

Minutes of the **Precept** meeting of Buckingham Town Council held on **Monday 13th January 2014** in the Council Chamber, Cornwalls Meadow, Buckingham at 7pm.

Present: Cllr. T. Bloomfield
 Cllr. P. Collins
 Cllr. G. Collins
 Cllr. J. Harvey
 Cllr. P. Hirons
 Cllr. D. Isham
 Cllr. R. Lehmann
 Cllr. A. Mahi
 Cllr. H. Mordue
 Cllr. Ms. R. Newell (Town Mayor)
 Cllr. Mrs. L. O'Donoghue (Deputy Mayor)
 Cllr. M. Smith
 Cllr. Mrs. C. Strain-Clark
 Cllr. R. Stuchbury
 Cllr. W. Whyte

In attendance: Mr. C. P. Wayman Town Clerk
 Mr. C. Robson Deputy Town Clerk
 Mrs. C. Bolton Committee Clerk

643/13 Apologies for absence

Apologies were received and accepted from Cllrs Try and Cadd and for late arrival from Cllrs Mahi and Mordue

644/13 Declarations of interest

Cllrs Bloomfield, and Smith & Whyte declared an interest as Trustees of the Old Gaol.

Cllr Smith declared an interest as a Trustee in the Citizens Advice Bureau

Cllrs Hirons and P Collins declared a personal interest in St Peter & St Paul's Church.

Cllr Whyte declared an interest in the Church as an architect involved with the restoration project.

Cllr Stuchbury declared an interest in the Grants as a District Councillor.

Cllr O'Donoghue declared an interest in the Youth Council both as an employee and the Town Council's representative.

*Members then **AGREED** to discuss item 3 (Grants) on the agenda before item 4 (Budgets)*

645/13 To resolve to provide sundry grants under the General Power of Competence as follows:

Resolved that the Council in accordance with its powers under the General Power of Competence should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:

- | | |
|--|------|
| 1. Aylesbury Vale Dial A Ride | £500 |
| 2. Buckingham Canal Society | £250 |
| 3. Buckingham Churches for Children - Holiday Club | £500 |
| 4. Buckingham Summer Festival | £750 |

5. Buckingham Youth Clubs LTD	£5000
6. Buckingham West End Bowls Club	£500
7. Buckingham Winslow & District Citizens Advice Bureau	£5000
8. Aylesbury Vale Fibromyalgia Support Group	£500
9. Friends of the Old Gaol Museum	£500
10. Kit Cat Club – C/O St Peter & St Pauls	£100
11. North Bucks Carers Support Group	£300
12. Project Street Life	£500
13. The Swan Community Hub Ltd	£1000
14. Victim Support	£250
15. Vitalise	£306
Total Grants:	£15956

Members discussed the grants proposed at the Finance, Admin and Personnel Committee meeting held on 6th January 2014.

Proposed by Cllr Newell, seconded by Cllr Smith and **AGREED** by recorded vote to award St Peter & St Paul's church a grant of £1000.

FOR: Cllrs Newell, Smith, Bloomfield, Mrs G Collins and Isham.

AGAINST: Cllrs Strain-Clark, Harvey, O'Donoghue, Lehmann and Stuchbury

ABSTENTIONS: Cllrs Hirons, P Collins and Whyte.

The vote was tied; The Mayor had casting vote – in favour.

The motion was passed.

Proposed by Cllr P Collins, seconded by Cllr Isham and **AGREED** to award all grants as listed above, including the additional grant to the Church.

For 8

Against 1

Abstentions 4

Total Grants Awarded: £16956

Cllrs Mahi arrived

646/13 Budgets 2014/15

To discuss and agree the Town Council budgets for the financial year 2014/15

Cllr P Collins thanked the Deputy Town Clerk and Town Clerk for a concise report.

Members discussed the budget amount proposed in Devolved Services Income against the actual spent and questioned whether the budget should be reduced.

The Town Clerk advised Members that dependant on the type of weather; particularly if likely to be a bad winter, and then much more work would be carried out by the Grounds Maintenance Team than perhaps expected; then re-charged to County.

Proposed by Cllr Lehmann, seconded by Cllr Hirons that Devolved Service Income budget (Account 2041019) be reduced to £10,000.

For 2

Against 11

The Officer's recommendation of £15,000 stood.

Members moved on to discuss the income from the Charter Fair, and amount of £7920 in the Earmarked Reserves.

Proposed by Cllr Lehmann, seconded by Cllr P Collins that the Earmarked Reserve for Charter Fair of £7920 (Account 9019015) be removed.

For 3

Against 10

Abstentions 1

The Earmarked Reserve for Charter Fair remained unchanged.

Cllr Mordue arrived

Members then discussed the proposed amount of £5000 allocated to Election Costs.

The Town Clerk reported that the amount had been recommended by the Internal Auditor to cover an election in both wards. Members queried whether the total could be split down over a couple of years prior to an election.

An amendment to the Officer's recommendation Proposed by Cllr Whyte, seconded by Cllr Smith was **AGREED**, that the Election cost be split over 2 years, £2500 in 2014/15 and £2500 in 2015/16 was carried.

For 10

Against 4

Abstention 1

Members then voted on the substantive motion

For 13

Against 1

Abstention 1

Cllr Whyte queried the Vale of Aylesbury Plan budget (Account 5055003) reducing to £0 in 2014 with still a considerable amount of work to do before referendum on the Buckingham Neighbourhood Plan. The Town Plan Officer's contract would come to an end in March 2014.

Members discussed the current position of the Vale of Aylesbury's Plan following submission to the Plan inspector who had found that plan to be 'unsound'. Members felt that the Buckingham Neighbourhood Development Plan should proceed regardless of the position with the VofA Plan.

Proposed by Cllr Whyte, seconded by Cllr Harvey and **AGREED** that £2500 be allocated into the Vale of Aylesbury Plan (Account 5055003).

For 9

Against 6

Abstention 0

Motion Carried.

Members briefly discussed other budget headings including Fringe, Phones, Chandos Park Toilets, Footpath Repairs and Memorial testing.

Proposed by Cllr Harvey, seconded by Cllr Stuchbury that the overall budget figure

be set to reflect the Committees Recommendations, and to accept the Clerk's other recommendations within the precept report document; with the addition of the above agreed changes during the meeting, leaving a total budget of £536224.

For 9

Against 5

Abstention 1

An amendment, Proposed by Cllr Lehmann, seconded by Cllr P Collins that the additional amount required of £8965 be taken from the Earmarked Reserves to ensure a 0% rise in the Precept was **AGREED**.

For 12

Against 2

Abstention 1

Cllr Whyte urged all Members to look keenly at their individual budget lines and to a 0% rise going forward, in order to save reserves should they be needed further.

Cllr Mrs G Collins commented that a 0% rise in the precept was favourable; and that the public had, and still were facing financially difficult times.

647/13 Precept Resolution

To pass a resolution agreeing the Precept figure for 2014/15 as per the above discussions.

Proposed by Cllr P Collins, seconded by Cllr Isham and **AGREED** by unanimous vote that the Precept remain at 0% for 2014/15.

688/12 Chairman's Announcements

The Chairman thanked the Town Clerk and Deputy Town Clerk for all their hard work on the budget figures.

The Chairman reminded all Members of the Mayor's Charity Ball on 14th February 2014.

The Town Clerk informed Members that following the submission of the Buckingham Neighbourhood Plan to AVDC and raft of representations following a meeting with AVDC, that a Special Meeting would be called shortly to further discuss the Buckingham Neighbourhood Plan.

Meeting closed at 8.35pm

Signed Date

Town Mayor

Cost Centre	Account Code	Budget title	2014/15 Com. Rec.
101	4000	Wages and Salaries - Admin	£155,000

		Wages and Salaries -	
101	4001	External	£60,000
101	4005	ERS National Insurance	£15,000
101	4006	ERS Pension Cont	£30,000
101	4007	Staff Travel	£350
101	4008	Occupational Health	£500
101		Apprenticeship	£6,000
101		Apprenticeship Grants	-£2,500
		TOTAL PERSONNEL COSTS	£264,350
102	4010	Stationery	£1,650
102	4011	Postage	£650
102	4012	Photocopier	£2,000
102	4013	Equipment Purchase	£200
102	4015	Advertisement	£200
102	4017	Subscriptions	£3,000
102	4018	Telephone	£3,400
102	4019	Hire of Hall	£250
102	4021	Hospitality	£500
102	4023	Training	£4,000
102	4032	Publicity	£9,500
102	4038	Computer Equipment	£2,000
102	4041	Website	£600
102	4043	Protective Clothing	£300
102	4052	Heat Light Power	£1,600
102	4055	Alarm	£200
		Office Rent Buckingham Centre	£13,000
102	1010	Chamber Hire	-£400
102	1012	Photocopier use	-£50
		TOTAL	£42,600
103	4020	Mayors Allowance	£3,000
103	4044	Councillor's Mileage	£1,000
103	4045	Councillor's Allowance	£8,160
103	4236	Election Costs	£0
		TOTAL	£12,160
102	4014	Audit Fee	£2,410
102	4022	Insurance	£12,500
		TOTAL	£14,910
120	4077	Old Gaol Funding	£3,000
120	4150	Film Place Funding	£1,250
		TOTAL	£4,250

125	4501	Friend of Freedom Award	£280
125	4504	Remembrance Wreath	£20
125	4505	Mayors Salver	£160
		TOTAL	£460
130	1176	Precept	£0
130	1190	Interest Received	-£4,500
		TOTAL	-£4,500
131	4087	Other Grants	£16,956
131	4084	Community Centre Capital	£4,000
131	4085	Community Centre	£9,000
		TOTAL	£29,956
132	4500	Contingencies	£10,000
		TOTAL	£10,000
		COMMITTEE TOTAL	£374,186
201	4101	Seats and Bins	£3,000
201	4069	Grit Bins	£900
201	4112	Environment Equipment	£5,000
201	4068	Community Service	£5,200
201	4118	Green Waste Disposal	£360
		TOTAL	£14,460
202	4108	Roundabout	£10,000
202	1051	Roundabout No 1	-£1,982
202	1052	Roundabout No 2	-£1,509
202	1053	Roundabout No 3	-£1,735
202	1054	Roundabout No 4	-£2,211
202	1056	Roundabout No 6	-£2,367
202	1057	Roundabout No 7	-£1,207
		TOTAL	-£1,011
203	4063	Vehicle Hire and Running	£6,000
203	4082	Allotments	£1,500
203	4102	Dog Bins	£3,000
		TOTAL	£10,500
204	1017	Devolved Services Income	-£15,000
		TOTAL	-£15,000
251	4106	Chandos Park Play Area Maintenance	£500

251	4601	Repairs & Maintenance Fund	£7,000
251	4602	Electricity	£500
251	4603	Water	£600
251	4605	Horticultural Contract	£15,050
251	1030	Bowls Income	-£550
251	1030	Tennis Court Rent	-£750
		TOTAL	£22,350
		Bourton Park	
252	4106	Play Area Maintenance	£500
252	4601	Repairs & Maintenance	£10,000
252	4604	River & Pond Maintenance	£0
252	4605	Horticultural Contract	£26,083
		TOTAL	£36,583
		Cemetery	
253	4225	Rates	£1,300
253	4601	Repairs & Maintenance Fund	£4,000
253	4602	Electricity	£400
253	4605	Horticultural Contract	£21,850
253	4620	Expenses re Burial Duties	£5,000
253	4617	Memorial Testing	£0
253	1041	Burial Fees	-£10,000
		Cemetery War Graves	
253	1045	Comm	-£60
		TOTAL	£22,490
		Chandos Park Toilets	
254	4612	Contractor Charge	£12,000
254	4709	Maintenance	£1,000
		TOTAL	£13,000
		Storage Areas	
255	4120	BTCV Grant Payment	£2,000
255	4122	Tree Works	£1,500
		TOTAL	£3,500
		Grenville Garage Rent	
256	4053	Grenville Garage Rent	£650
256	4073	College Farm	£3,250
		TOTAL	£3,900
		Ken Tagg	
257	4106	Play Area Maintenance	£500
257	4605	Horticultural Contract	£1,100
257	4122	Tree Works	£500
		TOTAL	£2,100
		Cemetery Lodge	
258	4034	PWLB Interest	£4,702
		Cemetery Lodge Rental	
258	1061	Income	-£8,000

TOTAL -£3,298

		Otters Brook	
259	4106	Play Area Maintenance	£500
259	4122	Tree Works	£150
259	4605	Horticultural contract	£3,300
		TOTAL	£3,950

		CCTV	
260	4100	CCTV	£1,000
		TOTAL	£1,000

COMMITTEE TOTAL £114,524

Annual Events

301	4078	New Signs	£200
301	4079	Fair Trade Promotion	£250
301	4094	Youth Project	£3,000
301	4104	Town in Bloom	£6,000
301	4107	Pride of place	£250
301	4115	River Rinse	£400
301	4201	Christmas Lights	£10,000
301	4212	Christmas Light switch on	£300
301	4136	Firework Display	£4,500
301	4203	Community Fair	£500
301	4205	Christmas Parade	£3,000
301	4220	Music in the Market	£3,700
301	4209	Traffic Orders for Events	£200
301	4210	Pancake Race	£75
301	4211	Band Jam	£3,000
301	4216	May Day Event	£60
301	4228	Entertainments	£500
301	4232	Barriers for Events	£200
301	4241	Comedy Night Exp	£5,000
301	4215	PA for Events	£600
301	1013	Hanging Baskets	-£500
301	1021	Barriers and Signs	-£400
301	1062	Community fair income	-£300
301	1063	Road Closure Income	-£350
301	1066	Comedy Night Income	-£5,400
301	4243	Charter Fair	£1,800
301	1069	Charter Fair Income	-£6,000
		TOTAL	£30,585

		Markets	
302	4017	Subscriptions	£325

302	4225	Rates	£4,300
302	4226	Supervisors	£3,200
		Market Infrastructure and	
302	4235	Promotion	£2,605
302	1005	Street Market	-£21,000
302	1006	Flea Market	-£5,000
302	1007	Continental Market	-£750
		TOTAL	-£16,321

		Special	
303	4260	Twinning	£2,000
304	4237	Youth Council Budget	£900
304	4238	Youth Council Admin	£100
303	4240	Jubilee Memory Book	£0
303	4264	Bus Transportation	£0
		Food Fair	£1,200
		Food Fair Income	-£450
304	4251	Skate Board Competition	

TOTAL	£3,750
COMMITTEE TOTAL	£18,015

Planning	
COMMITTEE TOTAL	£0

901	9006	NAGS	£641
901	9009	Capital Reserve	£110,000
901	9011	War Memorial	£1,681
901	9012	Christmas Lights	£3,463
901	9015	Charter Fairs	£7,920
901	9018	Repair of Footpaths	£27,000
901	9019	Memorial Testing	£5,900
901	9023	Section 106	£0
901	9025	Play Area Replacement	£2,621
901	9026	Trim Trail	£0
901	9027	Green Buckingham	£226
901	9028	Circular Walk Play Area	£0
901	9029	Circular Walk Maintenance	£14,665
901	9030	Tourism Leaflets	£3,402
901	9031	Youth Music Event	£600
		Buckingham Neighbourhood	
901	9032	Plan	£16,750
901	9033	Destination Buckingham	£6,657
901	9034	River and Pond Maintenance	£5,000
901	9035	Parks Development	£14,886
		Election Costs	£2,500

TOTAL			£221,412
505	5001	TIC Grant	£25,000
505	5003	Vale of Aylesbury Plan	£2,500
505	4219	Buckingham Fringe	£12,000
505	1065	Buckingham Fringe Income	-£10,000
TOTAL			£29,500
TOTAL FOR ALL COMMITTEES			£506,724
INC AV RATE			£536,224