



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, BUCKINGHAM CENTRE,
VERNEY CLOSE, BUCKINGHAM. MK18 1JP

Telephone/Fax: (01280) 816 426

Email: Townclerk@buckingham-tc.gov.uk
www.buckingham-tc.gov.uk

Town Clerk: Mr. C. P. Wayman



Councillors,

You are summoned to a meeting of the **Town Centre & Events Committee** of Buckingham Town Council which will be held on **Tuesday 30th August 2011** in the Town Council Chamber, Cornwall's Meadow, Buckingham.

Mr. C.P. Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes

AGENDA

- 1. Apologies for Absence**
Members are asked to receive apologies from members.
- 2. Declarations of Interest**
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.
- 3. Minutes**
To receive the minutes of the Meeting held on Monday 11th July 2011 ratified at Full Council on 15th August 2011. **Copy previously circulated**
- 4. Action List** **Appendix A**
To receive action reports and updates.
- 5. Markets**
5.1 To receive a verbal update on the Street Market from the Deputy Town Clerk.
5.2 To receive for information the current bookings of the charity space in the Saturday market.
 - 3rd September 2011: Church Fete Raffle
 - 10th September 2011: Church fete Raffle
 - 24th September 2011: Thames Valley Air Ambulance Trust
- 6. Buckingham In Bloom**
To receive a verbal report from Cllr. Bloomfield on this year's event.
- 7. Town Twinning event and Civic Lunch**
To receive a report from the Events Assistant on this year's activities. **TC/21/11**
- 8. 2012 Civic Visit proposals**



To consider correspondence from the Chair of the Buckingham Twinning Association regarding:

- i) Proposed 10 year anniversary Twinning Visit – March 2012
- ii) Proposed 'Town Friendship' with Neukirchen Vluyn

Appendix B

9. Queens Diamond Jubilee Celebrations 2012

To consider a report from the Events Assistant on possible Diamond Jubilee events, and to consider the budgetary implications of them. **TC/22/11**

10. Pea lights in cattle pens

To consider a report from the Green Spaces Manager regarding the re-wiring of the pea lights and to agree any costs associated with this. **TC/23/11**

11. Remembrance Day Road Closure

To receive an email from Buckinghamshire County Council regarding the cost of a permanent road closure order. To agree to apportion any additional costs associated with adding the Remembrance Day events to the Town Council's temporary road closure orders. **Appendix C**

12. Traders Association

To receive any minutes for the Traders Association (none received).

13. Music in the Market 2012

To consider an email from the Events Assistant and make a decision regarding the date of next year's Music in the Market event. **Appendix D**

14. Forthcoming Events

14.1 River Rinse – 18th September/9th October

To receive a verbal update from the Deputy Town Clerk

14.2 Local Democracy Week Event - Friday 14th October 2011

To receive a verbal update from the Deputy Town Clerk

14.3 Charter Fair

To note that a meeting will be arranged between the Town Council and the Nicholls brothers at the beginning of September.

14.4 Bonfire and Fireworks

To receive a verbal update from Cllr. Mahi.

15. Event Reviews

15.1 AVDC Olympic Event 24th July 2011

15.2 Chandos Park event 10th August 2011

15.3 Bandjam

16. Christmas Lights

To receive a verbal update from the Deputy Town Clerk.

17. Christmas Parade

To receive the minutes of a meeting of the Christmas Parade Committee of 3rd August 2011. **Appendix E**

18. Youth Council

To receive the minutes a meeting of Buckingham Youth Council held on 22nd July 2011. To receive a verbal update from Cllr. O'Donoghue on Youth Council activities. **Appendix F**

- 19. Buckingham Town Jester**
To receive an update on progress with recruiting a new Jester.
- 20. Correspondence**
Letter from Assistant Mayor of Mouvaux regarding Town Twinning visit **Appendix G**
- 21. Committee Budget**
Members are asked to note the attached budget information for codes relevant to the Town Centre and Events Committee **Appendix H**
- 22. Road Closure Signs**
To consider a quotation for Road Closed Signs needed to implement the Road Closures. **TC/24/11**
- 23. News Releases**
- 24. Chairman's Items**
- 25. Date of the next meeting:** Monday 17th October 2011

To:

Cllr. T. Bloomfield – Vice Chairman
Cllr. H. Cadd
Cllr. Mrs. G. Collins
Cllr. P. Hirons
Cllr. D. Isham
Cllr. A. Mahi
Cllr. Ms. Newell
Cllr. L. O'Donoghue
Cllr. M. Smith - Town Mayor
Cllr. R. Stuchbury - Chairman
Cllr. W. Whyte