



# BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, BUCKINGHAM CENTRE,  
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Town Clerk: Mr. C. P. Wayman

Councillors,

You are summoned to a meeting of the **Town Centre & Events Committee** of Buckingham Town Council which will be held at 7pm on **Monday 5<sup>th</sup> December 2011** in the Town Council Chamber, Cornwall's Meadow, Buckingham.

Mr. C.P. Wayman  
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Session in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes.

## AGENDA

1. **Apologies for Absence**  
Members are asked to receive apologies from members.
2. **Declarations of Interest**  
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.
3. **Minutes**  
To receive the minutes of the Meeting held on Monday 17<sup>th</sup> October 2011 and ratified at Full Council on 21<sup>st</sup> November 2011. **Copy previously circulated**
4. **Action List** **Appendix A**  
To receive action reports and updates.
5. **Olympics 2012**  
To agree to share information and meet with Mr. Phil Black, AVDC regarding the Town Council's 2012 Olympic Plans and how they can be linked with AVDC.
6. **Markets**
  - 6.1 To receive a verbal report from the Deputy Town Clerk regarding the Street Market.
  - 6.2 To receive information on continental market bookings.
    - Sunday 18<sup>th</sup> March 2012 Italia in Piazza
  - 6.3 To receive for information on the current bookings of the charity space in the Saturday market – there were none booked at this point.
7. **Committee Budget**



Members are asked to note the attached budget information for codes relevant to the Town Centre and Events Committee.

7.1 Committee budget

**Appendix B**

7.2 Earmarked reserves.

**Appendix C**

7.3 Precept

**Appendix D**

**8. Events Calendar 2012**

Members are asked to note the amended Events Calendar 2012, and also to note that additional events may be added during the year.

**Appendix E**

**9. Planters and Hanging Baskets**

9.1 To receive a report from Cllrs. Bloomfield, Newell and Whyte on progress made so far.  
9.2 To consider a recommendation from the Communications Strategy Group, ratified by Finance, Administration and Personnel Committee, that this committee identify the sponsors of hanging baskets on hanging baskets.

**10. Tourist Information Centre**

To agree to invite Tourism South East to submit a report regarding the promotion to Buckingham Town Centre amenities.

**11. Queens Diamond Jubilee Celebrations 2012**

To consider a report from the Events Assistant and make a decision regarding events for the Queen's Diamond Jubilee.

**TC/52/11**

**12. Traders Association**

To receive the minutes for the November 2011 Traders Association meeting.

**Appendix F**

**13. Buckingham Fringe**

To note the minutes of the last Buckingham Fringe Working Group meeting and agree any recommendations and actions therein.

**Copy previously Circulated**

**14. Comedy Night**

To receive a report from the Events Assistant on the confirmed arrangements for Comedy Night on 29<sup>th</sup> January 2012.

**TC/53/11**

**15. Forthcoming Events**

15.1 Christmas parade

15.1.1 To receive the notes of a meeting held on 22<sup>nd</sup> November 2011 at the Town Council office.

**Appendix G**

15.1.2 To agree to invite the Buckingham Town Youth Councillors to parade with the Town Councillors at this event.

15.2 Pancake Race 3<sup>rd</sup> March 2012

To receive a verbal update from Cllr. Bloomfield

15.3 Fair Trade event 10<sup>th</sup> March 2012

To receive a verbal update on this event from Cllr. Newell and agree any action.

15.4 Green Fair 17<sup>th</sup> March 2012

To receive a verbal update on this event from Cllr. Newell and agree any action

**16. Event Reviews**

16.1 Bonfire and Firework display 5<sup>th</sup> November 2011.

To receive correspondence from residents and a verbal report from Cllr. Mahi. **Appendix H**

16.2 Remembrance Parade 13<sup>th</sup> November 2011

To receive a verbal report from the Chairman and correspondence from Mr Fred Bloomfield from the RBL. **Appendix I**

16.3 Christmas Lights switch on and carol service 26<sup>th</sup> November 2011

To receive a verbal report from the Chairman.

**17. Youth Council**

17.1 To receive a verbal update from Cllr. O'Donoghue on Youth Council activities.

17.2 To receive minutes from the Buckingham Town Youth Council held on 18<sup>th</sup> November 2011. **Appendix J**

**18. Youth Projects**

18.1 Email from Moretonville Junior Football Club regarding Summer Tournament **Appendix K**

18.2 To receive a verbal proposal from the Chairman regarding a proposal for an environmental youth project in parks.

**19. Pride of Bucks. Awards**

To note that the Town Council won £100 and certificate in the Pride of Bucks Community Pride Award, and to receive a verbal update from Cllr. Newell.

**20. Correspondence**

20.1 Invitation to 'Music in Quiet Places' event. **Appendix L**

20.2 Complaint regarding Charter Fair road closure. **Appendix M**

20.3 Email from Buckingham Ladies Circle regarding 10k Fun Run. **Appendix N**

20.4 Email response from Cllr. Thompson regarding the use of the Town Council gazebo for consultations in Buckingham. **Appendix O**

20.5 Email regarding 'Rock Art at the Sandpit' event **Appendix P**

**21. News Releases**

**22. Chairman's Items**

**23. Date of the next meeting:** Monday 23<sup>rd</sup> January 2012

**To:**

Cllr. T. Bloomfield – Vice Chairman

Cllr. H. Cadd

Cllr. Mrs. G. Collins

Cllr. P. Hiron

Cllr. D. Isham

Cllr. A. Mahi

Cllr. Ms. Newell

Cllr. L. O'Donoghue

Cllr. M. Smith - Town Mayor

Cllr. R. Stuchbury - Chairman

Cllr. W. Whyte