



BUCKINGHAM TOWN COUNCIL

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Town Clerk: Mr C. P. Wayman



Councillors,

You are summoned to a meeting of the Full Council of Buckingham Town Council to be held on **Monday 18th November 2013** at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Mr C. P. Wayman
Town Clerk

Please note that the Full Council will be preceded by a Public Session in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes.

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To receive the minutes and confirm the recommendations therein of the Full Council Meeting held on Monday 30th September 2013.

Copy previously circulated BTC/05/13

4. Interim Minutes

To receive the minutes and confirm the recommendations therein of the Interim Council meeting held on Monday 28th October 2013.

Copy previously circulated IM/03/13

5. Planning Committee

To receive the minutes and confirm the recommendations therein of the Planning Committee meetings held on:

- Monday 7th October 2013

Copy previously circulated PL/07/13

Proposed by Cllr Whyte, seconded by Cllr Smith, **AGREED** and **RECOMMENDED** to Full Council that the main allocation number in the BNDP be the lowest possible; in accordance with the validation of the VAP.

- Monday 28th October 2013

Copy previously circulated PL/08/13

Proposed by Cllr. Hirons, seconded by Cllr. Mahi, and **RECOMMENDED** that all matters relating to the Lace Hill employment site, Sainsbury's and the Health Centre be dealt with by the Full Council.



6. Environment, Property and Health Committee

To receive the minutes and confirm the recommendations therein of the Environment and Property Committee meeting held on Monday 21st October 2013.

Copy previously circulated EPH/04/13

7. Town Centre and Events Committee

To receive the minutes and confirm the recommendations therein of the Town Centre and Events Committee meeting held on Monday 14th October 2013.

Copy previously circulated TCE/04/13

8. Finance, Administration and Personnel Committee

To receive the minutes and confirm the recommendations therein of the Finance, Administration and Personnel Committee meeting held on Monday 4th November 2013.

Copy previously circulated FAP/04/13

9. Motion – Cllr Stuchbury

Motion to Buckingham Town Council that the Council undertake to make any Council meeting fully accessible to the disabled; and ensure a recorded vote of the motion.

That the Town Council will -

1. Undertake to make the Council chamber properly wheelchair accessible by ensuring access to the disabled toilet in the community centre.
2. Undertake to agree to source funds to enable the works required to meet this need.
3. Undertake from this meeting to form a sub group to look at council policies, and ensure that they adequately meet the needs of any disabled Councillor, or member of the public to attend Council meetings in the same way as any able bodied person.
4. That any amendment to this motion is by way of a recorded vote.
5. That if item 3 is agreed, the policy shall be returned to Council to be agreed within six months.
6. If items 1 and 2 are agreed, these works should be undertaken as soon as possible, and shall not be delayed by amendments which are not in the public interest.

10. Motion – Cllr P Collins

The Lace Hill development incorporates plans for community space (playing fields, possible community hall etc).

This land is currently owned by the developers but will need to be transferred to another owner at some point.

It is important that these community facilities stay within the control of the community and do not get absorbed into the control of the adjacent school (which is not community controlled) or any other body.

The best way to protect that is for the Town Council to register a formal interest in purchasing the land through the "Right-to-Buy" legislation. This is in addition to any other pressure we can bring to bear to ensure that these facilities remain truly open to the public.

The Town Clerk is therefore instructed to formally register our "Right-to-Buy" interest in the site(s) without delay.

The "Right-to-Buy" will not be triggered until the developers seek to transfer ownership of the land and in the meantime the Town Clerk is instructed to write to all the parties involved (Bourton Meadow School - as the body running the new school, Bucks CC, AVDC and all the developers of the site) stating that Buckingham Town Council wishes to manage the site(s) pending such time as they fall under Buckingham Town Council ownership.

11. Buckingham Neighbourhood Plan

To receive and agree the final documents for adoption.

Due to the vast number of documents, Members are asked to visit the following link to view the plan and associated policy documents on the Town Council's website:

<http://www.buckingham-tc.gov.uk/neighbourhood-dp/neighbourhood-dp.html>

12. Public Toilets (795/12, 17/13, 244/13, 405/13)

To receive a verbal update from the Town Clerk for information

Appendix A

- 13. Office Lease** **Appendix B**
To receive and agree proposed amendments to the lease
- 14. County Council Budget Consultation** **Appendix C**
Deferred from Interim (474/13)
To receive a consultation and agree a response.
Members are advised to take part in the consultation please visit www.buckscc.gov.uk/budget and click on 'Resident survey'. Alternatively you can email research@buckscc.gov.uk to receive a hard copy of the survey or access it via this link - <http://www.buckscc.gov.uk/media/1450567/Budget-final.pdf> The closing date for completing the form is 2nd December 2013.
- 15. Draft Housing and Homelessness Strategy 2014-2017**
To receive and respond to the consultation. Members are advised to following the link attached: <http://www.aylesburyvaldc.gov.uk/about/consultation/>
The consultation runs from 16 October to 27 November.
- 16. LAF Meeting 23rd October – Access Issues** **Appendix D**
To receive a written report from Councillor Strain-Clark
- 17. DCLG Our Place** **Appendix E**
To receive a communication for information
- 18. Buckingham Surface Water Management Plan** **Appendix F**
To receive and discuss a report
- 19. To receive reports from District and County Councillors**
- 20. CPRE Notice of AGM** **Appendix G**
To receive a notification of AGM and agenda items for information
- 21. Royal Mail**
(356/13) To receive responses from Vince Cable, Secretary of State for Business and Innovation,
From John Bercow MP **Appendix H**
From Bill Hayes, General Secretary, CWU **Appendix I**
From the BIS Ministerial Correspondence Unit **Appendix J**
Appendix K
- 22. Reports from Representatives on Outside Bodies**
Members are asked to note the reports listed below:
Buckingham and Gawcott Charitable Trust, Meeting of the Board of Trustees 19/2/2013 **Appendix L**

Green Buckingham Group Meeting Minutes 10/10/13 **Appendix M**
Buckingham Community Wildlife Project Steering Group Minutes 21/10/13 **Appendix N**
Buckingham & Maids Moreton NAG Minutes 9/10/13 **Appendix O**
Buckingham Community Management Committee Minutes 22/5 & 27/06/13 **Appendix P**
Buckingham Community Association AGM Minutes 28/3/13 **Appendix Q**
Destination Buckingham Group Meeting Minutes 17/9/13 **Appendix R**
- 23. Mayoral Engagements**
To receive a list of events attended by the Mayor and Deputy Mayor.
- Functions the Mayor has attended:
- | | | |
|-----------|--------|---|
| 03-Oct-13 | 2pm | General Charities Meeting at St Peter & St Paul's Church |
| 07-Oct-13 | 7pm | TCV/ Town Council Ecology Festival Owl Event at Buckingham Primary School |
| 08-Oct-13 | 6.30pm | Green Buckingham Group at Woolpack |

08-Oct-13	7.30pm	Transition Buckingham Meeting re Edible Woodland at Woolpack
11-Oct-13	9am - 12noon	Assisting with Fair coming into Town, barrier duty
12-Oct-13	12.45pm - 2.15pm	Open Charter Fair, Dodgems ride and tour of Fair, refreshments in Three Cups
13-Oct-13	9.15am - 11.30am	Start 10km run in Market Hill and present prizes at the end -Ladies Circle and Table
13-Oct-13	3pm	High Sheriff's Service, St Mary's Beaconsfield
14-Oct-13	2 -3pm	Meeting with Internal Auditor, Council Chamber
15-Oct-13	11am	Destination Buckingham meeting TC Chamber
16-Oct-13	5.45pm	Buckingham & Gawcott Charitable Trust AGM and meeting, Gateway, Aylesbury
21-Oct-13	12.45pm	Rotary Lunch at Golf Club
21-Oct-13	6pm	Buckingham Community Wildlife Project meeting at Council Chamber
24-Oct-13	10am - 11am	Poppy Launch at Old Gaol
26-Oct-13	9.45am	Launch of Relay for Life at the Old Gaol
26-Oct-13	2pm	Grand Opening Buckingham Canal
26-Oct-13	7pm	Mayor of Leighton Linlade Charity Ball, L Buzzard Golf Club
02-Nov-13	1pm	Judging & presentation of Prizes for Best Dressed Guy Competition
02-Nov-13	5.30pm - 7.30pm	Bonfire & Fireworks - lighting of Bonfire
04-Nov-13	9.30am - 10.30am	Fairtrade steering group meeting
04-Nov-13	1 - 3pm	Buckingham Neighbourhood Development Plan workshop TC Chamber
06-Nov-13	2pm	Funeral of Denis Foote at Marston St Lawrence ex Mayor and Freeman of Buckingham
08-Nov-13	10.15 for 10.30am	Act of Remembrance at the Royal Latin School
10-Nov-13	10.00am - 12.30pm	Buckingham Remembrance Parade & Service of Remembrance & refreshments
12-Nov-13	10.40am	Meeting with Deputy Town Clerk to look at staff handbook
12-Nov-13	2pm	Liaison meeting at TC Chamber re by pass
12-Nov-13	6.30pm	Green Buckingham Group at Woolpack
12-Nov-13	7.30pm	Transition Buckingham Meeting re Edible Woodland design at Woolpack
13-Nov-13	6pm	MK Dons meeting at Villiers
15-Nov-13	7-9pm	BAFA Art exhibition preview - present prizes
18-Nov-13	7pm	Chair FULL Council meeting

Functions the Deputy Mayor has attended:

18- Oct-13	2pm	Hosted Local Democracy Event with TheBuckingham School and The Royal Latin
26-Oct-13	1pm	Grand Opening Buckingham Canal
2-Nov-13	1pm	Best Dressed Guy Competition
6-Nov-13	6.30pm- 10pm	Radcliffe Centre, Buckingham University Student Union Awards
10-Nov-13	10am – 12.30pm	Buckingham Remembrance Parade & Service of Remembrance

24. News Releases

25. Chair's Announcements

26. Date of the next meeting: Interim Council –Monday 16th December 2013
Full Council - Monday 20th January 2014