



# BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, VERNEY CLOSE,  
BUCKINGHAM. MK18 1JP

Telephone/Fax: (01280) 816 426

Email: [Townclerk@buckingham-tc.gov.uk](mailto:Townclerk@buckingham-tc.gov.uk)  
[www.buckingham-tc.gov.uk](http://www.buckingham-tc.gov.uk)

Think Mask, Think Lateral Flow Test

TOWN CENTRE &  
EVENTS COMMITTEE

Tuesday, 15<sup>th</sup> February 2022

Councillors

You are summoned to a meeting of the **Town Centre & Events Committee** of Buckingham Town Council which will be held on Monday 21st February 2022 at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Please note that the meeting will be preceded by a Public Session in accordance with Standing Orders 3.e and 3.f, which will last for a maximum of 15 minutes. Members of the public can attend the meeting in person. The Council is trialling the use of video conferencing to enable the public and guests to address Council meetings virtually. If you would like to address the meeting in this way, please email [committeeclerk@buckingham-tc.gov.uk](mailto:committeeclerk@buckingham-tc.gov.uk) or call 01280 816426 for details.

The meeting can be watched live on the Town Council's YouTube channel here:

<https://www.youtube.com/channel/UC89BUTwVpjAOEIdSlfcZC9Q/>

Mr. P. Hodson  
Town Clerk

## AGENDA

### 1. Apologies for Absence

Members are asked to receive apologies from Councillors.

### 2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

### 3. Minutes

To receive and approve the minutes of the Meetings held on:

Monday 13<sup>th</sup> December 2021  
Monday 7<sup>th</sup> February 2022

[Copy previously circulated](#)  
[Copy previously circulated](#)



Twinned with Mouvaux, France;



Neukirchen-Vluyn, Germany

Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't.

All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

**4. Action List**

To receive action reports and updates.

[Appendix A](#)

**5. Event Reviews**

**5.1.** Christmas Parade: to receive and discuss a written report from the Events Coordinator. [TCE/102/21](#)

**5.2.** Holocaust Memorial event: to receive and discuss a written report from the Events Coordinator. [TCE/103/21](#)

**5.3.** Civic Service: to receive and discuss a verbal update from the Events Coordinator.

**6. Twinning Event**

To receive and discuss a written report from the Events Coordinator.

[TCE/104/21](#)

**7. Platinum Jubilee weekend**

To receive and discuss a written report from the Events Coordinator.

[TCE/105/21](#)

**8. Fringe Week**

To receive and discuss a written report from the Events Coordinator.

[TCE/106/21](#)

**9. Food Fair**

To receive and discuss a verbal report from Cllr Davies and the Events Coordinator.

**10. Otter Auction and Swan Trail**

To receive and discuss a written report from the LHSCC Coordinator

[TCE/107/21](#)

**11. Forthcoming Events**

Date	Day	Start	Event
22/2/22	Tuesday	11:00	Pancake Race
26/2/22	Saturday	10:00	Food Fair
19/3/22	Saturday	10:00	Marketplace Entertainment
19/3/22	Saturday	12:00	Twinning Celebration
10/4/22	Sunday	10:00	Lace Hill Easter Event
24/4/22	Sunday	10:00	Spring Fair
24/4/22	Sunday	15:00	Scout Parade
3/5/22	Tuesday	11:00	May Day
2/6/22	Thursday	11:00	Buckingham Celebrates
3/6/22	Friday	14:00	Music in the Market
4/6/22	Saturday	12:00	Picnic on the Pitch
5/6/22	Sunday	11:00	Civic Service for the Jubilee
10/6/22	Friday	19:00	Mayor Making
16/7/22	Week beginning		FRINGE WEEK
17/7/22	Sunday	11:00	FRINGE Lace Hill Fun Day
19/7/22	Tuesday	19:00	FRINGE Fiddle Group
22/7/22	Friday	11:00	FRINGE Launch of Otter Trail 2
23/7/22	Saturday		FRINGE Skate Park event
1/8/22	Monday		Date TBA Basketball
1/8/22	Monday		Date TBA 3 x Play Around the Parishes

Attendees are encouraged to undertake a lateral flow test within 24 hours prior to attendance of any Council meeting. Consideration should be given to the wearing of face coverings to reduce the risk to individuals and others.

Email: [office@buckingham-tc.gov.uk](mailto:office@buckingham-tc.gov.uk)

Date	Day	Start	Event
3/8/22	Wednesday	14:00	Outdoor Theatre
28/8/22	Sunday	13:00	Bandjam
11/9/22	Sunday	11:00	Dog Show
25/9/22	Sunday	10:00	River Rinse 1
4/10/22	Tuesday	19:00	Bardic Trial
9/10/22	Sunday	10:00	River Rinse 2
14/10/22	Friday	14:00	Local Democracy Week event
14/10/22	Friday	09:00	Charter Fair arrives
15/10/22	Saturday	13:00	Charter Fair checks and opening
21/10/22	Friday	09:00	Charter Fair arrives
22/10/22	Saturday	11:00	Charter Fair checks
28/10/22	Friday	18:00	Lace Hill Halloween event
5/11/22	Saturday	18:00	Bonfire and fireworks
13/11/22	Sunday	10:30	Remembrance Parade
20/11/22	Sunday	11:00	Winter Fair
26/11/22	Saturday	18:00	Christmas Light Switch On
10/12/22	Saturday	10:30	Christmas Parade
10/12/22	Saturday	11:30	Community Fair

## 12. Markets

### 12.1. Fees and charges

To receive and discuss a written report from the Deputy Town Clerk.

[TCE/108/21](#)

### 12.2. Market terms and conditions

To receive and discuss a written report from the Deputy Town Clerk

[TCE/109/21](#)

## 13. Climate Emergency Action Plan Update

### 13.1. To receive and discuss updates on the Climate Emergency Action Plan

[Appendix B](#)

## 14. Tourist Information Centre

To receive a verbal update from the Deputy Town Clerk

## 15. Budget

### 15.1. To receive the latest budget figures

[Appendix C](#)

### 15.2. To receive and note the budget for 2022/23

[Appendix D](#)

## 16. News Releases

### 16.1. To include:

- Twinning
- Platinum Jubilee
- Spring Events

**17. Chair's Items**

**18. Date of the next meeting:**

Monday, 11<sup>th</sup> April 2022.

**To:**

Cllr. R. Ahmed  
Cllr. F. Davies  
Cllr. Mrs. M Gateley (Town Mayor)  
Cllr. S. Hetherington  
Cllr. A. Mahi                      Vice Chair

Cllr. L. O'Donoghue  
Cllr. R. Stuchbury  
Cllr. R. Willett

Mr. D. Jones (co-opted member)

No:	Minute No.	Action	Action Required	Action Owner	Update	Deadline
3	884/19	Youth Council	New Town Council representatives have been agreed, who will be able to plan for the best approach for 2022.	Events Coordinator	Options are being prepared for Councillors to discuss	Apr-22
5	887/19; 438/21	Twinning	Formal signing of the Twinning agreement with Neukirchen-Vluyn	Events Coordinator	Formal signing will now take place during the civic reception for friends from Neukirchen-Vluyn and Moveaux to be held on Saturday 12th March 2022	Agenda
6	868/20;1042/20	Accessibility Workshop	Members AGREED to host an Access Awareness Day at the first possible opportunity.	Town Clerk	Town Clerk in consultation with Access4All Group on how to take forward plans for a Accessibility Workshop	Apr-22
7	869/20	Culture & Arts Strategy	Members received a written report from the Town Clerk and unanimously <b>AGREED</b> for Council staff to provide a detailed plan for creating a culture and arts strategy. It was <b>AGREED</b> that a working group be set up, consisting of councillors and partners, at the appropriate time.	Town Clerk	An options appraisal will be provided to the April or June meeting	Apr-22
8	1206/20	Budgets and Cllr Recognition	Cllr. Mahi suggested the creation of a 'Cllr. Bloomfield trophy' to be awarded at the annual Buckingham in Bloom competition. Members <b>AGREED</b> for the Town Clerk to investigate options and to bring a report back to a future committee	Town Clerk	To be actioned for the 2022 competition	Apr-22
9	150/21	Multicultural Celebration Evening	Members AGREED TO RECOMMEND the motion of action, and to refer the motion to the Diversity and Inclusion Working Group for their input and for a report to be brought back to a future meeting to consider any budget implications.	Diversity and Inclusion Working Group	Awaiting response from the Diversity Group	Ongoing
14	435/21	Events Schedule 2022	All Members present AGREED to take part in the Sub-Committee to discuss the Platinum Jubilee and Fringe Week and bring new ideas to the table for both events	Events Coordinator	Date set for February	Agenda
15	436/21; 508/21	Comedy Night Venue	<b>AGREED</b> for a written report to Committeer reviewing all suitable venues in Buckingham, including an assessment of facilities, pros and cons and breakdown of costs	Events Coordinator	Ongoing; first stage is to identify a venue for the comedy night in Fringe Week	Ongoing
16	509/21	NHS Breastscreening Clinic	Members AGREED for the Town Clerk and Town Mayor to write to NHS Buckinghamshire expressing the concern of the Committee.	Town Clerk	In progress	Ongoing



**Buckingham Town Council  
Town Centre & Events Committee  
Monday 21<sup>st</sup> February 2022**

**Contact Officer: Amanda Brubaker, Events Coordinator**

**Christmas Parade 2021**

**1. Recommendations**

- 1.1. A minimum of 40 marshalls are required for the road closure for the Christmas parade. It is recommended that talks are undertaken with the Bucks, Oxon Off Road Group (BORG) to see if they would be able to supply additional marshalls and vehicles for this year's parade.

**2. Background**

2.1. Having been unable to take place in 2020 due to being in lockdown, last year's Christmas Parade took place on Saturday 11th December 2021. The parade is organised by the Christmas Parade Committee and sponsored by Buckingham Town Council.

2.2. Between 30 and 40 walkers and marching bands lined up on Chandos Road ready to parade through Buckingham Town Centre. The parade set off at 10:45am. The road closure was implemented on Chandos Road at 9am in order to allow the parade entrants to form up safely. The rest of the town centre was closed off to all traffic at 10:45am.

2.3. Amberon Traffic Management Company were employed to assist with the traffic management on the Stratford Road roundabout and Stratford Road.

2.4. The Town Council had recently purchased 10 x walkie talkies to be used at events. The walkie talkies were used for the first time at the Christmas Parade and were effective. Coverage stretched from Castle Street to Addington Road. A radio was given to Amberon so that they could communicate with members of the Town Council if necessary.

2.5. Marshalls for the parade are made up of Buckingham Town Council staff, and volunteers from the Rotary Club. This year The Bucks, Oxon Off Road Group (BORG) also assisted with marshalling the closure.

### 3 Winners

3.1. The winners were:

- Adult Float 1<sup>st</sup> Young Farmers, 2<sup>nd</sup> Buckingham Table
- Adult Walkers 1<sup>st</sup> St Edmunds Maids Moreton, 2<sup>nd</sup> Beckett Aerials
- Junior Walkers 1<sup>st</sup> Buckingham Primary School, 2<sup>nd</sup> Autism Early Support
- Chairman's Cup - Devil's Horsemen, for their support of the Parade over many years.

Commendations:

- 1563 Buckingham Air Cadets,
- 1<sup>st</sup> Maids Moreton Cubs and Scouts
- 3<sup>rd</sup> Buckingham Scouts
- Buckingham AED Project
- Buckingham Library
- Paragon

### 4. Budget

**301/4205**

**£3,959**

Amberon, Traffic Management	£550
ALR Training, 1 <sup>st</sup> Aid	£90
Road Closure	£34.69
Amount awarded to Parade Committee	£3,284.31
<b>Total Cost</b>	<b>£3,959.00</b>
<b>Income Received</b>	<b>N/A This is a free event</b>

### Staff working at the event

Claire Molyneux, Deputy Town Clerk  
 Amanda Brubaker, Events Coordinator  
 Lee Phillips, Estates Manager  
 Ian Saunders, Green Spaces Team  
 Craig Calder, Green Spaces Team  
 Jerry Plunkett, Green Spaces Team  
 Nina Stockill, Committee Clerk  
 Bethanie Dowden, Administration Apprentice  
 Jodie Baughan, Finance Officer

**Buckingham Town Council  
Town Centre & Events Committee  
Monday 21<sup>st</sup> February 2022**

**Contact Officer: Amanda Brubaker, Events Coordinator**

**Holocaust Memorial Day**

**1. Recommendations**

- 1.1. It is recommended that next year the small car park at Bourton Park is closed to the Public in order to allow invited guests and those with disabilities to be able to park easily.

**2. Background**

- 2.1. Holocaust Memorial Day (HMD) is the “international day on 27 January to remember the six million Jews murdered during the Holocaust, alongside the millions of other people killed under Nazi persecution of other groups and in genocides that followed in Cambodia, Rwanda, Bosnia and Darfur”.
- 2.2. 27th January marks the anniversary of the liberation of Auschwitz-Birkenau, the largest Nazi death camp.
- 2.3. During 2021, Town Councillors agreed install a Holocaust Memorial Day stone in Bourton Park, and to hold a reflective, respectful and Covid-safe inauguration for stone on the 27th January 2022. **(554.1/21)**
- 2.4. A suitable stone was sourced and local stonemason Louis Francis from Westbury Arts Centre in Milton Keynes was interested in the project and was commissioned to carve the stone.
- 2.5. Paragon Tool Hire supported the project by transporting and siting the stone without charge.
- 2.6. The stone is located at the eastern end of Bourton Park close to the multi-use games area.

**3. 2022 Event**

3.1 Invitations were sent to prospective guests including civic representatives, and the stonemason Louis Francis, join the Town Council for a short, reflective time to mark Holocaust Day.

3.2. The event was advertised through the Town Council's Social media sites and via a press release which was published by the Buckingham Advertiser.

3.2. The event was led by Mayor Councillor Margaret Gateley who welcomed everyone and read out the attached statement.

3.3. Town Clerk, Paul Hodson told Helen Aronson's story

3.4. The Mayor lit a candle and a 2 minute silence was observed.

3.5. The attached poem Belsen Silence was read by the Mayor.

3.6. This was followed by a commitment and conclusion from the Mayor.

3.7. After the ceremony a short reflective walk was taken around Bourton Park led by Mayor Councillor Gateley.

3.8. The event was well attend both by those who were invited and members of the public.

3.9. Parking was available in the Bourton Park car park and street parking on Burleigh Piece. Parking spaces in Bourton Road car park were reserved for The High Sheriff, Lord Lieutenant of Buckinghamshire, Vice Chair of Buckinghamshire Council, and Louis francis, Stonemason.

3.10. As the car park is only small it was quick to fill up, as other people attending the event parked there as well. Robin Taylor-Durr of the Green Spaces Team was on hand to assist with the parking.

### **Attendees**

The following invited guests were in attendance:

MP Greg Smith

Mr Anson, High Sheriff of Buckinghamshire

The Countess Howe, HM Lord Lieutenant of Buckinghamshire

Councillor Dev Dhillon, Vice Chair Buckinghamshire Council

Councillor Warren Whyte

Councillor Robin Stuchbury

Councillor Mark Cole JP

Councillor Ryan Willett

Councillor Anya Schroeder

Councillor Robina Ahmed

Councillor Caroline Cornell, Buckinghamshire Council  
Roger Edwards, Buckingham Society  
Mrs Christine Strain-Clark  
Louis Francis, StoneMason  
Paragon  
Members of the public

**Feedback**

*I wonder whether you would pass my sincere thanks to the Mayor of Buckingham Councillor Margaret Gateley for inviting me to attend the Buckingham Holocaust Memorial Day commemoration . It was a fitting occasion with a moving story of one survivor. The prayers and readings chosen were most sensitive and the event was compassionate and reflected our need to remember and learn from the lessons of the past.*

*The new stone provides a meaningful memorial, and will I am sure be appreciated by those in the Jewish community, and by those who have been affected by genocide in more recent times. It also provides a fitting reminder for the many people who enjoy the amenity of Bourton Park.*

*Thank you for inviting me to attend.*

*Yours sincerely*

*Elizabeth Howe*

*The Countess Howe*

*HM Lord-Lieutenant of Buckinghamshire*



**Buckingham Town Council  
Town Centre & Events Committee  
Monday 21<sup>st</sup> February 2022**

**Contact Officer: Amanda Brubaker, Events Coordinator**

**Twinning Event 2022**

**1. Recommendations**

1.1. It is recommended that Members note the report and agree the budgets proposed.

**2. Background**

2.1. At the committee meeting held on 13<sup>th</sup> December Members received and discussed a written report from the Town Clerk noting that a total of £4,000 was available to fund the event. This consists of £2,000 from 201 4260 “Twinning” and £2,000 from the ear-marked reserve 901 9063 “Twinning”. The Community Centre has been booked from 9am to 4pm on Saturday 19<sup>th</sup> March 2022. The Centre can seat an absolute maximum of 120 people.  
**563/21**

2.2. Members **AGREED** to seek quotes from caterers and appoint the best value provider for 120 people. It was proposed to allocate 40 places to Town Councillors, their partners and staff, with the remaining 80 places to be allocated by the Twinning Association, to members of the Twinning Association along with friends from Mouveaux and Neukirchen-Vluyn. Members noted that the limited numbers are a challenge for all concerned, but agreed that the Community Centre is the best venue for the occasion.

2.3. A meeting was held recently with Stephanie Scrase, Chair of the Twinning Association and Mayor Cllr Margaret Gateley to discuss the plans for the meal and what will take place before and after.

2.4. Invites have been sent to Town Councillors.

2.5. Three quotes have been received. Only one caterer came close to the available budget. Sample menus have been provide. Stephanie will make enquiries with the guests from France and Germany regarding food allergies so the caterer can be informed.

2.6. A programme of events has been put together and will take place in the market place on the morning of the 19<sup>th</sup>. This will include an oompah band, mime artist and morris men. This has been funded by the Welcome Back Fund.

2.7. A German flag has been purchased and this along with the French Tricolour will be flown on the flag pole outside the Community Centre from Friday 18<sup>th</sup> to Sunday 20<sup>th</sup> March.

2.8. Smaller versions of the flags will be flown from the buildings in the town centre along with union flags. These will be put into place by the Green Spaces Team in the days leading up to the guests arriving.

2.9. Attached are the minutes from the Buckingham Twinning Association Working Group meeting held on the 24 January 2022 showing the plans for the visit.

### 3. Budgets

*Figures in italics are estimates:*

Hire of Community Centre	£332
Wine	£450
Soft drinks	£120
Food (120 * £21.95)	£2,634
Glass hire	£75
Tablecloths	£126
Entertainment	£140
<b>TOTAL</b>	<b>£3,877</b>

3.1. To be funded from:

201/4260 Twinning £2,000

901/9063 Ear marked reserves Twinning £2,000

**4. TOTAL £4,000**

**Buckingham Town Council  
Town Centre & Events Committee  
Monday 21<sup>st</sup> February 2022**

**Contact Officer: Amanda Brubaker, Events Coordinator**

**Queens Platinum Jubilee 2<sup>nd</sup> – 5<sup>th</sup> June 2022**

**1. Recommendations**

- 1.1. It is recommended that the Council agrees the programme of events for the Platinum Jubilee as outlined below.
- 1.2. It is recommended that the Committee agrees the proposed budget outlined below.

**2. Background**

2.1. In November 2020 the Culture Secretary announced plans to mark Her Majesty the Queen's Platinum Jubilee in June 2022. The late May Bank Holiday Weekend will move to Thursday 2nd June 2022 and an additional Bank Holiday on Friday 3rd June will be held, which will then see a four-day weekend to celebrate the Platinum Jubilee.

2.2. The following items have already been agreed by the Committee:

- It is recommended that the Town Council takes part in the events planned for the nation on Friday 3<sup>rd</sup> June 2022 as shown below. The Town Crier be invited to take part as described.
- A bugler be invited to be involved in Buckingham's celebrations.
- The town be dressed in red, white and blue to mark the celebrations. This will include the flying of the Union Flags, planters and hanging baskets to have red, white and blue flowers and the town to have lots of red white & blue bunting.
- Residents be encouraged to hold Big Lunches on Sunday 5<sup>th</sup> June.
- A Celebrate Buckingham event be held to enable community groups and residents to celebrate their activities and mark the jubilee in Bourton Park during the day

**157/21**

**2.3. To hold Music in the Market in the Town Centre (571/21)**

2.4. The Platinum Jubilee sub committee met on the 9<sup>th</sup> February to discuss the plans for the Jubilee Bank holiday. The sub-committee has recommended the following:

- 2.5. The Green Spaces Team will put up the union flags in the town during the week leading up to the Jubilee weekend.
- 2.6. **Thursday 2<sup>nd</sup> June – The Town Crier** will join with other Town criers across the UK at 1pm and read out a Proclamation. This will take part at the Celebrate Buckingham event which will be held in Bourton Park.
- 2.7. **Celebrate Buckingham** will run from 11am to 3pm and will include a Mayoral procession, a speech from the Mayor in celebration of the Platinum Jubilee, and the award of the Trader of the Year by the Buckingham Society.
- 2.8. A fancy dress competition will be held with a Jubilee theme.
- 2.9. **Lighting of the Beacon** 9:45pm St Peter & St Paul' Church has obtained funding from the Town Council's annual grants towards the cost of a beacon that will be situated on the Church. The lighting of this will be inline with the nationwide beacon lighting.
- 2.10. **Friday 3<sup>rd</sup> June - Music In the Market** will be held in the bull ring in the town centre from 2pm – 10pm. The Buckingham Acoustic Club organise the event and it is sponsored by the Town Council. The Events Coordinator will liaise with organiser John Howarth regarding the event. The Town Council will provide the road closure as usual.
- 2.11. **Saturday 4<sup>th</sup> June Picnic on the Pitch** will be held at the Lace Hill Sports and Community Centre. There will be activities for all the family and people are encouraged to take a picnic. This was going to be held on Sunday 5<sup>th</sup>, but would clash with the street parties that will be taking place.
- 2.12. **Sunday 5<sup>th</sup> June Nationwide Big Lunch.** Street parties will be held across the nation. Lace Hill residents are holding a big lunch on the estate and there will be street parties throughout Buckingham.  
**Civic Service**, to be held at the Parish Church from 11:00.

### 3. Budgets

<b>Celebrate Buckingham</b>	<b>£1,800</b>
First Aid	£80.00
Portable Toilets	£220.00
Staging	TBC
Hand held Flags	TBC
<b>Total Cost</b>	
<b>Income Received</b>	<b>N/A This is a free event</b>

**Music In The Market 301/4220****£4,153**

First Aid	TBC
Security x 5	TBC
Road Closure	TBC
Amount awarded to Acoustic Club	TBC
<b>Total Cost</b>	
<b>Income Received</b>	<b>N/A This is a free event</b>

**Picnic on the Pitch      £1,500**

Entertainer/singer	£371
Stage	£250
Bouncy castle	£350
First Aid cover	£80
<b>Total Cost</b>	
<b>Income Received</b>	<b>N/A This is a free event</b>



**Buckingham Town Council  
Town Centre & Events Committee  
Monday 21<sup>st</sup> February 2022**

**Contact Officer: Amanda Brubaker, Events Coordinator**

**Buckingham Fringe Week 2022**

**1. Recommendations**

- 1.1. It is recommended that the Council notes and agrees the proposed programme of events for the Buckingham Fringe Week as outlined below.
- 1.2. It is recommended that a further report is considered by the next TC&E committee with more details of the events.
- 1.3. The Committee are asked to agree a theme for the Fringe Week 2022

**2. Background**

- 2.1. The Fringe week is a week of events organised by Buckingham Town Council and local organisations.
- 2.2. This year the event will run from Saturday 16<sup>th</sup> July to Sunday 24<sup>th</sup> July.

**3. Theme**

- 3.1. Each year Fringe Week has a theme. Two themes have been suggested for this year:  
Buckingham is back  
Swanning around in Buckingham

**4. Events**

- 4.1. The following events are proposed for the Fringe Week and are still to be confirmed
- 4.2. Saturday 16<sup>th</sup> - Possible Barn Dance, to be a civic event hosted by the Mayor
- 4.3. Sunday 17<sup>th</sup> – Family Fun Day, Lace Hill
- 4.4. Monday 18<sup>th</sup> – TBC
- 4.5. Tuesday 19<sup>th</sup> – Oxford Fiddle Group TBC
- 4.6. Wednesday 20<sup>th</sup> - Weekly Quiz night at the Woolpack
- 4.7. Thursday 21<sup>st</sup> - Youth Project Buckingham School & Royal Latin School TBC
- 4.8. Friday 22<sup>nd</sup> - launch of the Swan Trail and music in the town
- 4.9. Saturday 23<sup>rd</sup> – Skate park event in the skatepark
- 4.10. Sunday 24<sup>th</sup> – Comedy night TBC

- 5.** Venues are being sought for some of the events and the Events Coordinator will look into the cost of a marquee for the Barn Dance and Comedy night. A possible location for this would be on the Church Green.
- 6.** Family Fun Day will take place at the Lace Hill Sports & Community Centre on Sunday 17<sup>th</sup> July 1 PM – 4 PM. Hirers and local organisations are invited to be part of the event to help organise and host activities for the community to enjoy. The initial plans include inflatables, musical entertainment, craft stalls, food and a bar, a colour dash along with traditional games and activities.

**Buckingham Town Council**  
**Town Centre & Events Committee**  
**Monday 21<sup>st</sup> Feb 2022**

Contact Officer: Sam Hoareau Town Centre Manager

**Otter Trail Auction Update and the 2022 Art Trail Project & Sponsorship**

**1. Recommendations**

- 1.1. That members note the otter auction update.
- 1.2. That members agree for additional funding to be sought, for the 2022 Art Trail to bring the cost down for smaller individual sponsors.

**2. Otter Trail Auction Update**

- 2.1 The Buckingham otter trail auction was a great success, all ten large sculptures were bid for and collected, the auction took place online and a total of £2,967 was raised.
- 2.2 The otter trail was budgeted £2900 but the overall event cost was £3216. However, £1,167 was raised through sponsorship which leaves a £851 underspend.
- 2.3 It was agreed at TC&E on Monday 25<sup>th</sup> October *TC3/59/21* that there is clearly a strong case for a second project to build on the engagement, and profile achieved last year with another trail for 2022.
- 2.4 It was also agreed that the £851 underspend from the otter trail budget would be put towards a trail in 2022 and the funds raised from the online auction would be split equally between the trail and the Mayor's Charities.

**3. 2022 Art Trail Project**

- 3.1 Plans to bring a swan art sculpture trail to town are being prepared. The trail will be launched during Fringe Week and run throughout the summer holidays.
- 3.2 The sculptures will be bespoke to us which does mean a higher cost. However, they are made from recycled, reformed plastic that weathers much the same as the fibreglass otters and better for the environment. Material that was headed for landfill is made into art!
- 3.3 The project plan will mirror that of last year. We will work with local schools, businesses, organisations, and artists to encourage them to sponsor, paint and name each swan.

3.4 The sculptures will be displayed throughout town and inside businesses windows and gardens. There will be a free paper trail map provided. The trail will also be available to follow on our community heritage app Buxplore.

3.5 Each sculpture will have a plaque with its name, the artist and sponsor details. There will also be a hidden message for participants to find and enter a competition to win some merchandise.

3.6 It is proposed to seek additional funding in-order to finance the event costs. The overall cost is more this year because the sculptures need to be made for the trail. Once additional funding has been secured, we can then contact local businesses and organisations and offer them a chance to be involved with an affordable sponsorship package.

#### 4. Resources

4.1 Using last year's event costs as a baseline, the draft budget for the 2022 trail is:

ITEM	COST
10 x Sculptures (primed and ready to paint, inc delivery)	£6,000
Plinths	£720
Map	£250
Printing	£335
App	£250
Plaques	£50
Badges	£150
Varnish	£100
Banners	£200
Launch	£100
Misc	£25
Competition	£100
<b>TOTAL</b>	<b>£8,280</b>

4.2 The draft budget for event income is:

ITEM	INCOME
Fringe Budget	£250
Local Sponsorship	£1,200
Underspend	£800
Raised in 2021	£1,500
Additional funding	£4,530
<b>TOTAL</b>	<b>£8,280</b>

**Buckingham Town Council  
Town Centre and Events Committee  
Monday 21<sup>st</sup> February 2022**

**Contact Officer: Deputy Town Clerk**

**Markets' Fees**

**1. Recommendations**

- 1.1. It is recommended that the Street Market pitch fees be frozen at £1.00 per foot for regular traders and £1.50 per foot for casual traders.
- 1.2. It is recommended that a £12 minimum pitch fee be introduced for the Street Market.
- 1.3. It is recommended that the Flea Market pitch fees be frozen at £8.00 per 8ft table and £15 per double table.
- 1.4. It is recommended that gazebo hire rates are frozen at £4 per hire.
- 1.5. It is recommended to stop giving traders reduced rates for their first two weeks.

**2. Background**

- 2.1. The Street Market is on course to have a record year despite the restrictions early in the year from Covid 19. Generally, the market is sold out and there is a waiting list for new stall holders. However, many of the traders are facing rising financial costs from increased fuel prices and import fees. It is recommended to freeze the pitch fees for the year in order to support our traders through this difficult period which will help secure the long-term health of the market.
- 2.2. There is currently no minimum charge for a pitch and it is recommended that a minimum of £12 be introduced.
- 2.3. The Flea Market has had a reasonable year and the goal is to grow it further through next year. Again, traders have been hit hard by rising fuel costs and there is concern that we could lose regular traders if fees are increased which will have a considerable impact over the long-term.
- 2.4. Hiring gazebos has a number of benefits to the markets. It helps attract traders in bad weather who otherwise would not come and contributes to

the visual interest, especially of the Flea Market. Keeping the price low for this year will increase the appeal while we build up a base of users.

- 2.5. The Street Market currently offers reduced rates to new traders in their first two weeks. This was put in place several years ago to try and encourage new traders to join the market. This is no longer necessary as there isn't the same shortage of traders as there used to be. The Market Manager reports that this also really only attracted traders who had no long-term interest in joining the market.

**Buckingham Town Council**  
**Town Centre and Events Committee**  
**Monday 21<sup>st</sup> February 2022**

**Contact Officer: Deputy Town Clerk**

**Markets - Terms and Conditions**

**1. Recommendations**

- 1.1. It is recommended that the below changes be made to the Market terms and conditions.

**2. Background**

- 2.1. The complete Market Terms and Conditions can be found at

<https://www.buckingham-tc.gov.uk/wp-content/uploads/2020/09/BTC-General-Market-Rules-v9.pdf>

- 2.2. There are two types of traders on the Street market: regular traders whose pitch is kept for them and who currently pay £1.00 per foot and casual traders who are pitched on an ad hoc basis and pay £1.50 per foot.
- 2.3. There are rules requiring regular traders to attend the market or risk losing their pitch and their right to the reduced rate. Historically there have been different interpretations of these rules and allegations that they were not enforced consistently. This issue was being addressed and corrected when Covid 19 forced the Market Manager and Deputy Town Clerk to show some flexibility to traders around the taking of holidays and attendance. At the moment the rules only allow a regular trader to take two weeks a year holiday. During Covid, traders were absent for a variety of reasons including shielding and isolating and were not penalised for this.
- 2.4. Now that the Covid situation has stabilised it is recommended to make some slight changes to the rules in order to reflect the reality of our thriving modern market.

**3. Proposed changes**

- 3.1. Rule 47 currently states – “rents will be payable in advance on a weekly basis regardless of whether or not you attend the market. This is to secure your pitch”.

It is recommended that this be changed to – “rents will be payable on the day of the market”.

This change is recommended to reflect the reality, most traders have always paid for their pitch around midday when they have had time to make enough money.

- 3.2. Rule 52 currently states – “At least 7 days’ notice must be given to the Market Manager if a regular trader will be absent”.

It is recommended that this be changed to - “At least 7 days’ notice must be given to the Market Manager if a regular trader will be absent, unless there are exceptional circumstances”.

This change will give the Market Manager and the Deputy Town Clerk some flexibility and prevent traders being penalised for circumstances out of their control.

- 3.3. Rule 53 currently states - “Regular traders are eligible for two weeks holiday pay per calendar year, where the trader does not pay rent, and does not need to trade but can choose to do so. The trader must give the Market Manager at least 14 days’ notice of the intention to take holiday.”

It is recommended that this be changed to – “Regular traders are eligible for three weeks holiday per financial year, where the trader does not pay rent if they do not stand. The trader must give the Market Manager at least 14 days’ notice of the intention to take holiday. Should a trader decide to take more than three weeks holiday then they will be required to pay 50% rent for the additional missed weeks”.

This change allows traders a more reasonable three weeks a year where they are not penalised for taking a holiday whilst also having a mechanism for those who wish to be away for longer to still reserve their pitch for their return. The change from calendar year to financial year is simply to make administration easier.

- 3.4. Rule 57 currently states – “Regular traders can apply for two weeks’ rent free if they introduce a new trader onto the market, and that trader completes three months trading.

It is recommended that this rule be removed as it is no longer required. The market is well attended and the Market Manager controls the number and type of stalls according to the needs of the market.



**Buckingham Town Council  
Climate Emergency Action Plan Updated  
February 2022**

At Full Council on the 15<sup>th</sup> July 2019 Members AGREED:

*“That Buckingham Town Council declares a climate emergency and commits to encourage Buckingham to become carbon neutral. This will help to raise the profile of this vital issue and secure external support and funding. It is also proposed that Buckingham Town Council also signs up to the Covenant of Mayors to track our progress and link with towns around the world who are cutting emissions. Our aim is to make the Town Council carbon neutral by 2030 and encouraging the town’s population, organisation and businesses to work with us in that aim.”*

Local Councils that have declared a climate emergency tend to do so to provide leadership and help educate their communities about both the threat of and solutions to the climate crisis. This should then act to harness “people power” to make that change possible at all levels, especially driving higher levels of government to act and ultimately force them to pull the economic and legislative levers needed to reverse global warming and restore a safe climate.

This action plan sets locally determined actions with measures to deliver the objectives both within the Council and across the town. The actions are measurable with targets that hold the Council to account. This Climate Emergency Action Plan is an over-arching pledge that identifies the following priority areas of change:

**Objectives**

- a) Energy - to reduce energy demand, improve energy efficiency and convert to renewable, low or zero carbon technologies for energy and heat.
- b) Transport – to promote walking, cycling and public transport. Accelerating the move to Council owned electric vehicles.
- c) Food & Land - to promote sustainable land management, including tree planting to help absorb carbon & water.
- d) Economy, Housing & Waste – to support the local economy to ensure existing and new homes are climate resilient whilst reducing, re using and recycling materials and ongoing resources e.g. water
- e) Community Engagement - to engage local people in accelerating their own responses and building resilience to ongoing climate impacts.



## Buckingham Town Council's Climate Emergency Action Plan

Community Engagement - to engage local people in accelerating their own responses and building resilience to ongoing climate impacts.				
	Action	Measure	Responsibility	Update
3.	<b>Encourage practical action by local people through proactive communication campaigns.</b>	Number of visitors per year to webpage	TC&E and Environment Committee	The Climate Emergency Webpage is the 2 <sup>nd</sup> most popular page on our website. Environmental social media campaigns are planned during the office's regular content planning meetings. <i>The office has engaged with local schools to discuss our Action Plan and how they can get involved in community climate action.</i>
5.	<b>Encourage the formation of Local Climate Action Groups.</b>	One formed	Climate Champions	To be created following first public meeting on March 24 <sup>th</sup> 2022.
6.	<b>Host a public meeting on the issue.</b>	One per year	Climate Champions	<i>To be incorporated in to the Annual Town Meeting on the 24<sup>th</sup> March 2022.</i>
Energy - reduce energy demand, improve energy efficiency and convert to renewable, low or zero carbon technologies for energy and heat				



	Action	Measure	Responsibility	Updates
10.	<b>Investigate options for carbon offsetting Town Council event e.g. Bonfire &amp; Fireworks</b>	Publication of carbon offsetting certification for each relevant event	Town Centre & Event Committee	To be investigated as part of the Eco audit – October 2021
<b>Economy, Housing &amp; Waste – to support the local economy to ensure existing and new homes are climate resilient whilst reducing, re using and recycling materials and ongoing resources e.g. water</b>				
	Action	Measure	Responsibility	Update
13.	<b>Provide recycling facilities at all Town Council Events and within Town Council owned buildings.</b>	One mixed recycling bin per event	TC&E /Environment	Recycling bins are now being provided at all Town Council events. In particular, noting the success of recycling Biffa bins at Music in the Market & Bandjam. Recycling in all BTC offices (including Lace Hill Centre's public areas) now implemented.
14.	<b>Work with and support litter picking initiatives around town including the increased promotion of annual River rinse events.</b>	One Town Council event per year in addition to the two annual river rinses.	TC&E Committee	During October 2020 the Town Council launched a ' <a href="#">Rubbish Campaign</a> ' to encourage residents to conduct individual litter picks, which was covered by national local council press. A new initiative



				<p>#<a href="#">QuickLitterPick</a> launched in Bourton Park to allow the public access to litter picking equipment, similar to the 2-minute beach clean.</p> <p>Quick Litter Pick 6-month Review to be brought to Committee December 2021</p>
<b>Transport – to promote walking, cycling and public transport. Accelerating the move to Council owned electric vehicles.</b>				
	Action	Measure	Responsibility	Updates
22.	<b>Consider holding an event that promotes cycling around the town</b>	To be considered on a future agenda of TC&E	Town Centre & Events Committee	An electric bike company is to invited to the Spring Green fair in April 2022.
<b>Food &amp; Land - to promote sustainable land management, including tree planting to help absorb carbon &amp; water.</b>				
	Action	Measure	Responsibility	Updates
33.	<b>Purchase (where possible) locally produced and fair-trade food for the Council’s use and civic events.</b>	All BTC events	Town Centre & Events Committee	Incorporated within planning for all Town Council events. Referencing the town Council’s Sustainable Procurement Strategy

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## Buckingham Town Council

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## Detailed Income &amp; Expenditure by Budget Heading 28/02/2022

Month No: 11

## Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b><u>TOWN CENTRE &amp; EVENTS</u></b>						
<b><u>301 Town Centre &amp; Events</u></b>						
1013 Hanging baskets	133	416	283			32.0%
1028 Lace Hill events income	513	1,041	528			49.3%
1062 Community Fair table income	120	208	88			57.7%
1066 Comedy night income	0	3,124	3,124			0.0%
1069 Charter fairs income	7,013	6,946	(67)			101.0%
	<b>7,780</b>	<b>11,735</b>	<b>3,955</b>			<b>66.3%</b>
Town Centre & Events :- Income						
3997 NI TC&E	2,817	5,234	2,417		2,417	53.8%
3998 Pensions ERS TC&E	10,875	13,412	2,537		2,537	81.1%
3999 Salaries TC&E	45,125	71,826	26,701		26,701	62.8%
4042 Events equipment	308	568	260		260	54.2%
4079 Fair Trade Promotion	100	416	316		316	24.0%
4094 Youth project	3,055	3,045	(10)		(10)	100.3%
4104 Town in Bloom	8,369	11,195	2,826	2,826	(0)	100.0%
4107 Pride of Place	0	261	261		261	0.0%
4115 River rinse	396	416	20		20	95.2%
4166 Lace Hill events	298	1,041	743	21	722	30.7%
4201 Christmas lights	10,901	11,455	554	1,186	(632)	105.5%
4202 Firework display	4,654	5,840	1,186	226	960	83.6%
4203 Community fair	221	416	195	35	160	61.5%
4205 Christmas parade	3,924	3,959	35		35	99.1%
4210 Pancake Race	0	81	81	52	29	64.8%
4211 Band Jam	3,511	3,645	134	84	50	98.6%
4212 Christmas lights switch on	2,314	4,138	1,824	214	1,610	61.1%
4213 Dog show	469	502	33		33	93.4%
4216 May Day event	0	51	51		51	0.0%
4220 Music in the Market	3,753	4,153	400	84	316	92.4%
4230 Scout Parade	0	51	51		51	0.0%
4241 Comedy Night expenditure	0	3,124	3,124		3,124	0.0%
4243 Charter Fairs	3,200	5,503	2,303	3,369	(1,066)	119.4%
4260 Twinning	0	2,030	2,030	332	1,698	16.3%
	<b>104,292</b>	<b>152,362</b>	<b>48,070</b>	<b>8,429</b>	<b>39,641</b>	<b>74.0%</b>
Town Centre & Events :- Indirect Expenditure						
<b>Net Income over Expenditure</b>	<b>(96,512)</b>	<b>(140,627)</b>	<b>(44,115)</b>			
<b><u>302 Street markets</u></b>						
1005 Street markets	17,702	14,718	(2,984)			120.3%
1006 Flea market	4,060	3,500	(560)			116.0%
	<b>21,762</b>	<b>18,218</b>	<b>(3,544)</b>			<b>119.5%</b>
Street markets :- Income						

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## Buckingham Town Council

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## Detailed Income &amp; Expenditure by Budget Heading 28/02/2022

Month No: 11

## Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4017 Subscriptions	369	457	88		88	80.7%
4225 Rates	2,121	3,124	1,003		1,003	67.9%
4235 Market infrastructure & Promot	1,236	1,523	287		287	81.1%
Street markets :- Indirect Expenditure	<b>3,726</b>	<b>5,104</b>	<b>1,378</b>	<b>0</b>	<b>1,378</b>	<b>73.0%</b>
<b>Net Income over Expenditure</b>	<b>18,036</b>	<b>13,114</b>	<b>(4,922)</b>			
<b>303 Special events</b>						
1020 Food fair income	580	521	(59)			111.3%
1083 Fringe income	2,109	3,124	1,015			67.5%
Special events :- Income	<b>2,689</b>	<b>3,645</b>	<b>956</b>			<b>73.8%</b>
4221 Fringe	5,115	6,425	1,310		1,310	79.6%
4242 Food fair	316	521	205	96	109	79.0%
4244 Flags	778	609	(169)	66	(235)	138.5%
4273 One-off events	485	1,000	515	3,311	(2,796)	379.6%
4277 War memorial centenary	0	500	500		500	0.0%
4278 Celebrate Buckingham Day	1,250	1,250	0		0	100.0%
Special events :- Indirect Expenditure	<b>7,943</b>	<b>10,305</b>	<b>2,362</b>	<b>3,473</b>	<b>(1,111)</b>	<b>110.8%</b>
<b>Net Income over Expenditure</b>	<b>(5,254)</b>	<b>(6,660)</b>	<b>(1,406)</b>			
<b>305 Tourist Information Centre</b>						
1084 TIC income	13,380	33,995	20,615			39.4%
Tourist Information Centre :- Income	<b>13,380</b>	<b>33,995</b>	<b>20,615</b>			<b>39.4%</b>
4253 TIC tickets & produce	9,887	31,240	21,353		21,353	31.6%
4255 Heritage app expenditure	2,145	2,922	777	39	738	74.7%
4274 Tourism website	210	1,000	790		790	21.0%
Tourist Information Centre :- Indirect Expenditure	<b>12,242</b>	<b>35,162</b>	<b>22,920</b>	<b>39</b>	<b>22,881</b>	<b>34.9%</b>
<b>Net Income over Expenditure</b>	<b>1,138</b>	<b>(1,167)</b>	<b>(2,305)</b>			
<b>306 Accessibility</b>						
4254 Accessibility costs	0	2,000	2,000		2,000	0.0%
4266 Accessibility costs	0	513	513		513	0.0%
Accessibility :- Indirect Expenditure	<b>0</b>	<b>2,513</b>	<b>2,513</b>	<b>0</b>	<b>2,513</b>	<b>0.0%</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(2,513)</b>	<b>(2,513)</b>			
TOWN CENTRE & EVENTS :- Income	<b>45,611</b>	<b>67,593</b>	<b>21,982</b>			<b>67.5%</b>
Expenditure	<b>128,203</b>	<b>205,446</b>	<b>77,243</b>	<b>11,940</b>	<b>65,303</b>	<b>68.2%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(82,592)</b>					

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**Buckingham Town Council**

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**Detailed Income & Expenditure by Budget Heading 28/02/2022****Month No: 11****Committee Report**

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	45,611	67,593	21,982			67.5%
Expenditure	128,203	205,446	77,243	11,940	65,303	68.2%
<b>Net Income over Expenditure</b>	<u>(82,592)</u>	<u>(137,853)</u>	<u>(55,261)</u>			
<b>Movement to/(from) Gen Reserve</b>	<u>(82,592)</u>					



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## Buckingham Town Council

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## Forward Budget Detail - By Centre

	Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
301 Town Centre & Events						
1013 Hanging baskets	416	431	446	462	478	495
1028 Lace Hill events income	1,041	1,077	1,115	1,154	1,194	1,236
1062 Community Fair table income	208	215	223	231	239	247
1066 Comedy night income	3,124	3,233	3,346	3,463	3,584	3,709
1069 Charter fairs income	6,946	7,189	7,441	7,701	7,971	8,250
Total Income	11,735	12,145	12,571	13,011	13,466	13,937
3997 NI TC&E	5,234	5,400	5,589	5,785	5,987	6,197
3998 Pensions ERS TC&E	13,412	13,696	14,175	14,671	15,184	15,715
3999 Salaries TC&E	71,826	74,340	76,942	79,635	82,422	85,307
4042 Events equipment	568	1,000	1,035	1,071	1,108	1,147
4079 Fair Trade Promotion	416	0	0	0	0	0
4094 Youth project	3,045	3,152	3,262	3,376	3,494	3,616
4104 Town in Bloom	11,195	10,000	10,350	10,712	11,087	11,475
4107 Pride of Place	261	270	279	289	299	309
4115 River rinse	416	431	446	462	478	495
4166 Lace Hill events	1,041	2,541	2,630	2,722	2,817	2,916
4201 Christmas lights	11,455	11,856	12,271	12,700	13,145	13,605
4202 Firework display	5,840	5,800	6,003	6,213	6,430	6,655
4203 Community fair	416	431	446	462	478	495
4205 Christmas parade	3,959	4,098	4,241	4,389	4,543	4,702
4207 Remembrance parade	0	1,000	1,035	1,071	1,108	1,147
4208 Spring Fair	0	526	544	563	583	603
4210 Pancake Race	81	84	87	90	93	96
4211 Band Jam	3,645	4,023	4,164	4,310	4,461	4,617
4212 Christmas lights switch on	4,138	2,627	2,719	2,814	2,912	3,014
4213 Dog show	502	620	642	664	687	711
4216 May Day event	51	53	55	57	59	61
4220 Music in the Market	4,153	4,403	4,557	4,716	4,881	5,052
4230 Scout Parade	51	53	55	57	59	61
4241 Comedy Night expenditure	3,124	3,233	3,346	3,463	3,584	3,709
4243 Charter Fairs	5,503	4,000	4,140	4,285	4,435	4,590
4260 Twinning	2,030	2,101	2,175	2,251	2,330	2,412
Total Overhead Expenditure	152,362	155,738	161,188	166,828	172,664	178,707
Net Income over Expenditure	(140,627)	(143,593)	(148,617)	(153,817)	(159,198)	(164,770)
302 Street markets						
1005 Street markets	14,718	16,000	16,560	17,140	17,740	18,361
1006 Flea market	3,500	3,623	3,750	3,881	4,017	4,158
Total Income	18,218	19,623	20,310	21,021	21,757	22,519
4017 Subscriptions	457	473	490	507	525	543
4225 Rates	3,124	2,700	2,795	2,893	2,994	3,099
4234 Market Entertainment	0	950	983	1,017	1,053	1,090
4235 Market infrastructure & Promot	1,523	1,576	1,631	1,688	1,747	1,808
Total Overhead Expenditure	5,104	5,699	5,899	6,105	6,319	6,540
Net Income over Expenditure	13,114	13,924	14,411	14,916	15,438	15,979

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## Buckingham Town Council

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## Forward Budget Detail - By Centre

	Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
303 Special events						
1020 Food fair income	521	539	558	578	598	619
1083 Fringe income	3,124	2,109	2,183	2,259	2,338	2,420
Total Income	3,645	2,648	2,741	2,837	2,936	3,039
4221 Fringe	6,425	6,600	6,831	7,070	7,317	7,573
4242 Food fair	521	539	558	578	598	619
4244 Flags	609	830	859	889	920	952
4273 One-off events	1,000	1,035	1,071	1,108	1,147	1,187
4277 War memorial centenary	500	0	0	0	0	0
4278 Celebrate Buckingham Day	1,250	1,800	1,863	1,928	1,995	2,065
Total Overhead Expenditure	10,305	10,804	11,182	11,573	11,977	12,396
Net Income over Expenditure	(6,660)	(8,156)	(8,441)	(8,736)	(9,041)	(9,357)
304 Youth Council						
4237 Youth Council budget	1,015	1,551	1,605	1,661	1,719	1,779
4238 Youth Council admin	102	103	107	111	115	119
Total Overhead Expenditure	1,117	1,654	1,712	1,772	1,834	1,898
Net Income over Expenditure	(1,117)	(1,654)	(1,712)	(1,772)	(1,834)	(1,898)
305 Tourist Information Centre						
1084 TIC income	33,995	10,885	11,266	11,660	12,068	12,490
Total Income	33,995	10,885	11,266	11,660	12,068	12,490
4253 TIC tickets & produce	31,240	9,185	9,506	9,839	10,183	10,539
4255 Heritage app expenditure	2,922	776	803	831	860	890
4274 Tourism website	1,000	1,035	1,071	1,108	1,147	1,187
Total Overhead Expenditure	35,162	10,996	11,380	11,778	12,190	12,616
Net Income over Expenditure	(1,167)	(111)	(114)	(118)	(122)	(126)
Total Budget Income	67,593	45,301	46,888	48,529	50,227	51,985
Expenditure	204,050	184,891	191,361	198,056	204,984	212,157
Movement to/(from) Gen Reserve	(136,457)	(139,590)	(144,473)	(149,527)	(154,757)	(160,172)