



# BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,  
BUCKINGHAM. MK18 1RP

Telephone/Fax: (01280) 816 426

Email: [Townclerk@buckingham-tc.gov.uk](mailto:Townclerk@buckingham-tc.gov.uk)  
[www.buckingham-tc.gov.uk](http://www.buckingham-tc.gov.uk)

Town Clerk: Mr. C. P. Wayman



## Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council to be held on **Monday 2<sup>nd</sup> December 2013** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm.

Mr. C.P.Wayman  
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes

## AGENDA

1. **Apologies for Absence**  
Members are asked to receive apologies from Members.
2. **Declarations of Interest**  
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.
3. **Minutes**  
To receive the minutes of the Meeting held on Monday 14<sup>th</sup> October 2013 ratified at Full Council on Monday 18<sup>th</sup> November 2013.  

**TCE/04/13 Copy previously circulated**
4. **Action List** **Appendix A**  
To receive action reports and updates
5. **Markets** **TCE/36/13**
  - 5.1 To receive the Market report from the Deputy Town Clerk
  - 5.2 To receive request from market traders to trade on 23<sup>rd</sup> December
  - 5.3 To receive and agree the Artisan Food Market Rules Policy**Appendix B**  
**Appendix C**
6. **Community Bus Service (Budget heading 303/4264)**  
To note the decision of Buckingham LAF
7. **Visitor Information Centre** **Appendix D**  
To receive the latest visitor and accommodation statistics, including MK18 figures
8. **Budget** **Appendix E**  
To receive the latest budget figures
9. **Dog Awareness Event**  
(436/13) To receive a verbal update from the Events Co-ordinator
10. **Ownership of Events** **Appendix F**  
(835/12, 322/13, 444/13) To receive a spread sheet for information



- 11. Forthcoming Events**  
Christmas Parade 14/12/13 Cllr Mordue to give a verbal update  
Food Fair 22+23/2/14
- 12. Event Reviews**  
**To receive a verbal report from the Events Co-ordinator on:**  
Bonfire & Fireworks 2/11/13  
Remembrance Day Parade 10/11/13  
Christmas lights switch on 30/11/13
- 13. Remembrance Bedzz** **Appendix G**  
To receive and discuss communication ref 1914-2014 remembrance
- 14. Local Democracy Event 18<sup>th</sup> October** **Appendix H**  
To receive a written update from Cllr O'Donoghue
- 15. Youth Projects**  
15.1 To receive a verbal update from Cllr O'Donoghue regarding the Youth Council's Open Mic Night  
15.2 Play Around the Parishes - To receive a document from AVDC, agree dates and funding **Appendix I**
- 16. Joint Project with Youth Centre**  
To discuss a joint project with the Youth Centre to fund a minibus to take youth to Milton Keynes to the cinema.
- 17. Access**  
To receive a verbal update from Cllr Strain-Clark
- 18. Gazebo Hire Agreement** **Appendix J**  
18.1(321/13, 443/13) To receive and agree the document  
18.2 To agree a deposit amount and start date
- 19. Correspondence** **Appendix K**  
To receive a letter from Buckingham Ladies Circle for information
- 20. News Releases**
- 21. Chairman's Items**
- 22. Date of the next meeting:** Monday 3<sup>rd</sup> February 2014

**To:**

Cllr. T. Bloomfield  
Cllr. H. Cadd  
Cllr. Mrs. G. Collins  
Cllr. P. Collins  
Cllr. D. Isham  
Cllr. A. Mahi - Vice Chairman

Cllr. H. Mordue  
Cllr. Ms. Newell - Town Mayor  
Cllr. L. O'Donoghue  
Cllr. M. Smith  
Cllr. Mrs. C. Strain-Clark  
Cllr. R. Stuchbury - Chairman

**SUPPLEMENTARY AGENDA**  
**TOWN CENTRE AND EVENTS**  
**2<sup>nd</sup> DECEMBER 2013**

**23.** To receive draft Precept figures for the TC&E Committee

**To:**

**Cllr. T. Bloomfield**

**Cllr. H. Cadd**

**Cllr. Mrs. G. Collins**

**Cllr. P. Collins**

**Cllr. D. Isham**

**Cllr. Mrs. C. Strain-Clark**

**Cllr. A. Mahi- Vice Chairman**

**Cllr. H. Mordue**

**Cllr. Ms. Newell- Town Mayor**

**Cllr. L. O'Donoghue**

**Cllr. M. Smith**

**Cllr. R. Stuchbury - Chairman**