Minutes of the Precept meeting of Buckingham Town Council held on Monday 17th January 2011 in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham at 7pm.

Present: Cllr. T Bloomfield

Cllr. H Cadd

Cllr. P. Collins

Cllr. Mrs. G. Collins

Cllr. P. Hirons

Cllr. D. Isham

Cllr. R. Lehmann

Cllr. G. Loftus

Cllr. A. Mahi

Cllr. H. Mordue

Cllr. Ms. Newell

Cllr. Mrs. L O'Donoghue

Cllr. M. Smith

Cllr. R. Stuchbury

Cllr. W. Whyte

Town Clerk In attendance: Mr. C. Wayman

Mrs. A. Simonds Deputy Town Clerk

## 708/10 Apologies for Absence

**RESOLVED** to note that there were apologies from Cllr. Mrs. P. Stevens and Cllr. M. Try.

Mayor

### 709/10 Budgets 2011/12

Proposed by Cllr. Stuchbury, seconded by Cllr. Mahi that the Officer Recommended figures as shown on the report to the meeting form the Councils budgets.

Members then raised matters that they wished to discuss within the budgets. A vote was then taken on the above proposition. Members agreed to this being a recorded vote.

For: Cllrs. Bloomfield, Cadd, Mrs. G. Collins, P. Collins, Isham, Mahi, Mrs. O'Donoghue, Smith and Stuchbury

Against: Cllrs. Hirons, Lehmann, Loftus, Mordue, Ms. Newell, Whyte

Therefore the proposition was AGREED by 9 votes to 6 and the officer recommendations (below) were agreed.

## Cllr. Lehmann left the meeting

Members noted that minus figures signified income to the Council

| Cost<br>Centre  | Account<br>Code                     | Budget title                  | 2011/12<br>Budget |
|-----------------|-------------------------------------|-------------------------------|-------------------|
|                 | Finance Admin & Personnel Committee |                               |                   |
| Personnel Costs |                                     |                               |                   |
| 101             | 4000                                | Wages and Salaries - Admin    | £148,226          |
| 101             | 4001                                | Wages and Salaries - External | £60,000           |

| 101                              | 4005                                    | ERS National Insurance        | £16,700  |  |
|----------------------------------|---|-------------------------------|----------|--|
| 101                              | 4006                                    | ERS Pension Cont              | £42,700  |  |
| 101                              | 4007                                    | Staff Travel                  | £430     |  |
| Office E                         | Office Expenses                         |                               |          |  |
| 102                              | 4010                                    | Stationary                    | £2,000   |  |
| 102                              | 4011                                    | Postage                       | £700     |  |
| 102                              | 4012                                    | Photocopier                   | £1,700   |  |
| 102                              | 4013                                    | Equipment Purchase            | £1,000   |  |
| 102                              | 4015                                    | Advertisement                 | £3,100   |  |
| 102                              | 4017                                    | Subscriptions                 | £2,375   |  |
| 102                              | 4018                                    | Telephone                     | £1,900   |  |
| 102                              | 4019                                    | Hire of Hall                  | £620     |  |
| 102                              | 4021                                    | Hospitality                   | £560     |  |
| 102                              | 4023                                    | Training                      | £4,000   |  |
| 102                              | 4024                                    | Bank Charges                  | £50      |  |
| 102                              | 4032                                    | Publicity                     | £8,000   |  |
| 102                              | 4038                                    | Computer Equipment            | £3,350   |  |
| 102                              | 4041                                    | Website                       | £750     |  |
| 102                              | 4043                                    | Protective Clothing           | £850     |  |
| 102                              | 4052                                    | Heat Light Power              | £1,800   |  |
| 102                              | 4055                                    | Alarm                         | £250     |  |
| 102                              | 1000                                    | Office Rent Buckingham Centre | £10,200  |  |
| 102                              | 1012                                    | Photocopier use               | -£50     |  |
| Councill                         |   | Thetecopies dec               | 200      |  |
| 103                              | 4020                                    | Mayors Allowance              | £3,000   |  |
| 103                              | 4028                                    | Councillor's Mileage          | £400     |  |
| 103                              | 4045                                    | Councillor's Allowance        | £8,988   |  |
|                                  | equiremen                               |                               | 20,900   |  |
| 102                              | 4014                                    | Audit Fee                     | £2,150   |  |
| 102                              | 4022                                    | Insurance                     | £16,500  |  |
|                                  | 137 Grant                               |                               | 210,300  |  |
| 120                              | 4070                                    | Section 137 Grants            | £13,460  |  |
| 120                              | 4077                                    | Old Gaol Funding              | £3,000   |  |
| 120                              | 4150                                    |                               |          |  |
| Section                          |   | Film Place Funding            | £1,000   |  |
| 125                              | 4501                                    | Friend of Freedom Award       | £120     |  |
| 125                              | 4504                                    | Remembrance Wreath            | £17      |  |
| 125                              | 4505                                    | Mayors Salver                 | £120     |  |
|                                  | Reserves                                | i mayora carver               | 2120     |  |
| 130                              | 1190                                    | Interest Received             | -£1,250  |  |
| Grants                           | 1100                                    | Sicoti (Cooivou               | 21,200   |  |
| 131                              | 4048                                    | Community Centre Capital      | £4,000   |  |
| 131                              | 4045                                    | Community Centre Capital      | £9,000   |  |
| Conting                          |   | Community Control             | 23,000   |  |
| 132                              | 4500                                    | Contingencies                 | £15,000  |  |
| Other C                          |   | Contingenois                  | 210,000  |  |
| Other C                          | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | Election Costs                | £4,750   |  |
|                                  |   | COMMITTEE TOTAL               | £391,466 |  |
|                                  |   | COMMITTEE TOTAL               | 2031,400 |  |
| Environment & Property Committee |   |                               |          |  |
| 201                              | 4101                                    | Seats and Bins                | £1,800   |  |
| 201                              | 4069                                    | Grit Bins                     | £1,800   |  |
|                                  |   |                               |          |  |
| 201                              | 4112                                    | Environment Equipment         | £5,000   |  |
| 201                              | houte                                   | Community Service             | £5,000   |  |
| Rounda                           | Roundabouts                             |                               |          |  |

| 202         | 4108                       | Roundabout                                   | £8,500           |  |
|-------------|----------------------------|--|------------------|--|
| 202         | 1051                       | Roundabout No 1                              | -£1,652          |  |
| 202         | 1052                       | Roundabout No 2                              | -£881            |  |
| 202         | 1053                       | Roundabout No 3                              | -£1,652          |  |
| 202         | 1054                       | Roundabout No 4                              | -£2,206          |  |
| 202         | 1056                       | Roundabout No 6                              | -£2,206          |  |
| 202         |                            |  | -£1,097          |  |
| Maintenance |                            |  |                  |  |
| 203         |                            | 4063 Vehicle Hire and Running                |                  |  |
| 203         | 4082                       | Allotments                                   | £6,000<br>£1,500 |  |
| 203         | 4102                       | Dog Bins                                     | £4,900           |  |
|             | ed Services                | •  | ,                |  |
| 204         | 1017                       | Donations Grants                             | -£15,000         |  |
| Chando      | s Park                     |  | ,                |  |
| 251         | 4106                       | Play Area Maintenance                        | £500             |  |
| 251         | 4601                       | Repairs & Maintenance Fund                   | £6,000           |  |
| 251         | 4602                       | Electricity                                  | £400             |  |
| 251         | 4603                       | Water  | £600             |  |
| 251         | 4605                       | Horticultural Contract                       | £12,700          |  |
| 251         | 1030                       | Bowls Income                                 | -£500            |  |
| 251         | 1030                       | Tennis Court Rent                            | -£810            |  |
| Bourton     |                            | Torring Court Horiz                          | 2010             |  |
| 252         | 4106                       | Play Area Maintenance                        | £8,161           |  |
| 252         | 4601                       | Repairs & Maintenance                        | £7,000           |  |
| 252         | 4605                       | Horticultural Contract                       | £25,650          |  |
| Cemete      |                            | Tiornound Contract                           | 220,000          |  |
| 253         | 4225                       | Rates  | £1,020           |  |
| 253         | 4601                       | Repairs & Maintenance Fund                   | £4,000           |  |
| 253         | 4602                       | Electricity                                  | £550             |  |
| 253         | 4605                       | Horticultural Contract                       | £18,500          |  |
| 253         | 4617                       | Memorial Testing                             | £1,900           |  |
| 253         | 4620                       | Expenses re Burial Duties                    | £12,500          |  |
| 253         | 4041                       | Burial Fees                                  | -£20,000         |  |
| 253         | 1045                       | Cemetery War Graves Comm                     | -£58             |  |
|             | s Park Toi                 | •  | 200              |  |
| 254         | 4225                       | Rates  | £2,900           |  |
| 254         | 4612                       | Contractor Charge                            | £17,100          |  |
| 254         | 4921                       | Maintenance                                  | £1,000           |  |
| Railway     |                            | Maintenance                                  | 21,000           |  |
| 255         | 4120                       | BTCV Grant Payment                           | £2,500           |  |
| 255         | 4120                       | Tree Works                                   | £2,500<br>£1,500 |  |
| Storage     |                            | TIGE WORKS                                   | 21,500           |  |
| 256         | 4053                       | Grenville Garage Rent                        | £650             |  |
| 256         | 4225                       | Rates  | £800             |  |
| 256         | 4220                       | College Farm                                 | £3,000           |  |
|             | gg Play Ar                 |  | £3,000           |  |
| 257         | <u>99 Flay Ali</u><br>4106 | Play Area Maintenance                        | £500             |  |
| 257         | 4605                       | Horticultural Contract                       | £940             |  |
|             | ery Lodge                  | i iorticultural Contract                     | 1940             |  |
| 258         | 4609                       | Evnances on Comptony                         | £1 000           |  |
| 258<br>258  |                            | Expenses on Cemetery PWLB Interest           | £1,000           |  |
|             | 4034                       |  | £2,500           |  |
| 258         | 1061                       | Cemetery Lodge Rental Income COMMITTEE TOTAL | -£7,900          |  |
|             |                            | COMMITTEE TOTAL                              | £113,509         |  |
| Town        | ontro O F-                 | ranta Cammittas                              |                  |  |
| LOWU C      | enue & E                   | vents Committee                              |                  |  |

| Alliluai   | Events  |  |   |
|--|---|--|---|
| 301  | 4016  | New Signs  | £100  |
| 301  | 4079  | Fair Trade Promotion   | £50   |
| 301  | 4094  | Youth Project  | £4,762  |
| 301  | 4104  | Town in Bloom  | £11,500   |
| 301  | 4107  | Pride of Place   | £150  |
| 301  | 4115  | River Rinse  | £350  |
| 301  | 4201  | Christmas Lights   | £10,000   |
| 301  | 4136  | Firework Display   | £4,000  |
| 301  | 4203  | Community Fair   | £200  |
| 301  | 4205  | Christmas Parade   | £3,000  |
| 301  | 4208  | Spring Festival  | £3,700  |
| 301  | 4201  | Pancake Race   | £50   |
| 301  | 4211  |  |   |
| 301  | 4216  | May Day Event  | £60   |
| 301  | 4228  | Entertainments   | £520  |
| 301  | 4232  | Barriers for Events  | £100  |
| 301  | 1013  | Hanging Baskets  | -£450   |
| 301  | 1021  | Barriers and Signs   | -£400   |
| Street N   | Market  | <u>-</u>   |   |
| 302  | 4017  | Subscriptions  | £475  |
| 302  | 4225  | Rates  | £4,000  |
| 302  | 4226  | Supervisors  | £2,200  |
|  |   | Market Infrastructure and  | ,   |
| 302  | 4235  | Promotion  | £2,806  |
| 302  | 1005  | Street Market  | -£25,700  |
| 302  | 1006  | Flea Market  | -£4,300   |
| 302  | 1004  | Farmers Market Rent  | -£350   |
| Twinnin  | ıg  |  |   |
| 303  | 4260  | Twinning   | £1,000  |
|  |   | COMMITTEE TOTAL  | £20,573   |
|  |   |  |   |
|  | ng Commi  |  |   |
| 601  |   | Vision and Design Statement  | £13,000   |
|  |   | COMMITTEE TOTAL  | £13,000   |
|  |   |  |   |
| Earma  |   |  |   |
|  | rked Rese   | rves   |   |
| 901  | 9003  | Extension Legal  | £10,000   |
| 901<br>901   | I   |  | £10,000<br>£1,400   |
| 901<br>901   | 9003  | Extension Legal NAGS Capital Reserve   |   |
| 901  | 9003<br>9006  | Extension Legal<br>NAGS  | £1,400<br>£90,000<br>£11,291  |
| 901<br>901<br>901<br>901   | 9003<br>9006<br>9008<br>9011  | Extension Legal NAGS Capital Reserve War Memorial Christmas Lights   | £1,400<br>£90,000<br>£11,291<br>£4,563  |
| 901<br>901<br>901  | 9003<br>9006<br>9008  | Extension Legal NAGS Capital Reserve War Memorial Christmas Lights Charter Fairs   | £1,400<br>£90,000<br>£11,291  |
| 901<br>901<br>901<br>901   | 9003<br>9006<br>9008<br>9011  | Extension Legal NAGS Capital Reserve War Memorial Christmas Lights   | £1,400<br>£90,000<br>£11,291<br>£4,563  |
| 901<br>901<br>901<br>901<br>901                                    | 9003<br>9006<br>9008<br>9011  | Extension Legal NAGS Capital Reserve War Memorial Christmas Lights Charter Fairs   | £1,400<br>£90,000<br>£11,291<br>£4,563<br>£2,100  |
| 901<br>901<br>901<br>901<br>901<br>901                             | 9003<br>9006<br>9008<br>9011<br>9015<br>9023                                | Extension Legal NAGS Capital Reserve War Memorial Christmas Lights Charter Fairs Section 106   | £1,400<br>£90,000<br>£11,291<br>£4,563<br>£2,100<br>£8,803  |
| 901<br>901<br>901<br>901<br>901<br>901                             | 9003<br>9006<br>9008<br>9011<br>9015<br>9023<br>9028                        | Extension Legal NAGS Capital Reserve War Memorial Christmas Lights Charter Fairs Section 106 Circular Walk Play Area   | £1,400<br>£90,000<br>£11,291<br>£4,563<br>£2,100<br>£8,803<br>£39,522   |
| 901<br>901<br>901<br>901<br>901<br>901<br>901                      | 9003<br>9006<br>9008<br>9011<br>9015<br>9023<br>9028<br>9029                | Extension Legal NAGS Capital Reserve War Memorial Christmas Lights Charter Fairs Section 106 Circular Walk Play Area Circular Walk Maintenance Circular Walk Leaflets Green Buckingham   | £1,400<br>£90,000<br>£11,291<br>£4,563<br>£2,100<br>£8,803<br>£39,522<br>£14,747  |
| 901<br>901<br>901<br>901<br>901<br>901<br>901<br>901               | 9003<br>9006<br>9008<br>9011<br>9015<br>9023<br>9028<br>9029<br>9030        | Extension Legal NAGS Capital Reserve War Memorial Christmas Lights Charter Fairs Section 106 Circular Walk Play Area Circular Walk Maintenance Circular Walk Leaflets  | £1,400<br>£90,000<br>£11,291<br>£4,563<br>£2,100<br>£8,803<br>£39,522<br>£14,747<br>£4,719  |
| 901<br>901<br>901<br>901<br>901<br>901<br>901<br>901<br>901        | 9003<br>9006<br>9008<br>9011<br>9015<br>9023<br>9028<br>9029<br>9030<br>927 | Extension Legal NAGS Capital Reserve War Memorial Christmas Lights Charter Fairs Section 106 Circular Walk Play Area Circular Walk Maintenance Circular Walk Leaflets Green Buckingham   | £1,400<br>£90,000<br>£11,291<br>£4,563<br>£2,100<br>£8,803<br>£39,522<br>£14,747<br>£4,719<br>£339                                  |
| 901<br>901<br>901<br>901<br>901<br>901<br>901<br>901<br>901        | 9003<br>9006<br>9008<br>9011<br>9015<br>9023<br>9028<br>9029<br>9030<br>927 | Extension Legal NAGS Capital Reserve War Memorial Christmas Lights Charter Fairs Section 106 Circular Walk Play Area Circular Walk Maintenance Circular Walk Leaflets Green Buckingham TOTAL   | £1,400<br>£90,000<br>£11,291<br>£4,563<br>£2,100<br>£8,803<br>£39,522<br>£14,747<br>£4,719<br>£339                                  |
| 901<br>901<br>901<br>901<br>901<br>901<br>901<br>901<br>901        | 9003<br>9006<br>9008<br>9011<br>9015<br>9023<br>9028<br>9029<br>9030<br>927 | Extension Legal NAGS Capital Reserve War Memorial Christmas Lights Charter Fairs Section 106 Circular Walk Play Area Circular Walk Maintenance Circular Walk Leaflets Green Buckingham TOTAL District Shortfall  | £1,400<br>£90,000<br>£11,291<br>£4,563<br>£2,100<br>£8,803<br>£39,522<br>£14,747<br>£4,719<br>£339<br>£218,484                      |
| 901<br>901<br>901<br>901<br>901<br>901<br>901<br>901<br>901<br>505 | 9003<br>9006<br>9008<br>9011<br>9015<br>9023<br>9028<br>9029<br>9030<br>927 | Extension Legal NAGS Capital Reserve War Memorial Christmas Lights Charter Fairs Section 106 Circular Walk Play Area Circular Walk Maintenance Circular Walk Leaflets Green Buckingham TOTAL District Shortfall TIC Grant Buckingham Festival Fortnight Vale of Aylesbury Plan | £1,400<br>£90,000<br>£11,291<br>£4,563<br>£2,100<br>£8,803<br>£39,522<br>£14,747<br>£4,719<br>£339<br>£218,484                      |
| 901<br>901<br>901<br>901<br>901<br>901<br>901<br>901<br>505<br>505 | 9003<br>9006<br>9008<br>9011<br>9015<br>9023<br>9028<br>9029<br>9030<br>927 | Extension Legal NAGS Capital Reserve War Memorial Christmas Lights Charter Fairs Section 106 Circular Walk Play Area Circular Walk Maintenance Circular Walk Leaflets Green Buckingham TOTAL District Shortfall TIC Grant Buckingham Festival Fortnight                        | £1,400<br>£90,000<br>£11,291<br>£4,563<br>£2,100<br>£8,803<br>£39,522<br>£14,747<br>£4,719<br>£339<br>£218,484<br>£25,000<br>£4,000 |

|  | TOTAL FOR ALL COMMITTEES | £538,548 |
|--|--------------------------|----------|
|  | INC AV RATE              | £584,648 |

# 710/10 Precept 2011/12

Members requested a recorded vote on the following proposition:

Proposed by Cllr. P. Collins, seconded by Cllr. Stuchbury, that £42,222 be removed from General Reserve and that a precept be levied of £542,426, giving a 0% increase. [Clerks note: due to the increase of housing in the town this means each household will pay the same for the Buckingham Town Council element of the Council Tax as last year].

For: Cllrs. Bloomfield, Cadd, Mrs. G. Collins, P. Collins, Hirons, Isham, Loftus, Mahi, Mrs. O'Donoghue, Smith, Stuchbury, Whyte.

Against: Cllrs. Mordue and Ms. Newell

Therefore the above proposition was **AGREED** by 12 votes to 2.

#### 711/10 Chairman's Announcements

There were no announcements

The meeting finished at 8:05pm

| Signed |            | Date |
|--------|------------|------|
| ٦      | Fown Mayor |      |