



BUCKINGHAM TOWN COUNCIL

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Town Clerk: Mr C. P. Wayman



Tuesday, 15 January 2013

Councillors,

You are summoned to a meeting of the Full Council of Buckingham Town Council to be held on **Monday 21st January 2013 at 7pm** in the Council Chamber, Cornwalls Meadow, Buckingham.

Mr C. P. Wayman
Town Clerk

Please note that the Full Council will be preceded by a Public Session in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes.

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To receive the minutes and confirm the recommendations therein of the Full Council Meeting held on Monday 19th November 2012.

Copy previously circulated BTC/06/12

4. Planning Committee

To receive the minutes and confirm the recommendations therein of the Planning Committee meetings held on:

- Monday 26th November 2012

Copy previously circulated PL/09/12

- Monday 17th December 2012

Copy previously circulated PL/10/12

534/12 Budget

Councillors discussed what budget would be required for the design, layout and preparation of the Neighbourhood Plan document. The Chairman reported that a small amount of funds should be put aside for general printing; though it was hoped that circulation could be made in the main by PDF, with a small number required for print. He also commented that dependent on the type of document, illustrations and publication required, an estimated further £5,000 - £10,000 could be required. There may also be elements of the process that were so far unknown. The Chairman requested that the Town Clerk provide estimates to assist.

Cllr Stuchbury reported that an amount of £20750 had been earmarked and not used in the current year.

Proposed by Cllr Stuchbury, seconded by Cllr Hiron and **AGREED** that £20,750 be earmarked into the new financial year and that additional requirement should be identified as soon as possible.



5. Environment and Property and Health Committee

To receive the minutes and confirm the recommendations therein of the Environment and Property Committee meeting held on Monday 10th December 2012.

Copy previously circulated EP/05/12

6. Town Centre and Events Committee

To receive the minutes and confirm the recommendations therein of the Town Centre and Events Committee meetings held on Monday 2012.

Copy previously circulated TCE/05/12

464.3 Remembrance Parade (11th November). Members discussed at length the arrangements that had been put in place by the Royal British Legion prior to this event. It was proposed that a protocol should be written and agreed by all parties, so that all attending officers from the RBL and Town Council would have clear instructions about positioning and parading at the Remembrance Parade. Members felt that a draft protocol should be worded and a meeting be set up to discuss it. Cllrs. Cadd and Isham informed Members about the history of the event and the Town Council's involvement; and also felt it important they should attend a meeting set up with the British Legion.

Proposed by Cllr. Stuchbury, seconded by Cllr. Smith, and **AGREED** that a draft protocol be written and a meeting be arranged to negotiate with members of the British Legion.

7. Finance, Administration and Personnel Committee

To receive the minutes and confirm the recommendations therein of the Finance, Administration and Personnel Committee meeting held on Monday 7th January 2013.

Copy previously circulated FAP/05/12

7.1 Confidential Minute (546/12) of the FA&P Meeting held on Monday 7th January 2013

To receive the confidential minutes and confirm the recommendation proposed therein.

Motion from Councillor Mrs. G. Collins:

That the Town Council provide the budget to the Christmas Parade Committee only and leave them to run the event in its entirety; the event plan and road closure would be their responsibility as this would be their event and they have a committee to organise and run it.

Proposed by Cllr. G. Collins, seconded by Cllr. Newell. and **RECOMMENDED** that the Town Council provide the budget to the Christmas Parade Committee only and leave them to run the event in its entirety; the event plan and road closure to be their responsibility.

8. NALC Advice on Disclosable Pecuniary Interest dispensations in relation to the Precept meeting

To receive and discuss an email outlining the NALC view and agree to give dispensation to those Members affected

APPENDIX A

9. Thornborough Community Woodland

To receive a report from the Mayor on the 14th January 2013 meeting of Thornborough Parish Council

APPENDIX B

10. Credit Union Services in Buckingham

To receive a letter from the Milton Keynes Credit Union and discuss and agree a measure of support as requested.

APPENDIX C

11. Buckingham LAF

To receive an email regarding proposed budgets for 2013/14 and discuss and agree priorities to be submitted.

APPENDIX D

12. AVDC Cabinet Meeting – Towns and Parishes 30th January 2013

To agree attendees and discuss potential questions to be submitted

APPENDIX E

13. Speed Limit Review

To receive and discuss an email from BCC and agree a response

APPENDIX F

14. Bucks/Northants Economic Express X444

To receive a paper from Councillor Harvey, and to discuss and agree a policy

APPENDIX G

15. AVDC Parking Charges – Swan Pool

To receive notice of charges for information

APPENDIX H

16. Buckingham Bypass – Traffic Order

To receive the public notice for information

APPENDIX I

17. Youth Council

To receive for information the minutes of the Youth Council meeting held on 20th November 2012.

APPENDIX J

18. Correspondence

To receive for information:

18.1 Thames Valley Police Community Messaging System

APPENDIX K

18.2 SLCC Certificate – General Power of Competence

APPENDIX L

18.3 Twinning Association – Winter 2012 Newsletter and Film Presentations 2013

APPENDIX M

19. Reports from Representatives on Outside Bodies

Members are asked to note the reports listed below:

19.1 Buckingham Economic Group Minutes 7/11/12

APPENDIX N

19.2 Buckingham & Maids Moreton NAG Minutes 28/11/12

APPENDIX O

20. Mayoral Engagements

To receive a list of events attended by the Mayor and Deputy Mayor and events which they will be visiting:

Functions the Mayor has attended:

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|-------------------------|--|
| 23-Nov-12 7.30pm | Rock of Ages Charity Concert, Hockliffe St Baptist Church (Leighton Linlade) |
| 24-Nov-12 6pm | Christmas lights switch on |
| 09-Dec-12 11am onwards | Olney Dickens of a Christmas Market and lunch |
| 14-Dec-12 3-5pm | AVDC Chairman's Civic Service, St Papter & Paul's Church, Buckingham |
| 14-Dec-12 7pm | Friends of Buckingham Hospital, Lenborough Singers, carols |
| 15-Dec-12 10.30 - 12.00 | Christmas Parade & Community Fair |
| 16-Dec-12 7.30pm | Lenborough Singers Christmas Concert at St Bernadine's Church |
| 07-Jan-13 11am | Meeting with Tourism South East |
| 14-Jan-13 10qm | Photograph at Old Gaol with Mace Bearer, to show Mace on display |
| 14-Jan-13 7pm | Thornborough Parish Council meeting about Community Woodland |
| 17-Jan-13 4.25 - 4.35pm | New student induction, University of Buckingham |
| 18-Jan-13 4.25 - 4.35pm | New student induction, University of Buckingham |
| 21-Jan-13 7pm | Chair Precept & Full Town Council Meeting |

Functions the Deputy Mayor has attended:

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| 5-Dec-12 8pm | Rotary Carol Service at St. Bernardine's Church |
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21. News Releases

22. Chair's Announcements

23. Date of the next meeting:

Interim Council – Monday 18th February 2013

Full Council – Monday 11th March 2013