckingham Town Council

1. Welcome from Chairman and introductions

MC welcomed all and thanked them for attending the meeting. All members of the meeting introduced themselves.

2. Objective – the protection, creation and enhancement of trees, hedgerows and green spaces in new developments

MC summarised the purpose of the meeting; that Buckingham is losing hedgerows, trees and green spaces and that the Environment Committee of Buckingham Town Council has recognised the need to focus on this issue and asked for a steering group to be set up with key professionals and members of the public.

3. Round table discussion on how to achieve the objective

MC opened up the discussion. He explained that the Buckingham Neighbourhood Development Plan should influence future developments.

RN explained that the Environment Committee said that they would set up volunteer tree wardens to work across the town, and IO and IH are two of these wardens; and that this meeting had been set up because a lot of trees had been lost in a short space, and there has been a loss of mature trees in town.

CC updated the meeting that she had a discussion with David Willars from Bovis Homes who explained that he is the In-House Landscape Architect for Bovis Homes and his role is to produce landscape strategies and landscape management plans for new developments. Within this he considers the street scene, defendable boundaries and tree planting. At outline planning stage he will produce a broad landscape strategy, and then a more detailed document later in the planning process. He suggested that sometimes Buckingham Town Council will receive plans too late, and he would welcome the opportunity to engage earlier in the process. In relation to the Lace Hill estate, David has produced a 20-year estate maintenance landscape management plan.

IO is interested in linear spaces and parks. He explained about parks in Milton Keynes, and the role of the MK Parks Trust to develop parks in an environmental manner. There is a plan to create nature parks. Buckingham have the framework in place with the Railway Walk and Maids Moreton Avenue; and could conceive a linear park being set up from Radclive Road, Tingewick Road, railway lines, Chandos Park, Heartlands, Lock Cottage. Various groups are already in existence to look after areas in town and the Buckingham Society tries to act as a catalyst for activities. Focus could be on connecting footpaths to allow pedestrian access into town.

MC updated that the Town Council cannot object to an application to fell trees, and has no say in Tree Protection Orders.

IO explained about Buckingham history in relation to trees and the attractive treescape of the town. There is an application in currently regarding the felling of some of the redwood trees near the Royal Latin School.

JH explained Aylesbury Vale District Councils policy regarding parks. He said it is key to liaise early with developers with regards to planning applications. He suggested it may be beneficial for the Town Council to suggest adopting any parks and green spaces, as part of the Section 106 agreement.

NP said it was important to look at the proposed development site and try to get developers to agree to retain existing trees and infrastructure.

IH said it was crucial to get involved early and influence early design. It is possible to retain the wrong trees - trees that are near the end of their life, large trees, or trees that will be costly to maintain.

JH said that when submitting comments to planning applications, it is useful to include details of the 'qualified' person that has been consulted – like IH or LP who have qualifications – as that will have influence on the opinion.

LP said that he has already had talks about the Tingewick Triangle, and how to link this to the railway walk. Pathway improvements will be needed and JH confirmed there have already been discussions about this. IH said that green spaces should be added onto something that exists already.

CS said that the University of Buckingham always try to look after green spaces and support the town. Groundworks are their biggest budget. They 'share' the river coming through town and have a strategy going forwards to introduce a river walk and develop the west bank. He stated the University is part of the community and they want to work with the town and know the importance of green space.

BT said that with the land opposite the police station, before anyone knew about an application, the land had been cleared. Important to anticipate ahead, although the developers said that they would clear and then re-plant. He said it was important to confirm the objective of the Town Action Commission – does it want to preserve what is already there, or maintain trees and green spaces with new.

MC explained that Paul Holton, Ecologist at AVDC has underlined that it is essential to retain a buffer along water courses within Buckingham for protected species such as otters and bats, and that any

developments within ten metres of this corridor would need to consider species associated with it to protect wildlife.

IH said there needs to be accurate records of what is where in the town and why it is considered important. NP said AVDC have a databased, and LP said that the Town Council have a new database.

JH said that quite a lot of weight will be put on the Neighbourhood Development Plan, and that can be used to predict what will happen in the area. Also developers have to engage with the community, and AVDC encourage that to happen early.

BT explained that “developers” can mean those who draw the plans, builders, marketers, workmen and sometimes what is agreed is lost in the actual production.

IO said that there is a need to consider the management of future developments and LP said there is a need for the ‘commuted sum’ to be able to manage any adopted areas. NP said that there is a large cost associated with maintenance and depending on the householder view some like trees and some don’t. NP also said that lamp posts and pathway maintenance generally falls under BCC.

JM asked with regards to the railway walk and scenic walk, could a survey be carried out on areas bordering any future developments to ensure that anything valuable is kept and maintained. i.e. near Rumbolds Well. She said there should not be hard surfaces put in as this would disrupt wildlife. JH said AVDC have had discussions about improvements.

SN explained his role at Bucks County Council. They will support with regards to heritage and ecology data. Can support with a strategic view and help work towards a ‘green infrastructure network’.

RN asked SN for support to the rear of the school near Maids Moreton Avenue. SN asked RN to send him details and he would try to support request.

MG noted that it was great to see so many people who want to protect what Buckingham has.

JH asked if there was a possibility of installing a bridge across the Heartlands by the Cricket Pitch into Bourton Park. RN said there have been discussions in the past and the Environment Committee would re-address.

IO said he is looking at a bridge on university land; and SN said the BCC flood team will help progress river improvements.

4. The TAC process

MC said that the next step would be to set up the steering group, to engage with the community, and that the output of the group should be a report to the Environment Committee on trees, hedgerows and green spaces, that would influence future planning and full council decisions.

5. Creation of Steering Group for the Commission

JH said his role now sits under planning so there would be a conflict.
NP, MG, RN, IO and BT volunteered to sit on the steering group.
It was felt a developer should be invited and CC will contact the developers with request.

6. To set the date of next meeting(s)

A meeting date was set for **Friday 9th December** at **2pm**, for the Steering Group to meet at the Buckingham Town Council Chamber.

