

# **BUCKINGHAM TOWN COUNCIL**

TOWN COUNCIL OFFICES, CORNWALLS MEADOW, BUCKINGHAM, MK18 1RP

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Town Clerk: Mr. C. P. Wayman



# Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council to be held on **Monday 2<sup>nd</sup> December 2013** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm.

Mr. C.P.Wayman Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes

#### **AGENDA**

## 1. Apologies for Absence

Members are asked to receive apologies from Members.

#### 2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

#### 3. Minutes

To receive the minutes of the Meeting held on Monday 14<sup>th</sup> October 2013 ratified at Full Council on Monday 18<sup>th</sup> November 2013.

TCE/04/13 Copy previously circulated

4. Action List Appendix A

To receive action reports and updates

#### 5. Markets

5.1 To receive the Market report from the Deputy Town Clerk	TCE/36/13
5.2 To receive request from market traders to trade on 23 <sup>rd</sup> December	Appendix B
5.3 To receive and agree the Artisan Food Market Rules Policy	Appendix C

#### 6. Community Bus Service (Budget heading 303/4264)

To note the decision of Buckingham LAF

# 7. Visitor Information Centre

Appendix D

To receive the latest visitor and accommodation statistics, including MK18 figures

# 8. Budget

To receive the latest budget figures

Appendix E

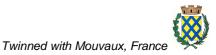
#### 9. Dog Awareness Event

(436/13) To receive a verbal update from the Events Co-ordinator

#### 10. Ownership of Events

Appendix F

(835/12, 322/13, 444/13) To receive a spread sheet for information



## 11. Forthcoming Events

Christmas Parade 14/12/13 Cllr Mordue to give a verbal update Food Fair 22+23/2/14

#### 12. Event Reviews

# To receive a verbal report from the Events Co-ordinator on:

Bonfire & Fireworks 2/11/13

Remembrance Day Parade 10/11/13 Christmas lights switch on 30/11/13

#### 13. Remembrance Bedzz

Appendix G

To receive and discuss communication ref 1914-2014 remembrance

# 14. Local Democracy Event 18<sup>th</sup> October

Appendix H

To receive a written update from Cllr O'Donoghue

## 15. Youth Projects

15.1 To receive a verbal update from Cllr O'Donoghue regarding the Youth Council's Open Mic Night

15.2 Play Around the Parishes - To receive a document from AVDC, agree dates and funding

Appendix I

#### 16. Joint Project with Youth Centre

To discuss a joint project with the Youth Centre to fund a minibus to take youth to Milton Keynes to the cinema.

#### 17. Access

To receive a verbal update from Cllr Strain-Clark

# 18. Gazebo Hire Agreement

Appendix J

18.1(321/13, 443/13) To receive and agree the document 18.2 To agree a deposit amount and start date

#### 19. Correspondence

To receive a letter from Buckingham Ladies Circle for information

Appendix K

#### 20. News Releases

#### 21. Chairman's Items

# **22. Date of the next meeting:** Monday 3<sup>rd</sup> February 2014

To:

Cllr. T. Bloomfield Cllr. H. Mordue

Cllr. H. Cadd Cllr. Ms. Newell - Town Mayor

Cllr. Mrs. G. Collins
Cllr. P. Collins
Cllr. M. Smith

Cllr. D. Isham Cllr. Mrs. C. Strain-Clark

Cllr. A. Mahi - Vice Chairman Cllr. R. Stuchbury - Chairman

# SUPPLEMENTARY AGENDA TOWN CENTRE AND EVENTS

# 2<sup>nd</sup> DECEMBER 2013

# 23. To receive draft Precept figures for the TC&E Committee

To:

Cllr. T. Bloomfield Cllr. A. Mahi- Vice Chairman

Clir. H. Cadd Clir. H. Mordue

Cllr. Mrs. G. Collins Cllr. Ms. Newell- Town Mayor

Cllr. P. Collins Cllr. L. O'Donoghue

Cllr. D. Isham Cllr. M. Smith

Cllr. Mrs. C. Strain-Clark Cllr. R. Stuchbury - Chairman