

Minutes of the **Precept** meeting of Buckingham Town Council held on **Monday 12th January 2015** in the Council Chamber, Cornwalls Meadow, Buckingham at 7pm.

Present: Cllr. P. Collins
 Cllr. G. Collins
 Cllr. J. Harvey
 Cllr. P. Hirons
 Cllr. D. Isham
 Cllr. R. Lehmann
 Cllr. A. Mahi (Deputy Mayor)
 Cllr. H. Mordue
 Cllr. Ms. R. Newell
 Cllr. Mrs. L. O'Donoghue (Town Mayor)
 Cllr. M. Smith
 Cllr. R. Stuchbury
 Cllr. W. Whyte

In attendance: Mr. C. P. Wayman Town Clerk
 Mr. C. Robson Deputy Town Clerk
 Mrs. C. Bolton Committee Clerk

624/14 Apologies for absence

Apologies were received and accepted from Cllrs Try, Strain-Clark, Bloomfield and Cadd.

625/14 Declarations of interest

Cllrs Smith, Whyte and Newell declared an interest as Trustees of the Old Gaol.
 Cllrs Smith and Mordue declared an interest as Trustees in the Citizens Advice Bureau.
 Cllr O'Donoghue declared an interest in the Youth Club as an employee.
 Cllr Newell declared an interest as a member of the Heritage Trust.

626/14 Budgets 2015/16

To discuss and agree the Town Council budgets for the financial year 2015/16.

Proposed by Cllr Collins, seconded by Cllr Smith to proceed with the officer recommendations given in the report.

The following amendment proposed by Cllr Lehmann, was accepted by Cllr Collins.

That the payment to the Christmas Parade Committee was conditional on receipt of detailed income and expenditure figures for 2014, full accounts to be received and approved by the Town Centre and Events committee.

That the organisations involved in both BandJam and Music in the market provide detailed breakdown of expenditure for 2015 and future years.

Recorded vote:

FOR

Cllr. P. Collins, Cllr. G. Collins, Cllr. J. Harvey, Cllr. P. Hirons, Cllr. D. Isham, Cllr. R. Lehmann, Cllr. A. Mahi, Cllr. H. Mordue, Cllr. Ms. R. Newell, Cllr. Mrs. L. O'Donoghue, Cllr. M. Smith, Cllr. R. Stuchbury, Cllr. W. Whyte

AGAINST: none
ABSTENTIONS: none

The vote was carried unanimously.

ACTION: TOWN CLERK

627/14 To resolve to provide sundry grants under the General Power of Competence as follows:

Resolved that the Council in accordance with its powers under the General Power of Competence should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:

Members discussed the grants proposed at the Finance, Admin and Personnel Committee meeting held on 5th January 2015.

<i>Buckingham Churches' Childrens' Holiday Club</i>	<i>£750</i>
<i>Buckingham Summer Festival</i>	<i>£1,000</i>
<i>Buckingham Tennis Club</i>	<i>£3,840</i>
<i>Buckingham Winslow & District Citizens Advice Bureau</i>	<i>£5,000</i>
<i>Buckingham Youth Clubs Ltd</i>	<i>£5,000</i>
<i>Chandos Park Bowls Club</i>	<i>£500</i>
<i>Friends of the Old Gaol</i>	<i>£300</i>
<i>North Bucks Carers Support Group</i>	<i>£412.00</i>
<i>Project Street Life</i>	<i>£500</i>
<i>The Swan Community Hub (Job Club)</i>	<i>£1,000</i>
<i>YC 2 (Young Carers)</i>	<i>£500</i>

TOTAL : *£18,802.00*

Proposed by Cllr Collins, seconded by Cllr Smith and **AGREED** to issue all grants as listed.

Total Grants Awarded: *£18,802.00*

628/14 Precept 2015/16

To pass a resolution agreeing the Precept figure for 2015/16 as per the above discussions.

Proposed by Cllr P Collins, seconded by Cllr Newell and **AGREED** by unanimous vote that the Precept remain at 0% for 2015/16.

629/14 Chairman's Announcements

The Town Clerk reported that Bucks County Council were to carry out a crackdown on unauthorised road signs throughout the county. Members requested clarifications on types of signs and whether it included lamp post notices.

Meeting closed at 7.11pm

Signed Date

Town Mayor

Cost Centre	Account Code	Wages and Salaries – Admin	2015/16 Officer Rec
101	4000		£161,000

Cost Centre	Account Code	Wages and Salaries - External	2015/16 Officer Rec
101	4001		£62,000

Cost Centre	Account Code	ERS National Ins	2015/16 Officer Rec
101	4005		£16,000

Cost Centre	Account Code	ERS Pensions Contribution	2015/16 Officer Rec
101	4006		£35,000

Cost Centre	Account Code	Staff Travel	2015/16 Officer Rec
101	4007		£500

Cost Centre	Account Code	Occupational Health	2015/16 Officer Rec
101	4008		£500

Cost Centre	Account Code	Apprenticeship	2015/16 Officer Rec
101	4003		£6,000

Cost Centre	Account Code	Apprenticeship Grants	2015/16 Officer Rec
101	1001		-£2,500

Office Expenses

Cost Centre	Account Code	Stationery	2015/16 Officer Rec
102	4010		£1,650

Cost Centre	Account Code	Postage	2015/16 Officer Rec
102	4011		£650

Cost Centre	Account Code	Photocopier	2015/16 Officer Rec
102	4012		£1,800

Cost Centre	Account Code	Equipment Purchase	2015/16 Officer Rec
102	4013		£200

Cost Centre	Account Code	Advertisement	2015/16 Officer Rec
102	4015		£200

Cost Centre	Account Code	Subscriptions	2015/16 Officer Rec
102	4017		£3,200

Cost Centre	Account Code	Telephone	2015/16 Officer Rec
102	4018		£3,500

Cost Centre	Account Code	Hire of Hall	2015/16 Officer Rec
102	4019		£250

Cost Centre	Account Code	Hospitality	2015/16 Officer Rec
102	4019		£300

Cost Centre	Account Code	Training	2015/16 Officer Rec
102	4019		£5,500

Cost Centre	Account Code	Publicity	2015/16 Officer Rec
102	4032		£7,000

Cost Centre	Account Code	Computer Equipment	2015/16 Officer Rec
102	4038		£2,100

Cost Centre	Account Code	Web Site Provision	2015/16 Officer Rec
102	4041		£1,000

Cost Centre	Account Code	Protective Clothing and Uniforms	2015/16 Officer Rec
102	4043		£400

Cost Centre	Account Code	Heat Light Power	2015/16 Officer Rec
102	4052		£2,500

Cost Centre	Account Code	Alarm	2015/16 Officer Rec
102	4055		£305

Cost Centre	Account Code	Buckingham Centre Rent	2015/16 Officer Rec
102	4156		£11,000

Income

Cost Centre	Account Code	Chamber Hire	2015/16 Officer Rec
102	1010		-£1,000

Cost Centre	Account Code	Photocopier Use	2015/16 Officer Rec
102	1012		-£50

Councillors

Cost Centre	Account Code	Mayors Duties	2015/16 Officer Rec
103	4020		£1,800

Cost Centre	Account Code	Mayors Civic	2015/16 Officer Rec
103	4020		£1,200

Cost Centre	Account Code	Councillor's Mileage/Expenses	2015/16 Officer Rec
103	4044		£500

Cost Centre	Account Code	Councillor's Allowance	2015/16 Officer Rec
103	4045		£8,160

Cost Centre	Account Code	Election Costs	2015/16 Officer Rec
103	4236		£0

Legal Requirements

Cost Centre	Account Code	Audit Fee	2015/16 Officer Rec
104	4014		£2,420

Cost Centre	Account Code	Insurance	2015/16 Officer Rec
104	4022		£13,500

Section 137 Grants

Cost Centre	Account Code		2015/16 Officer Rec
120	4077	Old Gaol Funding	£3,000

Cost Centre	Account Code		2015/16 Officer Rec
120	4150	Film Place Funding	£1,250

Cost Centre	Account Code		2015/16 Officer Rec
120	4077	NAGS	£0

Commemorative Items

Cost Centre	Account Code		2015/16 Officer Rec
125	4504	Remembrance Wreath	£20

Cost Centre	Account Code		2015/16 Officer Rec
125	4505	Mayor's Salver	£170

Admin Reserves

Income

Cost Centre	Account Code		2015/16 Officer Rec
130	1190	Interest Received	-£2,500

Grants

Cost Centre	Account Code		2015/16 Officer Rec
131	4084	Other Grants	£18,802

Cost Centre	Account Code		2015/16 Officer Rec
131	4084	Community Centre Capital	£0

Cost Centre	Account Code	Community Centre	2015/16 Officer Rec
131	4085		£5,000

Youth Council

Cost Centre	Account Code	Youth Council Budget	2015/16 Officer Rec
304	4237		£900

Cost Centre	Account Code	Youth Council Admin	2015/16 Officer Rec
304	4238		£100

Contingencies

Cost Centre	Account Code	Contingencies	2015/16 Officer Rec
132	4500		£10,000

Environment Committee

Cost Centre	Account Code	Community Service	2015/16 Officer Rec
201	4068		£6,750

Cost Centre	Account Code	Grit / Salt Bins	2015/16 Officer Rec
201	4069		£900

Cost Centre	Account Code	Seats and Bins	2015/16 Officer Rec
201	4101		£3,000

Cost Centre	Account Code	Environment Equipment	2015/16 Officer Rec
201	4112		£6,000

Cost Centre	Account Code	Green Waste Disposal	2015/16 Officer Rec
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201	4118		£360
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Roundabouts

Cost Centre	Account Code	Roundabout	2015/16 Officer Rec
202	4108		£10,000

Income

Cost Centre	Account Code	Roundabout No 1	2015/16 Officer Rec
202	1051		-£2,032

Cost Centre	Account Code	Roundabout No 2	2015/16 Officer Rec
202	1052		-£1,547

Cost Centre	Account Code	Roundabout No 3	2015/16 Officer Rec
202	1053		-£1,778

Cost Centre	Account Code	Roundabout No 4	2015/16 Officer Rec
202	1054		-£2,211

Cost Centre	Account Code	Roundabout No 6	2015/16 Officer Rec
202	1056		-£2,426

Cost Centre	Account Code	Roundabout No 7	2015/16 Officer Rec
202	1057		-£1,237

Maintenance

Cost Centre	Account Code	Vehicle Hire and Running	2015/16 Officer Rec
203	4063		£6,000

Cost Centre	Account Code	Allotments	2015/16 Officer Rec
203	4082		£1,500

Cost Centre	Account Code	Dog Bins	2015/16 Officer Rec
203	4102		£4,000

Devolved Services

Cost Centre	Account Code	Devolved Services Expenditure	2015/16 Officer Rec
203	4102		£29,770

Income

Cost Centre	Account Code	Devolved Services Income	2015/16 Officer Rec
204			£-32,000

Chandos Park

Cost Centre	Account Code	Play Area Maintenance	2015/16 Officer Rec
251	4106		£500

Cost Centre	Account Code	Repairs & Maintenance Fund	2015/16 Officer Rec
251	4601		£6,000

Cost Centre	Account Code	Electricity	2015/16 Officer Rec
251	4602		£500

Cost Centre	Account Code	Water	2015/16 Officer Rec
251	4603		£1,500

Cost Centre	Account Code	Horticultural Contract	2015/16 Officer Rec
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251	4605		£15,470
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Income

Cost Centre	Account Code	Bowls Income	2015/16 Officer Rec
251	1030		-£550

Cost Centre	Account Code	Tennis Court Rent	2015/16 Officer Rec
251	1035		-£750

Bourton Park

Cost Centre	Account Code	Play Area Maintenance	2015/16 Officer Rec
252	4106		£500

Cost Centre	Account Code	Repairs & Maintenance	2015/16 Officer Rec
252	4601		£12,000

Cost Centre	Account Code	River and Pond Maintenance	2015/16 Officer Rec
252	4604		£0

Cost Centre	Account Code	Horticultural Contract	2015/16 Officer Rec
252	4605		£26,867

Cemetery

Cost Centre	Account Code	Rates	2015/16 Officer Rec
253	4225		£1,300

Cost Centre	Account Code	Repairs & Maintenance Fund	2015/16 Officer Rec
253	4601		£4,000

Cost Centre	Account Code	Electricity	2015/16 Officer Rec
253	4602		£400

Cost Centre	Account Code	Horticultural Contract	2015/16 Officer Rec
253	4605		£22,510

Cost Centre	Account Code	Memorial Testing	2015/16 Officer Rec
253	4617		£0

Cost Centre	Account Code	Expenses re Burial Duties	2015/16 Officer Rec
253	4620		£5,000

INCOME

Cost Centre	Account Code	Burial Fees	2015/16 Officer Rec
253	1041		-£10,000

Cost Centre	Account Code	Cemetery War Graves Comm	2015/16 Officer Rec
253	1045		-£60

Chandos Park Toilets

Cost Centre	Account Code	Contractor Charge	2015/16 Officer Rec
254	4612		£12,500

Cost Centre	Account Code	Maintenance	2015/16 Officer Rec
254	4709		£1,000

Railway Walk & Castle Hill

Cost Centre	Account Code	Friends of Group	2015/16 Officer Rec
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255	4120		£2,000
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Cost Centre	Account Code	Tree Works	2015/16 Officer Rec
255	4122		£1,500

Storage

Cost Centre	Account Code	Grenville Garage Rent	2015/16 Officer Rec
256	4053		£650

Cost Centre	Account Code	College Farm	2015/16 Officer Rec
256	4073		£3,250

Ken Tagg Play Area

Cost Centre	Account Code	Play Area Maintenance	2015/16 Officer Rec
257	4106		£500

Cost Centre	Account Code	Horticultural Contract	2015/16 Officer Rec
257	4605		£1,150

Cost Centre	Account Code	Tree Works	2015/16 Officer Rec
257	4122		£500

Cost Centre	Account Code	Ken Tagg Playground Refurbish	2015/16 Officer Rec
257	XXXX		£40,000

Cost Centre	Account Code	Ken Tagg Playground Refurbish Grants	2015/16 Officer Rec
257	XXXX		-£40,000

Cemetery Lodge

Cost Centre	Account Code	PWLB repayments Incl	2015/16 Officer Rec
258	4034		£4,702

Cost Centre	Account Code	Repair & Maintenance Fund	2015/16 Officer Rec
258	XXXX		£500

INCOME

Cost Centre	Account Code	Cemetery Lodge Rental Income	2015/16 Officer Rec
258	1061		-£8,000

Otters Brook

Cost Centre	Account Code	Play Area Maintenance	2015/16 Officer Rec
259	4106		£500

Cost Centre	Account Code	Tree Works	2015/16 Officer Rec
259	4122		£150

Cost Centre	Account Code	Horticulture Contract	2015/16 Officer Rec
259	4605		£3,360

CCTV

Cost Centre	Account Code	CCTV	2015/16 Officer Rec
260	4100		£1,000

Lace Hill

Cost Centre	Account Code	Lace Hill Playing Fields	2015/16 Officer Rec
XXX	XXXX		£7,500

Public Toilets

Cost Centre	Account Code	Installation of Public Toilets	2015/16 Officer Rec
XXX	XXXX		£121,000

Cost Centre	Account Code	Public Toilet Grant Funding	2015/16 Officer Rec
XXX	XXXX		-£121,000

Town Centre & Events Committee

Annual Events

Cost Centre	Account Code	New Signs	2015/16 Officer Rec
301	4078		£200

Cost Centre	Account Code	Fair Trade Promotion	2015/16 Officer Rec
301	4079		£250

Cost Centre	Account Code	Youth Project	2015/16 Officer Rec
301	4094		£2,000

Cost Centre	Account Code	Town in Bloom	2015/16 Officer Rec
301	4104		£6,000

Cost Centre	Account Code	Pride of Place	2015/16 Officer Rec
301	4107		£250

Cost Centre	Account Code	River Rinse	2015/16 Officer Rec
301	4115		£400

Cost Centre	Account Code	Christmas Lights Switch on	2015/16 Officer Rec

301	4212		£300
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Cost Centre	Account Code	Christmas Lights	2015/16 Officer Rec
301	4201		£10,000

Cost Centre	Account Code	Firework Display	2015/16 Officer Rec
301	4202		£4,000

Cost Centre	Account Code	Community Fair	2015/16 Officer Rec
301	4203		£500

Cost Centre	Account Code	Christmas Parade	2015/16 Officer Rec
301	4205		£3,000

Cost Centre	Account Code	Traffic Orders for Events	2015/16 Officer Rec
301	4209		£300

Cost Centre	Account Code	Pancake Race	2015/16 Officer Rec
301	4210		£75

Cost Centre	Account Code	Band Jam	2015/16 Officer Rec
301	4211		£3,150

Cost Centre	Account Code	May Day Event	2015/16 Officer Rec
301	4216		£50

Cost Centre	Account Code	Spring Fair	2015/16 Officer Rec
301	XXX		£500

Cost Centre	Account Code	Music In The Market	2015/16 Officer Rec
301	4220		£3,700

Cost Centre	Account Code	Entertainments	2015/16 Officer Rec
301	4228		£600

Cost Centre	Account Code	Barriers for Events	2015/16 Officer Rec
301	4232		£0

Cost Centre	Account Code	Dog Awareness	2015/16 Officer Rec
301	XXXX		£300

Cost Centre	Account Code	PA for events	2015/16 Officer Rec
301	4215		£600

Cost Centre	Account Code	Comedy Night	2015/16 Officer Rec
301	4241		£5,000

Cost Centre	Account Code	Comedy Night Income	2015/16 Officer Rec
301	1066		-£4,000

Cost Centre	Account Code	Charter Fair	2015/16 Officer Rec
301	4243		£1,800

Cost Centre	Account Code	Charter Fair Income	2015/16 Officer Rec
301	1069		-£6,000

Cost Centre	Account Code	Hanging Baskets	2015/16 Officer Rec
301	1013		-£500

Cost Centre	Account Code	Barriers and Signs	2015/16 Officer Rec
301	1021		-£0

Cost Centre	Account Code	Community Fair Income	2015/16 Officer Rec
301	1062		-£300

Cost Centre	Account Code	Road Closure Income	2015/16 Officer Rec
301	1063		-£150

Street Market

Cost Centre	Account Code	Subscriptions	2015/16 Officer Rec
302	4017		£330

Cost Centre	Account Code	Rates	2015/16 Officer Rec
302	4225		£4,000

Cost Centre	Account Code	Supervisors	2015/16 Officer Rec
302	4226		£4,000

Cost Centre	Account Code	Market Infrastructure and Promotion	2015/16 Officer Rec
302	4235		£2,500

Cost Centre	Account Code	Street Market	2015/16 Officer Rec
302	1005		-£21,000

Cost Centre	Account Code	Flea Market	2015/16 Officer Rec
302	1006		-£5,000

Cost Centre	Account Code	Continental Market	2015/16 Officer Rec
302	1007		-£600

Special

Cost Centre	Account Code	Twinning	2015/16 Officer Rec
303	4260		£2,000

Cost Centre	Account Code	Jubilee Memory Book	2015/16 Officer Rec
303	4240		£0

Cost Centre	Account Code	Food Fair	2015/16 Officer Rec
303	4242		£1,200

Cost Centre	Account Code	Food Fair	2015/16 Officer Rec
303			-£450

Aylesbury Vale Rate

Cost Centre	Account Code	TIC Grant	2015/16 Officer Rec
505	5001		£26,000

Cost Centre	Account Code	Buckingham Fringe	2015/16 Officer Rec
505	4219		£12,000

Cost Centre	Account Code	Buckingham Fringe	2015/16 Officer Rec
505	1055		-£8,000

Cost Centre	Account Code	Vale of Aylesbury Plan	2015/16 Officer Rec
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505	5003		£0
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Planning

Cost Centre	Account Code	Planning	2015/16 Officer Rec
901	9006		£5,000

Any other costs incurred through the Buckingham Neighbourhood Plan will be covered by the **£18,601** in earmarked reserves.

Earmarked Reserves

Cost Centre	Account Code	NAG	2015/16 Officer Rec
901	9006		£1,598

Cost Centre	Account Code	Capital Reserve	2015/16 Officer Rec
901	9009		£110,000

Cost Centre	Account Code	War Memorial	2015/16 Officer Rec
901	9011		£931

Cost Centre	Account Code	Feeder Pillar and Christmas Lights	2015/16 Officer Rec
901	9012		£3,115

Cost Centre	Account Code	Charter Fairs	2015/16 Officer Rec
901	9015		£11,140

Cost Centre	Account Code	Repair of Footpaths	2015/16 Officer Rec
901	9018		£2,966

Cost Centre	Account Code	Memorial Testing	2015/16 Officer Rec
901	9019		£2,874

Cost Centre	Account Code	Play are replacement	2015/16 Officer Rec
901	9025		£17,121

Cost Centre	Account Code	Trim Trail	2015/16 Officer Rec
901	9026		£0

Cost Centre	Account Code	Green Buckingham Group	2015/16 Officer Rec
901	9027		£226

Cost Centre	Account Code	Circular Walk Maintenance	2015/16 Officer Rec
901	9029		£5,247

Cost Centre	Account Code	Tourism Leaflets	2015/16 Officer Rec
901	9030		£3,042

Cost Centre	Account Code	Youth Music Event	2015/16 Officer Rec
901	9032		£1,200

Cost Centre	Account Code	Buckingham Neighbourhood Development Plan	2015/16 Officer Rec
901	9032		£18,601

Cost Centre	Account Code	Destination Buckingham	2015/16 Officer Rec
901	9033		£4,815

Cost Centre	Account Code	Pond and River pond maintenance	2015/16 Officer Rec
901	9034		£5,000

Cost Centre	Account Code	Parks Development	2015/16 Officer Rec
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901	9035		£20,774
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Cost Centre	Account Code	Election Costs	2015/16 Officer Rec
901	9036		£6,000

Cost Centre	Account Code	Jubilee Memory Book	2015/16 Officer Rec
901	XXXX		£1,600

Cost Centre	Account Code	New Van	2015/16 Officer Rec
901	XXXX		£10,000

Cost Centre	Account Code	Barriers for Events	2015/16 Officer Rec
901	XXXX		£1,100

TOTALS

Committee Totals	2015/16 Officer Rec.
Finance, Admin & Personnel	£383,327
Environment, Property & Health	£142,998
Town Centre & Events	£19,005
Planning	£5,000
Aylesbury Vale Rate	£30,000
Total	£580,330