



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, VERNEY CLOSE,
BUCKINGHAM. MK18 1JP

Telephone/Fax: (01280) 816 426

Email: Townclerk@buckingham-tc.gov.uk
www.buckingham-tc.gov.uk

Think Mask, Think Lateral Flow Test

TOWN CENTRE &
EVENTS COMMITTEE

Councillors,

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council which will be held on Monday 11th April 2022 following the Meeting of Full Council in the Council Chamber, Cornwalls Meadow, Buckingham.

Please note that the meeting will be preceded by a Public Session in accordance with Standing Orders 3.e and 3.f, which will last for a maximum of 15 minutes. Members of the public can attend the meeting in person. The Council is trialling the use of video conferencing to enable the public and guests to address Council meetings virtually. If you would like to address the meeting in this way, please email committeeclerk@buckingham-tc.gov.uk or call 01280 816426 for details.

The meeting can be watched live on the Town Council's YouTube channel here:

<https://www.youtube.com/channel/UC89BUTwVpjAOEIdSlfcZC9Q/>

Mr. P. Hodson
Town Clerk

AGENDA

1. Apologies for Absence

Members are asked to receive and accept apologies from Councillors.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To agree as a correct record the minutes of the Meeting held on Monday 21st February 2022, received by Full Council on 28th March 2022. [Copy previously circulated](#)

4. Action List

To receive action reports and updates

[Appendix A](#)



Twinned with Mouvaux, France;

Neukirchen-Vluyn, Germany



Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't.

All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

5. Markets

To receive a written update from the Deputy Town Clerk

[TCE/133/21](#)

6. Event Reviews

6.1.Twinning Event to receive and discuss a written report from Events Coordinator

[TCE/134/21](#)

6.2.Twinning Market Entertainment to receive and discuss a written report from Town Centre Manager

[TCE/135/21](#)

7. Platinum Jubilee weekend

7.1. To receive and discuss a verbal update from the Events Coordinator.

7.2. To receive and discuss a written report regarding Celebrate Buckingham from the Administrative Apprentice.

[TCE/136/21](#)

7.3. To receive and discuss a written report regarding Music in the Market from the Events Coordinator.

[TCE/137/21](#)

7.4. To receive and discuss a written report regarding Picnic on the Pitch from the Town Centre Manager

[TCE/138/21](#)

8. Spring Green Fair

To receive and discuss a written report from the Events Coordinator

[TCE/139/21](#)

9. Fringe Week

To receive and discuss a written report from the Events Coordinator.

[TCE/140/21](#)

11. Forthcoming Events

Date	Day	Start	Event
24/04/22	Sunday	10:00	Spring Fair
24/04/22	Sunday	15:00	Scout Parade
03/05/22	Tuesday	11:00	May Day
02/06/22	Thursday	11:00	Buckingham Celebrates
03/06/22	Friday	14:00	Music in the Market
04/06/22	Saturday	11:00	Picnic on the Pitch
05/06/22	Sunday	11:00	Civic Service for the Jubilee
10/06/22	Friday	19:00	Mayor Making
16/07/22	Week beginning		FRINGE WEEK
17/07/22	Sunday	13:00	FRINGE Lace Hill Fun Day
19/07/22	Tuesday	20:00	FRINGE Fiddle Group
22/07/22	Friday	11:00	FRINGE Launch of Swan Trail
23/07/22	Saturday	TBC	FRINGE Skate Park event TBC

Attendees are encouraged to undertake a lateral flow test within 24 hours prior to attendance of any Council meeting. Consideration should be given to the wearing of face coverings to reduce the risk to individuals and others. Email: office@buckingham-tc.gov.uk

Date	Day	Start	Event
26/07/22	Tuesday	10:00	Play Around the Parishes
01/08/22	Monday	TBC	Date TBA Basketball
03/08/22	Wednesday	14:00	Outdoor Theatre
17/08/22	Wednesday	10:00	Play Around the Parishes
22/08/22	Monday	10:00	Play Around the Parishes
28/08/22	Sunday	13:00	Bandjam
11/09/22	Sunday	11:00	Dog Show
25/09/22	Sunday	10:00	River Rinse 1
04/10/22	Tuesday	19:00	Bardic Trial
09/10/22	Sunday	10:00	River Rinse 2
14/10/22	Friday	14:00	Local Democracy Week event
14/10/22	Friday	09:00	Charter Fair arrives
15/10/22	Saturday	13:00	Charter Fair checks and opening
21/10/22	Friday	09:00	Charter Fair arrives
22/10/22	Saturday	11:00	Charter Fair checks
28/10/22	Friday	18:00	Lace Hill Halloween event
05/11/22	Saturday	18:00	Bonfire and fireworks
13/11/22	Sunday	10:30	Remembrance Parade
20/11/22	Sunday	11:00	Winter Fair
26/11/22	Saturday	18:00	Christmas Light Switch On
10/12/22	Saturday	10:30	Christmas Parade
10/12/22	Saturday	11:30	Community Fair

12. Best Kept Village Competition

To receive information about the competition and agree to enter.

[Appendix B](#)

13. Access

To receive photographs supplied by Cllr. Stuchbury showing damage in the Town Centre and discuss whether to formally request Buckinghamshire Council takes action.

[Appendix C](#)

14. Climate Emergency Action Plan

To receive and discuss updates to the Climate Emergency Action Plan

[Appendix D](#)

15. Budget

To receive and note the latest budget figures

[Appendix E](#)

16. News Releases

17. Chair's Items

18. **Date of the next meeting:** Monday 13th June 2022

Attendees are encouraged to undertake a lateral flow test within 24 hours prior to attendance of any Council meeting. Consideration should be given to the wearing of face coverings to reduce the risk to individuals and others.

Email: office@buckingham-tc.gov.uk

COMMITTEE IN PRIVATE SESSION

Exclusion of Public and Press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

19. Fringe Week Brochure

To agree the attached quote for the Fringe brochure.

TCE/141/21

20. Summer/Winter Planters Contract

To agree the attached quote for the summer/winter planter contract for the town centre

TCE/142/21

To:

Cllr. R. Ahmed
Cllr. F. Davies
Cllr. Mrs. M Gateley (Town Mayor)
Cllr. S. Hetherington
Cllr. A. Mahi Vice Chair

Cllr. L. O'Donoghue
Cllr. R. Stuchbury Chair
Cllr. R. Willett

Mr. D. Jones (co-opted member)

Minute No.	Action	Action Required	Action Owner	Update	Deadline
884/19	Youth Council	New Town Council representatives have been agreed, who will be able to plan for the best approach for 2022.	Events Coordinator	Options are being prepared for Councillors to discuss	Ongoing
887/19; 438/21	Twinning	Formal signing of the Twinning agreement with Neukirchen-Vluyn	Events Coordinator	Formal signing will now take place during the civic reception for friends from Neukirchen-Vluyn and Moveaux to be held on Saturday 12th March 2022	Agenda
868/20;10 42/20	Accessibility Workshop	Members AGREED to host an Access Awareness Day at the first possible opportunity.	Town Clerk	Town Clerk in consultation with Access4All Group on how to take forward plans for a Accessibility Workshop	Apr-22
869/20	Culture & Arts Strategy	Members received a written report from the Town Clerk and unanimously AGREED for Council staff to provide a detailed plan for creating a culture and arts strategy. It was AGREED that a working group be set up, consisting of councillors and partners, at the appropriate time.	Town Clerk	An options appraisal will be provided to the April or June meeting	Jun-22
1206/20	Budgets and Cllr Recognition	Cllr. Mahi suggested the creation of a 'Cllr. Bloomfield trophy' to be awarded at the annual Buckingham in Bloom competition. Members AGREED for the Town Clerk to investigate options and to bring a report back to a future committee	Town Clerk	To be actioned for the 2022 competition	Jun-22
150/21	Multicultural Celebration Evening	Members AGREED TO RECOMMEND the motion of action, and to refer the motion to the Diversity and Inclusion Working Group for their input and for a report to be brought back to a future meeting to consider any budget implications.	Diversity and Inclusion Working Group	Awaiting response from the Diversity Group	Ongoing

435/21	Events Schedule 2022	All Members present AGREED to take part in the Sub-Committee to discuss the Platinum Jubilee and Fringe Week and bring new ideas to the table for both events	Events Coordinator	Date set for February	Agenda
436/21; 508/21	Comedy Night Venue	AGREED for a written report to Committeer reviewing all suitable venues in Buckingham, including an assessment of facilities, pros and cons and breakdown of costs	Events Coordinator	Ongoing; first stage is to identify a venue for the comedy night in Fringe Week	Agenda
509/21	NHS Breastscreening Clinic	Members AGREED for the Town Clerk and Town Mayor to write to NHS Buckinghamshire expressing the concern of the Committee.	Town Clerk	In progress	Ongoing
620/21	Welcome Back Funding	AGREED to received Welcome Back Funding for a number of projects.	Town Clerk		Agenda
661/21	Accessibility Workshop	Members agreed that social media be used to target local groups.	Town Clerk		Ongoing

662.1/21	Christmas Parade	Members agreed that a letter should be written to the Parade Committee thanking them for their work and requesting information regarding the order of the parade.	Town Clerk	<p>Response received from Howard: Although there may be a wish to be at the front of the Parade, with the horse drawn Carriages, it is not advisable on safety grounds to be just in front of the pre-parade together with the mace bearer. It is about safety, rather than demoting the Mayor, that the Mayor leads the main parade. Last year the number of entrants was down and if it was not for the pre-parade it would have looked a bit sad. Hopefully this year, it will be a bigger main parade and we can have greater space between the two parts. The Mayor is not involved in the judging of the Parade entrants and is invited to give out prizes if they wish. We also arrange a car for the Mayor should they not wish to walk.</p> <p>I will be happy to attend the next Events meeting if required.</p>	#
----------	------------------	---	------------	--	---

**Buckingham Town Council
Town Centre and Events Committee
Monday 11th April 2022**

Contact Officer: Deputy Town Clerk

Markets - End of Year Figures

1. Recommendations

- 1.1. It is recommended that Members note the end of year financial figures for the Buckingham Markets.

2. Background

- 2.1. Buckingham Markets have had a record year with takings of £26,268. The Street Markets took £21,378 and the Flea Market £4,890.
- 2.2. The Markets were affected by the ban on non-essential retail at the start of the financial year and the requirement for social distancing which reduced the potential number of stalls. However, restrictions have been completely removed and the Markets are operating as normal.

3. Market Yearly Takings

3.1.	2015/2016	£22,671
	2016/2017	£20,348
	2017/2018	£18,976
	2018/2019	£17,721
	2019/2020	£19,024
	2020/2021*	£17,364
	2021/2022*	£26,268

*Years impacted by Covid19.

**Buckingham Town Council
Town Centre & Events Committee
Monday 11th April 2022**

Contact Officer: Amanda Brubaker, Events Coordinator

Twinning Event 2022

1. Recommendations

- 1.1 The big screens and indoor entertainment worked well at the event and it is recommended that the format used for the event this year is used again in the future.

2. Background

- 2.1. At the committee meeting held on 13th December Members received and discussed a written report from the Town Clerk noting that a total of £4,000 was available to fund the event. This consists of £2,000 from 201 4260 “Twinning” and £2,000 from the ear-marked reserve 901 9063 “Twinning”. The Community Centre was booked from 9am to 4pm on Saturday 19th March 2022. **563/21**
- 2.2. The Events Coordinator held a meeting with Mayor, Cllr Margaret Gateley and Stephanie Scrase from the Twinning Association to plan the event and discuss numbers attending from France and Germany.
- 2.3. A programme of events was put together by the Town Centre Manager and these took place in the market place on the morning of the 19th. This included an oompah band, mime artist and morris men. See the separate report entitled Twinning in the Market event.
- 2.4. A German flag was purchased and this along with the French Tricolour was flown on the flag pole outside the Community Centre from Friday 18th to Sunday 20th March.
- 2.5. Smaller versions of the flags were flown from the buildings in the town centre along with union flags. These were put into place by the Green Spaces Team in the days leading up to the guests arriving.
- 2.6. First Choice Caterers were booked to provide a hot buffet for 120 guests.
- 2.7. Wine was purchased from the new wine shop in Cornwalls Meadow.

- 2.8. The window of the Chamber was decorated with English, German and French bunting and a set of boules was borrowed from Stephanie Scrase to display in the window. Pictures and other memorabilia from previous twinning events with Mouvaux were also displayed.
- 2.9. Invites were sent to members of the Twinning Association, Cllrs, Guests being invited from Moauvaux and Neukirchen-Vluyn and the host families.
- 2.10. A seating plan was drawn up to ensure that the tables were mixed. French, German and English.
- 2.11. Menus and the programme for the day were translated into French and German. These were laid out on the tables for the guests to refer to.
- 2.12. Big screens were set up in the Community Centre. They showed four two to four minute videos advertising different aspects of Buckingham including Twinning History, tourism, events, Green spaces and the climate emergency action plan.
- 2.13. The caterers arrived at the Community Centre at 8:30am so that they could finish preparing the lunch. Tables were dressed with white cloth tablecloths and matching napkins.
- 2.14. After the lunch, Buckingham, Cllr. Margaret Gateley, and Mayor of Neukirchen-Vluyn, signed the English version of the formal twinning between the two towns, finalising the arrangement.
- 2.15. All three towns exchanged gifts. These gifts included art depicting the newly developed town centre of Mouvaux and an engraved wooden post made of native Neukirchen-Vluyn wood, the choices of art and focus on natural materials focused all three towns commitment to the natural world and shared artistic cultures.
- 2.16. Mouvaux and Neukirchen-Vluyn were presented with framed artwork by local artist Peter Bowtell. The painting of Buckingham had featured in the 2020 calendar of Buckingham.
- 2.17. To close the weekend, Ralf Köpke, formally unveiled the Neukirchen-Vluyn sign on the fingerpost in Cornwalls Meadow.

3. Programme for the Twinning Lunch

Guests arrived at the Community Centre

Welcome drinks

Guests seated

Formal entrance – Town Crier, Mace Bearer, Town Mayor, Mayors from France and Germany, Town Clerk

Welcome from Mayor in English, French & German
Grace given by Rev Tim Edworthy

Lunch served

Speeches

Presentation of Gifts

Signing of Twinning Agreement with Neukirchen Vluyn

Speech by the Mayor of Mouvaux

Performance by the Brackley Morris Men

Unveiling of the fingerpost showing the finger pointing to Neukirchen-Vluyn

Budgets

4260 301	£2,030.00
9063 901	£2,000.00
TOTAL BUDGET	£4,030.00
Twinning Flags	£81.75
Table Place Card Holders	£41.48
Art Work gift	£36.00
Champagne	£197.60
Glass Hire	
Glasses / tablecloth hire	£105.20
Wine	£346.80
Prosecco	£103.58
Catering	£2,304.75
Framing of artwork gifts	£120.00
Hall Hire	£331.65
TOTAL SPEND	£3,668.81
EMR BUDGET TO C/FWD	£361.19

Three countries come together to celebrate Twinning of towns

The Mayors of Neukirchen-Vluyn in Germany, Ralf Köpke, and Mouvaux in France, Eric Durand visited Buckingham this weekend to celebrate the friendship between the three towns. Guests stayed with host families and had a tour of Buckingham – including a visit to Buckingham’s street and flea markets, and special market entertainment put on to celebrate the visit.

Twinning in the Market was a joyous snapshot of France, Germany and British culture. A giant black and red beach deck chair joined the staging area outside the Old Gaol and was a huge hit – with visitors lining up to sit in the chair and be entertained by the wandering Mime and an Oompah band, The Bavarian Strollers. The mime was dressed in traditional French black and white stripes and made their way far and wide around Buckingham Town Centre, creating hilarious skits with everyone he passed including our visitors from France. The oompah band got everyone dancing with modern pop classics including 500 miles.

By early afternoon a large crowd had gathered, clapping and cheering along to the Brackley Morris Men who performed traditional dances, including a stick dance, and invited the spectators to join in and have a go.

Part-funding for Twinning in the Market entertainment: Morris Dancers, Oompah Band, Mime and Giant Deckchair was provided by the Government’s ‘Welcome Back Fund’ from Buckinghamshire Council.

After a formal lunch of the three Twinning Associations, the Mayor of Buckingham, Cllr. Margaret Gateley, and Mayor of Neukirchen-Vluyn, signed the English version of the formal twinning between the two towns, finalising the arrangement. All three towns exchanged gifts. These gifts included art depicting the newly developed town centre of Mouvaux and an engraved wooden post made of native Neukirchen-Vluyn wood, the choices of art and focus on natural materials focused all three towns commitment to the natural world and shared artistic cultures.

As well as the formal arrangements, each Mayor gave a speech, with the Mayor of Buckingham speaking in French and German as well as English. All the Mayors spoke movingly of the importance of peace between countries in the current circumstances and how important twinning relationships, and international friendships between different countries, were.

Cllr Margaret Gateley said that: *“I would never have imagined either such a pandemic, or another war in Europe, besides these events, Brexit seems to pale into insignificance. In this context I believe that our Twinning relationship is even more important. It is a great pleasure to have two reasons to celebrate today. Firstly, 20 years of our twinning with Mouvaux and also the second signing of our partnership agreement with Neukirchen-Vluyn.”*

Christian Berges, President of the Twinning Association in Mouvaux, spoke via Zoom as he was unable to travel due to Covid. *“I’m very happy that today our new Mayors can sign again the twinning agreement that Mark Cole and Harald Lenssen signed originally two years ago... I know you have put a lot of effort into this day, I would have loved to be there and seen Buckingham covered in French, German and English flags... With our institutions stretching out arms to each other from our Town Councils to our companies and clubs, and all that under the tutelage of our Mayors, Town Councils and Twinning Associations bringing the towns together.”*

To close the weekend, Ralf Köpke, formally unveiled the Neukirchen-Vluyn sign on the fingerpost in Cornwalls Meadow.

Notes:

1. For enquiries, please contact Paul Hodson at Buckingham Town Council on 01280 816426, communications@buckingham-tc.gov.uk
2. The Government’s ‘Welcome Back Fund’ is European Regional Development Fund money that has been allocated to Buckinghamshire Council. The fund is being used to encourage visitors back to our high streets across Buckinghamshire. The fund runs up to 31 March 2022.

**Buckingham Town Council
Town Centre & Events Committee
Monday 11th April 2022**

**Contact Officer: Sam Hoareau, Lace Hill Sports & Community Centre
Coordinator**

Twinning in the Market Event

1. Recommendations

1.1. It is recommended that members note the report.

2. Background

2.1. The Twinning in the Market event took place on Saturday 19th March outside the Old Gaol between 10am and 2pm. The event programme included three acts, a band, a mime artist, and Morris Men.

2.2. In addition to the live entertainment, new equipment was used including a giant deck chair and four new market gazebos.

2.3. The aim was to include the public in the official twinning event to celebrate our new twin town Neukiechen-Vluyn in Germany and 20 years of twinning with Mouvaux.

3. Evaluation

3.1. The event ran smoothly and the audience seemed to thoroughly enjoy the live entertainment. The weather was glorious which added to the happy atmosphere. All three acts had good crowd engagement and participation.

3.2. The market had an estimated 2000 visitors on the day and the event certainly got people spending money in local shops buying plenty of takeaway chips and coffee to consume while being sitting around and waiting for the next act.

3.3. There were many children in the audience who enjoyed their first experience of seeing a mime artist perform and had fun trying to guess the story that the act was doing through its body movements and emotions.

3.4. The publicity of the whole event helped to raise awareness and inform more residents about our twin towns.

3.5. The giant deckchair added an interactive element. It attracted people's attention and brought them over to where the entertainment was taking place.

It also provided countless photo opportunities all prominently featuring the Town Council logo. The chair will now be used at future BTC events.

3.6. The market now has four additional gazebos, these will be used for inclement weather, new starters, charities and future events.

4. Resources

4.1. The funding for this event came from the Welcome Back Fund through Buckinghamshire Council.

4.2. Expenses breakdown:

Item	
Band	£1145
Mime Artist	£421
Morris Men	£140
Deck Chair	£580
4x Gazebo	£1,692
Total	£3978



**Buckingham Town Council
Town Centre & Events Committee
Monday 11th April 2021**

Contact Officer: Office Apprentice

Celebrate Buckingham Day

1. Recommendations

1.1. It is recommended members note the report.

2. Background

2.1. The committee has agreed for a Celebrate Buckingham event be held to enable community groups and residents to celebrate their activities and mark the jubilee in Bourton Park during the day (**157/21**).

3. Aims of Event

- 3.1. To celebrate the range of voluntary groups who are serving the town and bringing residents together.
- 3.2. Support local groups to raise funds and recruit volunteers whilst highlighting the importance of their services and organisation.
- 3.3. Encourage residents to get involved with local organisations.
- 3.4. The first of four events over the June bank holiday to celebrate the Queen's Platinum Jubilee.

4. Update

- 4.1. Celebrate Buckingham Day will be taking place in the paddock in Bourton Park on Thursday 2nd June 2022 from 11am – 3pm as a part of the Queen's Platinum Jubilee Celebrations. Set up will take place from 9am.
- 4.2. The Town Council will have a set of joint stalls which will include the regalia, and information about the Tourist Information Centre, Climate Emergency Action Plan and Buxplore.
- 4.3. There will be a gazebo decorated in union jack bunting and jubilee themed items where announcements will be made during the day instead of hiring a stage. This will be used by the Town Crier and Mayor.

- 4.4. Invitations have been sent out to local organisations and charities inviting them to have a stall at the event to raise awareness of their activities as well as to recruit new members and volunteers and raise funds.
- 4.5. Each stall holder has been asked to provide a copy of their Public Liability Insurance.
- 4.6. Those who have signed up so far are the Cancer Research UK, BORG (Buckingham Off Road Group), Buckingham Canal Society, The Film Place, Buckingham AED Project. It is anticipated that numbers will be similar to last year.
- 4.7. A bouncy castle and bungee run have been booked as well as portable toilets, first aid and the PA system.
- 4.8. Food vendors and an ice cream van are also being booked. There will be more traders than last year, including a bar. The WI have been invited to provide tea and cake.

5. Event Programme

- 5.1. This is a draft event programme. This is subject to change if the entertainers can't do the listed times or get enough volunteers to perform.

10:45am – 11am	Winslow Concert Band
11:00am – 11:05am	Opening of Event by Buckingham Town Mayor
11:10am – 11:30am	Downtime/look around stalls
11:30am – 12:15pm	Winslow Concert Band
12:20pm - 12:40pm	Brackley Morris Men
12:40pm – 12:45pm	Buckingham Society Award at their stall
12:45pm – 13:00pm	Winslow Concert Band
13:00pm – 13:05pm	Town Crier & Mayors Jubilee Speech
13:05pm – 13:10pm	God Save the Queen
13:10pm – 13:15pm	Fancy Dress Contest Winners
13:15pm – 13:30pm	Winslow Concert Band
13:30pm – 13:40pm	Downtime/look around stalls
13:40pm – 14:00pm	Brackley Morris Men
14:05pm – 14:20pm	Ukulele Band
14:25pm – 14:35pm	Round up of stalls and winners of activities if required
14:40pm – 14:55pm	Ukulele Band & Dancers
14:55pm – 15:00pm	Thankyou Speech & Instructions on how to leave

6. Budget

Budget **£1,800**

Expenditure	Estimate
Portable Toilets	£270
Bouncy Macs Bouncy castle & Bungee Run	£480
First Aid ALR Training	£80

Brackley Morris Men	£140
Winslow Concert Band	£280
Ukulele Group	£0
Martin Try compère & sound	£400
Water	£75
Bunting	£50
Fancy Dress Prizes	£75
TOTAL	£1,790
Balance Left	£10

**Buckingham Town Council
Town Centre and Events Committee
Monday 11th April 2022**

Contact Officer: Amanda Brubaker, Events Coordinator

Music in the Market

1. Information

- 1.1. Organised by the Buckingham Acoustic Club and sponsored by Buckingham Town Council this year's Music in The Market will be held in the Bull Ring on Friday 3rd June as part of the Platinum Jubilee Celebrations.
- 1.2. This date has been chosen as the bank holiday at the end of May when the event usually takes place has been moved to Thursday 2nd and Friday 3rd June due to the Queen's Platinum Jubilee celebrations.
- 1.3. The Buckingham Acoustic Club are booking the performers who are mostly members of the Acoustic Club. They also book the stage.
- 1.4. First aid, security and bins have been booked by Buckingham Town Council.
- 1.5. A road closure for the Bull Ring has been organised by Buckingham Town Council and will be in place from 7am until midnight.
- 1.6. The event will be opened at 2pm by Town Mayor, Cllr Margaret Gateley and the Town Crier.
- 1.7. Town Council staff and volunteers will be present throughout the day to litter pick and empty rubbish bins as needed throughout the event.
- 1.8. The Communications Clerk will post pictures and updates of the event on the Town Council's social media pages during the event.

Cost for the event – Music In The Market

Budget 301/4220

\$4,403.00

SIA security Guards	£528.00	
---------------------	---------	--

First Aid 2 x FREC 4 10 hrs	£300.00	
Road Closure	TBC	
5 x Biffa Bins	TBC	
Amount awarded to Buckingham Acoustic Club (Music In The Market)	TBC	The amount awarded is what is left after the above have been confirmed

A full report showing the final costings will be provided at the TC&E meeting in June.

BUCKINGHAM TOWN COUNCIL
TOWN CENTRE & EVENTS COMMITTEE
MONDAY 11TH April 2022

Contact Officer: Sam Hoareau, Lace Hill Sports & Community Centre
Coordinator/Town Centre Manager.

Picnic on the Pitch - Platinum Jubilee

1. Recommendations

1.1. It is recommended that Members note the report.

2. Background

2.1. Committee has agreed for a Picnic on the Pitch event be held as part of the Jubilee celebrations, TCE/105/21. It will take place on Saturday 4th June from 11am – 3pm at Lace Hill Sports & Community Centre (LHSCC).

2.2. It is a free family friendly event for all Buckingham residents. The public are invited to bring their own seating, a picnic and enjoy some fabulous community spirit.

3. Aim of the Event

3.1 The aim of the event is to bring the community together, evoke good feelings share food and fun as part of the Queen's Platinum Jubilee.

4. Event Status Update

4.1. A professional singer has been booked to perform live music and entertainment including songs throughout all genres of the Queen's reign.

4.2. A stage is booked for the performer.

4.3. Children's character meet and greets with a princess and superhero are also booked.

4.4. Food vans and a bar will attend and a Temporary Events Notice (TEN) will be applied for.

4.5. First Aid cover is being arranged.

4.6. The LHSCC facilities will be open for people to use.

4.7. A sweet stall and trampoline ride are booked to attend.

4.8. Event safety paperwork will be finalised at the end of this month for review by the Deputy Town Clerk.

5. Event Resources

5.1. Budget - £1,500

5.2. Event costs so far:

Item	Cost
Singer	£370
Stage	£280
TEN	£21
First Aid	£90
Children's characters	TBC
Total	TBC

5.3. Staff working at the event will include:

Sam Hoareau, LHSCC Coordinator

Claire Molyneux, Deputy Town Clerk

1 x Green Spaces Team Member

**Buckingham Town Council
Town Centre & Events Committee
Monday 11th April 2022**

Contact Officer: Amanda Brubaker, Events Coordinator

Spring Green Fair

1.Recommendation

1.1. To read and note the following report.

2. Information

- 2.1. Originally known as the Spring Fair, the name of the event has been changed to the Spring Green Fair to include environmental aims
- 2.2. The event will be held in the cattle pens on Sunday 24th April from 10am – 2pm.
- 2.3. A road closure will be in place from Prezzo to the entrance to Paynes Court, so that stall holders can set up on the road as well as the cattle pens.
- 2.4. Aim of event: Range of stalls to share information on community projects, environmental campaigns and sustainable business innovations. We ask that all our stall holders engage with the public in some way, such as by demonstrating a craft, handing out leaflets, arranging a (basic) competition or anything they may think it will attract people to the stall.
- 2.5. Stall holders have been asked how they will be engaging with members of the public on the day.
- 2.6. So far 15 organisations have confirmed that they will be attending the event. They are

Community Energy Bucks, energy use at home interactive activity which sparks discussion of how to save energy at home and reduce carbon emissions.

Recycle4Bucks, food waste and domestic recycling

Green Futures, foraging and growing your own food

Community Board, environmental community funding

Berks Buck & Oxon Wildlife Trust, advice on wildlife gardening, volunteering and membership with the Trust, plus information on our Childrens Wildlife Club.

Buckingham Winslow & District Scouts

Bee-utiful Buckingham, Free wildflower seeds and advice of growing your own plot or planter.

Buckingham Swift Town, How to install swift boxes and the decline of the swift population in the UK

Buckingham Town Council Climate Emergency, Info on the Council's Action Plan and work with the community

Planet Refill, Plastic Free Shopping

Men In Sheds

Finca El Monte, wild flowers, eco products

Natalie Jane Candles

Full Charged Silverstone, electric bikes

Buckingham Canal Society, conservation and restoration

2.7. A local Morris Dancing Group have been invited to dance at the event.

**Buckingham Town Council
Town Centre & Events Committee
Monday 11th April 2021**

Contact Officer: Amanda Brubaker, Events Coordinator

Buckingham Fringe Week

1. Recommendation

1.1 To read and note the contents of this report.

2. Background

2.1. The Fringe week is an annual week of events organised by Buckingham Town Council and local organisations for Buckingham and the surrounding area.

2.2. This year the event will run from Saturday 16th July to Sunday 24th July.

2.3. As well as events organised by Buckingham Town Council, community groups and local companies are encouraged to join in. In the past some of the local organisations that have been involved are Gilroy Steel Solicitors who organised a children's colouring competition; Villiers Hotel who hosted a cream tea event; the Woolpack who provided the Cote for an event; UK Astronomy Group who put on an astronomy night in Bourton Park and Chafor Wine who hosted a moonlight and bubbles tasting event.

2.4. Events are provided for everyone from young children to the elderly.

3. Theme

3.1. The theme for this year was agreed at TC&E on Monday 21st February 2022 and is 'Buckingham is Back'

4. Events list so far

Saturday 16th July TBC

Sunday 17th Family Fun Day will take place at the Lace Hill Sports & Community Centre between 1 PM – 4 PM. Hirers and local organisations are invited to be part of the event to help organise and host activities for the community to enjoy. The initial plans include inflatables, musical entertainment, craft stalls, food and a bar, a colour dash along with traditional games and activities.

Monday 18th TBC

Tuesday 19th Oxford Fiddle Group will be performing in the Radcliffe Centre at 8pm. Tickets will be on sale through the Tourist Information Centre.

Wednesday 20th Quiz Night at the Woolpack hosted by Mikey Dyson

Thursday 21st Art in the Market

Location:

Area 1: Cattle pens - Open invitation to create art outside – BAFA, and other local artists invited to use the cattlepens area to create art. A small number of blank easels and a table will be put up to encourage passers by to have a go at creating art based on Buckingham. Market gazebos used if weather bad. Various have-a-go materials provided to suit different ages.

Area 2: open space outside of Old Gaol Art attack – donations of rags from local charity shops (Florence Nightingale Hospice has agreed to take part) used to make a large art piece on the ground outside the Old Gaol. Use GoPro style camera to create a video of the art project. Materials returned to charity shops at the end of the day.

Friday 22nd TBC

Saturday 23rd TBC

Plans are still being made for the Fringe Week and a final report will be brought back to TC&E in June.

5. Fringe Brochure

5.1 A quote for the Fringe brochure has been received and is the next agenda item.

5.2. The Fringe brochure will be distributed to all residents and businesses at the end of June.

6. Advertising

6.1. As well as the Fringe brochure, the events will be advertised through the Town Council's social media pages, Buckingham and Winslow Advertiser and posters throughout the town.

7.Marquee

7.1. The Events Co-ordinator is researching the hire of a marquee to hold a Comedy Night and Barn Dance in during the Fringe Week. This could be located on the green outside St Peter's and St Paul Church. At the time of the Agenda going out written quotes have not been received. A verbal update will be provided.

BUCKINGHAMSHIRE BEST KEPT VILLAGE COMPETITION



2022

ENTRY FORM

2022

celebrating 65 years of the Best Kept Village Competition in Buckinghamshire

Parish/Town Council/Residents Association.....

Contact name & address.....

Telephone.....email.....website.....

Gurney Cup (population under 500)	Morris Cup (population 501-1500)	DeFraine Cup (population 1501-3000)	Michaelis Cup (towns population 3000+)	Pushman Cup (Rural population 3000+)	Tindall Cup (Cup winners in 2019 competition only)

Please enter the name(s) of the competing town/village(s) in the appropriate column.

This entry form should be returned together with:

1. Entry fee of **£25** per entry. Cheques payable to *Buckinghamshire Best Kept Village Competition*. Please contact the Administrator if you wish to pay by Bank Transfer
2. **A detailed map completed in accordance with the rules for each entry. This should be A4 size with the features clearly marked**
3. Please indicate on your entry which authority is responsible for your grass cutting
4. To reach Clive Parker, Administrator, Buckinghamshire Best Kept Village Competition, 9 The Hedgerows, Furzton, Milton Keynes MK4 1BD (email bkvbucks@gmail.com) by

NOT LATER THAN 30TH APRIL 2022

Please read the marking schedule with care

BUCKINGHAMSHIRE BEST KEPT VILLAGE COMPETITION

2022



2022
celebrating 65 years of the
Best Kept Village
Competition in
Buckinghamshire

MARKING SCHEDULE

Cup:	Village/town	Possible Marks	Marks Awarded
Principal features			
	1A. Cemetery, graveyard (separate or attached to a place of worship)	20	
	1B. Green, playing field, children's play area, nature conservation area	40	
	1C Floral Displays (hanging baskets, tubs, planters)	10	
	1D. Village hall, community centre, church hall	20	
	1E General environmental features (hedges, verges, ditches, pond, stream, pump)	20	
Other features			
	2A. Areas around shops and pubs	20	
	2B. Bus stops, bus shelters and notice boards	20	
	2C War memorial	20	
	2D Overall appearance, lack of litter and evidence of community effort	30	
TOTAL		200	

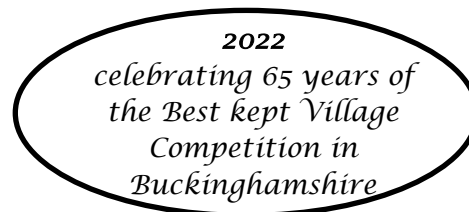
Judges' signatures:

Date:

Notes:

- a) The whole village/town will be judged, not solely, on the specific features identified on the map.
- b) The community will be assessed as seen by the judges on the inspection day.
- c) Absent features will be awarded an average mark taking into account the other features in the category.
- d) Judges take into account that cutting of grass verges outside the settlement is usually the principal authority's responsibility.

BUCKINGHAMSHIRE BEST KEPT VILLAGE COMPETITION



RULES

CUPS

Villages/towns should enter for the cup relevant to their population.

Gurney Cup (population up to 500)

Morris Cup (population 501 – 1501)

DeFraine Cup (population 1501 – 3000)

Michaelis Cup (towns, population over 3000)

Pushman Cup (rural population over 3000)

Tindall Cup (2019 winners' Cup)

Cup winners in the 2019 competition may only enter for the Tindall Cup. They may re-enter the main competition in 2023.

The Dashwood Trophy is awarded to the runner-up with the highest mark who has not won a cup during the last 5 years. Entrants for the Dashwood Trophy will be automatic if the village or town qualifies.

The Sword of Excellence is awarded to the winner judged by the Chairman of the Committee as "best overall"

A 'Vibrant **Community Award**' will be awarded at the judges' discretion.

POPULATION

This should be based on the last census or any later information published by the relevant local Council. Where a parish comprises two or more distinct villages/communities, any one or more of those villages/communities may enter the competition separately. In this case it is the population of that village/community which is relevant.

FEATURES – REQUIREMENTS FOR ENTRY

Definition of Village/Town – Features that should be present in all applications.....

- Place of Worship
- Village Green, playing field or recreational field with open access
- Community Centre, village hall, church hall or other suitable place for assembly i.e. pavilion

The features must be clearly marked on a A4 size map. The features should be identified on the map using the same number and letter as they are given on the marking schedule i.e. 1A, 2E etc. Do not add features which are not listed on the marking sheet. The judges will, however, assess the overall appearance of your village/town. Marks may be deducted for inadequate maps.

If you feel that the judges may need some help in identifying the boundaries of the village/town entered, please also mark these on the map. If the boundaries are deemed to have been drawn too tightly, the entry will not be accepted. Judges have agreed to try not to visit villages on market days if contestants make clear which are these days. Also please indicate which authority is responsible for your grass cutting.

JUDGING

Judging will take place between 1st June and 14th July. A short report incorporating the judges' comments will be sent to every entrant.

TROPHIES

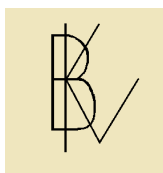
A cup and wrought iron Best Kept Village sign will be presented to each winning village/town to be retained until required for the next year's competition.

ENTRY

A **£25** fee is charged for each entry.

The entry form, fee and map should be returned to reach Clive Parker, Administrator,
Buckinghamshire Best Kept Village Competition, 9 The Hedgerows, Furzton, Milton Keynes MK4
1BD (email bkvbucks@gmail.com) **NOT LATER THAN 30th APRIL 2022**

THE DECISION OF THE JUDGES IS FINAL



Buckinghamshire Best Kept Village Competition
County Hall
Aylesbury
HP20 1UA

BKVBucks@gmail.com
07857 968448

**Buckingham Town Council
Town Centre and Events Committee
Monday 11th April 2022**

Town Centre Damage Photographs – Supplied by Cllr. Stutchbury





























Buckingham Town Council's Climate Emergency Action Plan updated April 2022

Community Engagement - to engage local people in accelerating their own responses and building resilience to ongoing climate impacts.				
	Action	Measure	Responsibility	Update
3.	Encourage practical action by local people through proactive communication campaigns.	Number of visitors per year to webpage	TC&E and Environment Committee	The Climate Emergency Webpage is the 2 nd most popular page on our website. Environmental social media campaigns are planned during the office's regular content planning meetings. The office has engaged with local schools to discuss our Action Plan and how they can get involved in community climate action.
5.	Encourage the formation of Local Climate Action Groups.	One formed	Climate Champions	Feedback is still be generated following public meeting on March 24 th 2022, although (to date) we've had three members of the public sign up to be part of a Buckingham Community Climate Action Group.



6.	Host a public meeting on the issue.	One per year	Climate Champions	A full feedback report on ideas, questions and suggested ways of addressing climate related issues within the town, will be prepared for Environment Committee on 25 th April 2022.
----	--	--------------	-------------------	--

Energy - reduce energy demand, improve energy efficiency and convert to renewable, low or zero carbon technologies for energy and heat

	Action	Measure	Responsibility	Updates
10.	Investigate options for carbon offsetting Town Council event e.g. Bonfire & Fireworks	Publication of carbon offsetting certification for each relevant event	Town Centre & Event Committee	To be in place by March 2022

Economy, Housing & Waste – to support the local economy to ensure existing and new homes are climate resilient whilst reducing, re using and recycling materials and ongoing resources e.g. water

	Action	Measure	Responsibility	Update
13.	Provide recycling facilities at all Town Council Events and within Town Council owned buildings.	One mixed recycling bin per event	TC&E /Environment	Recycling bins are now being provided at all Town Council events. In particular, noting the success of recycling Biffa bins at Music in the Market & Bandjam.



				Recycling in all BTC offices (including Lace Hill Centre's public areas) now implemented.
14.	Work with and support litter picking initiatives around town including the increased promotion of annual River rinse events.	One Town Council event per year in addition to the two annual river rinses.	TC&E Committee	<p>Quick Litter Pick project launched in Bourton Park in June 2020 and second bin to be placed in Chandos Park.</p> <p>Litterlotto scheme to be publicised in conjunction with the Chandos Park Quick Litter Pick bin.</p> <p>April 2022 - Assisted Lace Hill primary school with advice and the supply of litter pickers for this year's Great Big School Clean.</p> <p>Buckingham Community Board (from the Build Back Better fund) are donating: <i>50 x litter pickers and hoops</i> <i>100 x rolls of biodegradable bin bags (these come in boxes of 20)</i> <i>50 x hi-vis</i> <i>50 sets of gloves</i> <i>2 x pop-up storage bins</i></p>



				All of the equipment will be housed at the Town Council's depot for community use.
Transport – to promote walking, cycling and public transport. Accelerating the move to Council owned electric vehicles.				
	Action	Measure	Responsibility	Updates
22.	Consider holding an event that promotes cycling around the town	To be considered on a future agenda of TC&E	Town Centre & Events Committee	An electric bike company will be at the Spring Green fair in April 2022 with demo models.
Food & Land - to promote sustainable land management, including tree planting to help absorb carbon & water.				
	Action	Measure	Responsibility	Updates
33.	Purchase (where possible) locally produced and fair-trade food for the Council's use and civic events.	All BTC events	Town Centre & Events Committee	Incorporated within planning for all Town Council events. Referencing the town Council's Sustainable Procurement Strategy
34.	Review of grass verges and hedges to identify areas to be trimmed less and later in the year to support more wildflowers and insects	To be considered within Greenspaces Strategy and Management Plan for Parks	Environment Committee	The grass cutting plan is reviewed annually by Environment Committee in March. The paddocks and sections of the bypass are cut later in the



				<p>year to support and promote biodiversity.</p> <p>There will be three large sections of the Bypass planted with wildflower seed, the rotavated sections are now visible along the bypass.</p>
35.	Each year allocate a section of land to be planted with wildflowers.	One per year	Environment Committee	<p>A new section of wildflowers was planted in 2020 in Bourton Park, on the car park side of the river. Plans are in place to 're-wild' sections of verge along the bypass with wildflowers and grasses during 2022.</p> <p>Wildflowers to be distributed at Spring Green Fair as part of the Town Council's Bee Friendly Buckingham campaign.</p>

PAGE No	CODE	COST CENTRE	AMOUNT	EXPLANATION
1	4201	301	-£632.00	overspend due to increased prices after budget
2	4278	303	-£400.00	overspend due to postponement and reschedulling

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>TOWN CENTRE & EVENTS</u>						
<u>301 Town Centre & Events</u>						
1013 Hanging baskets	133	416	283			32.0%
1028 Lace Hill events income	513	1,041	528			49.3%
1062 Community Fair table income	120	208	88			57.7%
1066 Comedy night income	0	3,124	3,124			0.0%
1069 Charter fairs income	7,013	6,946	(67)			101.0%
	7,780	11,735	3,955			66.3%
Town Centre & Events :- Income						
3997 NI TC&E	3,316	5,234	1,918		1,918	63.4%
3998 Pensions ERS TC&E	13,385	13,412	27		27	99.8%
3999 Salaries TC&E	52,327	71,826	19,499		19,499	72.9%
4042 Events equipment	308	568	260		260	54.2%
4079 Fair Trade Promotion	100	416	316		316	24.0%
4094 Youth project	3,055	3,045	(10)		(10)	100.3%
4104 Town in Bloom	11,195	11,195	(0)		(0)	100.0%
4107 Pride of Place	0	261	261		261	0.0%
4115 River rinse	396	416	20		20	95.2%
4166 Lace Hill events	298	1,041	743		743	28.6%
4201 Christmas lights	12,087	11,455	(632)		(632)	105.5%
4202 Firework display	5,130	5,840	710		710	87.8%
4203 Community fair	221	416	195		195	53.1%
4205 Christmas parade	3,924	3,959	35		35	99.1%
4210 Pancake Race	0	81	81	52	29	64.8%
4211 Band Jam	3,511	3,645	134		134	96.3%
4212 Christmas lights switch on	2,314	4,138	1,824	120	1,704	58.8%
4213 Dog show	469	502	33		33	93.4%
4216 May Day event	0	51	51		51	0.0%
4220 Music in the Market	3,753	4,153	400		400	90.4%
4230 Scout Parade	0	51	51		51	0.0%
4241 Comedy Night expenditure	0	3,124	3,124		3,124	0.0%
4243 Charter Fairs	3,200	5,503	2,303	968	1,335	75.7%
4260 Twinning	1,698	2,030	332	332	0	100.0%
	120,689	152,362	31,673	1,473	30,200	80.2%
Town Centre & Events :- Indirect Expenditure						
Net Income over Expenditure	(112,909)	(140,627)	(27,718)			
<u>302 Street markets</u>						
1005 Street markets	21,378	14,718	(6,660)			145.3%
1006 Flea market	4,890	3,500	(1,390)			139.7%
	26,268	18,218	(8,050)			144.2%
Street markets :- Income						

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4017 Subscriptions	369	457	88		88	80.7%
4225 Rates	2,121	3,124	1,003		1,003	67.9%
4235 Market infrastructure & Promot	1,236	1,523	287		287	81.1%
Street markets :- Indirect Expenditure	3,726	5,104	1,378	0	1,378	73.0%
Net Income over Expenditure	22,542	13,114	(9,428)			
<u>303 Special events</u>						
1020 Food fair income	630	521	(109)			120.9%
1083 Fringe income	2,109	3,124	1,015			67.5%
Special events :- Income	2,739	3,645	906			75.1%
4221 Fringe	5,115	6,425	1,310		1,310	79.6%
4242 Food fair	316	521	205		205	60.6%
4244 Flags	618	609	(9)		(9)	101.4%
4273 One-off events	294	1,000	706		706	29.4%
4277 War memorial centenary	0	500	500		500	0.0%
4278 Celebrate Buckingham Day	1,650	1,250	(400)		(400)	132.0%
Special events :- Indirect Expenditure	7,992	10,305	2,313	0	2,313	77.6%
Net Income over Expenditure	(5,253)	(6,660)	(1,407)			
<u>305 Tourist Information Centre</u>						
1084 TIC income	12,533	33,995	21,462			36.9%
Tourist Information Centre :- Income	12,533	33,995	21,462			36.9%
4253 TIC tickets & produce	12,567	31,240	18,673		18,673	40.2%
4255 Heritage app expenditure	2,145	2,922	777		777	73.4%
4274 Tourism website	231	1,000	769		769	23.1%
Tourist Information Centre :- Indirect Expenditure	14,943	35,162	20,219	0	20,219	42.5%
Net Income over Expenditure	(2,410)	(1,167)	1,243			
<u>306 Accessibility</u>						
4254 Accessibility costs	0	2,000	2,000		2,000	0.0%
4266 Accessibility costs	0	513	513		513	0.0%
Accessibility :- Indirect Expenditure	0	2,513	2,513	0	2,513	0.0%
Net Expenditure	0	(2,513)	(2,513)			
TOWN CENTRE & EVENTS :- Income	49,319	67,593	18,274			73.0%
Expenditure	147,350	205,446	58,096	1,473	56,624	72.4%
Movement to/(from) Gen Reserve	(98,030)					

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	49,319	67,593	18,274			73.0%
Expenditure	147,350	205,446	58,096	1,473	56,624	72.4%
Net Income over Expenditure	<u>(98,030)</u>	<u>(137,853)</u>	<u>(39,823)</u>			
Movement to/(from) Gen Reserve	<u>(98,030)</u>					

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>EARMARKED RESERVES</u>						
901	<u>Ear-marked reserves</u>					
9001 Youth Council	0	1,000	1,000		1,000	0.0%
9002 Cemetery development	71,073	97,886	26,813		26,813	72.6%
9004 Solar panels at Lace Hill	22,047	28,076	6,029		6,029	78.5%
9006 Speedwatch	0	598	598		598	0.0%
9010 Flood relief fund	0	826	826		826	0.0%
9013 Youth projects	0	3,000	3,000		3,000	0.0%
9015 Charter fairs	0	4,136	4,136		4,136	0.0%
9025 Play area replacement	0	45,121	45,121		45,121	0.0%
9027 Green Buckingham	0	226	226		226	0.0%
9029 Circular Walk	0	5,399	5,399		5,399	0.0%
9030 Tourism leaflets	0	2,404	2,404		2,404	0.0%
9033 Economic Development Group	0	(2,685)	(2,685)		(2,685)	0.0%
9035 Parks Development	0	1,405	1,405		1,405	0.0%
9036 Election costs	5,594	5,594	0		0	100.0%
9040 Park run	0	89	89		89	0.0%
9045 Access for All	0	251	251		251	0.0%
9048 Buckingham Action Group	1,302	1,283	(19)		(19)	101.5%
9049 Neighbourhood Plan	0	20,000	20,000		20,000	0.0%
9050 Bridge Repairs	20,509	60,959	40,450	40,450	(0)	100.0%
9051 Office development / furniture	5,828	12,000	6,172	5,062	1,111	90.7%
9052 Depot equipment	0	15,000	15,000		15,000	0.0%
9053 AEDs	0	420	420		420	0.0%
9054 Lace Hil repairs & Maintenance	0	25,000	25,000		25,000	0.0%
9055 River rinse	0	250	250		250	0.0%
9057 Cemetery Lodge repairs	0	10,000	10,000	4,820	5,180	48.2%
9058 Bowls Club Pavillion repairs	0	8,000	8,000	7,230	770	90.4%
9059 Making good / boundary repairs	0	45,000	45,000		45,000	0.0%
9060 River Wardens	1,575	1,575	0		0	100.0%
9061 Covid bounce back events	7,774	8,680	906		906	89.6%
9062 Grants	0	280	280		280	0.0%
9063 Twinning	1,639	2,000	361		361	81.9%
9064 Holocaust memorial	1,000	1,000	0		0	100.0%
9065 Purchase cemetery & allotment	0	87,000	87,000		87,000	0.0%
9066 Swan Sculpture Project	(1,474)	0	1,474		1,474	0.0%
Ear-marked reserves :- Indirect Expenditure	<u>136,866</u>	<u>491,773</u>	<u>354,907</u>	<u>57,562</u>	<u>297,345</u>	<u>39.5%</u>
Net Expenditure	<u>(136,866)</u>	<u>(491,773)</u>	<u>(354,907)</u>			
EARMARKED RESERVES :- Income	0	0	0			0.0%
Expenditure	136,866	491,773	354,907	57,562	297,345	39.5%
Movement to/(from) Gen Reserve	<u>(136,866)</u>					

Detailed Income & Expenditure by Budget Heading 31/03/2022

Month No: 12

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	0	0	0			0.0%
Expenditure	136,866	491,773	354,907	57,562	297,345	39.5%
Net Income over Expenditure	<u>(136,866)</u>	<u>(491,773)</u>	<u>(354,907)</u>			
Movement to/(from) Gen Reserve	<u>(136,866)</u>					

16/02/2022

Buckingham Town Council

Page 1

09:02

Forward Budget Detail - By Centre

	Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
301 Town Centre & Events						
1013 Hanging baskets	416	431	446	462	478	495
1028 Lace Hill events income	1,041	1,077	1,115	1,154	1,194	1,236
1062 Community Fair table income	208	215	223	231	239	247
1066 Comedy night income	3,124	3,233	3,346	3,463	3,584	3,709
1069 Charter fairs income	6,946	7,189	7,441	7,701	7,971	8,250
Total Income	11,735	12,145	12,571	13,011	13,466	13,937
3997 NI TC&E	5,234	5,400	5,589	5,785	5,987	6,197
3998 Pensions ERS TC&E	13,412	13,696	14,175	14,671	15,184	15,715
3999 Salaries TC&E	71,826	74,340	76,942	79,635	82,422	85,307
4042 Events equipment	568	1,000	1,035	1,071	1,108	1,147
4079 Fair Trade Promotion	416	0	0	0	0	0
4094 Youth project	3,045	3,152	3,262	3,376	3,494	3,616
4104 Town in Bloom	11,195	10,000	10,350	10,712	11,087	11,475
4107 Pride of Place	261	270	279	289	299	309
4115 River rinse	416	431	446	462	478	495
4166 Lace Hill events	1,041	2,541	2,630	2,722	2,817	2,916
4201 Christmas lights	11,455	11,856	12,271	12,700	13,145	13,605
4202 Firework display	5,840	5,800	6,003	6,213	6,430	6,655
4203 Community fair	416	431	446	462	478	495
4205 Christmas parade	3,959	4,098	4,241	4,389	4,543	4,702
4207 Remembrance parade	0	1,000	1,035	1,071	1,108	1,147
4208 Spring Fair	0	526	544	563	583	603
4210 Pancake Race	81	84	87	90	93	96
4211 Band Jam	3,645	4,023	4,164	4,310	4,461	4,617
4212 Christmas lights switch on	4,138	2,627	2,719	2,814	2,912	3,014
4213 Dog show	502	620	642	664	687	711
4216 May Day event	51	53	55	57	59	61
4220 Music in the Market	4,153	4,403	4,557	4,716	4,881	5,052
4230 Scout Parade	51	53	55	57	59	61
4241 Comedy Night expenditure	3,124	3,233	3,346	3,463	3,584	3,709
4243 Charter Fairs	5,503	4,000	4,140	4,285	4,435	4,590
4260 Twinning	2,030	2,101	2,175	2,251	2,330	2,412
Total Overhead Expenditure	152,362	155,738	161,188	166,828	172,664	178,707
Net Income over Expenditure	(140,627)	(143,593)	(148,617)	(153,817)	(159,198)	(164,770)
302 Street markets						
1005 Street markets	14,718	16,000	16,560	17,140	17,740	18,361
1006 Flea market	3,500	3,623	3,750	3,881	4,017	4,158
Total Income	18,218	19,623	20,310	21,021	21,757	22,519
4017 Subscriptions	457	473	490	507	525	543
4225 Rates	3,124	2,700	2,795	2,893	2,994	3,099
4234 Market Entertainment	0	950	983	1,017	1,053	1,090
4235 Market infrastructure & Promot	1,523	1,576	1,631	1,688	1,747	1,808
Total Overhead Expenditure	5,104	5,699	5,899	6,105	6,319	6,540
Net Income over Expenditure	13,114	13,924	14,411	14,916	15,438	15,979

Continued over page

16/02/2022

Buckingham Town Council

Page 2

09:02

Forward Budget Detail - By Centre

	Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
303 Special events						
1020 Food fair income	521	539	558	578	598	619
1083 Fringe income	3,124	2,109	2,183	2,259	2,338	2,420
Total Income	3,645	2,648	2,741	2,837	2,936	3,039
4221 Fringe	6,425	6,600	6,831	7,070	7,317	7,573
4242 Food fair	521	539	558	578	598	619
4244 Flags	609	830	859	889	920	952
4273 One-off events	1,000	1,035	1,071	1,108	1,147	1,187
4277 War memorial centenary	500	0	0	0	0	0
4278 Celebrate Buckingham Day	1,250	1,800	1,863	1,928	1,995	2,065
Total Overhead Expenditure	10,305	10,804	11,182	11,573	11,977	12,396
Net Income over Expenditure	(6,660)	(8,156)	(8,441)	(8,736)	(9,041)	(9,357)
304 Youth Council						
4237 Youth Council budget	1,015	1,551	1,605	1,661	1,719	1,779
4238 Youth Council admin	102	103	107	111	115	119
Total Overhead Expenditure	1,117	1,654	1,712	1,772	1,834	1,898
Net Income over Expenditure	(1,117)	(1,654)	(1,712)	(1,772)	(1,834)	(1,898)
305 Tourist Information Centre						
1084 TIC income	33,995	10,885	11,266	11,660	12,068	12,490
Total Income	33,995	10,885	11,266	11,660	12,068	12,490
4253 TIC tickets & produce	31,240	9,185	9,506	9,839	10,183	10,539
4255 Heritage app expenditure	2,922	776	803	831	860	890
4274 Tourism website	1,000	1,035	1,071	1,108	1,147	1,187
Total Overhead Expenditure	35,162	10,996	11,380	11,778	12,190	12,616
Net Income over Expenditure	(1,167)	(111)	(114)	(118)	(122)	(126)
Total Budget Income	67,593	45,301	46,888	48,529	50,227	51,985
Expenditure	204,050	184,891	191,361	198,056	204,984	212,157
Movement to/(from) Gen Reserve	(136,457)	(139,590)	(144,473)	(149,527)	(154,757)	(160,172)