

Minutes of a meeting of the **Resources Committee** of Buckingham Town Council held on **Monday 23<sup>rd</sup> February 2015** in the Council Chamber, Cornwalls Meadow, Buckingham at 7pm.

**Present:** Cllr. T. Bloomfield Vice Chair  
 Cllr. H. Cadd  
 Cllr. J. Harvey  
 Cllr. P. Hirons  
 Cllr. D. Isham  
 Cllr. A. Mahi  
 Cllr. H. Mordue  
 Cllr. Ms. R. Newell  
 Cllr. M. Smith  
 Cllr. R. Stuchbury  
 Cllr. M. Try

**Also present:** Mr. C. Wayman Town Clerk  
 Mrs. C. Bolton Committee Clerk

**743/14 Apologies for Absence**

**RESOLVED** to receive apologies from Councillors P and G Collins and Cllr O'Donoghue.

**744/14 Declarations of Interest**

There were no declarations of interest.  
 Cllrs Smith and Bloomfield declared an interest in item 9 – Old Gaol Trust.

**745/14 Minutes**

**RESOLVED** to receive the minutes of the Resources Committee meeting held on Monday 5<sup>th</sup> January 2015 and ratified by Full Council on 19<sup>th</sup> January 2015.  
 Agreed.

Previously circulated **FAP/06/14**

**746/14 Minutes of CSG Committee**

To receive the minutes of the CSG Committee meeting held on Wednesday 7<sup>th</sup> January 2015.  
 Received.

Previously circulated **CSG/06/14**

*Cllr Try arrived during the following item*

**747/14 Action Report**

Members noted the Action Report.  
 Chamber Lobby – The Town Clerk reported that a structural engineer was required to give advice on how best to tie in the chamber lobby wall with the existing structure. **ACTION: TOWN CLERK**  
 Website Design – the Town Clerk informed Members that the new website should be up and running by May; a section of the new site should be available for Members to view in March.

**748/14 Accounts and Budgets**

The Town Clerk informed Members that the office had now been assessed for rates and a bill would shortly be issued for £8,000 – backdated to May 2011. Part funds had previously been set aside; the remainder was in budget.

**749/14 Strategic Planning**

To receive a written update from the Deputy Town Clerk

Members received the update; The Town Clerk reported that the Green Spaces Manager had updated the performance indicators for the parks and green spaces section to include –

1. The completion of a Keep Britain Tidy survey
2. Achieving Green Flag Park Standard
3. Keep track of the number of complaints

Councillor Hirons queried whether a regular report would be provided to monitor the performance indicators. The Town Clerk said that the Resources meeting would provide a good opportunity to review the plan on a regular basis and suggested every other meeting.

**ACTION: TOWN CLERK**

Cllr Harvey requested that all the documents for Strategic Planning be collated for new Councillors and to ensure the plan would be a 'base line' for the beginning of the new Council year in May.

**ACTION: TOWN CLERK**

**750/14 Encouragement of Candidates for the forthcoming election**

To discuss and agree a press release to encourage residents to stand for the Council

Members discussed the possibilities for a press release and various media for encouraging the public's interest and prospective councillors to come forward. Suggestions included –

A press release

Frequently asked questions sheet

Website and social media

Provide information to indicate the process and how to go about it

A drop in session to talk to existing councillors

Notify the public at the Annual Town Meeting on 25<sup>th</sup> March

Press release to include the Town Clerk's details should someone want to make an appointment to speak with him

The Town Clerk advised Members that nominations closed on 9<sup>th</sup> April.

Members **AGREED** to issue a press release incorporating some of the above and offering a meeting with the Town Clerk to interested parties.

**ACTION: TOWN CLERK**

*Cllrs Smith and Bloomfield left the meeting after declaring an interest in the following item*

Proposed by Cllr Newell, seconded by Cllr Hirons and **AGREED** that Cllr Mordue chair the meeting for the next item

**751/14 Old Gaol Trust**

To receive, discuss and agree a request for ongoing funding

The Old Gaol Trust had provided a full set of accounts and business plan, Members were asked to agree funding for a further 3 years at £3,000 per year.

Members **AGREED** the request, subject to receiving an official letter from the Old Gaol Trust asking for the funding. **ACTION: TOWN CLERK**

*Cllrs Smith and Bloomfield returned to the Chamber, Cllr Bloomfield took the Chair  
Cllr Mordue left the meeting*

**752/14 Film Place**

To receive, discuss and agree a request for 3 year funding  
The Town Clerk advised Members that the budgeted amount for the Film Place funding was £1,250 per year, the Film Place had now asked for £1,500 per year. Members discussed the request, focussing on the need for more to be aimed at older teenagers when possible.  
Cllr Stuchbury suggested that there could be further funding available from the Town Centre and Events Committee for a specific youth project should a group come forward with ideas.  
Members unanimously **AGREED** the funding. **ACTION: TOWN CLERK**

**753/14 BALC subscription fees**

(616/14) To discuss whether to pay for the budgeted subscription fees  
Cllr Harvey reported that the issue had been raised at a previous meeting; a new governing body had been put in place and regular reports would be forthcoming. Members **AGREED** the funding but wanted to see more information provided.

**754/14 Chairman’s Announcements**

None

**755/14 Date of Next Meeting: Monday 13<sup>th</sup> April 2015**

Meeting closed at: 7.40pm

**Signed**.....

**Date**.....