



BUCKINGHAM TOWN COUNCIL

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TOWN CENTRE &
EVENTS COMMITTEE

Wednesday, 07 April 2021

Councillors

You are summoned to a meeting of the **Town Centre & Events Committee** of Buckingham Town Council which will be held on Monday 12th April 2021 at 7.00pm online via Zoom, meeting ID 871 2899 7691.

Mr. P. Hodson
Town Clerk

Please note that the committee meeting will be preceded by a Public Session in accordance with Standing Order 3.f, which will last for a maximum of 15 minutes.

Residents are very welcome to ask questions or speak to Councillors about any matter relevant to the meeting at the start of the meeting in the usual way. Please email committeeclerk@buckingham-tc.gov.uk or call 01280 816426 for the password to take part.

The meeting can be watched live on the Town Council's YouTube channel here:
<https://www.youtube.com/channel/UC89BUTwVpjAOEIdSlfcZC9Q/>

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from Councillors.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To receive the minutes of the meeting held on Monday 8th February 2021 received at Full Council on the 15th March 2021 [Copy previously circulated](#)



Twinned with Mouvaux, France;

Neukirchen-Vluyn, Germany

Members are reminded when making decisions that the Public Sector Equality Duty 2010 requires Members to have due regard to the need to: Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act, advance equality of opportunity between people who share a characteristic and those who don't, and to foster good relations between people who share a characteristic and those who don't.

All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

4. Action List

To receive action reports and updates

[Appendix A](#)

5. Covid update

To receive and discuss a verbal update from the Town Clerk

6. Budget

To receive the latest budget figures

[Appendix B](#)

7. Celebrate Buckingham Fundraising Fair

To receive and discuss a written report from the Events Coordinator

[TCE/132/20](#)

8. Fringe Week

To receive and discuss a written report from the Events Coordinator

[TCE/133/20](#)

9. Good Endings Fair

To receive and discuss a written report from the Deputy Town Clerk

[TCE/134/20](#)

10. Bounce Back Events

To receive and discuss a written report from the Events Coordinator

[TCE/135/20](#)

11. Christmas Lights

To receive and discuss a verbal update from the Events Coordinator

12. Forthcoming Events

Saturday 11th July - Community Group Fund Raising Day

Saturday 17th July – Sunday 25th July Fringe Week

Monday 26th July - Play Around the Parishes

Monday 9th & 23rd August - Play Around the Parishes

Friday 13th – Sunday 15th - Circus TBC

Monday 16th August - Open Air Theatre, Alice in Wonderland

Sunday 29th August - Bandjam

Sunday 12th September - Dog Show

13. Event Reviews

13.1 Pancake Event – To receive a verbal report from the Events Coordinator

13.2 Commonwealth Day – To receive a verbal report from the Events Coordinator

13.4 Day of Reflection – To receive a verbal report from the Events Coordinator

13.4 Bunny Hunt – To receive a verbal report from the Events Coordinator

14. Climate Emergency Action Plan Update

To receive and discuss the updated plan and any reports from Climate Champions.

[Appendix C](#)

15. Access

To receive a verbal report from the Town Clerk

16. Twinning

17. News Releases

18. Chair's Items

19. Date of the next meeting: Monday 21st June 2021



To:

Cllr. R. Ahmed
Cllr. T. Bloomfield
Cllr. Mrs. M Gateley
Cllr. Harvey
Cllr. A. Mahi

Vice Chair

Cllr. G. Collins (Mayor)
Cllr. L. O'Donoghue
Cllr. Mrs. C. Strain-Clark
Cllr. R. Stuchbury Chair
Cllr. M. Try



Twinned with Mouvaux, France;



Neukirchen Vluyn, Germany

Members are reminded to declare any prejudicial interest as soon as it becomes apparent

No:	Minute No.	Action	Action Required	Action Owner	Update	Deadline
1	71/19; 517/19; 88/20; 1031/20	WW1 War Memorial Rededication	Postponed until 2022.	Events Coordinator	the re-dedication of the War memorial be postponed until 2022.	Sep-21
2	252/20; 1030/20	Bard of Buckingham	Members AGREED for the Town Clerk and Events Coordinator to liaise with Mr. D. Jones on the best way to proceed with the next Bardic election	Events Coordinator	Election postponed until Spring	Jun-21
3	254.7/19; 870/20	Good Endings Fair	Rescheduled as a tentative date of the 18 th September 2021 for the Good Endings Fair. Arrangements for the event would be kept under review and be discussed further at a future meeting of TC&E Committee, noting that this should be dealt with sensitively given the grief and loss being faced.	Events Coordinator	To be reviewed at the June meeting of TC&E	On the agenda
4	884/19	Youth Council	Cllr. O' Donoghue said the Town Clerk was writing to local schools requesting expression of interest. Members AGREED to postpone the agenda item until the Town Clerk was in a position to report back.		Delayed due to Covid 10 restrictions	Jun-21
5	885/19; 686/20	Community Gardening/Alternatives to Buckingham in Bloom	Proposed by Cllr. Bloomfield, seconded by Cllr. O'Donoghue and unanimously AGREED for the lead Councillors to determine four competition finalists, with the overall winner to be determined by a judge from Preston Bissett Nurseries.	Deputy Town Clerk	Press release to be issued during April	ongoing
6	886/19	Climate emergency	That the Town Council hosts a Climate Emergency Workshop, as soon as it is practically possible, to consider the measures that could help towards Buckingham Town Council reducing its own carbon footprint and discuss how to facilitate similar carbon reduction measures in the wider community.	Committee Clerk	Postponed; options for the workshop to be reviewed after lockdown ends. Updated version of the Action Plan to be discussed in April 2020	Action Plan on the agenda
7	887/19	Twinning	Proposed by Cllr. Cole and seconded by Cllr. Mahi that the Town Council investigate, with the Twinning Association, the possibility of the visit taking place on the weekend of the 12-13 th December 2020 and investigate all possibilities for catering a Civic event without putting any additional load on Town Council staff.	Events Coordinator	Postponed; options to be reviewed after lockdown ends	Jun-21
8	99/20	Access	The Town Clerk said the office was working on updates to the Tourist Information Centre's website and there was potential for expansion of accessibility content. Members noted that the Town Clerk would bring back a report to a future meeting of TC&E Committee.	Town Clerk	Ongoing	Jun-21
9	733/20	Community Group Fundraising Day	The event, titled "Celebrate Buckingham" is held in June 2021, providing Covid restrictions allow.	Events Coordinator	To receive an update at April's meeting.	On the agenda
10	868/20;1042/20	Accessibility Workshop	Members AGREED to host an Access Awareness Day at the first possible opportunity.		Postponed; options to be reviewed after lockdown ends	ongoing
11	869/20	Culture & Arts Strategy	Members received a written report from the Town Clerk and unanimously AGREED for Council staff to provide a detailed plan for creating a culture and arts strategy. It was AGREED that a working group be set up, consisting of councillors and partners, at the appropriate time.		Postponed; options to be reviewed after lockdown ends	Jun-21

No:	Minute No.	Action	Action Required	Action Owner	Update	Deadline
12	875/20	Skate Park Consultation	Cllr. O'Donoghue AGREED to bring relevant updates to a future committee meeting.	Cllr. O'Donoghue	Plans for skatepark published	Completed
13	1033/20	Bounce Back Events	Members noted the following set of proposed activities, with costs yet to be finalised: <ul style="list-style-type: none"> • Fringe week • Sculpture Trail of fibreglass Otters • Saturday entertainment in the town centre • Youth Programme throughout the Summer holidays • Basketball sessions Members discussed and unanimously AGREED the list of projects in principle, subject to a costed proposal being agreed by a subsequent meeting.	Events Coordinator		On the agenda

28/01/2021

Buckingham Town Council

14:07

Forward Budget Detail - By Centre

Note :- (-) Net Expenditure means INCOME is greater than EXPENDITURE

	Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
301 TOWN CENTRE & EVENTS						
3997 NI TC & E	5,960	5,234	5,339	5,445	5,554	5,665
3998 PENSION ERS TC & E	12,608	13,412	13,680	13,954	14,233	14,518
3999 WAGES & SALARIES TC & E	60,567	71,826	73,263	74,728	76,222	77,747
4042 EVENTS EQUIPMENT	560	568	577	586	594	603
4079 FAIR TRADE PROMOTION	410	416	422	429	435	442
4094 YOUTH PROJECT	3,000	3,045	3,091	3,137	3,184	3,232
4104 TOWN IN BLOOM	10,750	10,911	11,075	11,241	11,410	11,581
4107 PRIDE OF PLACE	257	261	265	269	273	277
4115 RIVER RINSE	165	416	422	429	435	442
4126 GOOD ENDINGS FAIR	1,000	0	1,000	0	1,000	0
4166 LACE HILL EVENTS	1,026	1,041	1,057	1,073	1,089	1,105
4201 CHRISTMAS LIGHTS	11,286	11,455	11,627	11,802	11,979	12,158
4202 FIREWORK DISPLAY	5,130	5,207	5,285	5,364	5,445	5,526
4203 COMMUNITY FAIR	410	416	422	429	435	442
4205 CHRISTMAS PARADE	3,900	3,959	4,018	4,078	4,139	4,201
4208 SPRING FAIR	500	508	515	523	531	539
4210 PANCAKE RACE	80	81	82	84	85	86
4211 BAND JAM	3,591	3,645	3,700	3,755	3,811	3,869
4212 CHRISTMAS LIGHT SWITCH	2,500	2,538	2,576	2,614	2,653	2,693
4213 DOG SHOW	495	502	510	518	525	533
4216 MAY DAY EVENT	50	51	52	52	53	54
4220 MUSIC IN THE MARKET	3,591	3,645	3,700	3,755	3,811	3,869
4230 SCOUT PARADE	50	51	52	52	53	54
4241 COMEDY NIGHT	3,078	3,124	3,171	3,219	3,267	3,316
4243 CHARTER FAIR	10,254	3,045	3,091	3,137	3,184	3,232
4260 TWINNING	2,000	2,030	2,060	2,091	2,123	2,155
Total Overhead Expenditure	143,218	147,387	151,052	152,764	156,523	158,339
1013 HANGING BASKETS	410	416	422	429	435	442
1028 LACE HILL EVENTS INCOME	1,026	1,041	1,057	1,073	1,089	1,105
1029 GOOD ENDINGS FAIR	1,000	0	1,000	0	1,000	0
1062 COMMUNITY FAIR - TABLE	205	208	211	214	218	221
1066 COMEDY NIGHT INCOME	3,078	3,124	3,171	3,219	3,267	3,316
1069 CHARTER FAIR INCOME	6,843	6,946	7,050	7,156	7,263	7,372
1086 FIREWORK DISPLAY INCOME	100	0	0	0	0	0
1087 CHRISTMAS LIGHT INCOME	100	0	0	0	0	0
Total Income	12,762	11,735	12,911	12,091	13,272	12,456
302 STREET MARKET						
4017 SUBSCRIPTIONS	450	457	464	471	478	485
4225 RATES	3,078	3,124	3,171	3,219	3,267	3,316
4235 MARKET INFRASTRUCTURE	1,500	1,523	1,545	1,569	1,592	1,616
Total Overhead Expenditure	5,028	5,104	5,180	5,259	5,337	5,417
1005 STREET MARKET	14,500	14,718	14,938	15,162	15,390	15,621
1006 FLEA MARKET	4,500	3,500	3,553	3,606	3,660	3,715
Total Income	19,000	18,218	18,491	18,768	19,050	19,336

Continued on Page 2

Note :- (-) Net Expenditure means INCOME is greater than EXPENDITURE

	Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget	Year 5 Budget
303 SPECIAL EVENTS						
4221 FRINGE	6,000	6,090	6,181	6,274	6,368	6,464
4242 FOOD FAIR	513	521	529	536	544	553
4244 REMEMBRANCE FLAGS	600	609	618	627	637	646
4273 ONE OFF EVENTS	1,500	1,000	1,015	1,030	1,046	1,061
4277 WAR MEMORIAL CENTENARY	0	500	0	0	0	0
4278 VCSE DAY	0	1,250	1,269	1,288	1,307	1,327
Total Overhead Expenditure	8,613	9,970	9,612	9,755	9,902	10,051
1020 FOOD FAIR INCOME	513	521	529	536	544	553
1083 FRINGE INCOME	3,078	3,124	3,171	3,219	3,267	3,316
Total Income	3,591	3,645	3,700	3,755	3,811	3,869
304 BUCKINGHAM TOWN YOUTH COUNCIL						
4237 YOUTH COUNCIL BUDGET	1,000	1,015	1,030	1,046	1,061	1,077
4238 YOUTH COUNCIL ADMIN	100	102	103	105	106	108
Total Overhead Expenditure	1,100	1,117	1,133	1,151	1,167	1,185
305 TOURIST INFORMATION CENTRE						
4253 TIC TICKETS AND PRODUCE	30,780	31,240	31,710	32,186	32,669	33,159
4255 HERITAGE APP	6,344	750	761	773	784	796
4274 TOURISM WEBSITE	2,500	1,000	1,523	1,546	1,569	1,593
Total Overhead Expenditure	39,624	32,990	33,994	34,505	35,022	35,548
1084 TIC INCOME	33,000	33,995	34,505	35,022	35,548	36,081
Total Income	33,000	33,995	34,505	35,022	35,548	36,081
306 ACCESSIBILITY						
4254 ACCESS ABLE	3,488	2,000	3,672	3,767	3,865	3,923
4266 ACCESSIBILITY COSTS	500	513	526	540	554	562
Total Overhead Expenditure	3,988	2,513	4,198	4,307	4,419	4,485
Total Budget Expenditure :	201,571	199,081	205,169	207,741	212,370	215,025
Income :	0	0	0	0	0	0
Net Expenditure	201,571	199,081	205,169	207,741	212,370	215,025

Ear-Marked Reserves for 2021/22

Code	Budget	New total
9001	YOUTH COUNCIL	1,000
9002	CEMETERY DEVELOPMENT	97,886
9004	SOLAR PANEL LACE HILL	28,076
9006	SPEED WATCH	598
9012	CHRISTMAS LIGHTS	0
9013	YOUTH PROJECTS	3,000
9015	CHARTER FAIRS	4,136
9025	PLAY AREA REPLACEMENT	45,121
9027	GREEN BUCKINGHAM	226
9029	CIRCULAR WALK MAINT	5,399
9030	TOURISM LEAFLETS	2,404
9033	ECONOMIC DEVELOPMENT	-2,685
9035	PARKS DEVELOPMENT	1,405
9036	ELECTION COSTS	5,594
9040	PARK RUN	89
9045	ACCESS FOR ALL	251
9048	BUCKINGHAM ACTION	1,283
9049	NEIGHBOURHOOD PLAN	20,000
9050	BRIDGE REPAIRS	60,959
9051	OFFICE DEVELOPMENT /	12,000
9052	DEPOT EQUIPMENT	15,000
9053	AEDs	420
9054	LACE HILL REPAIRS &	25,000
TBA	CEMETERY LODGE REPAIRS	10,000
TBA	BOWLS CLUB PAVILLION REPAIRS	8,000
TBA	MAKING GOOD AND BOUNDARY REPAIRS - BRACKLEY RD CEMETERY	45,000
TBA	RIVER RINSE	250
TBA	RIVER WARDENS	1,575
TBA	COVID BOUNCE BACK	10,000
TBA	GRANTS	2,100
TBA	TWINNING	2,000
	TOTAL	406,087

BUCKINGHAM TOWN COUNCIL
TOWN CENTRE & EVENTS COMMITTEE
MONDAY 12th April 2021

Contact Officer: Amanda Brubaker, Events Coordinator

Celebrate Buckingham - Buckingham Community & Volunteer Fair

1. Recommendation

- 1.1. It is recommended that the Committee recommend to Full Council to award the Council's awards that would normally be made at Mayor making during the Celebrate Buckingham event for 2021 because it will not be able to hold Mayor making in the usual way again this year.

2. Update

- 2.1. The Celebrate Buckingham Community Volunteer Fair will be taking place in the paddock in Bourton Park on Saturday 10th July 2021 from 11am – 3pm, in Partnership with the Buckingham Society. Set up will take place from 9am.
- 2.2. During the event the Buckingham Society's annual Civic Day awards and the prizes for Buckingham in Bloom will be presented by Buckingham's Town Mayor.
- 2.3 There will be promotion of the Otter Trail and information stalls for Buxplore and the Tourist Information Centre.
- 2.4. Invitations have been sent out to local organisations and charities inviting them to have a stall at the event and raise awareness for themselves as well as recruit new members and volunteers and raise funds.
- 2.5. Each stall holder has been asked to provide a copy of their Public Liability Insurance and a Covid Risk Assessment for their stall
- 2.6. Those who have signed up so far are the Air Cadets, Army Cadets, Canal Society, BORG (Buckingham Off Road Group), Buckingham & District Angling Association.
- 2.7. A bouncy castle and bungee run have been booked as well as portable toilets and first aid.
- 2.8. A small stage is currently being sourced and musical entertainment booked.
- 2.9. Food vendors and an ice cream van are also being booked.

3. Expenditure so far

Budget 303/4278

£1,250

Expenditure	Estimate	Actual
Portable Toilets		£270.00
Bouncy Macs Bouncy castle & Bungee Run		£460
First Aid ALR		£60
Balance Remaining		£790.00

**BUCKINGHAM TOWN COUNCIL
TOWN CENTRE & EVENTS COMMITTEE
MONDAY 12th April 2021**

Contact Officer: Amanda Brubaker, Events Coordinator

Buckingham Fringe Week Update

1.. Update

1.1. This year's Fringe Week is due to run from Saturday 17th July to Sunday 25th July.

1.2. The Fringe Sub-Committee met earlier this year and agreed the theme for this year's Fringe Week as Fun Outdoors. The following events were agreed.

Sat 17th – Sun 25th Colouring Competition organised by Gilroy Steel, Solicitors

Saturday 17th Launch of the Otter Trail

Sunday 18th Family Fun Day Lace Hill

Monday 19th Historic Pub Walk, Jean Summers

Tuesday 20th Oxford Fiddle Group

Wednesday 21st Online Quiz Night, Mikey Dyson

Thursday 22nd UK Astronomy Night

Friday 23rd TBC

Saturday 24th Music in the Market TBC

Sunday 25th Wellness Walk

1.3. Saturday market entertainment is being sought for both the 17th and 24th July.

1.4. It is hoped that Basketball England will have given Coach Jenner the go ahead to hold the basketball sessions again during the summer holidays. These are included in the fringe. At the time of writing the report we had not received confirmation from Coach Jenner as to whether he can go ahead this year.

1.5. The events listed below were going to be part of the Fringe Week but have had to be re-scheduled to a date outside of the Fringe Week.

Skate Park Awareness Day – due to the skate park being refurbished during the summer, this event is cancelled until the skate park is ready for use again

The Children’s Theatre - has been re-scheduled for Monday 16th August, as the day chosen in July, primary children are still in school

Music in the Market – We are unable to use the Buckingham Athletic Sports and Social Club, as they will be preparing for the start of the football season. Finding a suitable venue is proving difficult. Enquiries are being made with the Rugby Club and Buckingham University to see if they accommodate the event.

2. Budget

Budget (303/4221)

£6,000.00

Expenditure	Estimate	Actual	Income
Skatepark Event		1,680.00	
Family Fun Day		1,000.00	
Children’s Theatre		3,000.00	2,000.00
Oxford Fiddle Group			337.50
Hire of Radcliffe Centre		200.00	
Online Quiz Night		100.00	
UK Astronomy		250.00	
Wellness Walk		£100	
Design, layout & print Fringe Brochure		1,175.00	
Distribution Fringe Brochure		334.51	
Total Expenditure		7,759.51	
Estimated Income			2,337.50
Balance		£1659.51	

- 2.1. The Music In The Market event will be funded from budget code 301/4220 (Music In The Market. This will be the funds that would have been used in May 2021 if the event had been able to go ahead then.
- 2.2. The Basketball Sessions that are held throughout the summer holidays and are included in the Fringe Week, are funded from budget code 301/4094 (Youth Project).
- 2.3. Saturday entertainment will be funded out of the Covid Bounce Back Buckingham Budget.
- 2.4. The Otters for the Otter Trail have been funded out of the Covid Bounce Back Buckingham Budget.

**BUCKINGHAM TOWN COUNCIL
TOWN CENTRE & EVENTS COMMITTEE
MONDAY 12th April 2021**

Contact Officer: Claire Molyneux, Deputy Town Clerk

Good Endings Fair and Death Café.

1. Recommendation

1.1. It is recommended that the Good Endings Fair and Death café be postponed until March 2022.

2. Background

2.1. The Death Café and Good Endings Fair were originally scheduled to be held in March 2020.

2.2. Due to Covid 19 restrictions the event was cancelled and all exhibitors were refunded.

880.3/19 Death Café/Good Endings Fair (CANCELLED) – Members noted a written report from the Events Coordinator.

2.3. At the last meeting of TC&E members decided to review a new date for the event at this meeting.

*870/20 (Good Endings Fair) – It was **AGREED** to amend the review date for the April meeting.*

2.4. The situation with Covid 19 is still very fluid and it is difficult to predict how the year will plan out. Central Government are optimistic that large scale events may be able to go ahead from the summer so possible that it would be lawful to hold the Good Endings fair in the Autumn.

2.5. There have been a large number of deaths in the Town over the past year and the cemetery and funeral directors have been extremely busy. Informal communications with partners suggest that they do not have much capacity to plan for a funeral fair at this time and they anticipate being busy through the summer as families have delayed internments until restrictions are fully lifted and they feel safe attending larger gatherings. For the funeral fair to be successful the Council need exhibitors to commit time and energy to the event.

2.6. As well as the above, Members should consider the timing of an event like this when many people in the Town are mourning loved ones. Great care would need to be taken to avoid causing hurt and distress.

**BUCKINGHAM TOWN COUNCIL
TOWN CENTRE & EVENTS COMMITTEE
MONDAY 12th April 2021**

Contact Officer: Amanda Brubaker, Events Coordinator

Bounce Back Events 2021

1. Recommendation

1.1. It is recommended that the budget for the agreed events is noted.

2. Update

2.1. The Council has set aside an ear-marked reserve of £10,000 for Bounce Back events. The funding was created to enable the Council to help residents and businesses begin to return to normal (or establish the new normal) with some positive events and activities during 2021. A set of proposed activities are listed.

3. Activities

3.1. Otter Trail – a trail of fibreglass otters are going to be placed throughout the town and parks. The trail will be launched at the beginning of the Fringe Week (17th July 2021) and remain throughout the summer.

4. Saturday Entertainment in the Market

4.1 Weekly entertainment such as live music and street performers are being arranged from July to the end of August. A different act is being booked for each Saturday, to perform at the markets. This will add to the atmosphere of the Saturday markets, as well as making it clear to passers-by that the markets are fully open. It will provide an additional draw for people to visit the town centre, which will increase footfall to the benefit of all town centre businesses. The acts booked will be as varied as possible, to appeal to the widest audience.

4.2 The aim is not to draw a large crowd at any single moment, but rather to provide background to the markets. Acts will be booked that are able to provide this and any regulations that are in place at the time will be adhered to.

4.3A Covid-19 risk assessment will take place for each performance.

5. Youth Programme

5.1 Action 4 Youth have been approached to see if they would be able to provide activities for youth throughout the summer holidays. This is something that they did last summer and was well attended. In 2020 activities were restricted to 15 people; it is hoped that the restrictions will allow for more attendees this year. However, arrangements will be put in place to ensure that activities comply with all aspects of the Covid regulations that are in place at the time.

5.2 At the time of writing this report, we are still waiting for Action4Youth to confirm the activities.

Budget (901/9061)

£10,000

Expenditure	Estimate	Actual
Otter Trail		£2,900
Saturday Entertainment		£2,000
Youth Activities (Action 4 Youth)		£5,000
Contingencies		£100
Total Expenditure		£10,000



Buckingham Town Council
Climate Emergency Action Plan Update
March 2021

At Full Council on the 15th July 2019 Members AGREED:

“That Buckingham Town Council declares a climate emergency and commits to encourage Buckingham to become carbon neutral. This will help to raise the profile of this vital issue and secure external support and funding. It is also proposed that Buckingham Town Council also signs up to the Covenant of Mayors to track our progress and link with towns around the world who are cutting emissions. Our aim is to make the Town Council carbon neutral by 2030 and encouraging the town’s population, organisation and businesses to work with us in that aim.”

and for

Local Councils that have declared a climate emergency tend to do so to provide leadership and help educate their communities about both the threat of and solutions to the climate crisis. This should then act to harness “people power” to make that change possible at all levels, especially driving higher levels of government to act and ultimately force them to pull the economic and legislative levers needed to reverse global warming and restore a safe climate.

This action plan sets locally determined actions with measures to deliver the objectives both within the Council and across the town. The actions are measurable with targets that hold the Council to account. This Climate Emergency Action Plan is an overarching pledge that identifies the following priority areas of change:

Objectives

- a) Energy - to reduce energy demand, improve energy efficiency and convert to renewable, low or zero carbon technologies for energy and heat.
- b) Transport – to promote walking, cycling and public transport. Accelerating the move to Council owned electric vehicles.
- c) Food & Land - to promote sustainable land management, including tree planting to help absorb carbon & water.
- d) Economy, Housing & Waste – to support the local economy to ensure existing and new homes are climate resilient whilst reducing, re using and recycling materials and ongoing resources e.g. water
- e) Community Engagement - to engage local people in accelerating their own responses and building resilience to ongoing climate impacts.

Buckingham Town Council Climate Emergency Action Plan – **Actions owned by TC&E Committee**

Community Engagement - to engage local people in accelerating their own responses and building resilience to ongoing climate impacts.			
Action	Measure	Responsibility	Update
3.	Encourage practical action by local people through proactive communication campaigns. Consider creation of an impartial local guide that provides information on accredited local energy assessors and renewable energy installers for solar panels, batteries, EV chargers and heat pumps etc.	Number of downloads/copies requested. X per year	TC&E and Environment Committee
			Additional information added to the Town Council's website on local organisations that can help with residents' own climate action plans.
Energy - reduce energy demand, improve energy efficiency and convert to renewable, low or zero carbon technologies for energy and heat			
Action	Measure	Responsibility	Updates
10.	Investigate options for carbon offsetting Town Council event e.g. Bonfire & Fireworks	Publication of carbon offsetting certification for each relevant event	Town Centre & Event Committee
			To be investigated as part of the carbon footprint audit – May 2021.

Economy, Housing & Waste – to support the local economy to ensure existing and new homes are climate resilient whilst reducing, re using and recycling materials and ongoing resources e.g. water			
Action	Measure	Responsibility	Update
13.	Provide recycling facilities at all Town Council Events.	One bin per event	TC&E Committee Recycling bins are now being provided at all Town Council events. In particular, noting the success of recycling Biffa bins at Music in the Market & Bandjam. A recycling Grundon bin is to be located at Lace Hill Sports & Community Centre for the collection of all Council building and event's recycling waste.
14.	Work with and support litter picking initiatives around town including the increased promotion of River rinse.	One Town Council event per year in addition to the two river rinses	TC&E Committee Despite the pandemic a River Rinse still took place. During October 2020 the Town Council launched a 'Rubbish Campaign' to encourage residents to conduct individual litter picks, which was covered by national local council press. To be discussed

				further under agenda item 15.
Transport – to promote walking, cycling and public transport. Accelerating the move to Council owned electric vehicles.				
Action		Measure	Responsibility	Updates
23.	Consider holding an event that promotes cycling around the town	To be considered on a future agenda of TC&E 2019/20	Town Centre & Events Committee	To be considered at TC&E once business returns to normal and social distancing rules allow for more public events.
Food & Land - to promote sustainable land management, including tree planting to help absorb carbon & water.				
Action		Measure	Responsibility	Updates
34.	Purchase (where possible) locally produced and fair-trade food for the Council's use and civic events.	All BTC events	Town Centre & Events Committee	Incorporated within planning for all Town Council events.