



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

Telephone/Fax: (01280) 816 426

Email: Townclerk@buckingham-tc.gov.uk
www.buckingham-tc.gov.uk

Town Clerk: Mr. C. P. Wayman



Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 3rd December 2012** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm.

Mr. C.P.Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes

AGENDA

1. **Apologies for Absence**
Members are asked to receive apologies from members.
2. **Declarations of Interest**
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.
3. **Minutes**
To receive the minutes of the Meeting held on Monday 15th October 2012 ratified at Full Council on 19th November 2012. **Copy previously circulated**
4. **Action List**
 - 4.1 To receive action reports and updates **Appendix A**
 - 4.2 (437.3) To receive the breakdown of hours requested **Appendix B**
5. **Markets**
 - 5.1 To receive a report from the Market Co-ordinator **TCE/35/12** **Appendix C**
6. **Forthcoming Events**
 - 6.1 Christmas Parade – to receive a verbal report on the meeting held 28th November. **(minutes to be circulated by email;)**
 - 6.2 To receive a verbal report from the Chairman on the meeting with AVDC officers and Councillors held on 3rd December.
 - 6.3 To discuss and agree dates for the 2013 River Rinses.
7. **Event Reviews**
 - 7.1 To receive a verbal update on the Comedy night held on 28th October (Events Assistant)



7.2 To receive a verbal update on the Bonfire and fireworks (3rd November)

To receive for information an email from the Guides.

Appendix D

7.3 To receive a verbal update on the Remembrance parade (11th November)

7.4 To receive a report on Christmas lights switch on (Events Assistant) **TCE/36/12**

8. Budgets

To receive a written report on the current budget.

Appendix E

9. Play Around the Parishes (Referred from FA&P minute 526/12)

To receive information on the scheme; to discuss and agree suitable dates and to source costs from the Youth Budget.

Appendix F

10. Tourist Information Centre

(447/12) To receive year on year figures as requested.

Appendix G

11. 2013 Events

(443/12) To receive updated schedule.

Appendix H

12. Fairtrade Town Renewal

Verbal update from the Mayor, to discuss Fairtrade renewal for 2013; reprint of leaflet , and to discuss what the Council can do to assist. **(paperwork to be circulated after meeting)**

13. Transition Buckingham Spring Fair

To receive a verbal update from Cllr Smith and the Mayor on plans for the event.

14. Youth Projects

To receive information on the 2013 event, Cllr O'Donoghue to give a verbal update.

15. Traders Association

There were no minutes available from this meeting.

16. Correspondence

15.1 Buckingham Ladies Circle letter of thanks

Appendix I

15.2 (454.6) To receive a response from Dr Sarah Henderson. A copy of the letter agreed last meeting is attached for information.

Appendix J

17. News Releases

18. Chairman's Items

19. Date of the next meeting: Monday 4th February 2012

To:

Cllr. T. Bloomfield – Vice Chairman
Cllr. H. Cadd
Cllr. Mrs. G. Collins
Cllr. P. Hirons
Cllr. D. Isham
Cllr. A. Mahi

Cllr. H. Mordue
Cllr. Ms. Newell - Town Mayor
Cllr. L. O'Donoghue
Cllr. M. Smith
Cllr. Mrs. C. Strain-Clark
Cllr. R. Stuchbury - Chairman