



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

Telephone/Fax: (01280) 816 426

Email: office@buckingham-tc.gov.uk
www.buckingham-tc.gov.uk

Town Clerk: Mr C. P. Wayman

Councillors,

You are summoned to the **Annual Statutory Meeting** of Buckingham Town Council to be held on **Monday 11th May 2015** at 7p.m. in the Council Chamber, Cornwalls Meadow, Buckingham.

Mr. C. P. Wayman
Town Clerk

AGENDA

- 1. Apologies**
Members are asked to receive apologies.
- 2. Election of the Town Mayor**
Members are asked to elect the Town Mayor who will act as Chair of the Council for the forthcoming year.
- 3. Proposer/Seconder of Town Mayor at Mayor Making**
Members are asked to agree who will Propose and Second the Town Mayor at Mayor Making on 29th May 2015.
- 4. Town Mayor's Declaration of Acceptance of Office**
The Town Mayor is asked to sign her/his Declaration of Acceptance of Office before the Council.
- 5. Election of the Deputy Town Mayor**
Members are asked to elect the Deputy Town Mayor for the forthcoming year.
- 6. Proposer/Seconder of Deputy Town Mayor at Mayor Making**
Members are asked to agree who will propose and second the Deputy Town Mayor at Mayor Making on 29th May 2015.
- 7. Mayor's Reception**
To agree the Councillor who will make the speech presenting the Council's choice of Mayor at the Mayor's Reception on 29th May 2015 and, if needed, who will make the speech giving the 'Vote of Thanks' for the retiring Mayor.
- 8. Mayor's Reception**
To agree the Councillor who will make the speech presenting the Council's choice of Deputy Mayor at the Mayors Reception and, if needed, who will make the speech giving the 'Vote of Thanks' for the retiring Deputy Mayor.

Buckingham



Twinned with Mouvaux, France



9. General Power of Competence

Buckingham Town Council resolves that it is an eligible Council for the General Power of Competence as it meets the prescribed conditions. The Council therefore has greater than two thirds of its Members elected (88% currently) and the town clerk holds the certificate in Local Council Administration and has completed the relevant training. *Explanation report from 2012 is attached for Members information* **Appendix A**

Per Standing Orders currently in force (version 8.4, October 2014)

10. (S.O. 2.11.2)

To review, amend or confirm the delegation arrangements to committees, sub-committees, employees and other local authorities. **Appendix B**

11. (S.O. 2.11.3)

To review, amend or confirm the terms of references for committees.

7.1 Environment

Appendix C

7.2 Resources

Appendix D

7.3 Planning Committee

Appendix E

7.4 Town Centre & Events Committee

Appendix F

12. (S.O. 2.11.4)

Receipt of nominations to existing committees.

Members are asked to complete the attached form and bring it to the meeting.

Appendix G