



BUCKINGHAM TOWN COUNCIL
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Town Clerk: Mr C. P. Wayman



9th August 2011

Councillors,

You are summoned to a meeting of the Full Council of Buckingham Town Council which will be held on **Monday 15th August 2011** in the Town Council Chamber, Cornwall's Meadow, Buckingham.

Mr C. P. Wayman
Town Clerk

Please note that the Full Council will be preceded by Public Question time in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes as per Standing Order 1.5.

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest in matters under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.

3. Minutes

To receive the minutes and confirm the recommendations therein of the Full Council Meeting held on Monday 27th June 2011. **Copy previously circulated BTC/04/11**

4. Extraordinary Meeting Minutes

To receive the minutes and confirm the recommendations therein of the Extraordinary Meeting of the Full Council held on Monday 11th July 2011.

Copy previously circulated BTC/05/11

5. Interim Minutes

To receive the minutes and confirm the recommendations therein of the Interim Council meeting held on Monday 25th July 2011.

Copy previously circulated IM/02/11

6. Planning Committee

To receive the minutes and confirm the recommendations therein of the Planning Committee meetings held on:

- Monday 4th July 2011
- Monday 25th July 2011

Copy previously circulated PL/03/11

Copy previously circulated PL/04/11

Twinned with Mouvaux, France



7. Environment and Property Committee

To receive the minutes and confirm the recommendations therein of the Environment and Property Committee meeting held on Monday 18th July 2011.

Copy previously circulated EP/02/11

8. Town Centre and Events Committee

To receive the minutes and confirm the recommendations therein of the Town Centre and Events Committee meetings held on Monday 11th July 2011.

Copy previously circulated TCE/02/11

9. Finance, Administration and Personnel Committee

To receive the minutes and confirm the recommendations therein of the Finance, Administration and Personnel Committee meeting held on Monday 1st August 2011.

Copy previously circulated FAP/02/11

10. Motion from Cllr. Harvey

“In line with good practice elsewhere, in tune with the Government’s policy on transparency, the growing importance of being beyond ethical reproach and in anticipation of our more critical role under the forthcoming localism arrangements, this Council resolves to put the Members’ Register of Interests on our website for all to see.”

Appendix A

11. Industrial Park signage

To discuss and make a decision in principle on a request from the Buckingham Economic Group for administrative services as described

Appendix B

12. Otters Brook Play Area

To receive drawings of the layout and equipment proposed for Otters Brook Play area and agree for the equipment and the layout to be placed on the area

Appendix C

13. Buckingham Community Centre Grant Funding

To receive a request from Buckingham Community Association and agree any action

Appendix D

14. To note and agree any responses to:

14.1 AVDC reply to BTC’s letter about polling arrangements

Appendix E

14.2 AVDC: street cleansing schedules 2011-2012

Appendix F

14.3 AVDC: final response to HS2

Appendix G

14.4 AVDC: allowances for Parish and Town councillors

Appendix H

14.5 Boundary Commission: draft electoral arrangements for BCC

Appendix I

14.6 BCC: reply to BTC’s letter about HS2 spending

Appendix J

14.7 BCC: reply to BTC’s letter about day services in Buckingham

Appendix K

14.8 BCC: Temporary Prohibition of Through Traffic A413 London Rd

Appendix L

14.9 BCC: additional legal costs for Town Council office lease

Appendix M

14.10 BCC: result of Local Area Forum budget bids

Appendix N

14.11 Buckingham and River Ouzel Drainage Board: watercourse maintenance programme for Buckingham

Appendix O

14.12 Sue Ryder charity: Women of Achievement awards

Appendix P

15. Reports from Representatives on Outside Bodies and other organisations

Members are asked to note the reports listed below:

Buckingham Community Centre Minutes 26th May 2011 and 23rd June 2011

Appendix Q

Buckingham Twinning Association Minutes 6th July 2011

Appendix R

Members are asked to note that the following is available in the Town Council Office on request:

Buckingham, Winslow and District CAB Annual Report 2011

Community Impact Bucks newsletter Summer 2011

16. Mayoral Engagements

To receive a list of events attended by the Mayor and Deputy Mayor and events which they will be visiting:

Functions the Mayor has attended:

- 28 Jun 2011 Buckingham Big Day meeting with MK Dons (The Fireside)
Buckingham Society Civic Award photo-call
Royal Latin School prize-giving
- 29 Jun 2011 Remembrance Day Parade arrangements meeting
- 01 Jul 2011 Meet & greet Mouvaux visitors on arrival
- 02 Jul 2011 Mouvaux visitors to Old Gaol (meet BTA; tour town & Museum)
Mouvaux visitors' local government discussion
HMS Pinafore (Buckingham Choral Society)
- 03 Jul 2011 Twinning Association Civic Lunch
- 05 Jul 2011 CAB AGM, Winslow
- 07 Jul 2011 Buckingham General Charities meeting
Buckingham School Sports Presentations
- 14 Jul 2011 Twinning Assoc'n Boules Tournament
- 15 Jul 2011 CAB IT Working Group meeting
- 21 Jul 2011 CAB familiarisation visit
- 28 Jul 2011 CAB Trust Board meeting
- 10 Aug 2011 Present Buckingham in Bloom awards

Future Mayoral Engagements

- 16 Aug 2011 Judge Circus Reading Challenge Fancy Dress competition (library)
- 24 Aug 2011 MK Dons meeting re Buckingham Big Day
- 17 Sep 2011 Attend Fair Trade anniversary event
Open St Peter & St Paul Church Fete & present prizes
- 27 Sep 2011 Buckingham & Gawcott Charitable Trust meeting
- 30 Sep 2011 Bicester Mayor's Charity Dinner
- 12 Oct 2011 Open Bucks Fizz networking event
- 15 Oct 2011 Open Charter Fair
- 27 Oct 2011 CAB Trust Board meeting
- 04 Dec 2011 Dickens of a Christmas – Olney
- 13 Dec 2011 Buckingham & Gawcott Charitable Trust meeting

Deputy Mayor's Engagements

- 03 July 2011 French Twinning Civic Lunch 12 noon
- 07 July 2011 Buckingham General Charities Meeting 2pm
- 09 July 2011 Biodiversity Birthday Project Celebration AVDC at the Oculus
- 12 July 2011 Buckingham in Bloom judging 7.30pm

17. Chairman's Announcements

To receive any announcements, for information only

- 18. Date of the next meeting:** Interim Council - Monday 12th September 2011
Full Council - Monday 3rd October 2011