

TCE/09/21

Minutes of a meeting of the **Town Centre and Events Committee** of Buckingham Town Council held on Monday 11<sup>th</sup> April 2022 at 8:39pm in the Council Chamber at Cornwalls Meadow, Buckingham

**Present:** Cllr. F. Davies  
Cllr. S. Hetherington  
Cllr. Mrs. M Gateley           Town Mayor  
Cllr. A. Mahi                    Vice Chair  
Cllr. L. O'Donoghue  
Cllr. R. Stuchbury            Chair  
Cllr. R. Willett

**Via Zoom:** Mr. D. Jones                   Co-opted Member

**Also attending:** Ms. C. Molyneux   Deputy Town Clerk  
Mrs. A. Brubaker   Events Co-ordinator  
Ms. P. Cahill        Committee Clerk

No members of the public attended and so there was no public session.

**803/22           Apologies for Absence**

Members received and accepted apologies from Cllr. Ahmed.

**804/22           Declarations of Interest**

There were none.

**805/22           Minutes**

Members agreed as a correct record the minutes of the meeting held on Monday 21<sup>st</sup> February 2022 and received by Full Council on 28<sup>th</sup> March 2022.

**806/22           Action List**

Members received action reports and updates.

**807/22           Markets**

Members received a written update from the Deputy Town Clerk.  
Members expressed thanks to the Market Manager, the Deputy Town Clerk and the Town Centre Manager for their hard work and the positive impact on the success of the market.

**808/22           Event Reviews**

808.1 Twinning Event: Members received and discussed a written report from the Events Coordinator.

Members thanked the team for the organisation of the event and praised them for the excellent outcome. Members AGREED the recommendation in the report to use the same format in the future for this event.

808. 2 Twinning Market Entertainment: Members received and discussed a written report from the Town Centre Manager.

Members noted the report and praised the success of the town centre entertainment and the positive social media response.

#### **809/22 Platinum Jubilee weekend**

809.1 Members received and discussed a verbal update from the Events Coordinator.

The Events Coordinator summarised the planned activities. A full list of celebrations is set out in the written reports and members noted these and thanked the officers for their hard work.

Cllr. Stuchbury requested that Members help at the events if possible and asked the Events Coordinator to email Committee Members with specific timings. **ACTION EVENTS COORDINATOR**

809.2 Members received and noted a written report regarding Celebrate Buckingham from the Administrative Apprentice.

809.3 Members received and noted a written report regarding Music in the Market from the Events Coordinator.

809.4 Members received and noted a written report regarding Picnic on the Pitch from the Town Centre Manager.

#### **810/22 Spring Green Fair**

Members received and discussed a written report from the Events Coordinator.

The Events Coordinator informed Members that the Spring Green Fair would take place on 24<sup>th</sup> April in the Cattle Pens from 10am to 2pm. The road between the Cattle Pens and Prezzo will be closed. Seventeen stall holders have been confirmed, including Cllr. Whyte who is bringing along three electric vehicles and Cllr. Hetherington who is running a stall aiming to raise public awareness regarding the decline in the number of swifts and what can be done to help. It is also hoped that the Queens Oak Morris Dancing Group will also confirm attendance.

Cllr. Gateley queried the timings on social media posts (11am to 2pm). The Events Coordinator will check to ensure that they are correct. **ACTION EVENTS COORDINATOR**

#### **811/22 Fringe Week**

Members received and discussed a written report from the Events Coordinator. The Events Coordinator confirmed: Fiddle Group on 19<sup>th</sup> July, Mikey Dyson's Quiz Night on 20<sup>th</sup> with Buckingham based rounds and the Youth Project on 21<sup>st</sup>.

Costings for 24 hours marquee hire were circulated, and Members agreed that a full report will be brought to the next meeting.

The Deputy Town Clerk confirmed that the comedy night is self-funding.

## 812/22 Forthcoming Events

Date	Day	Start	Event
24/04/22	Sunday	10:00	Spring Fair
24/04/22	Sunday	15:00	Scout Parade
03/05/22	Tuesday	11:00	May Day
02/06/22	Thursday	11:00	Buckingham Celebrates
03/06/22	Friday	14:00	Music in the Market
04/06/22	Saturday	11:00	Picnic on the Pitch
05/06/22	Sunday	11:00	Civic Service for the Jubilee
10/06/22	Friday	19:00	Mayor Making
16/07/22	Week beginning		FRINGE WEEK
17/07/22	Sunday	13:00	FRINGE Lace Hill Fun Day
19/07/22	Tuesday	20:00	FRINGE Fiddle Group
22/07/22	Friday	11:00	FRINGE Launch of Swan Trail
23/07/22	Saturday	TBC	FRINGE Skate Park event TBC
26/07/22	Tuesday	10:00	Play Around the Parishes
01/08/22	Monday	TBC	Date TBA Basketball
03/08/22	Wednesday	14:00	Outdoor Theatre
17/08/22	Wednesday	10:00	Play Around the Parishes
22/08/22	Monday	10:00	Play Around the Parishes
28/08/22	Sunday	13:00	Bandjam
11/09/22	Sunday	11:00	Dog Show
25/09/22	Sunday	10:00	River Rinse 1
04/10/22	Tuesday	19:00	Bardic Trial
09/10/22	Sunday	10:00	River Rinse 2
14/10/22	Friday	14:00	Local Democracy Week event
14/10/22	Friday	09:00	Charter Fair arrives
15/10/22	Saturday	13:00	Charter Fair checks and opening
21/10/22	Friday	09:00	Charter Fair arrives
22/10/22	Saturday	11:00	Charter Fair checks
28/10/22	Friday	18:00	Lace Hill Halloween event

Date	Day	Start	Event
05/11/22	Saturday	18:00	Bonfire and fireworks
13/11/22	Sunday	10:30	Remembrance Parade
20/11/22	Sunday	11:00	Winter Fair
26/11/22	Saturday	18:00	Christmas Light Switch On
10/12/22	Saturday	10:30	Christmas Parade
10/12/22	Saturday	11:30	Community Fair

Members were informed that the Scout Parade has been cancelled.

Mr. Jones informed the Committee that the University is putting on their Annual Duck Race with a provisional date of 17<sup>th</sup> August 2022 from noon to 3pm; this will coincide with Play Around The Parishes. Proceeds will be donated to the Ukrainian crisis. The Events Coordinator requested a list of planned events from Mr. Jones to send to the Buckinghamshire Council. **ACTION MR. JONES**

The University is also hosting a 'Come and sing for the Queen's Jubilee' event on 21<sup>st</sup> May with rehearsals for a series of songs representing various times throughout the Queen's reign which will culminate in an evening performance.

#### **813/22 Best Kept Village Competition**

Members received information about the competition and agreed that Buckingham should enter, noting that it may offer an opportunity to encourage Buckinghamshire Council to maintain their areas and improve the town.

#### **814/22 Access**

Members received photographs supplied by Cllr. Stuchbury showing damage in the Town Centre and discussed whether to formally request that Buckinghamshire Council takes action.

Members discussed their concerns regarding loose cobbles and stones, paving areas removed for repairs and then replaced with tarmac and the lack of planned action to respond to the damage.

Members voted unanimously to circulate the photographs to the principal Cabinet Member, asking if they have a budget for these works and if they could be costed. A programme of works over a period of time should also be requested. **ACTION TOWN CLERK**

Cllr. Gateley expressed concern regarding Gigaclear and their work in Buckingham. She questioned whether they are required to reinstate original material as they have replaced paving with tarmac on the estates.

Cllr. Mahi PROPOSED that information is requested regarding the agreement between Gigaclear and Buckinghamshire Council. Cllr. Gateley seconded.  
**ACTION TOWN CLERK**

**815/22 Climate Emergency Action Plan**

Members received and discussed updates to the Climate Emergency Action Plan. Cllr. Hetherington has made an appointment to try out an electric vehicle; this is following information received at the Annual Town Meeting. Mr. Jones requested further information, to share with university students, regarding the bicycle scheme.

**ACTION EVENTS COORDINATOR**

**816/22 Budget**

Members received and noted the latest budget figures.

**817/22 News Releases**

News release on The Spring Fair this week.  
News release once a reply has been received from Buckinghamshire Council regarding a schedule of works to fix the damage in the Town Centre.

**818/22 Chair's Items**

Cllr. Stuchbury thanked Members for their attendance.

**819/22 Date of the next meeting:** Monday 13th June 2022

**COMMITTEE IN PRIVATE SESSION**

**Exclusion of Public and Press**

**RECOMMENDED** In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded. **AGREED**

**820/22 Fringe Week Brochure**

Members agreed the quote for the Fringe brochure.

**821/22 Summer/Winter Planters Contract**

Members agreed the quote for the summer/winter planter contract for the town centre.

Meeting closed at 21:48pm

Signed

Date

TC&E 11<sup>th</sup> April 2022 Draft minutes subject to ratification

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*PUBLIC SECTOR EQUALITY DUTY 2010/CRIME AND DISORDER ACT, 1988: the decisions made during the course of the meeting were duly considered and it was decided that there were no resulting direct or indirect implications in respect of crime and disorder, or equalities considerations, other than those stated in the minutes.*

Initial.....