



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

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Town Clerk: Mr. C. P. Wayman



15th May 2012

Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 21st May 2012** in the Council Chamber, Cornwall's Meadow, Buckingham at 7.00pm.

Mr. C.P.Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes

AGENDA

1. **Election of Chairman**
To elect a Chairman of the Committee for 2012 – 2013
2. **Election of Vice Chairman**
To elect a Vice-Chairman of the Committee for 2012 – 2013
3. **Apologies for Absence**
Members are asked to receive apologies from Members.
4. **Declarations of Interest**
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.
5. **Minutes**
To receive the minutes of the Meeting held on Monday 12th March 2012 ratified at Full Council on 8th May 2012. **Copy previously circulated**
6. **Action List** **Appendix A**
To receive action reports and updates
6.1 (840.2.1) To discuss and agree where the Queen's portrait might safely be hung.
7. **Markets** **TCE/03/12**
7.1 To receive a report from the Market Co-ordinator. **Appendix B**
7.2 To receive and discuss a letter from Mr. G. Geen (fruit & vegetable trader) **Appendix C**
7.3 To receive for information the Love Your Local Market Spring Newsletter
8. **May Day (budget 301/4216)**
To review the event and discuss and agree a way forward.
9. **Jubilee Weekend (budget code 304/4239)**
9.1 Sunday 3rd June Music in the Market 1.00pm – 10.00pm
To note which Councillors can commit to being there on the day, especially for litter picking.
9.2 Monday 4th June Big Lunch at the Church 12.00 – 4pm
9.3 Monday 4th June Beacon in Bourton Park 10.15pm



Volunteers are sought to help build the beacon on 31st May and 1st June (Thursday & Friday).

- 10. Fringe week**
 10.1 To receive a verbal update from the Events Assistant
 10.2 To discuss the provision of event T-shirts
- 11. Olympic torch relay**
 To receive an update from the Events Assistant.
 Volunteers are sought for crowd control duties on the day (9th July); volunteers will have to be available for a briefing meeting in the previous week (date and time to be confirmed).
- 12. Buckingham in Bloom competition (301/4107)**
 To decide on the final date for entries and who is to judge the competition, which is to revert to entries nominated by the public.
- 13. Flag days**
 13.1 To discuss and agree whether to purchase a German flag for use on Friendship visits from Neukirchen-Vluyn, and designate a budget code.
 13.2 To consider the various events and celebrations of 2012 and decide if any substitution for the town flag is desirable. **Appendix D**
- 14. Charter Fair**
 To receive information: AVDC will charge £386.42 (+VAT) per day for skips and litter clearance (£772.86). Lasts year's fee was £753.94.
- 15. Rock Art in Buckingham Sandpit**
 To receive information on this event on 26th July 2012 and consider what support the Town Council can offer. **Appendix E**
- 16. MK Dons Big Day**
 To discuss Cllr Smith's suggestion and agree Town Council involvement **Appendix F**
- 17. Older People's Day (1st October)**
 To discuss whether to support a community games event for older people. **Appendix G**
- 18. Disabled Access to Public Events**
 To receive, discuss, and agree action based on, the attached documents **Appendix H**
- 19. Traders' Association**
 To receive for information the minutes of the meetings held on 26th March 2012 and 1st May 2012 **Appendix I**
- 20. Forthcoming Events – dates to note**
- | | | | |
|---|----------------------------|--------------------------|-----------------------------------|
| 3 rd June | Music in the Market | 13 th October | Charter Fair |
| 4 th June | Big Lunch/Beacon | 20 th October | Charter Fair |
| 15 th –24 th June | Buckingham Fringe | 3 rd November | Bonfire & Fireworks |
| 27 th June | Youth Project | 11 th Nov. | Remembrance Parade |
| 26 th August | Band Jam | 24 th Nov. | Christmas Lights Switch-on |
| 16 th Sept. | River Rinse | 15 th Dec. | Christmas Parade & Community Fair |
| 7 th October | River Rinse | | |
| 12 th October | Local Democracy Week event | | |
- 21. Youth Council**
 To receive for information the minutes of the meeting held on 23rd March 2012 **Appendix J**
- 22. News Releases**

23. Chairman's Items

24. Date of the next meeting: Monday 9th July 2012

To: Cllr. T. Bloomfield
Cllr. H. Cadd
Cllr. G. Collins
Cllr. P. Hirons
Cllr. D. Isham
Cllr. A. Mahi
Cllr. H. Mordue (to be confirmed)
Cllr. R. Newell - Mayor
Cllr. L. O'Donoghue
Cllr. D. Seabrook
Cllr. M. Smith
Cllr. R. Stuchbury