



BUCKINGHAM TOWN COUNCIL
TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
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Town Clerk: Mr. C. P. Wayman



23/08/2012

Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Tuesday 28th August 2012** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm.

Mr. C.P.Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes

AGENDA

1. **Apologies for Absence**
Members are asked to receive apologies from Members.
2. **Declarations of Interest**
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.
3. **Minutes**
To receive the minutes of the Meeting held on Monday 9th July 2012 ratified at Full Council on 13th August 2012 (TCE/02/12). **Copy previously circulated**
4. **Action List**
To receive action reports and updates
4.1 (188/12) To receive a detailed reply from Mr. Barham **Appendix A**
Appendix B
5. **Markets**
To receive a report from the Market co-ordinator **TCE/16/12**
6. **(197/12) Christmas Parade Meeting**
To receive an update from the Chairman on the Christmas Parade Meeting held on Wednesday 22nd August 2012. **Notes will be circulated by email as soon as possible, and available in paper form at the meeting.**
7. **(FC 268/12) Committee Name & Terms of Reference**
To discuss and agree the name of the Committee and Terms of Reference for the Committee and Tree Subcommittee, per decision made at Full Council (Min. 268/12). **Appendix C**
8. **Jubilee Weekend (budget code 304/4239)**
8.1 (186.3/12) Memory Book; to receive an update from the Events Assistant
9. **(190/12) Buckingham in Bloom competition (301/4107)**
To receive a report from Events Assistant on the winners **TCE/17/12**



- 10. Children's Fun Day**
To receive a review from Events Assistant on the event held on 7th August 2012
TCE/18/12
- 11. (191/12) AddAction**
11.1 To receive a report from the Events Assistant on the multi-agency meeting held on 7th August 2012, and report on the event that took place in Chandos Park on 14th August 2012.
TCE/19/12
11.2 To receive a verbal report from Cllr. Smith on the Go-kart event held on 17th August in Cornwall's Meadow Car Park.
- 12. BandJam**
To review the Bandjam event held on 26th August 2012.
- 13. River Rinse**
To inform members of stretch of river to be rinsed on 16th September 2012.
- 14. (192/12) Harvest Fair**
To receive an update on the Harvest Fair 30th September 2012 from Cllr. Newell.
- 15. Tourist Information Centre**
To receive a report from the Chairman and Cllr. Newell.
- 16. Remembrance Day Parade**
To receive a report of the meeting with the Royal British Legion held on 13th August 2012.
TCE/20/12
- 17. Budgets**
To review the budget to date
Appendix D
- 18. Charter Fair**
To note that BCC's quotation for removal of signs and bollards is £2776.63 +20%VAT (includes admin costs and materials), an increase of £442.36 on last year (£2334.27+20%VAT).
- 19. (194/12) Banners**
To receive and discuss the Policy & Criteria for the removal of illegal advertising.
Appendix E
- 20. Traders' Association**
No minutes available as Traders Association does not meet in the summer.
- 21. Youth Council**
Members are asked to note that "Youth Council" has been transferred to Full Council agendas.
- 22. Forthcoming Events – dates to note**
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|-------------------------|----------------------|-----------------------|--------------------------------------|
| 16 th Sept. | River Rinse | 11 th Nov. | Remembrance Parade |
| 7 th October | River Rinse | 24 th Nov. | Christmas Lights Switch-on |
| 12 th Oct. | Local Democracy Week | 15 th Dec. | Christmas Parade &
Community Fair |
| 13 th Oct. | Charter Fair | | |
| 20 th Oct. | Charter Fair | 2013 | |
| 3 rd Nov. | Bonfire & Fireworks | 16 th Feb. | MK Dons Big Day |
- 23. News Releases**
- 24. Chairman's Items**
- 25. Date of the next meeting:** Tuesday 15th October 2012

To: Cllr. T. Bloomfield
Cllr. H. Cadd
Cllr. G. Collins
Cllr. P. Hirons
Cllr. D. Isham
Cllr. A. Mahi
Cllr. H. Mordue
Cllr. R. Newell - Mayor
Cllr. L. O'Donoghue
Cllr. M. Smith
Cllr. R. Stuchbury - Chairman